

**NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT**

**ADMINISTRATIVE CONTROL BOARD MEETING**

**January 15, 2024**

**KOLOB FIRE STATION  
1388 South Old Hwy 91  
7:00PM**

**Hearing Minutes**

**I. Open Hearing: Eric Kerns.**

- a. Meeting called to order at 7:00 pm.

**II. Pledge of Allegiance: Eric Kerns.**

**III. Attendance: Cathye Huckaby.**

- a. Board Members Present: Pat Fleckenstein Vice Chairperson, via telephone; John Southwick, Treasurer; Eric Kerns, Member; Ryan Frisby, Member; Cathye Huckaby, Board Clerk/Office Manager.
- b. Board Members Absent: R Clayton Huckaby, Absent.
- c. Fire Department Volunteers and Fire Association Members Present: Fire Chief Banks and several volunteer firefighters. Also present several members of from the New Harmony Valley Fire Association (See Attached).

**IV. Reading and Approval of Previous ACB Meeting Minutes – Eric Kerns.**

- a. The October 16, 2024, and November 20, 2024, minutes were emailed to each Administrative Control Board (ACB) member prior to the meeting. Each member of the ACB had a chance to review the minutes and make suggested changes. No changes were requested (See Attached).

***Motion: A motion was made by John Southwick that the ACB Meeting Minutes from both October 16, 2024, and November 30, 2024, meeting/hearing be approved as reviewed. Ryan Frisby seconded the motion. Motion carried unanimously by all present.***

**V. Special Event: Jim Banks,**

- a. Congratulations to Richard Carter, who has been sworn in as the newest Harmony Valley Fire Department's Assistant Chief. The oath of office was administered on this date, by Board Clerk Cathye Huckaby (see Attached.)

**VI. Financial Report: John Southwick/Cathye Huckaby.**

- a. NHVSSD Balance Sheet dated as of 1-14-2024, was reviewed (See Attached).
- b. NHVSSD Budgets vs Actuals FY 2024; January – December 2024, as of 1-14-2024 was reviewed (See Attached).

- c. NHVSSD Expense Report from 11-1-2024 to 12-31-2024 was reviewed (See Attached).

***Motion: Ryan Frisby made a motion that the financial reports be approved as reviewed and discussed. John Southwick seconded the motion. Motion carried unanimously by all.***

**VII. Passing of Chairperson R Clayton Huckaby: Cathye Huckaby.**

- a. With a heavy heart it is reported Administrative Control Board Chairperson R Clayton Huckaby passed away December 7, 2024, surrounded by his wife, family and friends. Mrs. Huckaby addressed the congregation and offered her thanks to everyone for their loving support during his passing, services and to date.
- b. Mr. Huckaby's passing leaves a board vacancy to be filled by appointment until his term ends. The ACB vacancy public notice will be published in the legal section of the Sceptum Newspaper, running for two days, with one publication each week over a two-week period. A notice will be posted on the Utah Public Website and Facebook Community Pages serving the New Harmony community.
- c. The Board chose to proceed with selecting a new Chairperson. Ryan Frisby nominated Pat Fleckenstein to be the new Chairperson John Southwick seconded the nomination..

***Motion: John Southwick made a motion to elect Pat Fleckenstein as the newest Chairperson for the New Harmony Valley Special Service District-Administrative Control Board Chairperson. John Southwick seconded the motion. Motion carried unanimously by all present.***

- d. The Board chose to select a new Vice Chairperson behind Pat Fleckenstein, who was just elected Chairperson. John Southwick nominated Ryan Frisby to be the new Vice Chairperson. Pat Fleckenstein seconded the nomination.

***Motion: John Southwick motioned to elect Ryan Frisby as the newest Vice-Chairperson for the New Harmony Valley Special Service District-Administrative Control Board Chairperson. Pat Fleckenstein seconded the motion. Motion carried unanimously by all present.***

**VIII. Fire Mitigation and Prevention: John Southwick.**

- a. John Southwick is putting together a committee whose mission is to educate the community regarding wildfire mitigations, safety practices, reducing hazards, basic preparations, and evacuations plans. A community meeting is being planned, more information to follow. Considering the California disaster this is a priority.

