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PUBLIC NOTICE IS HEREBY GIVEN THAT THE  
**BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH**  
WILL HOLD A PUBLIC MEETING  
IN THE COMMISSION CHAMBERS - ROOM 1400  
OF THE UTAH COUNTY ADMINISTRATION BUILDING  
100 E CENTER ST, PROVO, UT 84606  
**March 12, 2025 - 2:00 PM**

When necessary, board members may participate electronically with the anchor location as stated above.

The public may participate at the anchor location stated above. Public comments will be limited to two (2) minutes per individual unless otherwise approved by the Board.

Or you may watch the meeting live on YouTube under the heading UTAH COUNTY GOVERNMENT or by going to the link: <https://www.youtube.com/channel/UCkRYDnXVDLGv9792bhWn9Wg/videos>

Next two upcoming Commission Meeting dates: Wednesday, March 26, 2025 at 2:00 p.m. and Wednesday, April 9, 2025 at 2:00 p.m.

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**~COMMISSION MEETING MINUTES~**

In attendance: Commissioner Gordon (Chair), Commissioner Beltran (Vice Chair), Commissioner Powers Gardner

Others in attendance: See attached sign-in sheet and Zoom list

*(Meeting called to order: 2:01 pm)*

PRAYER/READING/THOUGHT: Mac Sims  
PLEDGE OF ALLEGIANCE: Richard Piatt

**RECOGNITION**

1. RECOGNITION OF MARCH 2025 EMPLOYEE OF THE MONTH  
-PJ Maughan, Human Resources

**COMMISSIONER ANNOUNCED THAT DEPUTY ZACKERY WALL WAS CHOSEN AS THE EMPLOYEE OF THE MONTH. HE READ THE FOLLOWING NOMINATION.**

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He is amazing at what he does. He always has a smile on his face, a quick retort for everything, and a great rapport with almost all the inmates. Just the other day there was an issue in Canyons 1 with an inmate not wanting to leave after being released. Deputy Z. Wall was asked to go and talk with said inmate. On his way to the inmate's cell, he stopped and chatted with more than a handful of inmates, just because he walked past, and they stopped him. After arriving at the inmate's cell, it was just a matter of a few minutes before the inmate was walking down the hall and released. Z. Wall did what a few other deputies could not do because of how he is viewed by the inmates.

Deputy Wall is also part of DRT, which requires dedication. That requires copious amounts of training, getting dressed in a hot vinyl suit to enter a hazardous cell to remove an inmate, and always being ready for the unknown backup call. Deputy Wall is not afraid to do what it takes to get the job done.

Deputy Wall is part of the FTO crew. He takes this very seriously. He wants to make sure that every new deputy is well-trained and up to date on policy and procedure. He spends a lot of time in Canyons 1, our lockdown unit, helping the newer deputies to feel confident in working that unit (it can be a little intimidating). Deputy Wall's experience at the prison has come in handy on the FTO crew. He is very knowledgeable, easy to talk to, bounce ideas off of, and helps when asked.

Not once has he ever told me no when I have asked for his help. Deputy Wall is a big presence in the jail, and he should be recognized for it.

For this and a slew of other reasons, I want to nominate Deputy Zach Wall for Utah County Employee of the Month.



### WORK SESSION

#### 1. ASD REDISTRICTING COMMITTEE FINAL REPORT -Skyler Beltran, Commission

(Time stamp: 5:15)

COMMISSIONER BELTRAN INTRODUCED MAC SIMS AS THE REDISTRICTING COMMITTEE CHAIR AND EXPRESSED THANKS TO HIM AND HIS EFFORTS. MAC SIMS SHARED THE FOLLOWING SLIDE SHOW.

COMMISSIONERS ALSO TALKED ABOUT NAMING OF THE SCHOOL DISTRICTS, THE POPULATION GROWTH, THE ADOPTION OF THE FINAL MAP, THE RANDOM DRAW OF THE SEATS AND THE TIMELINE.



