Uintah School District
Board of Education
Uintah County, Utah

Approved Business Meeting Minutes

Date: February 26, 2025
Time: 4:02 p.m. – 5:43 p.m.
Location: 826 South 1500 East, Naples, Utah

Board Members Present:

- Board President Dave Chivers
- Vice President Tawnya McKee
- Todd Massey
- Denise Maynard
- Robin McClellan

Executive Staff Present:

- Dr. Rick Woodford, Superintendent
- Troy Timothy, Business Administrator

1. Introduction/Opening

A. Welcome/Call to Order

Business Administrator Troy Timothy welcomed the audience, and President Chivers called the meeting to order at 4:02 p.m.

B. Reverence

The reverence was offered by Member Todd Massey.

C. Pledge of Allegiance

Donny Laws led the Pledge of Allegiance.

D. Patron Input

No items have been received in accordance with Board Policy 002.0720.

2. Action Items

A. Approval of Capital Outlay Requests for FY26 Budget – Troy Timothy, Business Administrator

The special board meeting was called to order by President Chivers, who encouraged fellow board members to ask questions as they arose and reminded audience members to approach the microphone when speaking. Mr. Timothy explained that the purpose of this meeting is to review and preliminarily approve capital outlay requests for individual district locations in preparation for the upcoming school year. This approval allows administrators to begin planning and initiate projects as early as July 1 of the next fiscal year. He outlined the standard process used to determine capital needs: Kim Barnhurst and Maintenance Coordinator, Donny Laws, conducted site visits to assess and prioritize requests, ensuring that the most pressing issues were addressed first. A previous meeting in January had been dedicated to discussing all submissions, with a prioritization process focusing on two key factors: physical needs, such as roof replacements and structural repairs, and legislative or safety-mandated improvements. Over the past several years, the district has made significant financial investments in new school buildings and major renovations. However, the current goal is to shift toward maintaining existing structures while also preparing for future financial sustainability.

The Board meeting focused on financial planning, strategic investments, and future enrollment projections. Troy expressed gratitude to key staff and committees before presenting data on 5-year and 20-year expenditures, emphasizing the district's commitment to student needs and strategic planning. With enrollment predicted to decline, the Superintendent outlined a long-term plan addressing both growth and reduction scenarios, ensuring flexibility in future decisions. Discussions then moved to budget priorities, focusing on critical needs over wants. Specific items included security measures like cameras and vape sensors, anticipated cost increases, and necessary renovations in the Transportation Department. The Board also debated an automated gate system at Uintah High School, weighing its benefits and potential obsolescence.

Troy recommended approving $6,256,399 in capital outlay funding for 2025-2026, and he and Kim Barnhurst addressed questions from the Board. After discussion, Vice President McKee motioned to preliminarily approve the capital outlay requests listed in the attached spreadsheet in the amount of $6,256,399. Member Massey seconded, and the motion was carried unanimously.

3. Adjournment

A. Board Meeting Adjourned

President Chivers invited any closing remarks from the Board before entertaining a motion to adjourn. Member McClellan made a motion to close the special board meeting, and Member Massey seconded it. The Board approved the motion unanimously, and the meeting adjourned at approximately 5:43 p.m.