**IX. Review the upcoming 2025 Elections: Cathye Huckaby.**

- a. The following positions are up for re-election year. Each term ends 12-31-2025: Clay Huckaby, John Southwick, Ryan Frisby.
- b. As decided by the ACB, Washington County will supervise the NHVSSD upcoming elections, and the MOU has been signed. The public notice for the

election will post in early May. All incumbents seeking reelection must fill out an election application. If incumbents run unopposed the ACB can propose to Washington County that the election be cancelled.

**X. Grant Updates: Jim Banks.**

- a. Jim Banks and Cathye Huckaby reviewed the files on Clay Huckaby's home computer, it is Jim's suggestion that no-one currently on the board has the time or knowledge to pick up where Clay left off. He suggests hiring someone like Chief Barlow to prepare future grants.

**XI. Board Member's Report:**

- a. No Reports.

**XII. Fire Chief's Report: Jim Banks**

- a. A summary of the end-of-the-year report:
  - The department came in under the overall budget.
  - No significant issues are outstanding.
  - All vehicle maintenance records, and safety inspections are up to date.
  - No major expenditures are forecasted for the upcoming year other than outfitting the new truck which is expected to be delivered early spring. The Fire Association has agreed to donate funds to assist with this endeavor.
  - There were 121 call-outs in 2024, approximately 50% were medical, there were no firefighter injury or property loss.
  - The average response time from call-out to the scene was less than 13 minutes.
  - The Engine donated by Forestry has been Inspected by Siddon and Martin, the Chief is hoping to sale it for \$30,000.
  - Board members need to complete and/or submit their FEMA training records.

**XIII. Office Manager's Report: Cathye Huckaby.**

- a. Election information covered earlier on the agenda.
- b. The Chief has set up the office manager so she can work from home as needed.

**XIV. Fire Association Reports: Sonia Steere.**

- a. The Volunteer Recognition Dinner has been rescheduled to March 8, 2025.
- b. There was a good turnout for Christmas and Cookies with Santa.
- c. The anticipated date for this year's pancake breakfast will be May 3, 2025.

**XV. Community Remarks:**

- a. No community remarks.

**XVI. Meeting Adjourned: Eric Kerns.**

- a. Meeting Adjourned 7:49pm.

*Motion: John Southwick made a motion to adjourn the ACB Meeting. Ryan Frisby seconded the motion. Motion carried unanimously by all present. Meeting adjourned.*

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**Attachments:**

**Agenda-1-15-2025**

**Utah Public Notice of Meeting 1-8-25,1-14-2025**

**NHVSSD Public Sign-in Sheet 1-15-25**

**ACB Meeting Minutes 10-16-2025, 11-20-2025 (PUBLIC HEARING)**

**Oath of Office Richard Carter, Assistant Chief**

**NHVSSD Balance Sheet as of 1-14-2025**

**NHVSSD Budget vs Actuals January – December 2024 as of 1-14-2025**

**Expense Report 11-1-2025 to 12-31-2024 as of 1-14-2025**



## Public Notice for New Harmony Administrative Control Board



**From** <support@helpdesk.utah.gov>  
**To** <cathye.huckaby@newharmonyfire.org>  
**Date** 2025-01-08 13:40

## Utah Public Notice

### [New Harmony Administrative Control Board](#)

### [NHVSSD -Administrative Control Board Monthly Meeting](#)

**Notice Date & Time:** 1/15/25 7:00 PM -1/15/25 9:00 PM

#### Description/Agenda:

To Be Announced

#### Notice of Special Accommodations:

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during this meeting should notify Cathye Huckaby at 435 767-1893

#### Notice of Electronic or telephone participation:

NA

#### Other information:

##### Location:

1388 S. Old HWY 91, New Harmony , 84757

##### Contact information:

Cathye Huckaby , cathye.huckaby@newharmonyfire.org, (435)767-1893

## 2025 Election Information



**From** Melanie Abplanalp <Melanie.Abplanalp@washco.utah.gov>

**To** <cathye.huckaby@newharmonyfire.org>

**Date** 2025-02-04 14:04

Important 2025 Election Dates.docx (~20 KB) 2025 Election Calendar.xlsx (~35 KB)

Previous Candidate Filing Form is not adequate for the new code sections. Please be a bit patient as I wait on the Lt. Governor's office forms to be released. However, I have attached a copy of the 2025 Election Calendar. You may find this helpful.

