

**Garland City Corporation
City Council Meetings
March 5, 2025**

Members Present - City Council:

Jeanette Atkinson
John Losee
Josh Munns
Tena Allen
Sharla Nelson
Linda Bourne, Mayor
Kristal Edwards, City Deputy Recorder

Members Absent -

Sharlet Anderson, City Recorder

City Council Work Session

Mayor Bourne called the March 5, 2025, work session to order at 6:00 p.m. at the Garland City Building. The following Department Heads were also present: Park & Rec Director Shannon King, Public Works Director Skylar Hachmeister

Department Head Reports

Council Member Losee reported that the library railing project is nearly finished. It was noted that the library has successfully received a couple of grants. He reported that the catalog switch has been completed. Council Member Atkinson questioned the new staircase that is peeling. Mayor Bourne called on Todd Freeman, Garland City Engineer, to provide an update. Todd reported that the general contractor is scheduled to repair the stairs when the weather begins to warm up. Further updates will be provided as work progresses.

Shannon reported that the soccer registration ended with a total of 175 participants, which is a 17% increase from the previous year. He reported that the T-Ball Pitching Machine registration began on March 1, 2025. It was discussed that registration for baseball and softball will be open. However, if the registration numbers are similar to last year, both programs will be canceled. He reported that several grants will be applied for this year and next year. In addition, he reported that he helped public works change out a few meters.

Skylar reported that the Storm Drain Boring project will begin on March 13th and estimates it will take approximately one week to complete. He reported that the Vac truck requires servicing, including new equipment and maintenance. In addition, he reported that he continues to work closely with Core & Main regarding the water meters and reported that 20 meters have been replaced since the last meter read in February. Furthermore, he reported that the 2024 Consumer Confidence Report will be posted. Lastly, he reported that they will begin spraying weeds around the community with a solution called Wipe Out as the weeds begin to sprout.

Speed Limit on 1400 West – Erin Stoof

Erin and Jim Stoof proposed that they would like to see an additional stop sign added to the corner of West Factory Street and 1400 West due to unforeseen traffic coming over the canal bank bridge or vehicles traveling at high speeds. A small discussion ensued. Police Lieutenant Skyler Gailey mentioned that they will complete a traffic study and will implement a speed trailer to see the speed reports at the location. Further information will be provided once that information has been gathered.

West Factory St Project Change Order #3

CEC Engineering representatives, Todd and Dan, provided an update regarding the West Factory St project, including details on the project cost, the reasoning behind it, and the expected completion date. A discussion ensued.

Mayor Bourne modified the sequence of agenda items to include a special recognition of two Garland Police Officers. Lieutenant Gaily reported that Officer Lee Sorensen earned Employee of the Month for January and Officer Donnie Howell for February out of 21 officers. He took a moment to spotlight each officer's proactive police work, dedication, and outstanding performance.

Library CDBG Change Order #2

Council Member Atkinson questioned the pricing for the new trees on the change order and why they were installed before the change order was approved. Todd provided an explanation. He reported that he will follow up and search for alternative pricing. Todd expressed the reasoning for the cost of the library landscaping change order, engineering fees, and the cost associated with the engineering plans, which were completed twice, due to the initial plan being scraped. A discussion ensued.

Mayor Bourne bypassed the CEC Invoices Dated 01/27, 02/03, and 02/10/25

The meeting was adjourned at 7:35 p.m. by consensus of the Council.

City Council Meeting

Mayor Bourne called the March 5, 2025, City Council Meeting to order at 7:40 p.m. at the Garland City Building. Council Member Atkinson offered a thought and prayer and the Pledge of Allegiance was led by Council Member Losee.

Council Member Losee motioned to approve the agenda. Council Member Nelson seconded the motion with all council members present voting in favor of the motion. Motion approved.

Council Member Allen motioned to approve the February 5, 2025, city council minutes. Council Member Atkinson seconded the motion with all council members present voting in favor of the motion. Motion approved.

Open Comments

Evan Santiago proposed the creation of a small fishing pond for community engagement, especially the youth. He suggested that only a small space would be sufficient for the project and would be willing to serve on a committee to assist with its development.

Old Business

Discussion and Possible Action on West Factory St Project Change Order #3

Council Member Atkinson motioned to approve the West Factory St Project Change Order #3. Council Member Losee seconded the motion. In addition, Council Member Losee commented that when a change order is submitted, the council should be informed and be able to see the expense. Council Member Munns would like to see more change orders or an update for potential change orders. Mayor Bourne asked if there were any objections, and with all council members voting in favor, the motion was approved.

