1400 North 200 East
American Fork, UT 84003
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Minutes of the Fox Hollow Golf Club Board of Directors Meeting held **December 12, 2024** at **5:00 p.m**. at the Fox Hollow Golf Club, 1400 North 200 East, American Fork, Utah.

Members Present: Jay Fugal, Max Powell, Johnny Revill, Clark Taylor, Dave Richards, Ryan Wood, Keely Giles (arrived at 5:24pm), and Dave Richards (arrived at 5:39 pm).

Excused: Paulette Anderson, and Steve Chipman.

Others Present: Jaxson Taylor, Stewart Reeve, John Hansgen, Riley Bunker, Jackson Draper, Jancarlo Valdivia, and Wendy Thorpe.

1. Welcome

Chair Jay Fugal welcomed the members of the Board and opened the meeting at 5:20 p.m. Board members Chipman and Anderson were excused from tonight's meeting.

2. Public Comments

There were no public comments.

3. Action Items

a. **Review and action on approval of the November 21, 2024 board meeting minutes**
Motion: Board Member Ryan Wood moved to approve the November 21, 2024 board meeting minutes. Board Member Clark Taylor seconded the motion.

Vote: Clark Taylor, Yes; Paulette Anderson, Absent; Max Powell, yes; Jay Fugal, yes; Steve Chipman, Absent; Keely Giles, absent; Dave Richards, absent; Ryan Wood, Yes; and Johnny Revill, Yes. The motion passed with 7 in favor and 2 absent.

b. **Budget Discussion**

a. Discussion of Budget and Departmental needs
   i. Maintenance
   ii. Labor
   iii. Projects
   iv. Other
b. Review and action on the November 2024 Finance Report – Stewart Reeve

Mr. Stewart Reeve reviewed the budget and financial reports. Revenue has continued to increase. Proposed greens fees and possible membership fee increases for next year have not been determined.

Capital improvements for such things as A/C units, restrooms, range picker and cage were anticipated. Chair Fugal reported he met with the team to discuss options for demand and labor costs to be maximized. Potential issues regarding the placement of a new residential development near the maintenance building were discussed. Possible American Fork City noise ordinance violations could be caused by early morning equipment noises. Noise buffering and storage structure designs were discussed. It was clarified that the golf course was built decades ago, and all new residents would be aware of the risks and nuisances. The Board would work to be good neighbors but would also push back against efforts from the developer for Fox Hollow to invest in noise reduction equipment or buffers. Bond and debt schedules were reviewed by Mr. Reeve. The Board stressed the importance of using cost effective maintenance to keep equipment functioning as long as possible. A reasonable membership increase was discussed and fee amounts were debated. Current fees at nearby ranges were reviewed. Mr. Bunker proposed having a more expensive premium membership option to be added in future yearly budgets along with different levels of membership. Discussion emphasized the importance of balancing revenue generation with the need for future equipment and expansion. Different amounts were discussed and the board agreed on a $10 increase in monthly membership fees. Tee box maintenance was necessary, and the Board debated the appropriate dollar amounts that should be allocated to the improvements. After discussion it was agreed to increase the amount for Tee box maintenance from twenty five thousand to fifty thousand dollars. Chair Fugal Jay reminded the Board to include the adjustments in the motion for approval.

Motion: Board Member Clark Taylor Moved to approve the 2025 Budget noting the change of bumping member rates with a ten dollar increase and increasing the amount for tee box repair from twenty-five thousand to fifty thousand. Board Member Johnny Revill seconded the motion.

Vote: Clark Taylor, Yes; Paulette Anderson, Absent; Max Powell, yes; Jay Fugal, yes; Steve Chipman, absent; Keely Giles, yes; Dave Richards, Yes; Ryan Wood, Yes; and Johnny Revill, Yes. The motion passed with 7 in favor and 2 absent.

4. Operations Report for October 2024 – Jaxson Taylor

Mr. J. T. Taylor added the course typically closes the first week of December, however based on the weather they reopened for this week. Members were very appreciative when they received the email and were quick to schedule tee times. He expressed appreciation to John Hansgen and Jon Carlos for their extra work. Mr. Taylor invited the Board to the Staff Christmas party scheduled next week. One last holiday giveaway would be on social media next week.

5. Superintendent report on Grounds and Equipment – John Hansgen

Mr. John Hansgen added he was contacted by golf course group regarding charity events, food bank contributions, and Ronald McDonald house spring cleanup of landscaping and grass. Golf Magazine reached out to him and interviewed him about the charity work. Mr. Taylor encouraged for the article be pushed out to the different cities for it to be included their newsletters. Chair Fugal added staff would receive Christmas bonuses this year.

6. **Committee Updates**
    a. HR/Employee Matter (**Jay F**, Ryan W, Dave R)
    b. Events/Member Benefits (**Keely G**, Paulette A, Johnny R)
    c. Projects/Improvements (**Steve C**, Clark T, Max P)

7. **Discussion on additional business items for placement on a future agenda** –
No items were mentioned.

8. **Adjournment**
With no further business to come before the Board at this time, Board Member Johnny Revill moved to adjourn the meeting. Board Member Max Powell seconded the motion. The motion passed unanimously. The meeting was adjourned at approximately 6:10 p.m.

Meeting Minutes Approved: March 20, 2025