



MURRAY CITY LIBRARY BOARD OF TRUSTEES

MEETING MINUTES

January 15, 2025

05:30 PM

10 East 4800 South, Jordan Conference Room, Murray, UT 84107

CALL MEETING TO ORDER

Present: Ali Lyddall, Sage Fitch, Joelle Rasmussen, Wini DeMann, Jessica Miller

Excused: Dustin Lewis, Kirsten Woodbury

Others: Kim Fong, Murray Library Director; Julia Pehrson, Murray Library Assistant Director; Emily Hathorn, Murray Library Staff

Vice Chair Miller called the meeting to order at 5:33 p.m.

APPROVAL OF MINUTES

The minutes for the meeting were approved, as written, on a motion made by Sage Fitch. This was seconded by Ali Lyddall and voting was unanimous in favor.

CITIZEN COMMENT(S)

Comments will be limited to three minutes for individuals (approximately 300 words for emails) and to five minutes for a spokesperson, recognized as representing a group in attendance. Please begin by stating your name and city of residence. Those wishing to have their comments read into the record may send an email by 5:00 p.m. the day prior to the meeting date to kfong@murray.utah.gov. Other than this Public Comment section of the meeting or a required public hearing, members of the public may observe but will not be allowed to participate (speak) in the meeting.

None

REPORT(S)

- 1) Financial Report
- 2) Director's Report

1. Financial Report, Kim Fong

Agenda Attachments

- 1. [boardbudgetreportjan25.pdf](#)

1) Financial Report: 50% of the year has lapsed. An updated version of the report was provided and discussed. Director Fong stated that everything is looking good as far as budgets go. Sage Fitch asked what is considered small equipment. Director Fong said that was mostly for display cases. A motion to receive and file the financial report was made by Ali Lyddall. This was seconded by Joelle Rasmussen and voting was unanimous in favor.

2) Director's Report: Director Fong provided a report that shows the shift of balance between

digital resources vs. physical resources, specifically for books. Adults and teens have made the shift to using digital resources for books more than physical resources. Young kids are still using physical resources more than digital resources. Director Fong said this can be a challenge because e-resources are more expensive than physical resources. Director Fong said that even though there is a high use of digital resources, there are still a lot of people coming into the library. There were around 150,000 people that visited the library in 2024 and just over 27,000 who participated in various programs. There is a high demand for study rooms, so the library was able to move things around to allow for 2 more study rooms. There is a new adult services librarian who has a lot of good ideas for programs for adults. The library has also acquired "Vox Books" for the children's collection.

OLD BUSINESS

None

NEW BUSINESS ITEM(S)

Action Item: Request for Reconsideration Policy Revision

Assistant Director Pehrson stated that the library wants to put a time limit on requests for reconsideration. She said that the library leadership team discussed the time limit to be 3 years. If an item is requested for reconsideration, that item won't be able to be requested again for 3 years. A motion to approve the request for reconsideration policy revision was made by Sage Fitch. This was seconded by Wini Demann and voting was unanimous in favor.

1. Request for Reconsideration Policy Revision, Kim Fong

Agenda Attachments

1. [Request for Reconsideration.pdf](#)

ANNOUNCEMENTS AND QUESTIONS

Boards and Commissions Dinner on January 30

ADJOURNMENT

A motion to adjourn was made by Ali Lyddall and seconded by Sage Fitch. Voting was unanimous in favor. The meeting was adjourned at 6:02 p.m.

NEXT MEETING

The next scheduled meeting will be held on **Wednesday, February 19, 2025, at 5:30 p.m. MST located at 166 E 5300 S Murray, Utah.**

Special Accommodations for the hearing or visually impaired will be made upon a request to the office of Murray City Recorder (801-264-2662). We would appreciate notification two working days prior to the meeting. TTY is Relay Utah at #711.

Committee members may participate in the meeting via telephonic communication. If a Committee member does participate via telephonic communication, the Committee member will be on speakerphone. The speakerphone will be amplified so that the other Committee members and all other persons present will be able to hear all discussions.

At least 24 hours prior to the meeting, a copy of the foregoing notice was sent to the City Recorder to post in conspicuous view in the front foyer of the Murray City Center, Murray, Utah. A copy of this notice was also posted on Murray City's internet website www.murray.utah.gov and the state noticing website at <http://pmn.utah.gov>.

