



**MINUTES**  
**Springville City Council Work/Study Meeting - March 04, 2025**

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MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, MARCH 04, 2025 AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

**Presiding and Conducting:** Mayor Matt Packard

**Elected Officials in Attendance:** Craig Jensen  
Logan Millsap  
Jake Smith  
Mike Snelson  
Mindi Wright

**City Staff in Attendance:** City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Community Development Director Josh Yost, Administration Director Patrick Monney, Internal Services Director Scott Sensanbaugher, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Public Safety Director Lance Haight, Power Generation Superintendent Mike Pool, and Planner Carla Weise.

**CALL TO ORDER** - Mayor Packard welcomed everyone and called the Work/Study meeting to order at 5:33 p.m.

**COUNCIL BUSINESS**

**1. Calendar**

- Mar 09 - Daylight Savings Starts (Sunday)
- Mar 18 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Apr 01 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

Mayor Packard asked if there was any discussion regarding the calendar. There was none.

**2. DISCUSSION ON THIS EVENING'S REGULAR MEETING AGENDA ITEMS**

- a) Invocation - Councilmember Smith
  - b) Pledge of Allegiance - Councilmember Snelson
  - c) Consent Agenda
3. Approval of the February 18, 2025 work meeting and regular meeting minutes

Mayor Packard inquired if there was any discussion regarding the consent agenda. There was none.

### **3. WORK MEETING DISCUSSIONS/PRESENTATIONS**

#### **a) Accessory Dwelling Units - Josh Yost, Community Development Director**

Director Yost presented regulations regarding detached accessory dwelling units (ADUs). He reviewed the distinctions between attached and detached dwellings, setback requirements for accessory buildings, and the 20-foot height limit at the mid-gable. Building footprints and parking considerations were also discussed. A primary concern identified was the height of tall ADUs located in rear yards. Josh shared recommendations, including tying ADU height to the primary structure and considering an increase in the maximum height. He reminded the council that only one ADU is permitted per property in Springville and asked for their feedback.

Councilmember Smith expressed interest in receiving more information. Councilmember Snelson stated he would like to discuss the maximum height limit. Councilmember Millsap supported loosening the requirements to allow for more ADUs. Councilmember Jensen also favored enabling more ADUs and requested further discussion. Councilmember Wright agreed with the idea of linking ADU height to the primary structure.

#### **b) Victim Advocate Report - Colleen Coronado, Victim Advocate**

Victim Advocate Colleen Coronado reported on the current statistics for the last two quarters. Mayor Packard inquired about statistical trends over the past few years. Colleen responded that they have observed an increase in male victims of domestic violence. Mayor Packard asked how many cases involved repeat offenders, to which Colleen explained that the numbers fluctuate. Councilmember Millsap asked whether victims are provided with information about services for incident cleanup.

#### **c) Public Art Update - Emily Larsen, Museum of Art Director**

Director Larsen provided an update on public art initiatives and the Springville Museum of Art. She informed the council that the Springville Museum of Art Association had updated its collections management policy and asked if the council wished to provide input before its completion. The council reached a consensus that they did not have any additional input.

Emily reported on the Power Robot and Dog public art projects, explaining that they were reviewing potential installation sites. Suggested locations included 1600 South near the new freeway ramp for increased visibility or the Whitehead Power Plant. She invited the council to a kick-off party and announcement scheduled for Tuesday, March 25, at 5:00 p.m. at the Civic Center Park Pavilion.

Emily also reviewed planning efforts for FY26, emphasizing the need for flexibility. Potential projects mentioned included adding banners to light posts along the art loop route, activating art on transformer and electrical boxes, creating fire hydrant art, and installing downtown murals. Additionally, she noted that a building campus study of the museum building and grounds was underway.

#### **d) Utah Housing Strategic Plan - Troy Fitzgerald, City Administrator**

Administrator Fitzgerald reported on the Utah Housing Strategic Plan Phase 1. He stated that the Utah League of Cities and Towns (ULCT) was gathering feedback to compile and submit to the state. Fitzgerald discussed the housing shortage, noting that not enough homes were being built and that affordable housing options were declining.

He outlined the plan's vision, which emphasized providing access to safe, affordable, and stable housing, supporting opportunities, and a high quality of life. The plan aims to address the housing crisis through a comprehensive, long-term strategy involving legislators, the state's executive branch, private industry, local governments, advocacy organizations, and philanthropic partners.

Fitzgerald explained the plan's use of various metrics, most of which were output measures. He reviewed the timelines for Phase I and Phase II, along with ongoing implementation efforts.

He highlighted that Springville makes up 1% of the state's population and has averaged 3% growth over the past 25 years. To meet the governor's target, Springville would need to add 1,500 homes within the next 3.5 years. Fitzgerald noted that Springville has never added more than 428 homes in a single year, which would require a 3.5% growth rate, assuming Springville does not become a regional center.

## **MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS**

Mayor Packard asked if there was further discussion.

Josh reported that concerns had been raised regarding the Allen's block site, and staff planned to contact the property owners to discuss potential solutions. The council, by consensus, agreed that the site was acceptable as is and supported moving forward.

## **ADJOURNMENT CLOSED SESSION IF NEEDED - TO BE ANNOUNCED IN MOTION**

*The Springville City Council may temporarily recess the meeting and convene in a closed session as provided by UCA 52-4-205.*

**Motion: Councilmember Snelson moved to adjourn the work meeting at 6:59 p.m. Councilmember Smith seconded the motion. Roll Call Vote Yes:** Councilmember Jensen, Councilmember Millsap, Councilmember Smith, Councilmember Snelson, and Councilmember Wright. The motion **Passed Unanimously; 5-0.**

*This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, March 04, 2025. I, Kim Crane, do hereby certify that I am the duly appointed, qualified, and acting City Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true, accurate, and complete record of this meeting held on Tuesday, March 04, 2025.*

DATE APPROVED: March 18, 2025



Kim Crane  
City Recorder