

# WPR UTILITY DISTRICT

36 S. State Street  
Suite 500  
Salt Lake City, UT 84111

## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** Tuesday, March 25, 2025

**TIME:** 5:00 p.m.

**LOCATION:** 36 S. State St., Suite 500  
Salt Lake City, UT 84111  
And Via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OGQyNDljMTItOGRmZS00M2E1LTliNzAtYjhMYjBLOWVIOGQ3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OGQyNDljMTItOGRmZS00M2E1LTliNzAtYjhMYjBLOWVIOGQ3%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%225b9f6fa2-e9dd-42cc-bfd8-f7dd2ed196a6%22%7d)

To attend via telephone, dial 720-547-5281 and enter Conference ID: 494 686 923#

**BOARD OF** Gary Derck

**TRUSTEES:** Ed Schultz

Jenny Robinson

PUBLIC NOTICE is hereby given that the Board of Trustees (the “Board”), of WPR Utility District (the “District”), will hold a meeting of the Board on Tuesday, March 25, 2025, commencing at 5:00 p.m., at 36 S. State St., Ste. 500, Salt Lake City, Utah, 84111 and via Microsoft Teams, at which time the Board shall proceed according to the following agenda:

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order.
- B. Public Comment. Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.
- C. Review and consider approval of minutes from February 18, 2025 special meeting (enclosure).
- D. Formal appointment of Appointment of the District’s Chief Financial Officer (Jenny Robinson) and Chief Administrative Officer (Carley Herrick).
- E. Appointment of UASD Board of Representatives Member (Carley Herrick) and Alternate Member (Evan Tufts).

## **II. FINANCIAL MATTERS**

- A. Approve and/or ratify approval of payment of claims (enclosure).
- B. Review and consider acceptance of December 31, 2024 Unaudited Financial Statements (enclosure).
- C. Discussion regarding setting up a District credit card.

## **III. MANAGER MATTERS**

- A. Approval of 2025 T&M Rates.

## **IV. OPERATIONAL MATTERS**

## **V. LEGAL MATTERS**

- A. Discussion regarding passage of HB0037 to add propane services to allowable Special District services.
- B. Approval of District Ethics Policy.
- C. Discussion of Information Technology Act Compliance

## **VI. TRUSTEES' MATTERS**

## **VII. OTHER BUSINESS**

## **VIII. ADJOURNMENT**

**[This notice to be posted at the District office, published on the Utah Public Notice Website, at least 24 hours prior to the meeting.]**

*[FOR REFERENCE] "As the Chair of the Board of Trustees of the WPR Utility District, I hereby call this special meeting of the Board to order at 5:\_\_ P.M. on March 25, 2025, at 36 S. State St., Ste. 500, Salt Lake City, Utah, 84111. In compliance with the requirements of Utah's Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept."*