Redistricting Report for New School Districts  
Mac Sims - Redistricting Committees Chair

### School Board Seats for 3 New Districts

#### West

Eagle Mountain

Saratoga Springs

Cedar Fort

Fairfield

#### Central

Lehi

American Fork

Highland

Cedar Hills

Alpine

Draper

#### South

Orem

Pleasant Grove

Lindon

Vineyard

## Utah County Commission Created Three Redistricting Committees

	West	Central	South
Committee Chair	Mac Sims	Mac Sims	Mac Sims
Clerk's Office Rep	Kristen Swenson	Kristen Swenson	Kristen Swenson
School Board Rep	Julie King	Stacy Bateman	Mark Clement
City Rep	Chris Carn	Heather Newall	Jenn Gale
City Rep	Melissa Clark	Kelly Smith	Cole Hooley
Citizen Rep	Cody Curtis	Nicki Brammer	Tamara Oborn
Citizen Rep	Shiree Dome	Justin Jones	Issac Hipple

## Redistricting Parameters

- Each new school district will have 7 seats
- Districts should be substantially equal in population
- Districts should be as contiguous and compact as practicable
- Efforts should be made to follow city and precinct lines whenever possible
- Where possible, the boundaries should maintain communities with shared interests, such as economic, cultural, or geographic similarities

## Additional Considerations

- School Boundaries - High School, Jr High / Middle School & Elementary
- Natural Boundaries - Rivers & Streams, Ravines, Hills, Lakes, etc.
- Structural Boundaries - Freeways, Highways, Major Roads, etc.
- Communities and Neighborhoods
- Future Population Growth

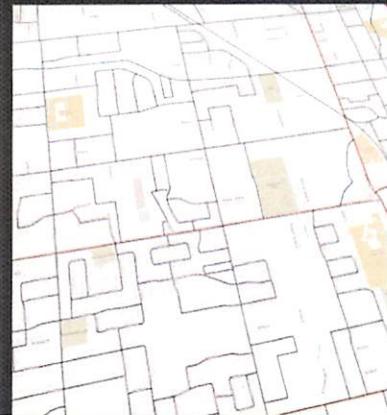
## How is Population Determined?

- **Decadal US Census** - 2020
- **Kem C Gardner Institute**
  - Officially recognized annual growth projections in Utah from the last census. (2023)
- The Commission decided to use the **2023 population numbers**



## Where can boundaries be drawn?

- **Census Blocks** are the smallest geographic region where population is calculated. (US Census & KCG)
- Since we don't know the population of a "sub-part" of a **Census Block**, we must follow their boundaries.\*



## Committee Work

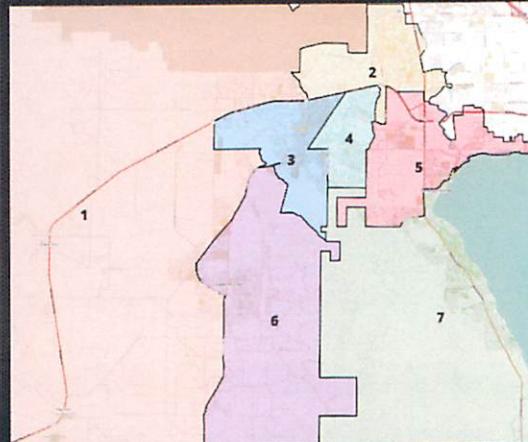
- Each group held 3-4 meetings during February
- Each spent 5-8 hours of total meeting time
- All but one were in-person meetings
- Each group's final map was unanimously agreed upon
- Committee members were having additional discussions with stakeholders between meetings

## Population Distribution - West District

City	Pop 2023	% of Total	Seats
Cedar Fort	409	0.37%	0.03
Eagle Mountain	58,197	53.05%	3.71
Fairfield	153	0.14%	0.01
Saratoga Springs	50,934	46.43%	3.25
<b>Grand Total</b>	<b>109,693</b>	<b>100.00%</b>	<b>7.00</b>

## Proposed Map - West District

Seat	Pop	+/- %	+/- Pop
1	14,691	-6.25%	-980
2	15,765	0.60%	94
3	17,263	10.16%	1,592
4	15,434	-1.51%	-237
5	14,747	-5.89%	-924
6	14,722	-6.05%	-949
7	17,073	8.95%	1,402

