

Sterling Town Council Minutes
August 20, 2024
7:00 PM

Council members attending:	Mayor Keenan Pearson, Yvonne Larsen, Tami Privett, Kim Killpackl.
Council members excused:	Zeb Wignall
Staff attending:	Kristina Winkel, Jim Egner
Community attending:	Julie Strickland, Markell Wilson, Laurie Allen, Scott Johnson, Laura Patton, Bryan Sullivan, Gedeon Jarvis
Conducting:	Keenan Pearson, Mayor. Meeting called to order at: 7:05

Agenda item number	Discussion and action items	Result
1. Welcome: Mayor Pearson	<p>Mayor welcomes council, staff and community present.</p> <p>Mayor invites any of the community present to bring up anything they would like before going through the agenda. The community members present declined at this time.</p> <p>Below items were not on the agenda but were discussed throughout the meeting.</p> <p>Gedeon brings up the weeds and wasps at the playground.</p> <p>Later in the meeting Julie Strickland shares concerns that she has and reads a prepared statement. She invites the council to address her concerns tonight after she has read them or at the next council meeting. Julie reads her concerns. Below are some of her concerns followed by the councils response:</p>	

	<ul style="list-style-type: none"> ● The council is supposed to vote according to the general public. <ul style="list-style-type: none"> ○ Tami states that the townspeople should not lecture or approach employees about concerns they have. Instead they should bring it to the town council. ● The use of town equipment for personal use. Julie states that Jim has a town truck parked at his home and implies he is using other town equipment. <ul style="list-style-type: none"> ○ Tami, Yvonne and Mayor explained that the dump truck was moved to Jim's house to park to keep it away from the fire trucks and prevent damage from backing up since it is a tight spot. ○ Some council members state that this was discussed and agreed upon during the council meeting. ○ Jim states that he paid for the gas to drive it to his home outside of Sterling. ● The cost of the gate at the park and was it needed? <ul style="list-style-type: none"> ○ Council reminds her that this was on the agenda, discussed and voted upon. ● Why was a new lawnmower purchased when the old one was working fine? <ul style="list-style-type: none"> ○ Jim explains that the old mower does not mow right, leaves some spots, butchers the grass and how other townspeople complained that the old mower didn't pick up the cut grass. ○ Jim reviews some of the tools and equipment that he uses that are his own to help save the town money. ○ The purchase of a new lawnmower was on the agenda, discussed and voted upon. ● Why does the town need three secretaries? <ul style="list-style-type: none"> ○ There are not three secretaries. There is one treasurer; Yvonne, one Clerk/Recorder; Kris and one deputy clerk; Tami. Tami explains that many towns have multiple clerks. ○ Kris explains that no matter how small a town or city is, they still have to check all the same boxes as a large city. While in the past, Sterling was able to get away with less employees, we can't any longer. Tami has accounting and budgeting experience and is a great asset. Yvonne has worked for the 	
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	<p>town for a long time. The town needs all three of us. The Government breech is here and we must comply with code.</p> <ul style="list-style-type: none"> ○ Tami shares that she donates a lot of her time. Kris states that if she were to be replaced, they would have to pay a lot more than what she gets paid. ● What does Jim get paid as a water master? What does the town maintenance worker get paid? <ul style="list-style-type: none"> ○ Tami explains that this is public knowledge and shares what Jim and Ryan get paid; Jim \$22 hour and Ryan \$18 hour. ○ Mayor states that the water master in Mayfield makes \$65,000 a year ○ Jim reviews the extensive paperwork that he keeps and has organized as water master. ○ Tami reminds Julie that the price of everything has gone up. <p><i>For more details and the tone of the meeting, please listen to the recording.</i></p>	
2. Pledge of Allegiance	Council, staff and community present stand and recite the pledge of allegiance	
3. Roll Call	See above for attendance.	
4. Approval of minutes from the previous meeting.	Yvonne makes a motion to approve the minus from the TC July 16th meeting as presented. Tami seconds the motion.	Motion: Yvonne Second: Tami Vote: Unanimous.
5. Keenan Pearson stepping down as Mayor in September	<p>Mayor explains that due to personal matters that have come up, he may not be living in Sterling much longer and wanted to step down prior to the general election.</p> <p>Tami goes over the proper procedure for replacing the Mayor.</p> <p>Scott Johnson asks about the time frame in which the mayor should be replaced. Keenan stated that the town has 30 days to replace him.</p> <p>Tami suggests having a meeting three weeks from now and explains that if we don't have a new mayor in 30 days, the lieutenant officer in Utah takes action.</p>	