Best Regards

Melanie

Melanie Abplanalp  
Election Administrator  
Washington County  
111 E Tabernacle St George UT 84770  
Office: 435.301.7223  
Email: melanie.abplanalp@washco.utah.gov

## Public Notice Updated for New Harmony Administrative Control Board



From <support@helpdesk.utah.gov>  
To <cathye.huckaby@newharmonyfire.org>  
Date 2025-01-14 16:27

# Utah Public Notice

## Revised Notice

[New Harmony Administrative Control Board](#)

[NHVSSD -Administrative Control Board Monthly Meeting](#)

Notice Date & Time: 1/15/25 7:00 PM -1/15/25 9:00 PM

Description/Agenda:

NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT

Administrative Control Board Hearing

January 15, 2025

7:00pm

KOLOB FIRE STATION

1388 South Old Hwy 91

Agenda

- I. Open Meeting:
- II. Pledge of Allegiance:
- III. Attendance: Cathye Huckaby.
- IV. Review/Approval of Meeting Minutes:
- V. Special Event: Jim Banks
- VI. Financial Report : John Southwick/Cathye Huckaby.
  - Balance Sheet.
  - Budget vs Actuals.
  - Expenditures.
- VII. Passing of Chairman R Clayton Huckaby: Cathye Huckaby
  - Appointment of New Chairperson
  - Vacancy Posting
- VIII. Fire Mitigation and Prevention: John Southwick
- IX. 2025 Elections for the following positions Clay Huckaby, John Southwick, Ryan Frisby
- X. Grant Updates:
- XI. Board Member Report: Board
- XII. Fire Chief Report: Jim Banks
- XIII. Office Manager Report: Cathye Huckaby
  - CIB Annual Report: Cathye Huckaby
  - 1st Truck Payment
  - Use of Contingency money
  - Budget Review Scheduled November 20, 2024.
- XIV. Fire Association Reports:
- XV. Community Remarks:
- XVI. Meeting Adjourned:

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## Notice of Electronic or telephone participation:

NA

## Other information:

## Location:



1388 S. Old HWY 91, New Harmony , 84757

**Contact information:**

Cathye Huckaby , [cathye.huckaby@newharmonyfire.org](mailto:cathye.huckaby@newharmonyfire.org), (435)767-1893

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1-~~5~~-2025

[illegible]

**NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT**  
**Administrative Control Board Hearing**  
**January 15, 2025**  
**7:00pm**

**KOLOB FIRE STATION**  
**1388 South Old Hwy 91**

**Agenda**

- I. Open Meeting:**
- II. Pledge of Allegiance:**
- III. Attendance: Cathye Huckaby.**
- IV. Review/Approval of Meeting Minutes:**
- V. Special Event: Jim Banks**
- VI. Financial Report : John Southwick/Cathye Huckaby.**
  - Balance Sheet.
  - Budget vs Actuals.
  - Expenditures.
- VII. Passing of Chairman R Clayton Huckaby: Cathye Huckaby**
  - Appointment of New Chairperson
  - Vacancy Posting
- VIII. Fire Mitigation and Prevention: John Southwick**
- IX. 2025 Elections for the following positions Clay Huckaby, John Southwick, Ryan Frisby**
- X. Grant Updates:**
- XI. Board Member Report: Board**
- XII. Fire Chief Report: Jim Banks**
- XIII. Office Manager Report: Cathye Huckaby**
- XIV. Fire Association Reports:**
- XV. Community Remarks:**
- XVI. Meeting Adjourned:**

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**NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT**

**ADMINISTRATIVE CONTROL BOARD MEETING**

**October 16, 2024**

**NEW HARMONY FIRE STATION**

**1388 South Old Hwy 91**

**Meeting Minutes**

**I. Open Hearing: R C. Huckaby.**

- a. Meeting called to order at 7:02 pm.

**II. Attendance: Cathye Huckaby.**

- a. Board Members Present: Clay Huckaby, Chairperson; John Southwick, Treasurer; Eric Kerns, Member; Ryan Frisby, Member; Cathye Huckaby, Board Clerk/Office Manager.
- b. Board Members Absent: Pat Fleckenstein Vice Chairperson.
- c. Fire Department Volunteers: Chief Banks.
- d. Fire Association Members: Mary Ellen Southwick, Tamra Banks.
- e. Community: N/A.