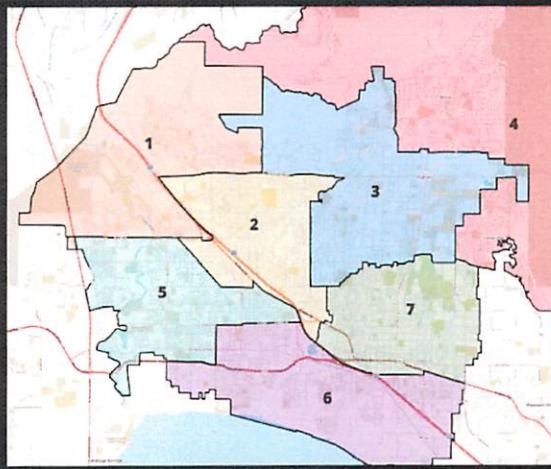


## Population Distribution - Central District

City	Pop 2023	% of Total	Seats
Alpine	10,523	6.08%	0.43
American Fork	40,919	23.65%	1.66
Cedar Hills	9,893	5.72%	0.40
Draper	3,428	1.98%	0.14
Highland	20,381	11.78%	0.82
Lehi	87,886	50.79%	3.56
<b>Grand Total</b>	<b>173,029</b>	<b>100.00%</b>	<b>7.00</b>

## Proposed Map - Central District

Seat	Pop	+/- %	+/- Pop
1	23,610	-4.49%	-1,110
2	25,119	1.61%	399
3	22,171	-10.31%	-2,549
4	23,951	-3.11%	-769
5	26,003	5.19%	1,283
6	25,677	3.87%	957
7	26,508	7.23%	1,788

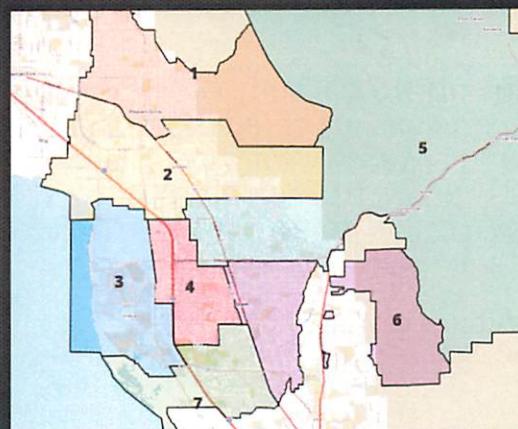


## Population Distribution - South District

City	Pop 2023	% of Total	Seats
Lindon	11,911	7.35%	0.51
Orem	97,867	60.37%	4.23
Pleasant Grove	37,496	23.13%	1.62
Vineyard	14,829	9.15%	0.64
<b>Grand Total</b>	<b>162,103</b>	<b>100.00%</b>	<b>7.00</b>

## Proposed Map - South District

SEAT	Pop	+/- %	+/- Pop
1	24943	7.27%	1,690
2	24461	5.19%	1,208
3	20906	-10.09%	-2,347
4	23611	1.54%	358
5	22887	-1.58%	-366
6	23370	0.50%	117
7	22595	-2.83%	-658



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**CONSENT AGENDA**

1. RATIFICATION OF WARRANT REGISTER FOR MARCH 12, 2025 INCLUDING NOTES AND COMMENTS FROM THE COMMISSIONERS AS RECORDED ON THE INTERNAL SYSTEM

-Jolynn Clegg, Clerk

2. APPROVAL OF THE PAYROLL WARRANT SUMMARY FOR PAY PERIOD 5-2025

-Jolynn Clegg, Clerk

3. APPROVAL OF THE MINUTES FOR THE MARCH 5, 2025 BOARD OF COMMISSIONERS BOARD MEETING

-Jolynn Clegg, Clerk

4. APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION TO WITHDRAW PROPERTY FROM THE 2025 ANNUAL DELINQUENT TAX SALE DEEMED IN THE BEST INTEREST OF THE PUBLIC.

-Burt Harvey, Auditor

**APPROVED ON CONSENT**

*Resolution 2025-251*

5. SIGN AN AGREEMENT WITH SEASONS MARKETING LLC FOR THE PURPOSE OF PARTICIPATING IN THE UTAH BRIDAL AND WEDDING EXPO AT THE UTAH VALLEY CONVENTION CENTER ON SEPTEMBER 20, 2025, AS PART OF THE EDUCATION AND OUTREACH PROGRAM OF THE MARRIAGE LICENSE AND PASSPORT OFFICE.

