



Cedarview-Montwell SSD

270 North 500 West, Roosevelt, Utah 84066
Phone: (435) 823-4578

BOARD MEETING

MINUTES

WEDNESDAY, FEBRUARY 19, 2025

OBJECTIVE:	Board Meeting
CALLED BY:	Brent Powell, Board Chairman
DATE:	February 19, 2025
TIME:	5:30 PM
LOCATION:	CMSSD Office – 270 N 500 W, Roosevelt, UT 84066
ATTENDEES:	Brent Powell, Adam Kendall, Kim Bastian, Judy Hamblin, Mikelle Despain, Dean Powell, Tracy Michaelis, Aaron Bradshaw, Alan Allred, Jeff McCarty, James Israelsen, Corey Hicken
ABSENT:	N/A

Public Comment

NOTES:	- No Comments
--------	---------------

Conflict of Interest

NOTES:	- None
--------	--------

Approval of Bills

NOTES:	- Brent Presented the Bills as written
ACTION ITEMS:	- Judy made a motion to approve the bills as written, seconded by Tracy, unanimous, motion carries

Approval of Minutes

NOTES:	- Brent Presented the Minutes for January as corrected
ACTION ITEMS:	- Judy made Motion to Approve January Minutes as corrected, seconded by Mikelle, unanimous, motion carries



Cedarview-Montwell SSD

270 North 500 West, Roosevelt, Utah 84066
Phone: (435) 823-4578

BOARD MEETING

MINUTES

WEDNESDAY, FEBRUARY 19, 2025

Cedarview Montwell Special Service District – Item 1: UBOAG Funding

NOTES:	- CMSSD Board would like to change our 1yr request for funding to 2 Million for improvements to the district that would include more funds for our building, a possible tank and/or water line extension on Meacham Lane. Also, 2-5 yr request for 40 Million dollars to complete phases 3-5.	
KEY DECISIONS:	- N/A	
ACTION ITEMS:	- Aaron to send response to UBOAG	Deadline: 2/20/2025

Sunrise Engineering – Item 1: Tribal Rights-of-Ways

NOTES:	- Jeff advised that they are still working with Tribe. - Jeff shared that BIA was okay with the Letter Template provided by Sunrise Engineering for the Easements - Jeff reported that the Tribal Attorney still has not been able to meet with the Business Committee - Brent requested that Jeff specify the location of the furthest most tank for CMSSD - Jeff advised that it will be 7000 ft from the closest residence on the East side of Uintah Canyon Road	
KEY DECISIONS:	- N/A	
ACTION ITEMS:	- N/A	Deadline: N/A

Sunrise Engineering – Item 2: Victory Pipeline

NOTES:	- Jeff shared that Johansen Construction, Inc. bid was \$ 3,332,981.69. - Johansen wants to saw cut to reduce overall costs - Jeff advised that we are still waiting for Galindo's Easement to be returned - Jeff also advised that we are still waiting for updated water guarantees from Duchesne County Water Conservancy District and Roosevelt City - Jeff also advised that County approved Kim Farnsworth's property - Jeff advised of potential problem with what was assumed to be a county easement, that proved after not to be. There are 5-6 additional easements that we may need to obtain if it is not a prescriptive easement due to the placement of the road in 1978. - Jeff has been working with CMSSD Attorney, Gail McEachnie on this issue.	
KEY DECISIONS:	- Jeff to follow up with county on possible prescriptive easement. - CMSSD Board requested that Sunrise Engineering provide the CMSSD with User Rate Analysis and Impact Fee Study by next board meeting.	
ACTION ITEMS:	- Dean made Motion to Accept Johansen Construction Bid as written, seconded by Judy, unanimous, motion carries	Deadline: N/A



Cedarview-Montwell SSD

270 North 500 West, Roosevelt, Utah 84066
Phone: (435) 823-4578

BOARD MEETING

MINUTES

WEDNESDAY, FEBRUARY 19, 2025

Sunrise Engineering – Item 3: Lead & Copper Report

NOTES:	- Jeff advised the State has added a new step to reconfirm the original findings.	
KEY DECISIONS:	- N/A	
ACTION ITEMS:	- N/A	Deadline: N/A

