



# Uintah County Library Borrowing Privileges Policy

## POLICY STATEMENT

Uintah County Library is committed to providing equitable access to library materials and services to library patrons. To fulfill this commitment, the Library Board of Directors establishes conditions for borrowing privileges to ensure the return of materials or compensation for county assets.

### 1. ITEM LIMITS

**1.1** The total number of items a library cardholder is eligible to borrow is dependent upon the Account Type. Account type limits are:

| Account Type                                 | Total physical items out at once | Access to public computers and internet | Access to e-content | Interlibrary Loan (ILL) Privileges | Create Space access and use (fees apply) | Miscellaneous Items (e.g. Library of Things) | Room Reservation Privileges – Study / Meeting Room (see room policies) |
|----------------------------------------------|----------------------------------|-----------------------------------------|---------------------|------------------------------------|------------------------------------------|----------------------------------------------|------------------------------------------------------------------------|
| Full access – Adult<br><i>T-Rex</i>          | 24                               | Yes                                     | Yes                 | Yes                                | Yes                                      | Yes                                          | Both                                                                   |
| Full access – Juvenile<br><i>Stegosaurus</i> | 24                               | Yes                                     | Yes                 | Yes                                | Yes                                      | Item dependent                               | Study Room only                                                        |
| 3-Checkout Account<br><i>Triceratops</i>     | 3                                | Yes                                     | Yes                 | Yes                                | Yes                                      | Item dependent                               | Age-dependent                                                          |
| Duchesne                                     | 24                               | Yes                                     | No                  | No                                 | Yes                                      | Yes                                          | Study Room only                                                        |
| Limited Access<br><i>Velociraptor</i>        | 24                               | Yes                                     | No                  | No                                 | Yes                                      | No                                           | Study Room only                                                        |
| Full Access – Paid<br><i>Pterodactyl</i>     | 24                               | Yes                                     | Yes                 | Yes                                | Yes                                      | Yes                                          | Both                                                                   |

**1.2** Maximum limits (within eligible limits due to Account Type) are placed upon the number of items of any one Item Type a library card holder may borrow at one time.

**1.3** Loan periods are determined by Item Type. Item Type limits and Loan Periods are:

| Item Type              | Item Limit | Loan Period | Renewals |
|------------------------|------------|-------------|----------|
| Books                  | 24         | 21 days     | Yes      |
| Books on CD / Playaway | 24         | 21 days     | Yes      |
| Book / CD combination  | 24         | 21 days     | Yes      |
| DVDs & Blu-Rays        | 24         | 21 days     | Yes      |

|                                                                                                               |                |         |     |
|---------------------------------------------------------------------------------------------------------------|----------------|---------|-----|
| DVDs & Blu-Rays (new)                                                                                         | 24             | 7 days  | Yes |
| e-books                                                                                                       | 10             | 21 days |     |
| e-audiobooks                                                                                                  | 10             | 21 days |     |
| e-magazines                                                                                                   | 24             | 21 days |     |
| Miscellaneous Items (non-traditional items such as telescopes, color-corrective glasses, pottery wheel, etc.) | 5 (1 per type) | 7 days  | No  |
| Discovery Kits                                                                                                | 2              | 14 days | No  |
| Chrome Books                                                                                                  | 1              | 21 days | No  |

**1.4** Renewals for applicable materials, including e-content, are dependent upon item availability and any holds placed on the item by other patrons. Items with holds waiting may not be renewed.

## **2. LOSS OF BORROWING PRIVILEGES**

The following conditions will suspend a library account:

**2.1** Fees over the maximum amount threshold set in the *Account and Card Policy*.

**2.1.1** Fees are accrued on items that are lost, damaged, or returned with missing parts. (See *Fee Schedule*.)

**2.2** False or invalid identification, address, or signature;

**2.3** Expired card status (see *Account and Card Policy*);

**2.4** Card reported lost or stolen;

**2.5** Collection activity.

**2.5.1** The library may send accounts that owe at least \$100 and are over 60 days overdue to collection. After 120 days patron information may be submitted to credit agencies for listing.

*This policy supersedes all previous versions and will be reviewed every three years or as needed.*

**Approved by the Uintah County Library Board of Directors.**

**DATE ADOPTED: March 19, 2025**

**DATE EFFECTIVE: April 8, 2025**