-Russ Rampton, Clerk

**APPROVED ON CONSENT**

*Agreement 2025-252*

6. APPROVE THE UTAH COUNTY COMMISSION CHAIR TO SIGN THE STATE OF UTAH, ALCOHOLIC BEVERAGE CONTROL COMMISSION, SINGLE EVENT PERMIT FOR LOCAL CONSENT APPLICATION FOR THE BLUEBIRD CAFE CONCERT SERIES EVENT TO BE HELD AT SUNDANCE MOUNTAIN RESORT (STORYTELLER CANYON OPERATING COMPANY, LLC) ON JUNE 20TH TO 21ST, 2025, FROM 5:00 PM – 9:30 PM.

-Kevin Stinson, Community Development

**APPROVED ON CONSENT**

*Agreement 2025-253*

7. APPROVE THE UTAH COUNTY COMMISSION CHAIR TO SIGN THE STATE OF UTAH, ALCOHOLIC BEVERAGE CONTROL COMMISSION, SINGLE EVENT PERMIT FOR LOCAL CONSENT APPLICATION FOR THE BLUEBIRD CAFE CONCERT SERIES EVENT TO BE HELD AT SUNDANCE MOUNTAIN RESORT (STORYTELLER CANYON OPERATING COMPANY, LLC) ON JUNE 27TH TO 28TH, 2025, FROM 5:00 PM – 9:30 PM.

-Kevin Stinson, Community Development

**APPROVED ON CONSENT**

*Agreement 2025-254*

8. APPROVE THE UTAH COUNTY COMMISSION CHAIR TO SIGN THE STATE OF UTAH, ALCOHOLIC BEVERAGE CONTROL COMMISSION, SINGLE EVENT PERMIT FOR LOCAL CONSENT APPLICATION FOR THE BLUEBIRD CAFE CONCERT SERIES EVENT TO BE HELD AT SUNDANCE MOUNTAIN RESORT (STORYTELLER CANYON OPERATING COMPANY, LLC) ON JULY 11TH – 12TH, 2025, FROM 5:00 PM – 9:30 PM.

-Kevin Stinson, Community Development

**APPROVED ON CONSENT**

*Agreement 2025-255*

9. RATIFY THE COMMISSION SIGNATURES ON A LETTER OF SUPPORT FOR THE SPANISH FORK TAXIWAY BRAVO PROJECT.

-Ezra Nair, Commission

**APPROVED ON CONSENT**

*Agreement 2025-256*

10. APPROVE A RESOLUTION AUTHORIZING THE SIGNING OF AN INTERLOCAL AGREEMENT BETWEEN UTAH COUNTY AND THE CITY OF CEDAR HILLS TO AID THE HOMELESS WITHIN UTAH COUNTY AND PROVIDING FOR AN EFFECTIVE DATE

-Ezra Nair, Commission

**APPROVED ON CONSENT**

*Resolution 2025-257*

*Agreement 2025-258*

11. TO APPROVE AND AUTHORIZE THE SIGNING OF AN AGREEMENT BETWEEN UTAH COUNTY, UTAH, AND UTAH VALLEY CHAMBER OF COMMERCE.

-Ezra Nair, Commission

*(Timestamp: 33:01)*

**COMMISSIONER BELTRAN SAID HE IS A TEAM PLAYER AND WILL SUPPORT THIS BUT WOULD LIKE TO SEE THE VALUE OVER THE NEXT YEAR.**

**APPROVED ON CONSENT**

*Agreement 2025-259*

12. APPROVE THE SIGNING OF AMENDMENT 4 TO UC 2021-61 WITH THE STATE OF UTAH DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR THE COMMUNITY BASED CHILD ABUSE PREVENTION GRANT.

-Juli Van Ginkel, Health

**APPROVED ON CONSENT**

*Agreement 2025-260*

13. APPROVE THE SIGNING OF AMENDMENT 9 TO UTAH COUNTY # 2019-87 WITH UTAH DEPARTMENT OF HEALTH AND HUMAN SERVICES FOR STD DISEASE INTERVENTION SERVICES.

-Juli Van Ginkel, Health

**APPROVED ON CONSENT**

*Agreement 2025-261*

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14. APPROVE THE SIGNING OF A RESOLUTION OF APPOINTMENT AND REAPPOINTMENT AS A BOARD MEMBER TO THE UTAH COUNTY BOARD OF HEALTH .

