

MINUTES
Uintah County Conservation District
Regular Meeting, January 15, 2025
Location: Grace Events Center
1024 U.S. Hwy 40, Roosevelt, Utah

ATTENDANCE:

Conservation District Chair Bryan Bell

Conservation Partners Representatives:

Conservation District (CD) Supervisor

Johnathan McKee, Supervisor

Steve Hanberg, Supervisor

Department of Agriculture and Food:

Darrell Gillman, UDAF

Conservation District Supervisors, Absent:

Todd Thacker, Vice Chair

Jim Slaugh, Treasurer

Conservation District Staff:

Andrea Merrell

Guests:

SUMMARY OF CONSERVATION DISTRICT ACTION

MEETING – CALL TO ORDER

Chair Bryan Bell called the meeting to order at 12:45 pm.

APPROVAL OF MEETING MINUTES

Andrea Merrell passed out copies of the minutes for the December 9, 2024 Uintah Conservation District (UCD) Board Meeting. The Supervisors reviewed and discussed the minutes. **Action Item: Steve Hanberg made a motion to approve the meeting minutes as presented. Johnathan McKee seconded the motion. The voting was unanimous, and the motion passed.**

UINTAH COUNTY EXTENSION BUSINESS

Cheyenne was unable to attend today's meeting; however, she emailed Andrea a copy of the flyer and preliminary agenda for the Uintah Basin Crop School she is planning for February 26, 2025. Andrea gave the Supervisors copies of the flyer and agenda. Then she read Cheyenne's email request for Uintah Conservation District to provide funds to pay for lunch for participants at the Crop School. Cheyenne estimated lunch would cost around \$500. Darrell reminded the Supervisors that in the past Uintah Conservation District and Duchesne Conservation District have split costs for providing lunch for crop schools. The Supervisors discussed the request. **Action Item: Steve made a motion to approve the request to pay half (50%) of expenses for lunch during the February 26 Uintah Basin Crop School up to a maximum of \$300. Johnathan seconded the motion. The voting was unanimous, and the motion passed.**

NRCS BUSINESS

Jeremy Maycock, District Conservationist, was unable to attend today's meeting.

2025 CLERK CONTRACT

Andrea gave the Supervisors a copy of a contract for clerk services for 2025. She reviewed it with them and discussion followed. **Action Item: Johnathan made a motion to approve the 2025 Clerk Contract as presented. Steve seconded the motion. The voting was unanimous, and the motion passed.**

INCOME AND EXPENSE REPORT

- A. Income:** Andrea reported ON January 6 she emailed the paperwork to Sherie at UDAF for a second payment request from UCD's UDAF grant. This payment has not been received. There was no other income to report.
- B. Expenses:** Andrea reported vendor and amounts on the following invoices she received between December 9, 2024 and today's (January 15, 2025) meeting:
An invoice from UACD for her payroll from October to December 2024.

An invoice from CNA Surety to extend the coverage period for a Treasurer's Bond from 2/15/2025 to 2/15/2026.

She reported Darrell and she completed purchase of an ASUS laptop computer. The approval to purchase the laptop on behalf of UCD was given during the May 13, 2024 Board Meeting. When the purchase was made for the UCD computer, Darrell also purchased a similar laptop on behalf of Daggett Conservation District. The Dinosaurland RC&D paid for both computers. Andrea presented an invoice from Dinosaurland RC&D she received for the laptop purchase.

Action Item: Steve made a motion to approve payment of all invoices as presented. Johnathan seconded the motion. Voting unanimously passed the motion.

SERA

During the December 9, 2024 UCD Board Meeting under the agenda item "SERA", approval was given to all Supervisors attending known conferences and workshops in January and February. Those in attendance at today's meeting are not aware of any additional workshops or training they might attend, and there was no additional SERA business.

ARDL PROPOSAL

Darrell presented an ARDL application for Dale Betts. He is requesting an ARDL to renovate an existing Center Pivot with an upgrade control panel. The Supervisors discussed the project. **Action Item: Steve made a motion to approve the application for an Agriculture Resource Development Loan and for it to be forwarded to UDAF for further processing. Johnathan seconded the motion. The voting was unanimous, and the motion passed.**

OTHER BUSINESS AND UPCOMING EVENTS

A. Upcoming Events:

Action Item: The Supervisors discussed scheduling for the February UCD Board Meeting. Board meetings are scheduled for the second Monday of each month. However, in February this would be the 10th which conflicts with the National Association of Conservation Districts (NACD) Annual Convention being held in Salt Lake City. The Supervisors discussed the importance of supporting the Uintah Basin (UB) Crop School being held on February 26. The Supervisors discussed scheduling the February Board meeting to free up their schedules and allow them to attend the NACD Annual Convention and/or the UB Crop School. **Action Item: Johnathan made a motion to approve rescheduling the UCD Board meeting to February 26 in conjunction with the UB Crop School. Steve seconded the motion. The voting was unanimous, and the motion passed.**

March 12 meet with Uintah County Working Group. This item will be discussed in more detail at the February UCD Board Meeting. Darrell will check to confirm the final day of the Utah Legislative session.

Scheduling of Zone 6 Meeting: The date for the Local Work Group Meeting and the Zone 6 Annual Meeting is March 26. Darrell said the Western Park is not available. He is checking with the Uintah County Commissioners to see if they will waive the fee for the Conference Center. Andrea will check with Vernal City to see if their community meeting room is available.

Darrell is working with UACD and UDAF staff on an agenda. He asked the Supervisors to let him know topics that interest them. He is planning to hold the Local Work Group Meeting in the morning. Specialized training for conservation district board supervisors will be held after lunch.

Meeting adjourned by Chair Bell at 1:15 p.m.
Motion by Steve and Seconded by Johnathan