**III. Reading and Approval of Previous ACB Meeting Minutes – Clay Huckaby.**

- a. The September 18, 2024, minutes were emailed to each Administrative Control Board (ACB) member prior to the meeting. Each member of the ACB had a chance to review the minutes and make suggested changes. No changes were requested (See Attached).

***Motion: A motion was made by Eric Kerns that the ACB Meeting Minutes of September 18, 2024, be approved as reviewed. John Southwick seconded the motion. Motion carried unanimously by all present.***

**IV. Financial Report: John Southwick.**

- a. NHVSSD Balance Sheet dated as of 10-16-2024, was reviewed (See Attached).
- b. NHVSSD Budgets vs Actuals FY 2024; January – December 2024, as of 10-16-24 was reviewed (See Attached).
- c. NHVSSD Expense Report from 9-1-2024 to 10-16-2024 was reviewed (See Attached).

***Motion: A motion was made by Eric Kerns that the financial reports reviewed and discussed be approved as submitted. John Southwick seconded the motion. Motion carried unanimously by all.***

**V. Swearing in of Eric Kerns, Oath-of-Office: Cathye Huckaby.**

- a. The Oath of Office paperwork for Eric Kerns for this term could not be located therefore it was redone. ( See Attached.) .
- b.

**VI. Statement of Ethic: Cathye Huckaby.**

- a. It has been several years since the Board signed a Statement of Ethics Policy. We now have several new members. The Board Members who were present, the Clerk and the Chief signed the Statement of Ethics policy (See Attached). Pat Fleckenstein will sign the Statement of Ethics at the next meeting.,

**VII. Grant Updates: Clay Huckaby.**

- a. Chairman Huckaby continues to apply for grants on behalf of the NHVSSD. The following are current active grant request:
  - Firehouse Subs – Submitted.
  - Gary Sinise Foundation – Submitted.
  - FEMA Grant – Due November.

**VIII. Fire Engine available from Zion National Park: Clay Huckaby.**

- a. The Transfer of Property Document has been signed (See Attached). It will take several more weeks until the process is completed through the Federal Bureaucracy, and we take ownership of the apparatus.

**IX. 35<sup>th</sup> Annual Convention UASD: Clay Huckaby.**

- a. Information presented (See Attached). Clay Huckaby will be attending. John Southwick and Cathye Huckaby may attend the first day. The district will pay the fee.

**X. Board Members Report:**

- a. The board would like to thank the New Harmony Fire Association for putting on yet another, very successful, well organized Apple Festival.

**XII Radios Project 25: Jim Banks.**

The conversion to the new radios will be happening this week. The Chief will be working with several agencies and companies to get this completed.

**XIII. Fire Chief Report: Jim Banks.**

- a. There have been 92 calls to date compared to last year 103.
- b. Several volunteers attended the annual Search & Rescue Conference held in Hurricane, Utah.
- c. The company that is building our new engine was in the epicenter of hurricane Milton. It is unknown if the company was damaged or if we can expect a delay in the delivery of the engine.
- d. The Chief needs help getting the paperwork submitted for EMR Licensing. Clay Huckaby volunteered to help

**XIV. Office Manager Report: Cathye Huckaby.**

- a. The 1<sup>st</sup> CIB Annual Reporting on our grant/loan is complete (See attached).
- b. The 1<sup>st</sup> payment on the CIB loan has been completed.
- c. As per the discussion last meeting \$10,000 was moved from the Contingency Account to the General Fund to cover the DNR grant until reimbursed.
- d. The 2025 Budget Meeting is schedule for November 20, 2024.

**XIV. Fire Association: Jeanee Brown; Tamra Banks.**

- a. The Apple festival was a huge success, approximately 4000 people attended, 84 vendors. The preliminary numbers are looking good. The association will present a financial report next month. More volunteers are needed next year.
- b. Christmas with Santa is scheduled for December 6, 2024.
- c. Volunteer Appreciation dinner is scheduled for December 14, 2024

**XV. Community Report:**

- a. No Reports.

**XVI. Meeting Adjourned: Clay Huckaby.**

- a. Meeting Adjourned 7:59pm.

