MINUTES OF COMBINED COMMISSION WORKING & REGULAR SESSION MEETING HELD MONDAY, MARCH 17, 2025, BEGINNING AT 9:00 A.M. IN DUCHESNE, UTAH

Present –

Commissioner Greg Miles, Commissioner Jeff Chugg, Commissioner Tracy Killian, Chief Deputy Attorney Grant Charles, Public Works Director Mike Casper, Public Works Deputy Director Clint Curtis, Economic Development Director Deborah Herron, Deputy Clerk-Auditor Lexie Young, Human Resource Director Judy Stevenson, Human Resource Generalist Tommi Mascaro, Jeff Baker, and Brock Harrison with Jones & DeMille Engineering, Public Defender Michelle Hull, Sheriff Travis Tucker, Deputy Sheriff Scott Hargis, Clay Crozier with PLPCO, Surveyor Ryan Allred, and Commission Executive Assistant Melissa Hughes is taking the meeting minutes.

Opening Comments

(9:01 a.m.)

Chairman Miles welcomed everyone to the meeting.

Pledge of Allegiance

(9:02 a.m.)

Open & Award the 2025 Roadway Maintenance Bids for Striping

(9:03 a.m.)

The parties opened the two bids received:

- Roadsafe Traffic Systems Inc. – Schedule 1 - $338,750, Schedule 2 - $357,500, total - $696,250.00
- Straight Stripe Painting Inc. - Schedule 1 - $540,512.50, Schedule 2 - $574,375.00, total - $1,114,887.50

The parties allowed Jones & DeMille Engineering and staff time to review the bid documents.

(9:27 a.m.)

Brock Harrison with Jones & DeMille Engineering stated that both companies submitted all the required documents. He recommended that Roadsafe Traffic Systems Inc. be awarded the 2025 Roadway Maintenance bid for striping, with a total bid price of $696,250.00. *Commissioner Chugg made a motion to follow the recommendation of Jones & DeMille Engineering and award the striping contract to Roadsafe Traffic Systems Inc. for $696,250.00. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Indigent Defense Department Update

(9:06 a.m.)

Public Defender Michelle Hull gave an update for her department. The office was created about a year ago. She has hired two attorneys and would like to hire another within a year. They canceled one of the indigent defense contracts, and she is taking on more juvenile cases in her office. They have been assigned 280 cases since June 2024 and are working on old cases with the prosecutor's office. She talked about setting up the office and training the attorneys have attended. The parties discussed the conflict of interest contract and how the County would always have an attorney contracted. The Commissioners thanked her for what she had done and for working to get everything moved in-house. Chief Deputy Attorney Charles said that working with Ms. Hull and her office has been the best process that it ever has.

Grant Charles entered the meeting at 9:16 am.

Discussion & Consideration of SCRAM Systems Agreement

(9:29 a.m.)

Sheriff Travis Tucker and Deputy Sheriff Scott Hargis explained the alcohol monitoring system. The offenders can wear the ankle monitor, and it will alert the Sheriff's office if they consume alcohol. This is an additional option the Judge can choose from instead of the offender staying in jail. The monitoring devices were purchased with a grant, and the software is needed for the monitoring. The parties discussed the contract and options. *Commissioner Killian made a motion to approve the SCRAM Agreement. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Public Works Update
(9:37 a.m.)

Public Works Director Mike Casper updated the public on existing projects and upcoming work. The project in Bluebell is going well and should be completed this week. They will provide traffic control while a fire hydrant is moved. They have broken ground on the new building lot and are crushing material. They are patching holes and gearing up for mastic. The parties discussed the project in Bluebell and how well it has turned out.

Public Works Deputy Director Clint Curtis gave an update on the new building. They will start weekly progress meetings on-site. They discussed the fill needed for the area and the testing.

Discussion & Consideration of Purchasing Right of Way
(9:43 a.m.)

Public Works Director Mike Casper explained that a right-of-way needs to be purchased to make an approach safer in Upalco. It is on Highway 87 and the 12000 West interchange. He spoke to the property owner, and UDOT has approved the approach plan. The parties discussed the approach and options for the purchase. *Commissioner Killian made a motion to approve up to $12,000 for the right-of-way. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Auditors Office – Vouchers
(9:53 a.m.)

Deputy Clerk-Auditor Lexie Young presented the March 17, 2025, vouchers, check numbers 168455 through 168532, for $244,232.59. The parties reviewed the vouchers submitted. *Commissioner Killian made a motion to approve the vouchers for March 17, 2025, as presented. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion & Consideration of New Business License
(10:00 a.m.)

Deputy Clerk-Auditor Lexie Young presented one business license for DRD Forestry, owned by Demont Nay, Tabiona, Utah. The parties discussed the business. *Commissioner Chugg made a motion to ratify the Business License that has been approved by the Clerk-Auditor's office. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Auditors Office – Surplus
(10:02 a.m.)

Clerk-Auditor Chelise Stewart presented two vehicles from the Centennial Event Center to be surplused. The parties reviewed and discussed the vehicles. *Commissioner Killian made a motion to approve the surplus with the condition that the other departments be offered the vehicles. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Closed Session – Strategy Session to Discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual
(10:08 p.m.)

Commissioner Killian made a motion to go in and out of a Closed Session to discuss: The Character, Professional Competence, or Physical or Mental Health of an Individual. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.

Consideration to take action during the closed session
(10:46 a.m.)

No action is to be taken.

Recess 10:46 a.m. to 11:36 a.m.

Commissioner Killian made a motion to recess. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.

Consideration of Minutes of the Combined Commission Meeting held March 10, 2025
(11:36 a.m.)

The parties reviewed the combined Commission meeting minutes for March 10, 2025. *Commissioner Chugg made a motion to approve the minutes of March 10, 2025, with one correction. Commissioner Killian seconded the motion. Commissioner Chugg voted aye, Commissioner Killian voted aye, and Commissioner Miles voted aye. The motion passed.*

Discussion of Possible Subjects for the Next Meeting
(11:47 a.m.)

Calendaring & Weekly Update on Events
(11:50 a.m.)

Discussion & Consideration of County Volunteers
(12:00 p.m.)

Human Resource Generalist Tommi Mascaro presented a County Fair and general volunteers list. They have passed the background check. The parties reviewed the list of volunteers. *Commissioner Killian made a motion to approve the volunteers as presented. Commissioner Chugg seconded the motion. Commissioner Killian voted aye, Commissioner Chugg voted aye, and Commissioner Miles voted aye. The motion passed.*

Human Resource Update
(12:01 p.m.)

No update at this time.

Adjournment
(12:02 p.m.)

Commissioner Killian made a motion to adjourn the meeting at 12:02 p.m. Commissioner Miles stated that the motion was not contestable. The forum adjourned.

Read and approved this on the 24th day of March 2025.

Greg Miles
Commission Chairman

Chelise Stewart
Clerk-Auditor

Minutes of the meeting prepared by Commission Executive Assistant Melissa Hughes