



**Edith Bowen Laboratory School
Governing Board Meeting
Unofficial Minutes
The Collaboratory Room 233
March 20, 2025
3:30 PM**

Board Members Present

Dr. Steven Camicia - Board Chair
Dr. Jody Clarke-Midura
Whitney Mortenson
Dr. Jennifer Grewe
Dr. Nate Justis
Dr. Laura Reina
Jennifer Barton
Carolina Harward (GB Secretary)

Visitors:

Dr. Sylvia Reed - Interim Dean Representative

Excused:

Dr. Shawn Whiteman - Interim Dean
Frank Schofield
Joel Lopez

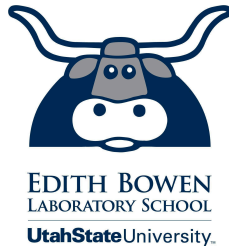
1. WELCOME & CALL TO ORDER

a. Roll call

Dr. Steven Camicia called the meeting to order at 3:30 pm. Dr. Justis welcomed Dr. Sylvia Reed who represented the Dean's Office.

Dr. Steven Camicia - Board Chair
Dr. Jody Clarke-Midura
Whitney Mortenson
Dr. Jennifer Grewe





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Dr. Nate Justis
Dr. Laura Reina
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Carolina Harward (GB Secretary)

2. CONSENT ITEMS

- a. Vote to approve board meeting minutes from Feb. 20, 2025

Motion: Dr. Jody Clark-Midura

Second: Dr. Jennifer Grewe

Vote: Dr. Steven Camicia
Whitney Mortenson
Dr. Jody Clark-Midura
Dr. Jennifer Grewe

3. BUSINESS MANAGER REPORT

- a. Monthly Summary

Dr. Justis asked for questions on the accounts report, acknowledging Jennifer's efforts. He noted that they are starting a new playground project, with contractor bids being submitted and demolition expected to begin after the school year. He remains hopeful that the bids will be reasonable.

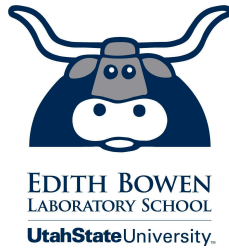
[Monthly Summary](#)

[Monthly Comparison](#)

4. Public Comment

No Public Comment





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5. REGULATORY & STATUTORY COMPLIANCE

- a. Vote to approve Adoption of USU Time and Effort policy and practices

Motion: Whitney Mortenson

Second: Dr. Jody Clark-Midura

Vote: Dr. Steven Camicia
Whitney Mortenson
Dr. Jody Clark-Midura
Dr. Jennifer Grewe

[Adoption of USU Time and Effort policy and practices](#)

- b. Review fee schedule and fee waiver policy (vote)

Dr. Justis reviewed the after-school club's fees, proposing to keep the daily rates at \$6 (Monday-Thursday), \$8 on Fridays, and a \$30 registration fee. Dr. Reina noted approximately 70 families registered, with 40 using the program regularly and about 30 attending daily. Dr. J. mentioned that current usage does not cover costs and reiterated the board's prior discussions on subsidizing the program.

Vote to review fee schedule and fee waiver policy

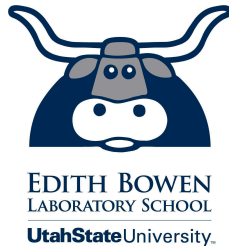
Motion: Dr. Jennifer Grewe

Second: Whitney Mortenson

Vote: Dr. Steven Camicia
Whitney Mortenson
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[Fee schedule and fee waiver policy](#)





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6. SCHOOL REPORTS

a. Principal's report - Dr. Justis

i. Highlights

- 4th graders attending the USU Bear Lake Training Center
- Loveland Living Aquarium
- Student Teachers got to participate in the Arts are Core workshop
- PTA-One Book One School
- Science Fair: This event was organized by Elisha Helpingstine. Over 125 students participated in the Science Academy, showcasing a total of 80 science projects.
- Two students from 6th grade got first place at the Ritchey Science Fair
- Jill DeVilbiss did the Best Musical Engagement Award
- Cross Country skiing
- Teachers from Mountain Sunrise Academy Charter, Saratoga Springs, UT visited our school.
- Getting ready for Utah LEARNS

7. Adjourn

The meeting adjourned at 3:54 pm.