	<p>Council agrees to have a Special Public Meeting on Sept 10th at 7Pm for all those interested in becoming Mayor and all community members are invited to witness the proceedings and comment. A public notice will be posted August 21st regarding the special meeting. Council shares the tentative questions with the community present that will be asked to the prospective Mayoral candidates and asks if there are any additional questions they would like asked. The term would end Dec 31, 2025. Kris will put the above information in the September Newsletter.</p>	
6. Discussion of water share or fees for connecting to town water.	<p>Gedeon is present from the Planning and Zoning commission and brings up a discussion that the commission had with Sam Maestas during the last Planning & Zoning meeting. Sam stated concern that Rowley was granted a water share outside of town without bringing a share with him and the loss of revenue from the town because of this. Gedeon explains that Rowley has agreed to be annexed and there currently isn't an ordinance prohibiting granting the water.</p> <p>Tami explains that there is not an ordinance to prohibit or limit giving out water shares to those outside of town and this is a good reason to annex all those who are already on city water.</p> <p>Council discusses hook up and impact fees in nearby towns and how expensive they are.</p> <p>Discussion on the infrastructure the town is looking at to upgrade the water pipes. Keenan states 6 inch is the code and Gedeon recommends 8 inch.</p>	
7. Discussion and vote on Solar light for Cemetery.	<p>Yvonne has provided a quote from central electric. There is one that is cheaper but cheaper may not be the best choice. It is state etiquette to have a light at the cemetery for the flag. Julie asks if there is an ordinance to have, and Yvonne states it is state etiquette.</p> <p>Council reviews the two bids.</p> <p>Yvonne makes a motion to go with the led motion. Kim seconds the motion.</p>	<p>Motion: Yvonne Second: Kim Vote: Unanimous</p>

8. Discussion of Transient Room Tax Ordinance.	<p>We didn't have the public hearing tonight and we will postpone this until next month. Tami will get with Cade Penney.</p> <p>Tami reviews that we currently don't get the transient room tax.</p> <p>Public Hearing agreed up for Sept 17th at 6:30 before Town Council</p>	
9. Discussion of Highway Tax Ordinance.	<p>Tami reviews the highway tax</p> <p>Julie brings up that Sterling Motors used to have to give the town 1%. Is that still happening? Tami explains that we get a percentage of the sales tax collected by the state and then we get paid from them. Because we don't have that many businesses, it's not that much. Most of our revenue is sales tax from online purchases.</p> <p>Public Hearing will be Sept 17th at 6:30 before Council meeting.</p>	
10. Discussion and vote on streetlight conversion to led light bulbs.	<p>Yvonne states that this has already been passed. Then some more questions came up regarding the "bloom" of the light. The 3,000 lumen is in stock and the 4,000 would need to be ordered. Kim asks if both cost the same to run and Yvonne states Yes. Yvonne would like to go with the 4,000 since our lights are few and far between.</p> <p>Julie states that the LED does not transmit as far and instead it goes "down". Julie asks if the town has to pay for the replacement. Tami states that we are looking to spread out the cost through a loan.</p> <p>Tami makes a motion to go with the 4,000 lumen. Yvonne seconds the motion.</p>	Motion: Tami Second: Yvonne Vote: Unanimous
11. Report of Officers, Boards and Committees. a. Kim Killpack: Water and roads.	<ul style="list-style-type: none"> a. Kim Killpack: We found the water leak in front of Randals home in our system and it has been repaired. Jim states that it is up and running like it should be. Jim states that Laura Patton's fire hydrant was leaking and it has been repaired. b. Yvonne Larsen: There is a service project in honor of 911 and will be held on Sept 14th. The crew will be here and we need to get lined up what we want them to do. Yvonne suggested some of the tables and 	

