

March 13, 2024

SSD#1

Attending: Gil Hunt Chairman, Board Members Joe Hiskey & Roger Brian,  
Clerk Felicia Snow, Treasurer Colleen Allen

Others Attending: Burke Torgerson - Mayor Lyman Town

Gil called the Special Service District #1 meeting to order.

Motion by Roger to approve the minutes of December 13, 2023 which also  
Included the minutes of the December 13, 2023 Budget hearing.

2nd by Joe

Approved

Felicia - Financial review

Interest accrual for January & February was \$3,791.42

Interest rates at the PTIF are currently 5.4% which is very high.

Second quarter mineral lease payment was \$68,074.24 with an ending balance on  
Feb 29, 2024 of \$460,690.93.

Colleen - overview of bank accounts

Jan 1, 2024

PTIF Bal of \$417,370.02

Deposits to date:

Jan int \$1,833.25, Feb Int \$1958.22 (current interest rate is 5.4%)

2nd qtr mineral lease payment \$68,074.24

Expenditures -

Jan 4, 2024 Ck #1016 \$5,000 - Iron Anvil for Teasdale park reinforcement of the Kiosk.

Jan 4, 2024 Ck #1017 \$22,099.82 Kartman for balance on Purple bin dumpsters for landfill

Feb 13, 2024 Ck #1018 \$1,445 reimbursement to Wayne County for 2023 audit.

Balance at PTIF \$460,690.91

Balance at Cache Valley Bank of \$46 (due to an overdraft charge corrected at a later date)

Grant recipient reports:

Colleen reported on the progress of the IT infrastructure. South Central has brought a full crew  
on 2 different days. We installed an air conditional and purchased 3 new computers prior to the  
awarded grant from SSD#1, so currently we have not spent any of our award.

South Central has ordered materials and will be back once they arrive.

We have 1 grant request

Burke Torgerson - Lyman Town

The request is for an awning for the Lyman post office.

The door is on the north of the building.

This causes a big problem and concern with ice on the walk into the post office.

Also, the gable on the town hall dumps onto the post office sidewalk.

This is a dangerous situation for the post office patrons.

The plan is to put a metal awning building and extend the entrance out to the blacktop to protect the entire sidewalk and door area. It would be large enough the mail truck could back under it.

The metal building would need to be approximately 32 - 36 feet wide x 46 - 48 feet long.

They would also take out all the old cement and put new.

This does not cover the entrance into the town hall due to the existing roof gable.

We have \$82,631 funding available for the 2024 year in the budget as adopted.

Motion by Joe to fund \$75,000 for the Lyman Town awning project for the post office safety.

2nd by Roger

Approved

Next meeting is scheduled for June 12, 2024 @ 10 am.

Gil received information on State Code 63D-2-102.

Privacy policy protection for credit card information collected by a government agency.

SSD#1 does not accept credit cards. At this time, this does not apply to us.

Felicia has been in contact with them and will follow up on this with any necessary information.

Gil also received an email asking for entity contact information.

Felicia will follow through with this as well.

Felicia stated that the County Auditor's will be here on June 5, 6, 8, 9 & 10.

SSD#1 will be audited at the same time.

Motion by Joe to adjourn

2nd by Roger

Adjourned