



**Minutes of the
Millcreek Historic Preservation Commission
February 13, 2025
6:00 p.m.
Regular Meeting**

The Historic Preservation Commission of Millcreek, Utah, met in a regular meeting on February 13, 2025, at City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106. The meeting was conducted electronically and live streamed via the City's website with an option for online public comment.

PRESENT:

Commissioners

Peter Brinton, Acting Chair
Kaye Donahoe
Tiffany Hunter Greene
Emily Johnson
Ryan Lufkin, Vice Chair (Excused)
Arie Leeftang

City Staff

Sean Murray, Planner
Alex Wendt, Deputy City Recorder
Rita Lund, Communications Director

Attendees:

MEETING – 6:00 p.m.

TIME COMMENCED – 6:05 p.m.

Commissioner Donahoe made the motion for Commissioner Brinton to be Acting Chair on February 13, 2025. Commissioner Greene seconded the motion. Commissioner Donahoe voted yes, Commissioner Greene voted yes, Commissioner Leeftang voted yes, Commissioner Brinton voted yes. The motion passed unanimously.

1. Discussion and Consideration of Commissioner Chairmanship

Commissioner Greene made the motion to table item 1 of the Agenda, Discussion and Consideration of Commission Chairmanship, and move it to the meeting in March. Commissioner Leeftang seconded the motion. Acting Chair Brinton asked for the vote. Commissioner Greene voted yes, Commissioner Donahoe voted yes, Commissioner Leeftang voted yes, Commissioner Johnson voted yes, Acting Chair Brinton voted yes. The motion passed unanimously.

2. Approval of December 17, 2024, Regular Meeting Minutes

Commissioner Greene moved to approve the December 17, 2024, Special Meeting

Minutes. Commissioner Donahoe seconded the motion. Acting Chair Brinton asked for the vote. Commissioner Greene voted yes, Commissioner Donahoe voted yes, Commissioner Johnson voted yes, Commissioner Leeftang voted yes, Acting Chair Brinton voted yes. The motion passed unanimously.

Commissioner Johnson joined the meeting at 6:10 p.m.

3. Discussion and Consideration of ZT-25-001, Amending the Zoning Code to add the Baldwin Radio Factory to the Local Historic List

Planner, Sean Murray gave the presentation. Mr. Murray gave a historical overview of the Baldwin Radio factory. The current owner has been operating a Short-Term Rental at the property and is not currently allowed to do so. If the property is added to the local historic list conditions can be added to the property. One condition that could be added to the property is to allow the property owner to apply for a conditional use permit to operate one Short-Term rental. The Community Councils did not want it to become a multitude of Short-Term Rentals. Acting Chair Brinton asked about potential unintended consequences of adding the property to the local historic list. Mr. Murray explained the conditional use permit process and the restrictions it imposes. Commissioner Johnson asked about the implications for long term rentals. Mr. Murray said they would not be allowed because it is a commercial zone.

Commissioner Donahoe made the motion to add the Baldwin Radio Factory to the Local Historic List. Commissioner Johnson seconded the motion. Acting Chair Brinton asked for the vote. Commissioner Donahoe voted yes, Commissioner Johnson voted yes, Commissioner Leeftang voted yes, Commissioner Greene voted yes, Acting Chair Brinton voted yes. The motion passed unanimously.

4. Discussion and Consideration on Practical Preservation Community History Event

Commissioner Johnson spoke about the event. It is about practical low cost, low stakes interventions about taking care of historical items in their care. It helps communicate the care of these items and how to take better care of them in the longer term. She asked if the Historic Preservation Commission would like to hold an event like this. Commissioner Johnson said that capping the attendance at 40 would be best because an event like this usually has some small groups. Commissioner Leeftang said that fall sounded like a good time for this event to give enough time to advertise. Commissioner Johnson said August would be good.

5. Subcommittee Updates

Commissioner Greene said the Cottonwood Historic Preservation group has a number of different flyers that they give out but creating something like these for Millcreek would probably be well received. She asked that the Commission members give some thought to writing some booklets like the booklets from Cottonwood Heights.

6. Staff Updates

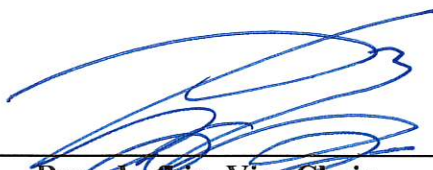
Mr. Murray gave the staff updates. A few people have applied for the open position on the Historic Preservation Commission. The city will conduct interviews in a few weeks. The State recommended the Mountair Acres Neighborhood to the National Registry. Now the city waits to hear back from the Federal government. Commissioner Greene asked when Ms. Lund

needed an article for the March and April newsletter. Ms. Lund said she needed the article by February 19th. Commissioner Johnson said she would work on an article.

7. Adjourn

ADJOURNED: Commissioner Johnson moved to adjourn the meeting at 6:57 p.m. Commissioner Greene seconded the motion. Acting Chair Brinton called for the vote. Commissioner Leeftang voted yes, Commissioner Greene voted yes, and Commissioner Donahoe voted yes, Commissioner Leeftang voted yes, Acting Chair Brinton voted yes. The motion passed unanimously.

APPROVED: _____


Ryan Lufkin, Vice Chair

Date

7-13-25

Attest: _____


Alex Wendt, Deputy Recorder