-Juli Van Ginkel, Health

**APPROVED ON CONSENT**

*Resolution 2025-262*

15. APPROVE AND AUTHORIZE THE SIGNING OF A REAL ESTATE PURCHASE AGREEMENT BETWEEN THE THOMAS G. ROGERS AND RUTH M. ROGERS TRUST DATED APRIL 8, 2004, OF WHICH THOMAS G. ROGERS AND RUTH M. ROGERS ARE TRUSTEES, AND UTAH COUNTY, IN CONJUNCTION WITH THE WOODLAND HILLS DRIVE ROAD IMPROVEMENT PROJECT.

-Richard Nielson, Public Works

**APPROVED ON CONSENT**

*Agreement 2025-263*

16. MOA BETWEEN UTAH COUNTY SHERIFF SEARCH AND RESCUE AND UTAH DEPARTMENT OF PUBLIC SAFETY (BEMS) FOR ADDITIONAL FUNDING TO PREVIOUSLY APPROVED AGREEMENT.

-Jodee Kimber, Sheriff

**APPROVED ON CONSENT**

*Agreement 2025-264*

17. TO APPROVE TAX CREDITS AND REFUNDS RECOMMENDED BY THE COUNTY TREASURER'S OFFICE IN CANCELLATION LETTER #20490

-Randilyn Warner, Treasurer

**APPROVED ON CONSENT**

*Agreement 2025-265*

**REGULAR AGENDA**

1. APPROVAL AND SIGNATURE OF UTAH HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS (HMEP) 2025 PLANNING GRANT APPLICATION.

-Peter Quittner, Sheriff

**APPROVED ON CONSENT**

*Agreement 2025-266*

2. APPROVE AN ORDINANCE TO AMEND THE OFFICIAL UTAH COUNTY ZONE MAP FROM THE CRITICAL ENVIRONMENTAL (CE-1) ZONE TO THE RESIDENTIAL AGRICULTURAL (RA-5) ZONE FOR APPROXIMATELY 108 ACRES.

-Greg Robinson, Community Development

**APPROVED ON CONSENT**

*Ordinance 2025-267*

3. DENY AN ORDINANCE TO AMEND SECTION 12.08 OF THE UTAH COUNTY LAND USE ORDINANCE AMENDING THE REQUIREMENTS ASSOCIATED REDUCING THE MINIMUM AREA AND WIDTH REQUIRED FOR A DWELLING WITHIN AN HOA WITHIN THE RA-5 ZONE.

-Greg Robinson, Community Development

*(Timestamp: 34:43)*

**GREG ROBINSON EXPLAINED THE APPLICATION AND THAT THE PLANNING COMMISSION RECOMMENDED DENIAL. HE ALSO ANSWERED A FEW QUESTIONS FROM THE COMMISSIONERS.**

**COMMISSIONER BELTRAN: MOTION TO DENY  
COMMISSIONER POWERS GARDNER: SECOND  
ALL IN FAVOR: AYE  
PASSED: 3/0**

4. TO APPROVE AND AUTHORIZE THE SIGNING OF THE MULTI-JURISDICTION IT MUTUAL AID AGREEMENT

-James Longhurst, Information Systems

**APPROVED ON CONSENT**  
*Agreement 2025-268*

5. ADOPT A RESOLUTION AUTHORIZING THE SIGNING OF AN INTERLOCAL AGREEMENT WITH SALEM CITY FOR THE NEBO BELT LOOP CORRIDOR STUDY.

-Richard Nielson, Public Works

**APPROVED ON CONSENT**  
*Resolution 2025-269*  
*Agreement 2025-270*

6. APPROVE OR DENY THE REQUEST BY THE UTAH HUNTSMAN CANCER FOUNDATION TO REDUCE THE INSURANCE REQUIREMENT FOR THE 2025 HUNTSMAN SPORTSFEST RIDE ON JUNE 14, 2025.

