

**MINUTES OF THE REGULAR MEETING OF THE
EMERY COUNTY SPECIAL SERVICE DISTRICT #1
September 8, 2014**

Attendees at the meeting:

Chairman Kent Petersen

Board Members Bevan Wilson, Richard Jensen, Merrill Swasey and Dean King

Merril Johansen and Howard Tuttle, Johansen and Tuttle Engineering

Leslie Bolinder, Secretary for District

**CONSIDERATION AND APPROVAL OF CHANGE ORDER #1 FOR THE HUNTINGTON
AIRPORT PAVEMENT PRESERVATION PROJECT, 2014**

A motion was made by Richard Jensen to approve Change Order #1 for the Huntington Airport Pavement Preservation Project, 2014 and to accept the Release of Claims from the contractor. The motion was seconded by Merrill Swasey and approved by all members present. The project was completed \$4,669.75 under bid. Leslie needs to compile the paperwork and send to Utah Aeronautic Division of UDOT for reimbursement of the project.

UPDATE OF CURRENT PROJECTS

South Moore Phase 10 - County Road 803

The engineer is putting together the engineering contract for this project. UDOT has contacted Emery County asking for local government approval that the contract is being prepared and letting the county know of UDOT's contract limits for pool contracts. The limit for the total contract amount is \$150,000 for the life of the contract, including any and all future modifications.

This project should go out to bid as soon as the engineering contract is in place. The project is scheduled for completion 7/31/2015. Merril Johansen thinks he will extend the deadline for completion of this project to 8/30/2015. The current specifications call for 2 coats of paint with a 28 day waiting period between coats and if the weather doesn't break in March it might not give the contractor adequate time to complete the project.

SITLA ROW Acquisition - B Roads

No update.

Cleveland South Flat Bus Route - County Road 201

Bevan Wilson asked the engineer to come up with a concept design for this road to be considered as a future project. The district has discussed this project before and due to right-of-way opposition have opted to construct other road projects. A landowner has approached Bevan and inquired of the process to have a project considered by the district. Bevan explained the process and the landowner contacted his neighbors and feels like they are ready to grant rights-of way for an new road design, fences, and drainage improvements like have been negotiated on other projects the district has done.

Howard Tuttle explained that this project would have to be completed in phases. With each phase estimated cost at \$1,000,000. A discussion was held concerning the preliminary road design and which landowners would have to be contacted for rights-of-way.

Bevan Wilson made a motion that an item be put on the next agenda to consider approval of an engineering contract with Johansen and Tuttle engineering for design and ROW acquisition on the Cleveland South Flat Bus Route Project - County Road 201. The motion was seconded by Richard Jensen and approved by all members present.

The chairman noted that next meeting will begin the budget process for FY2015.

APPROVAL OF BILLS AND FINANCIAL REPORT

The bills and the financial report were approved on a motion by Dean King and a second by Richard Jensen. The motion was approved by all members present. Leslie asked that the board approve the payment to the CIB for the loan on the Lila Canyon Road Project since it will be due before the next meeting. She was instructed to include it with the bills.

A motion to ratify distribution of MMS for July 2014 was made by Richard Jensen The motion was seconded by Dean King and approved as follows:

The 2015 fiscal year 1st qtr. (July 2014) mineral lease allocation (through UDOT) will be \$193,855.40 as follows:

Emery County Special Service District #1	\$ 77,542.16
Local Building Authority of Emery County	\$ 56,218.07
Castle Valley Special Service District	\$ 25,201.20
Emery County Recreation Special Service District	\$ 15,508.43

Emery County Fire Protection Special Service District	\$ 15,508.43
North Emery Water Users Special Service District	\$ 3,877.11
Total	\$ 193,855.40

The distribution of FY2014 4th Qtr. mineral lease revenue from SITLA was ratified on a motion by Richard Jensen. The motion was seconded by Dean King and approved by all members present.

The FY 2014 4th Quarter SITLA distribution is \$170,090.50 and should be distributed as follows:

50% to Emery County \$85,045.25 and the other 50% to the districts as follows per Resolution.

ECSSD#1	\$ 34,018.10
LBA	\$ 24,663.12
CVSSD	\$ 11,055.88
Recreation SSD	\$ 6,803.62
Fire Protection SSD	\$ 6,803.62
NEWUSSD	<u>\$ 1,700.91</u>
Total	\$85,045.25

APPROVAL OF August 11, 2014 MEETING MINUTES

The minutes for 08/11/2014 were approved, as corrected, on a motion by Dean King and a second by Richard Jensen. The motion was approved by all members present.

ADJOURNMENT

The meeting was adjourned at 11:30 a.m. as the meeting came to the end of the agenda. The next meeting is scheduled for October 20, 2014.

Approved by:

Approved 10/20/2014 - original in file

Kent Petersen, Chairman

Date

BILLS APPROVED BY ECSSD#1
September 8, 2014

Emery County - 98-4000-2800 - Telephone	\$ 30.00
Rocky Mountain Power - 98-4000-7503	\$143.83
Utah State Division of Finance - 98-2310-0000 2nd payment Lila Canyon Road Project - CIB Loan	\$863,000.00
UASD - Conference Registration for K. Petersen & L. Bolinder 98-4000-2300	\$435.00
Bevan K. Wilson 98-4000-2800 - Cell Phone	\$50.00
98-4000-2300 - Mileage	\$11.20
98-4000-6210 - Board Meeting Stipend/Project Mgr.	<u>\$300.00</u>
	\$361.20
Richard Jensen - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2800 - Cell Phone	\$ 50.00
98-4000-2300- Mileage	<u>\$ 19.60</u>
	\$369.60
Dean King - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	\$105.28
98-4000-2800 - Cell Phone	<u>\$50.00</u>
	\$455.28
Kent Petersen - 98-4000-6210 - Board meeting Stipend/Project Mgr.	\$300.00
98-4000-2300 - Mileage	\$31.36
98-4000-2800 - Cell Phone	<u>\$50.00</u>
	\$381.36
Merrill A. Swasey - 98-4000-2800 - Cell Phone	\$50.00
98-4000-2300 - Mileage/Expenses	\$43.68
98-4000-6210 - Board member Stipend/Project Mgr.	<u>\$300.00</u>
	\$393.68

TOTAL **\$865,569.95**



EMERY COUNTY SPECIAL SERVICE DISTRICT NO. 1

P. O. Box 1055
Castle Dale, Utah 84513
Telephone: (801) 381-5217

September 10, 2014

Steven Barton
Emery County Treasurer
Emery County Courthouse
Castle Dale, UT 84513

Dear Steve:

Please transfer sufficient funds from PTIF 1325 to ECSSD#1 checking account to cover bills approved in their regularly scheduled meeting on September 8, 2014 (attached). All current projects should be closed out at this time. Please let me know if I need to cut a check to a contractor for any retainage or interest balances.

Thank you.

Sincerely,

Leslie Bolinder
Secretary for District

cc: Brenda Tuttle