*Motion: A motion was made by Ryan Frisby the meeting adjourn. Eric Kerns seconded the motion. Motion carried unanimously by all present.*

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**Attachments:**

**ACB-FB Meeting Agenda 10-16- 2024**

**Utah Public Notice of Meeting 10-9-2024, 10-14-2024**

**NHVSSD Public Sign-in Sheet 10-16-2024**

**ACB-FB Meeting Minutes 9-18-2024**

**NHVSSD Balance Sheet as 10-16-2024**

**NHVSSD Budget vs Actuals January – December 2024 as of 10-16-2024**

**Expense Report 9-1-2024 to 10-16--2024 as of 10-16-2024**

**Oath of Office Eric Kerns**

**Signed Statement of Ethics, R Clayton Huckaby.; John Southwick; Eric Kerns, Ryan Frisby; Cathye Huckaby; Jim Banks**

**US Dept of Interior, Transfer of Property signed**

**35<sup>th</sup> Annual UASD Conference Information**

**Dept. of Workforce Services CIB Contract Monitoring report dated 9-16-2024**



**NEW HARMONY VALLEY SPECIAL SERVICE DISTRICT**  
**ADMINISTRATIVE CONTROL BOARD 2025 BUDGET PROPOSAL**  
**PUBLIC HEARING**

**November 20, 2024**

**KOLOB FIRE STATION**  
**1388 South Old Hwy 91**  
**7:00PM**

**Hearing Minutes**

**I. Open Hearing: R C. Huckaby.**

- a. Meeting called to order at 7:00 pm.

**II. Attendance: Cathye Huckaby.**

- a. Board Members Present: Clay Huckaby, Chairperson; Pat Fleckenstein Vice Chairperson; John Southwick, Treasurer; Eric Kerns, Member; Ryan Frisby, Member; Cathye Huckaby, Board Clerk/Office Manager.
- b. Board Members Absent: N/A.
- c. Fire Department Volunteers: Chief Banks.
- d. Fire Association Members: Tamra Banks.
- e. Community: Misty Tobin, Hinton & Burdick.

**III. 2025 Budget Proposal Presentation: Cathye Huckaby, Misty Tobin.**

- a. The following documents were reviewed and discussed:
- NHVSSD Balance Sheet dated as of 11-19-2024, (See Attached).
  - NHVSSD Budgets vs Actuals FY 2024; January – December 2024, as of 11-19-2024(See Attached).
  - 2025 Proposed Budget Worksheet NHVSSD. (See Attached).
  - Office of State Auditors Form: Local and Special Service Districts Proposed Budget, New Harmony Valley Special Service District 2025, (See Attached).
- b. The 2025 Proposed Budget Worksheet NHVSSD was reviewed and explained by Cathye Huckaby. The document list line items included under each major category.
- c. The Office of State Auditors Form: Local and Special Service Districts Proposed Budget, New Harmony Valley Special Service District 2025, was reviewed by line item by Misty Tobin and Cathye Huckaby. The Board members asked a few clarifying questions. There were no major concerns.

**IV. Community Comments:**

- a. No public comments.



**V. Motion:**

*Motion: A motion was made by John Southwick that the NHVSSD-ABC adopt the 2025 Budget Proposal as written on the Office of State Auditors Form: Local and Special Service Districts Proposed Budget, New Harmony Valley Special Service District 2025, as presented by Board Clerk Cathye Huckaby and Misty Tobin, Hinton & Burdick. Pat Fleckenstein seconded the motion. Motion carried unanimously by all NHVSSD-ACB members.*

**VI. Meeting Adjourned: Clay Huckaby.**

a. Meeting Adjourned 7:45pm.

*Motion: A motion was made by Eric Kerns to adjourn the Public Hearing. John Southwick seconded the motion. Motion carried unanimously by all present. Meeting adjourned.*

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**Attachments:**

**Agenda-11-202-202**

**Affidavit of Publication LocaliQ Nevada/Utah Gannet**

**Utah Public Notice of Meeting 10-14-24, 11-19-2024**

**NHVSSD Public Sign-in Sheet 11-20-2024**

**NHVSSD Balance Sheet as of 911-19-2024**

**NHVSSD Budget vs Actuals January – December 2024 as of 1119-2024**

**The 2025 Proposed Budget Worksheet NHVSSD**

**The Office of State Auditors Form: Local and Special Service Districts  
Proposed Budget, New Harmony Valley Special Service District 2025**


# Oath of Office

County of Washington, State of Utah

ASSISTANT FIRE CHIEF

(Job Title)

I, RICHARD CARTER, do solemnly swear that I will support, obey, and defend the Constitution of the United States and the Constitution of the State of Utah and that I will discharge the duties of my office with fidelity.