-Richard Nielson, Public Works

*(Timestamp: 45:31)*

**COMMISSIONER GORDON SAID EVERYONE KNOWS HOW HE FEELS ABOUT REDUCING INSURANCE REQUIREMENTS AND IS OPPOSED.**

**COMMISSIONER POWERS GARDNER: MOTION TO APPROVE  
COMMISSIONER BELTRAN: SECOND  
ALL IN FAVOR: AYE (COMMISSIONER POWERS GARDNER & BELTRAN)  
ALL OPPOSED: AYE (COMMISSIONER GORDON)  
PASSED: 2/1**  
*Agreement 2025-271*

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7. APPROVE AND ADOPT A SNOW REMOVAL COMPENSATION ELECTION AGREEMENT WITH THE CORRESPONDING ON-CALL AGREEMENT FOR ELIGIBLE UTAH COUNTY PUBLIC WORKS EMPLOYEES

-Richard Nielson, Public Works

**CONTINUED TO THE MARCH 26, 2025 COMMISSION MEETING**

8. APPROVE AND AUTHORIZE THE SIGNING OF CHANGE ORDER #02 TO AGREEMENT #2023-712 FOR CUTLER ELECTRIC INC. FOR CHANGES TO THE ELECTRICAL UPGRADES TO THE UTAH COUNTY ADMINISTRATION BUILDING PROJECT AND EXTEND THE CONTRACT TERMS THOUGH DECEMBER 31, 2025.

-Richard Nielson, Public Works

**APPROVED ON CONSENT**

*Agreement 2025-272*

9. APPROVE PROPERTY TAX ACTIONS INCLUDED IN RECOMMENDATION LETTER 2025-4

-Adam Beck, Commission

**APPROVED ON CONSENT**

*Agreement 2025-273*

10. TO APPROVE AND AUTHORIZE THE SIGNING OF A RESOLUTION OF APPOINTMENT TO THE BENJAMIN DRAINAGE DISTRICT BOARD OF SUPERVISORS

-Ezra Nair, Commission

**APPROVED ON CONSENT**

*Resolution 2025-274*

11. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING TO DISCUSS THE CHARACTER, PROFESSIONAL COMPETENCE, OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL OR INDIVIDUALS, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

**STRICKEN ON CONSENT**

12. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE PURCHASE, EXCHANGE, OR LEASE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

**STRICKEN ON CONSENT**

**BOARD OF COMMISSIONERS OF UTAH COUNTY, UTAH**

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13. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS THE SALE OF REAL PROPERTY, WATER RIGHTS, OR WATER SHARES, PREVIOUSLY PUBLICLY NOTICED FOR SALE, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

**HELD ON CONSENT**

14. APPROVE AND SET A DATE, TIME AND LOCATION FOR A CLOSED MEETING FOR A STRATEGY SESSION TO DISCUSS PENDING OR REASONABLY IMMINENT LITIGATION, FOR TODAY'S DATE, AT THIS LOCATION, FOLLOWING THE COMPLETION OF THE REGULAR AGENDA (IF THIS ITEM IS NOT MOVED TO THE CONSENT AGENDA, ANNOUNCE THE VOTE OF EACH COMMISSIONER)

-Jolynn Clegg, Clerk

**STRICKEN ON CONSENT**

**PUBLIC COMMENTS**

**NONE**

*(Moved to closed meeting: 2:47 p.m.)*

*(Opened to public meeting: 2:56 p.m.)*

**COMMISSIONER POWERS GARDNER: MOTION TO ADJOURN**

**COMMISSIONER BELTRAN: SECOND**

**ALL IN FAVOR: AYE**

**PASSED: 3/0**

*(Meeting adjourned: 2:56 p.m.)*

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS - In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Jolynn Clegg at 801-851-8113. Handicap parking is available as well as a level entrance to the building. Interpretation services are available with prior notice for the hearing disabled.

Those in attendance via Zoom: None

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BOARD OF COMMISSIONERS FOR UTAH COUNTY  
PUBLIC MEETING ATTENDANCE SHEET  
March 12, 2025 - 2:00 p.m.

PRINT CLEARLY

Name:

Jolynn Clegg  
Dawn Holley  
Joshua Ihrig  
Chris Cowden  
FJ  
Andrea Allen  
Burt Garfield  
Sarah Wilson  
Theron Care  
Robert Bowser  
Diane Garcia  
James Wright  
Patrice Rawlins

Agency:

Clerks

Clerks

Provo City

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HP

Recorder

Assessor

Assessor

Assessor's

Purchasing

Assessor

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Meeting minutes approved at the March 26, 2025 Board of Commissioners of Utah County, Utah Public Meeting.



  
BRANDON B. GORDON, Chair

ATTEST:

AARON R. DAVIDSON  
Utah County Clerk

By:

  
Deputy Clerk