Discussion and Possible Action on Library CDBG Change Order #2

Council Member Losee motioned to approve the Library CDBG Change Order #2. Council Member Munns seconded the motion. Council Member Allen noted that she would like to see pricing on the landscaping tree. Mayor Bourne asked if there were any objections, and with all council members voting in favor, the motion was approved.

Discussion and Possible Action on CEC Invoices Dated 01/27, 02/03, and 02/10/25

Council Member Atkinson motioned to table CEC Invoices Dated 01/27, 02/03, and 02/10/25. Council Member Losee seconded the motion with all council members present voting in favor of the motion. Motion approved.

Discussion and Possible Action on Beef for Cook Shack

Mayor Bourne reported that Council Member Losee will match Theurer's beef price. He requested to allow him to provide stickers for the burger packaging and signage for advertisement. Council Member Munns motioned to purchase beef for the Cook Shack from Bear River Beef Company through the season and allow stickers and signage for advertising. Council Member Allen seconded the motion with all council members present voting in favor of the motion, except Council Member Losee as he declared conflict of interest and did not vote. Motion approved.

Discussion on Ambulance

Mayor Bourne expressed that she is not opposed to acquiring an ambulance for the City. However, she emphasized the need for a well-prepared budget plan and noted that there are other priorities that the City must address first. Council Member Losee commented that he would like to see a proposal along with a future budget plan. In addition, Council Member Nelson would like to receive the fire departments' monthly reports to anticipate future incidents and resources.

New Business

Discussion on Boundary Commission Report

Mayor Bourne reported that the city has received the Boundary Commission Report. Council Members received a copy of the report. A small discussion ensued.

Discussion and Possible Action Skimmers for Sewer Plant

Mayor Bourne reported that several skimmers are not functioning properly. She shared that Public Works has submitted a quote for replacement parts to ensure the skimmers are restored to full working condition and operate efficiently. Council Member Nelson expressed her appreciation to Public Works, Travis Atkinson, for their resourcefulness and future planning to resolve this matter. Council Member Munns motioned to approve the quote from Aeromod in the amount of \$3,841.55 to fix the skimmers. Council Member Nelson seconded the motion. The quote was approved.

Discussion and Possible Action on Preliminary Site Plan Cost for Park

Mayor Bourne reported that the Preliminary Site Plan Cost for the Park is \$10,000. If the site plan is approved, it will help the city become eligible for more grant opportunities for this project. Council Member Losee suggested that this site plan is a similar project to what our neighboring city, Tremonton, is forecasting to do. A small discussion ensued. Council Member Losee motioned to approve the Preliminary Site Plan Cost for the Park expenditure. Council Member Atkinson seconded the motion, with all council members present voting in favor of the motion. Motion approved

Mayor and City Council Reports

Mayor Bourne reported that CentraCom, a nonprofit service organization, offered to set up a movie-in-the-park event for the community, which would include popcorn and drinks free of charge. In addition, they offered to paint the curbs red where needed around the community. A small discussion ensued.

Council Member Allen reported that Lanette Sorensen stated there is an Emergency Preparedness Fair being held on April 12th from 9:00 a.m. to 12:00 p.m. and advised there should be more advertisement around the community for the upcoming event.

Council Member Atkinson reported that the meeting for the upcoming Wheat & Beat Days will be March 12th at 6 pm.

Council Member Losee did not have anything further to report.

Council Member Munns reported that there needs to be handicap ramps installed at 925 South and 1025 South. In addition, he expressed that there are trees at both locations that need to be removed for the sidewalk repairs to be made. Lastly, he reported at 830 West that there needs to be a clean-up. A small discussion ensued.

Financial Review – Approval of Coding for Payroll, Accounts Payable and Utility Account Adjustments

Council Member Atkinson motioned to approve the Coding for Payroll, Accounts Payable and Utility Account Adjustments with notation of edit made on the Wheat & Beet Day line item. Council Member Losee seconded the motion with all council members present voting in favor of the motion. Motion approved.

Requests for Future Agenda Items

Property on 4th East

Emergency Preparedness Flood Study Survey

Decision on Surplus Fire Truck

City App Update

Webpage Update from .ORG to .GOV

Future Surplus Items – Heat Press Printer and Old Monitor

Council Member Atkinson motioned to adjourn at 8:34 p.m. Council Member Nelson seconded the motion with all council members present voting in favor of the motion. Motion approved.

The undersigned duly acting and appointed Deputy Recorder for Garland City Corporation hereby certifies that the foregoing is a true and correct copy of the minutes for the City Council Meeting held on the above-referenced date.



Sharlet Anderson, City Recorder