

MINUTES OF THE WORK/STUDY MEETING OF THE SPRINGVILLE CITY COUNCIL HELD ON TUESDAY, FEBRUARY 11, 2025, AT 5:30 P.M. AT THE CIVIC CENTER, 110 SOUTH MAIN STREET, SPRINGVILLE, UTAH.

Presiding and Conducting: Mayor Matt Packard

Elected Officials in Attendance: Logan Millsap
Jake Smith
Mike Snelson
Mindi Wright

Excused: Craig Jensen

City Staff in Attendance: City Administrator Troy Fitzgerald, Assistant City Administrator/City Attorney John Penrod, Assistant City Administrator/Finance Director Bruce Riddle, City Recorder Kim Crane, Deputy Recorder Jennifer Grigg, Administration Director Patrick Monney, Community Development Director Josh Yost, Library Director Dan Mickelson, Museum of Art Director Emily Larsen, Parks and Recreation Director Stacey Child, Power Director Jason Miller, Public Safety Director Lance Haight, Solid Waste Supervisor Bill Walton, Streets Superintendent Jason Riding, Assistant Public Works Director Jeff Anderson and Public Works Director Brad Stapley.

CALL TO ORDER

Mayor Packard welcomed everyone and called the meeting to order at 5:31 p.m.

COUNCIL BUSINESS

1. Calendar

- Feb 17 - President's Day Observed (Civic Center Closed - Monday)
- Feb 18 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.
- Mar 04 - Work Study Meeting 5:30 p.m., Regular Meeting 7:00 p.m.

2. DISCUSSIONS/PRESENTATIONS

a) Utility Board Update - Cl. Jensen/Cl. Millsap

Councilmember Millsap described impact fee discussions and updates at the Utility Board meetings in 2024. He then moved on to the \$50 million bond to improve the power grid in the southern part of Utah County including relocating poles and rebuilding lines along 1600 South. Councilmember Millsap is the new chair of the Solid Waste District. Mayor Packard said the previous chair was from Mapleton and leadership sometimes alternates among bigger cities like Springville, Payson, and Spanish Fork. He emphasized that it's good for a Springville representative to be the chair financially and operationally. Director Stapley said that he would work with Spanish Fork and Springville to improve financial and technical understanding on the board. Councilmember Millsap asked if the Utility Board reviewed rate increases for the upcoming budget year and reminded the Council that power rates were discussed in December.

Superintendent Riding said the Solid Waste Department is working on changes and efficiencies. He reviewed the garbage routes. The department works four 10-hour shifts per week and picks up approximately 13,000 garbage cans, 300 recycling cans and 250 cans at parks and facilities. Mayor Packard asked about reserve garbage trucks and scheduled maintenance. Supervisor Walton said a new garbage truck is scheduled for purchase in 1.5 years, with a cost of \$375,000 (paid on delivery) and the truck replacement cycle is seven years, though the COVID-19 pandemic delayed the ordering process.

There are 19 routes. picking up 14903 cans every week. New routing software and the new transfer station have improved efficiency and save about 40 minutes per driver per day. The software also helps resolve disputes about missed cans, by timestamping pickups. Supervisor Walton said the department contracted with a can washing company and explained the can washing company washes canceled cans only.

He continued by stating that a 2023 evaluation showed that the department was operating at 93% capacity. The Solid Waste Association of North America states that the efficiency standard for 10-hour day is 1000-1200 per day. Superintendent Walton said the department will exceed efficiency with new implementations. Councilmember Millsap asked if the department has adopted practices others have implemented for years. Superintendent Walton listed issues faced by the department including truck breakdowns, snow, wind, and cans too close together (cans need 6 feet girth). Councilmember Snelson asked about bringing the can out to the snow berm. Superintendent Walton said that helps immensely. Councilmember Snelson suggested getting the word out. Administrator Fitzgerald said the Solid Waste Department is the 2nd highest rated service in the city next to the Golf Course. because we do things other companies won't do.