<p>b. Yvonne Larsen: Treasury, Town building rental and cemetery.</p> <p>c. Zeb Wignall: Parks and Fire Depart.</p> <p>d. Tami Privett: Steering Committee, Budget, Taxes, Deputy Clerk.</p> <p>e. Mayor Pearson.</p>	<p>handrails be painted. Jim states that some need to be repaired. Jim states the goal posts could be painted as well and he may have some paint. Yvonne states there is some clean up needed behind the Fire Dept. Kris suggests helping a resident who needs yard work done. Tami will reach out to him. Kris states that the previous Saturday is National Service Project day. Gedeon shares that Brian is over the service project for Manti and wanted to include Sterling. Yvonne reviews the income from the 24th July celebration. There were check donations equaling \$1,025.00. Yvonne talks about advertising more in advance so the community is better aware of the activities that will be available. Tami asks how much of the income will be split for the park? Discussion on the breakdown of the expenses and income from the 24th Celebration.</p> <p>c. Zeb Wignall: Excused.</p> <p>d. Tami Privett: Tami asks Yvonne about lost and found from the 24th Celebration. Yvonne states no. There was one wallet found for a teenager and that has been returned.</p> <p>e. Mayor Pearson: Nothing to add.</p>	
<p>12. Approve the payment of Bills</p>	<p>Payroll for the month of May paid on August 8, 2024.</p> <ul style="list-style-type: none"> ● James C. Egner \$ 2,371.76 ● Yvonne V Larsen, \$ 313.99 ● Heather H Myers, \$ 410.96 ● Tamra D Privett, \$ 41.56 ● Ryan K Smith \$ 922.57 ● Kristina K. Winkel \$ 367.09 <p>Total Payroll Paid \$4,427.93</p> <p>Bills paid on Aug 20, 2024</p> <ul style="list-style-type: none"> ● Ace Hardware Ephraim: \$ 48.76 supplies for park gate ● Badger meter: \$ 125.10 cellular service for water meters ● CUHD: \$25.00 water samples \$50.00 ● Cluff Building and Fencing: \$775.00 park drive gate ● Copy Station: \$11.94 Poster for 24th celebration ● CUHD: \$25.00 water samples \$ 	<p>Motion: Tami Second:Yvonne Vote:Unanimous</p>

	<ul style="list-style-type: none"> ● Dominion Energy: \$14.36 Adm and Fire house utilities ● Jim Egner: \$53.60 mileage reimbursement. ● Ephraim Tire Pros & Serv: \$97.07 Repair weed eater ● Gunnison Market: \$163.00 produce for 24th celebration ● Hermansen's Co Incl: \$138.93 gloves/sawzall blades for fire dept ● Hermansen's Equipment: \$172.41 Kabota parts for cemetery and parks ● Hermansen's Mill: \$109.90 weed and feed ● Jensen Excavating: \$2,466.00 Otten and Shepherd grave, water leak at 110 North Main ● Jensen's Dept Store: \$414.40 Fire boots for Jason Anderson ● Lantis Fireworks: \$ 2,850.00 final payment (1 of 2) for 24th celebration ● Yvonne Larsen: \$702.85 supplies for 24th celebration and Henry rifle, cowboy rough rider for auction ● LES OLSON IT: \$1,922.85 printer ● Manti Telephone: \$106.70 phone bill ● Dolan Miller: \$750.00 Fireman's Dinner, Dec 2023 ● N. Sanpete Disposal: \$73.51 Dumpsters ● Pelorus Methods: \$800.00 quarterly software support subscription ● Rasmussen Ace: \$85.56 grill tool set for 24th celebration ● Rocky Mtn Power: \$2,114.69 Sixmile creek and street lights ● Sanpete County Fire Dist #2: \$655.50 fire district fee ● Sanpete Sanitary Landfill Coop: \$489.80 landfill fee ● Scholzen Products Co: \$44.80 chlorine pillows ● Sterling Country Store: \$176.04 Ice for fire dept, fuel for Kubota ● Valley Builders: \$28.59 sprinkler repair/cornhole ● Weidner Service: \$2,231.89 holmatro battery for fire dept ● Zions Bank Visa: \$978.01 Office supplies for new fiscal year and 24th celebration supplies. <p>Total Bills Paid \$18,651.27</p> <p>Tami makes, Yvonne seconds, Unanimous</p>	
13. Adjournment	Tami makes a motion to adjourn the meeting, Yvonne seconds the motion. Meeting adjourned at 8:59 PM	Motion: Tami Second: Yvonne Vote: Unanimous

Minutes Approval

By: _____ Date: _____ Attest: _____ Date: _____
Mayor Zeb Wignall Kris Winkel, Clerk/Recorder

Council Members Initials:

Yvonne Larsen: _____
Tami Privett: _____
Kim Killpack: _____