(Signature)

Subscribed and sworn to before me this 15<sup>TH</sup> day of JANUARY 2025

NHVSSD Clerk – Cathye Huckaby

By Cathye Huckaby

Cathye Huckaby

New Harmony Valley Special Service District Clerk

# New Harmony Valley Special Service District

## Balance Sheet

As of January 14, 2025

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
Loan Escrow Account - Fire Truck	566,000.00
State Bank - Building Fund	577.46
State Bank - Capital Projects	0.48
State Bank - Contingency Fund	13,541.83
State Bank - General Fund	156,728.19
State Bank - Impact Fees	245,940.80
<b>Total Bank Accounts</b>	<b>\$982,788.76</b>
Other Current Assets	
Due from other governments	14,694.79
Uncategorized Asset	-1.00
<b>Total Other Current Assets</b>	<b>\$14,693.79</b>
<b>Total Current Assets</b>	<b>\$997,482.55</b>
Fixed Assets	
General Fixed Assets	240.00
Buildings and Improvements	380,101.17
Emergency Vehicles	361,334.00
Land	8,750.00
Machinery and Equipment	132,621.40
<b>Total General Fixed Assets</b>	<b>883,046.57</b>
<b>Total Fixed Assets</b>	<b>\$883,046.57</b>
Other Assets	
Construction in Progress	-1.00
<b>Total Other Assets</b>	<b>\$ -1.00</b>
<b>TOTAL ASSETS</b>	<b>\$1,880,528.12</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	93.11
*Accounts Payable	
<b>Total Accounts Payable</b>	<b>\$93.11</b>
Other Current Liabilities	
Accounts Payable	0.00
Accrued Interest Payable	0.00
<b>Total Other Current Liabilities</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$93.11</b>

# New Harmony Valley Special Service District

## Balance Sheet

As of January 14, 2025

	TOTAL
Long-Term Liabilities	
2023 Bond B2406 Fire Truck	566,000.00
General Long-Term Debt	0.00
CIB Lease	0.00
USDA - 1	0.00
USDA - 2	0.00
<b>Total General Long-Term Debt</b>	<b>0.00</b>
<b>Total Long-Term Liabilities</b>	<b>\$566,000.00</b>
<b>Total Liabilities</b>	<b>\$566,093.11</b>
Equity	
Amount to be Provided for GLTD	-566,000.00
Investment in Fixed Assets	882,806.78
Opening Bal Equity	0.00
Retained Earnings	963,622.52
Net Income	34,005.71
<b>Total Equity</b>	<b>\$1,314,435.01</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$1,880,528.12</b>



New Harmony Valley Special Service District

Budget vs. Actuals: Budget\_FY24\_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
NET INCOME	\$13,561.58	\$0.00	\$13,561.58	0.00%