Superintendent Riding moved on to estimated future truck and driver needs in the next five years. The increase in the population (around 700-800 new residents) may require additional another truck. He said boards, bricks, and cement damage the trucks, as each can weighs about 1,000 pounds. The waste district charges \$42 per ton. A lid-closed program was discussed as open cans can cause issues with spillage or waste overflow. The Third Eye Software System is being used to improve tracking of collections, identifying overloaded cans, and providing passive GPS tracking helping to monitor truck routes and waste compliance.

b) Power

Director Miller updated the City Council on the power outage along 1600 South. Which affected areas from 950 West 400 South to the west and south and lasted about 40 minutes. He moved on to naming the new Westfields Substation which took about 2.5 years to build, with the transformer taking an additional 2 years. The crane used for installation weighed 150,000 pounds. It cost about \$6 million, including a 46KV loop and a residential/commercial transformer. Director Monney asked how long a substation and its parts last Director Miller said Substations and components typically last 20-30+ years, depending on the parts. He moved on to a current project of revising operating and department standards to streamline the process for developers. In-house power planners will work with developers, and a fee will be charged for construction work. The developer checklist will ensure developers meet the necessary requirements for primary design, with the power department ratifying the plans. Councilmember Snelson clarified that the fee covers construction not planning.

c) Administration

Administrator Fitzgerald started his presentation by explaining that quarterly reports are being revamped. He mentioned a drop in property tax receipts, which may be due to miscalculations or a softening economy. The sales tax has had huge swings in recent years due to late reporters, and the administration is looking for new ways to improve reporting. Property tax receipts are flat or down, and delinquency is up. Councilmember Snelson asked about turnover. Director Monney said increased wages have helped, but there are still full-time positions not filled, and there are challenges in the tightening job market. However, applications for positions are increasing. Administrator Fitzgerald said Nestlé is working on removing contaminants causing a dip in revenue and building permits remain low.

Councilmember Wright asked about cutting losses. The CRC reports that members are signing up for shorter memberships which impacts revenue forecasts. Councilmember Snelson asked how this compared to years past. Mayor Packard asked how many memberships are for members who live outside of Springville. Director Child answered 39% and staff is working on how to engage our community more. She said she will bring a presentation to the Council.

Administrator Fitzgerald said sales tax has decreased for 6 quarters. He asked if the new quarterly report format was helpful. Councilmember Snelson said it is useful. Mayor Packard appreciated the visual charts and graphs. Councilmember Snelson suggested to use shading with symbols instead of colors.

MAYOR, COUNCIL, AND ADMINISTRATIVE REPORTS

Director Larsen reported on the new city flag design initiative, which received 250 entries from 150 individuals, including input from indigenous groups. The Community Board narrowed it down to 10 designs, and the Council will narrow it further to 5 designs, with the community voting afterward.

Director Monney reported on the preservation effort on the Diamond property. This includes a meeting kick-off for the Preservation Division with involvement from the Historical Society and Daughters of the Utah Pioneers. He estimated it will cost \$10,000 to move the historic cabin.

Councilmember Millsap clarified that an increase in traffic enforcement is coincidental.

CLOSED SESSION, IF NEEDED - TO BE ANNOUNCED IN MOTION

The Springville City Council may temporarily recess the regular meeting and convene in a closed session to discuss the character, professional competence, or physical or mental health of an individual, pending or reasonably imminent litigation, and the purchase, exchange, or lease of real property, as provided by UCA 52-4-205.

There was none.

ADJOURNMENT

Motion: Councilmember Smith moved to adjourn the meeting at 6:55 p.m. **Councilmember Millsap seconded** the motion. **Voting Yes:** Councilmember Millsap, Councilmember Snelson, Councilmember Smith and Councilmember Wright. The motion **Passed Unanimously; 4-0**

This document constitutes the official minutes for the Springville City Council Work/Study Meeting held on Tuesday, February 11, 2025. I, Jennifer Grigg, do hereby certify that I am the duly appointed, qualified, and acting Deputy Recorder for Springville City, of Utah County, State of Utah. I do hereby certify that the foregoing minutes represent a true accurate, and complete record of this meeting held on Tuesday, February 11, 2025.

DATE APPROVED: March 18, 2025

Jennifer Grigg
Deputy Recorder