Sunrise Engineering – Item 4: Master Plan Report

NOTES:	- Jeff advised that they are working on the Hydraulic Model, Report is Finished, Water Conservation Plan is finished, Working on User Rate Analysis and Updating the Emergency Response Plan. - Brent inquired about duration till the Master Plan is completed - Jeff advised within the next two months.	
KEY DECISIONS:	- N/A	
ACTION ITEMS:	- N/A	Deadline: N/A

Sunrise Engineering – Item 5: CMSSD Building Report

NOTES:	- Jeff shared that Robertson Construction bid was \$ 867,000 to construct the shell of the CMSSD Building - Jeff advised that Robertson wants permission to purchase steel before March 4th to ensure current quoted pricing. Robertson would not be requesting funds until after the loan is closed.	
KEY DECISIONS:	- N/A	
ACTION ITEMS:	- Tracy made Motion to allow Robertson to order steel, seconded by Judy, unanimous, motion carries	Deadline: N/A

Water Manager Report – Item 1: System Report

NOTES:	- Alan advised the following: He read the North Crescent Meter on July 10th and the 93,000,000 gallons and again last week, it shows that water has been passing through the line. The new read shows 96,782,000. From July to February 2.8 Million gallons have gone through the line. - Alan advised that Valve is currently on for Roosevelt.	
KEY DECISIONS:	- N/A	
ACTION ITEMS:	- N/A	Deadline: N/A



Cedarview-Montwell SSD

270 North 500 West, Roosevelt, Utah 84066
Phone: (435) 823-4578

BOARD MEETING

MINUTES

WEDNESDAY, FEBRUARY 19, 2025

Water Manager System – Item 2: Applicant: Corey Hicken, Water Authorization Request

NOTES:	- Corey Hicken, was present and advised the board of his intentions of constructing a home and that he had placed a new stake for where the home would be constructed. - Alan gave the Applicant some options that included needing two pumps stations, one after the meter and one in the residence to maintain 20 PSI. - Alan further advised that the needed pumps would not be the responsibility of CMSSD and that the applicant would be responsible for all maintenance costs.	
KEY DECISIONS:	N/A	
ACTION ITEMS:	Waiting on Applicants final decision.	Deadline: N/A

Office Manager Report – Item 1: CCR

NOTES:	- Aaron advised that he has an appointment with Brandi Smith with State of Utah Division of Drinking Water for our annual CCR on Tuesday, February 25, 2025.	
KEY DECISIONS:	N/A	
ACTION ITEMS:	N/A	Deadline: N/A

Adjourn



Cedarview-Montwell SSD

270 North 500 West, Roosevelt, Utah 84066
Phone: (435) 823-4578

BOARD MEETING

MINUTES

WEDNESDAY, FEBRUARY 19, 2025

Exhibit A "Expenditures "

Payee	Purpose	Type	Check #	Amount
Badger Meter	Meter Reading	Check	4402	\$77.58
Duchesne County	Office Rent	Check	4403	\$500.00
DCWCD	Water Supply	Check	4404	\$3,097.67
McKeachnie Law Offices	Legal Services	Check	4405	\$2,796.50
Payroll	Allred, Alan	Check	4409	\$875.14
Payroll	Bradshaw, Aaron	Check	4410	\$1,265.90
Pelorus	Software Support	Check	4406	\$600.00
Powell, Dean	Asst. Water Manager	Check	4407	\$288.10
Adobe	Annual Subscription	EFT	Debit	\$256.07
Microsoft	WinZip Annual Subscription	EFT	Debit	\$53.36
Stewarts	Board Meeting Food	EFT	Debit	\$30.84
Strata Networks	Phone & Internet Bill	EFT	Debit	\$167.17
Streamline	Website Bill	EFT	Debit	\$144.11
TriCounty Health Dept.	Testing	Check	4408	\$25.00
USPS	Certified Letter	EFT	Debit	\$5.58
USPS	Postage	EFT	Debit	\$185.00
Walmart	Office Supplies	EFT	Debit	\$254.93
Total				\$10,622.95