# New Harmony Valley Special Service District

## Budget vs. Actuals: Budget\_FY24\_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
Income				
Charge for Services	6,627.77	7,500.00	-872.23	88.37 %
Contribution from Fund Balance		49,385.00	-49,385.00	
Dividend	57.82		57.82	
Donations	7,975.95	2,000.00	5,975.95	398.80 %
Grants		10,000.00	-10,000.00	
Impact Fee Revenue	27,750.00	35,000.00	-7,250.00	79.29 %
Property Tax	155,121.48	110,000.00	45,121.48	141.02 %
Reimbursements	1,162.96		1,162.96	
<b>Total Income</b>	<b>\$198,695.98</b>	<b>\$213,885.00</b>	<b>\$ -15,189.02</b>	<b>92.90 %</b>
<b>GROSS PROFIT</b>	<b>\$198,695.98</b>	<b>\$213,885.00</b>	<b>\$ -15,189.02</b>	<b>92.90 %</b>
Expenses				
Administration	630.88	1,600.00	-969.12	39.43 %
Accounting (HintonBurdick)	12,000.00	12,000.00	0.00	100.00 %
Bank service Charge	505.06		505.06	
Chief Banks	12,000.00	12,000.00	0.00	100.00 %
Office Manager	7,792.50	10,000.00	-2,207.50	77.93 %
<b>Total Administration</b>	<b>32,928.44</b>	<b>35,600.00</b>	<b>-2,671.56</b>	<b>92.50 %</b>
Call out reimbursement	21,600.00	22,000.00	-400.00	98.18 %
Contracted Services	172.97	10,285.00	-10,112.03	1.68 %
Drug Testing	30.00		30.00	
E Dispatches	792.00		792.00	
ESO	3,321.51		3,321.51	
Lexipol	3,689.28		3,689.28	
Other	963.32		963.32	
Professional Organizations/ Dues	476.00		476.00	
Streamline Web Services	600.00		600.00	
<b>Total Contracted Services</b>	<b>10,045.08</b>	<b>10,285.00</b>	<b>-239.92</b>	<b>97.67 %</b>
Debt Service	44,319.98	33,000.00	11,319.98	134.30 %
Election Costs		0.00	0.00	
Emergency Medical Response	499.65	3,500.00	-3,000.35	14.28 %
Insurance		15,000.00	-15,000.00	
Auto	8,129.08		8,129.08	
Bonding	175.00		175.00	
Liability Insurance	1,005.43		1,005.43	
Property	1,463.42		1,463.42	
Workers Comp	741.00		741.00	
<b>Total Insurance</b>	<b>11,513.93</b>	<b>15,000.00</b>	<b>-3,486.07</b>	<b>76.76 %</b>
Misc	6,500.00	6,500.00	0.00	100.00 %
Operations Maintenance & Repair		25,000.00	-25,000.00	
Equipment Repair	16,225.01		16,225.01	
Fuel	5,480.24		5,480.24	

# New Harmony Valley Special Service District

## Budget vs. Actuals: Budget\_FY24\_P&L - FY24 P&L

January - December 2024

	TOTAL			
	ACTUAL	BUDGET	OVER BUDGET	% OF BUDGET
<b>Total Operations Maintenance &amp; Repair</b>	<b>21,705.25</b>	<b>25,000.00</b>	<b>-3,294.75</b>	<b>86.82 %</b>
Purchase of Fixed Assets	1,353.45	5,000.00	-3,646.55	27.07 %
Purchase Machinery and Equip	2,077.88		2,077.88	
<b>Total Purchase of Fixed Assets</b>	<b>3,431.33</b>	<b>5,000.00</b>	<b>-1,568.67</b>	<b>68.63 %</b>
Safety Equipment	1,600.00	20,800.00	-19,200.00	7.69 %
Miscellaneous	0.00		0.00	
Other	3,124.41		3,124.41	
Turn-Outs	2,140.44		2,140.44	
Wildland Equipment	5,959.16		5,959.16	
<b>Total Safety Equipment</b>	<b>12,824.01</b>	<b>20,800.00</b>	<b>-7,975.99</b>	<b>61.65 %</b>
Station Supplies		8,000.00	-8,000.00	
Bay Station Supplies	498.13		498.13	
Office Supplies	4,042.46		4,042.46	
Postage	111.80		111.80	
Printing	307.70		307.70	
<b>Total Office Supplies</b>	<b>4,461.96</b>		<b>4,461.96</b>	
Small Machinery & Equipment	937.00		937.00	
Truck Supplies	2,157.15		2,157.15	
<b>Total Station Supplies</b>	<b>8,054.24</b>	<b>8,000.00</b>	<b>54.24</b>	<b>100.68 %</b>
Training	7,700.00	9,800.00	-2,100.00	78.57 %
Travel, Meals, Mileage		1,400.00	-1,400.00	
Hotels	344.42		344.42	
Meals	604.90		604.90	
Mileage	392.62		392.62	
<b>Total Travel, Meals, Mileage</b>	<b>1,341.94</b>	<b>1,400.00</b>	<b>-58.06</b>	<b>95.85 %</b>
UTILITIES	780.00	12,000.00	-11,220.00	6.50 %
Gas and Electric	3,295.83		3,295.83	
Internet Access	1,883.02		1,883.02	
Telephone	450.00		450.00	
Waste Dumpster	4,495.99		4,495.99	
<b>Total UTILITIES</b>	<b>10,904.84</b>	<b>12,000.00</b>	<b>-1,095.16</b>	<b>90.87 %</b>
<b>Total Expenses</b>	<b>\$193,368.69</b>	<b>\$207,885.00</b>	<b>\$ -14,516.31</b>	<b>93.02 %</b>
<b>NET OPERATING INCOME</b>	<b>\$5,327.29</b>	<b>\$6,000.00</b>	<b>\$ -672.71</b>	<b>88.79 %</b>
Other Income				
Interest Income	8,257.97	6,000.00	2,257.97	137.63 %
<b>Total Other Income</b>	<b>\$8,257.97</b>	<b>\$6,000.00</b>	<b>\$2,257.97</b>	<b>137.63 %</b>
Other Expenses				
Contribution to Fund Balance		0.00	0.00	
Interest Expense	23.68	12,000.00	-11,976.32	0.20 %
<b>Total Other Expenses</b>	<b>\$23.68</b>	<b>\$12,000.00</b>	<b>\$ -11,976.32</b>	<b>0.20 %</b>
<b>NET OTHER INCOME</b>	<b>\$8,234.29</b>	<b>\$ -6,000.00</b>	<b>\$14,234.29</b>	<b>-137.24 %</b>