50% of year lapsed				
FULL ACCT	ACCT DESCRIPTION	Budget	Remaining Budget	Percent Used
23-0000-31110	Real Property Taxes	-2,576,960.00	-768,134.72	70.19
23-0000-31120	Personal Property Taxes	-100,000.00	-74,018.20	25.98
23-0000-31130	Motor Vehicle Fee-In-Lieu	-125,000.00	-72,165.16	42.27
23-0000-31150	Prior Year's Tax Redemptions	-35,000.00	-27,503.35	21.42
23-0000-33200	State Grants	-15,500.00	-15,500.00	0.00
23-0000-34110	Copies and Printing Fees	-3,500.00	-226.53	93.53
23-0000-35125	Library Fines	-15,000.00	-5,976.67	60.16
23-0000-36100	Interest Income	-265,000.00	-115,719.68	56.33
23-0000-39400	Use of Reserves	-98,296.00	-98,296.00	0.00
23-2301-41100	Regular Employees	959,194.00	528,941.87	44.86
23-2301-41110	Seasonal/Part Time Employees	150,000.00	98,199.23	34.53
23-2301-41200	Social Security	85,054.00	49,062.78	42.32
23-2301-41300	Group Insurance	176,672.00	107,867.98	38.94
23-2301-41400	Retirement	193,286.00	106,736.55	44.78
23-2301-41500	Worker Comp	1,164.00	973.99	16.32
23-2301-42030	Tuition Reimbursement	2,500.00	2,500.00	0.00
23-2301-42040	Service Awards	500.00	400.00	20.00
23-2301-42125	Travel & Learning	12,000.00	5,678.26	52.68
23-2301-42140	Supplies	15,000.00	9,820.63	34.53
23-2301-42170	Small Equipment	14,000.00	-1,882.17	113.44
23-2301-42180	Miscellaneous	29,000.00	20,003.56	31.02
23-2301-42505	Building & Grounds Maintenance	90,000.00	42,631.95	52.63
23-2301-42510	Equipment Maintenance	83,000.00	52,554.64	36.68
23-2301-42730	Credit Card Fees	2,000.00	1,124.76	43.76
23-2301-43000	Professional Services	30,000.00	20,199.46	32.67
23-2301-44000	Utilities	30,000.00	15,732.22	47.56
23-2301-44010	Internet/Telephone	4,000.00	3,069.51	23.26
23-2301-45920	Reserve Buildup	627,900.00	627,900.00	0.00
23-2302-42110	Children's Books	59,800.00	37,151.07	37.87
23-2302-42111	Children's Audio Visual	7,060.00	4,637.04	34.32
23-2302-42112	Children's Audio Books	10,400.00	8,511.76	18.16
23-2302-42113	Children's E-books	16,200.00	8,462.86	47.76

23-2302-42600	Children's Programs	4,000.00	2,968.63	25.78
23-2303-42110	Young Adult Books	14,040.00	9,381.56	33.18
23-2303-42112	Young Adult Audio Books	7,500.00	6,062.22	19.17
23-2303-42113	Young Adult E-books	19,660.00	10,721.19	45.47
23-2303-42600	Young Adult Programs	2,000.00	1,529.53	23.52
23-2304-42110	Adult Books	54,000.00	29,003.24	46.29
23-2304-42111	Adult Audio Visual	34,500.00	25,993.00	24.66
23-2304-42112	Adult Audio Books	10,000.00	6,392.45	36.08
23-2304-42113	Adult E-Books	113,260.00	59,197.70	47.73
23-2304-42114	Adult Periodicals	3,300.00	617.54	81.29
23-2304-42600	Adult Programs	2,000.00	1,565.78	21.71
23-2363-42140	Supplies	5,000.00	5,000.00	0.00
23-2370-47200	Buildings	218,296.00	218,296.00	0.00
23-2390-49000	Risk Assessment	15,539.00	9,064.00	41.67
23-2390-49310	Admin Cost Wages	99,323.00	63,750.00	35.82
23-2390-49311	Admin Cost O&M	33,108.00	16,887.00	48.99

Reconsiderations

Reconsideration of materials both in and not in the collection can only be made by a resident of Murray City. Reciprocal borrowing policies do not extend to reconsideration of materials. The reconsideration process extends only to those items selected by the staff of the Murray City Library. Items that meet this selection criteria may be reconsidered through our online **Request for Reconsideration**. After reconsideration, the item in question will not be accepted again for reconsideration for a period of three years.

Approved by the Murray Library Board September 20, 2023.