# New Harmony Valley Special Service District

Selected	Date	Type	No.	Payee	Category	Total	Approval Status	Action
	12/31/2024	Check	4437	Jim Banks	--Split--	\$3,167.73		
	12/31/2024	Check	4436	Hinton Burdick CPAs & Advisors	Accounting (HintonBurdick)	\$1,000.00		
	12/31/2024	Check	4435	EnBridge	Gas and Electric	\$186.88		
	12/18/2024	Check	4433	Clay Huckaby	Training	\$330.00		
	12/18/2024	Check	4432	Cathye Huckaby	Office Manager	\$540.00		
	12/18/2024	Check	4431	L.N. CURTIS & SONS	Turn-Outs	\$322.57		
	12/18/2024	Check	4430	UTAH LOCAL GOVERNMENT TRUST	Auto	\$393.52		
	12/18/2024	Check	4429	Western Pest Control	UTILITIES	\$65.00		
	12/18/2024	Check	4428	Hinton Burdick CPAs & Advisors	Accounting (HintonBurdick)	\$1,000.00		
	12/18/2024	Check	4427	VISA	--Split--	\$1,748.01		
	12/18/2024	Check	4426	ROCKY MOUNTAIN POWER	Gas and Electric	\$135.41		
	12/18/2024	Check	4425	EnBridge	Gas and Electric	\$129.03		
	12/18/2024	Check	4424	Siddons Martin Emergency Group	Equipment Repair	\$1,613.29		
	12/18/2024	Check	4423	Republic Services	Waste Dumpster	\$218.63		
	12/18/2024	Check	4422	Shell Small Business	Fuel	\$691.77		
	12/18/2024	Check	4434	TINK'S SUPERIOR AUTO PARTS	Equipment Repair	\$1,584.00		
	11/19/2024	Check	4421	Shell Oil	Fuel	\$730.92		
	11/19/2024	Check	4420	VISA	--Split--	\$726.79		
	11/19/2024	Check	4419	INTERMOUNTAIN WORK MED	Drug Testing	\$30.00		
	11/12/2024	Check	4418	Clay Huckaby	--Split--	\$785.88		
	11/12/2024	Check	4417	John D. Theodosiou	--Split--	\$1,100.00		
	11/08/2024	Check	4416	Hinton Burdick CPAs & Advisors	Accounting (HintonBurdick)	\$1,000.00		
	11/08/2024	Check	4415	Republic Services	Waste Dumpster	\$462.39		
	11/08/2024	Check	4414	Western Pest Control	UTILITIES	\$65.00		

Selected	Date	Type	No.	Payee	Category	Total	Approval Status	Action
	11/08/2024	Check	4413	ROCKY MOUNTAIN POWER	Gas and Electric	\$128.66		
	11/04/2024	Check	4412	Richard Carter	Equipment Repair	\$66.99		
	11/04/2024	Check	4411	Dominion Energy	Gas and Electric	\$21.05		
	11/04/2024	Check	4410	Tongs Fire Extinguisher Sales and Service	Small Machinery & Equipment	\$937.00		
	11/04/2024	Check	4409	TINK'S SUPERIOR AUTO PARTS	Equipment Repair	\$405.86		
	11/04/2024	Check	4408	Cathye Huckaby	--Split--	\$928.80		