

September 18, 2024

Special Service District #1

Gil called the meeting to order at 10:12 AM

Attending: Gil Hunt Chairman, Roger Brian Board Member,
Felicia Snow Clerk, Colleen Allen Treasurer

Review of the minutes of the June 12, 2024 Public Hearing and meeting.

Motion by Roger to approve the minutes of the public hearing and the meeting on June 12, 2024

2nd by Gil

Approved

Reports from Grantee's:

Colleen reported on the IT project for Wayne County.

We will wait til we get the majority of the bills in and determine what can go under the Cyber Security grant and the take the balance from the SSD#1 Grant up to the awarded amount of \$100,000. Currently Wayne County has paid South Central \$33,000+. There are 40,000+ not billed and they are predicting an additional \$40 - 50,000 to finish the project. We hope to finish up early in 2025.

Roger reported on the EMS/ Search & Rescue building which was granted \$200,000.

Their request to CIB has gone through the 1st approval step but still has another approval to go through to see if it is awarded.

This \$200,000 from SSD#1 is the inkind money needed to apply for CIB money.

Colleen reported on the PTIF and Cache Valley Bank accounts for this quarter.

PTIF

Receivables: \$56,098.26 4th quarter mineral lease payment at the PTIF

Expenditures: \$ -2,200 1st half of Torrey DUP (June)

\$ -30,000 Bal Landfill Backhoe (June)

\$ - 3,237 Bal Landfill Scales (June)

\$ - 100 Owed to Wayne Co 2023 Public Hearing Notice (June)

\$ -50,000 Wayne County Maintenance Department Tractor payment has come in

\$ - 1,900 Bal on purple dumpster bins for landfill

\$ -16,132. Loa Town bal on Tennis Court resurface

\$ - 2,200 2nd half Torrey DUP

\$ -1,250 Admin fees

\$ 6,762.72 Interest June - Aug

Ending Bal Sept \$ 484,439.61 PTIF

\$ - 20,000 Dispatch Services (pd end of Sept)

Ending Bal Cache Valley \$300 (1 oust chk \$250 admin)

Colleen then went over the check book with the SSD#1 Board.
All checks are accounted for.

Felicia - The Auditors told us that in the future, checks need to be disbursed to the entity awarded the grant money, not the vendor.

Gil asked if the auditors mentioned the ability to carry money over from year to year.

Felicia - No, it is SSD#1 money.

We should be able to carry our money from year to year.

Our 2024 Budget is \$550,000

Outstanding Grants:

\$20,000 Dispatch (will pay today)

\$100,000 Wayne Co IT

\$200,000 Wayne Co EMS/ Search & Rescue

\$70,000 Lyman Town

Discussion on the proposed current 2024 budget and financial review.

Discussion on the 2025 budget.

It was decided we will set our 2025 budget the same as our 2024 budget of \$550,000.

New Applications:

We have 1 grant request from Camp Geyser Fremont DUP for:
Maintenance and repair for the DUP building

Gil reminded us that the money needs to go to Wayne County.

The DUP owns the land with a lease to Wayne County.

Oil wood shingles \$3,150

Paint Gables, Facia & Trim \$3,200 + 1600

Electrical repair \$300

Total \$9,800

This request is for reimbursement.

Discussion on reimbursement for Fremont DUP. More info is needed on this request.

Motion by Roger to table this request for further information on the use of the building, fees charged for renting and use of the building.

2nd by Gil

Motion Passed

The Budget Hearing for Special Service District for 2025 and SSD#1 meeting will be held Dec 11, 2024 @ 10 am

Motion by Roger to adjourn the meeting

2nd by Gil

Approved

PTIF

July 1, 2024 Beg
July 15, 2024 w/draw
July 31, 2024 Int
July End Bal

494,031.96
-1900 bal purple bins
2,273.97 int
494,405.93

BANK RECONCILIATION

August 1, 2024 Beg

494,405.93
56,098.26 4th Qtr Min lease
-50,000.00 Wayne Co Main Tractor
-10,000 Loa Tennis Court
-6,132 add'l Loa Tennis Court
-2200 bal Torrey DUP
2,267.42 Int
484,439.61 End bal

Sept 1 2024

484,439.61 Beg Bal
-20,000 Dispatch
2,079.06 int
466,518.67 End Bal

October 1, 2024

466,518.67
1996.05 int
468,514.72 End Bal

Nov 1, 2024
Nov 20, 2024

468,514.72
61,660.82 Min lease 1st qtr 2025
1,965.07 Int
532,140.61 End Bal

CACHE VALLEY

July Beg Bal

July 15, 2024
July 2, 2024
July 12, 2024
July 23, 2024
July 29, 2024
July 31, 2024
July End Bal

3500
1900 trans purple bin bal
-2200 RRP Torrey DUP
-250 Felicia Admin
-1900 Hambicki purple bins
56,098.26 4th qtr Min lease
-250 Joe Hiskey Admin
56898.26

August Beg Bal

Aug 2, 2024
Aug 5, 2024
Aug 12, 2024
Aug 13, 2024
Aug 14, 2024
Aug 14, 2024
Aug 16, 2024
Aug 16, 2024
Aug 20, 2024
Aug 23, 2024
AUG End Bal

56,898.26
-56098.26 transfer 4th qtr min lease
50,000.00 Transfer for Tractor
10,000 Transfer Loa Tennis Court
-50,000.00 Wayne Co Main Tractor
6132 transfer Bal Tennis Court
2200 transfer 2nd half Torrey DUP
-250.00 Gil Admin fee
-2,200 2nd half Torrey DUP
-16,132.00 Loa Tennis Courts
-250 Colleen Admin fee
300.00

CACHE VALLEY

Beg Bal
Sept 17, 2024
Sept 20, 2024
End Bal

300
20,000 transfer from PTIF
-20,000 Dispatch
300

Oct 1, 2024
Min lease 1st qtr 2025
End Bal

300
61,660.82
61960.82

Nov 1, 2024
Nov 20, 2024

61,960.82
-61,660.82 transfer 1st qtr to PTIF
300.00 END Bal

outst chk #1028 \$250 Roger

2024 Checks

Jan 4, 2024 #1016	\$5,000	Iron Anvil	Teasdale Park
Jan 4, 2024 #1017	22,099.80	Kartman	Landfill Purple bins
Feb 13, 2024 #1018	1445	Wayne Co	reimburse 2023 audit
Apr 9, 2024 #1019	25	Wayne Co reimburse SSD#1 State Reg	
April 29, 2024 #1020	3709.99	Loa Builders Fremont Park Mower	
April 29, 2024 #1021	4,000	Fremont Park Annual Maintenance	
April 29, 2024 #1022	4,000	Teasdale Park Annual Maintenance	
June 7, 2024 #1023	30,000	Wayne Co road depart backhoe	
June 7, 2024 #1024	3237	Wayne Co bal landfill scales	
June 25, 2024 #1025	100	Wayne Co reimb SSD#1 notice for 2024 budget hearing	
June 26, 2024 #1026	2,200	1/2 Award Torrey & Camp Radiare DUP bldg	
July 7, 2024 #1027	250	Gil Hunt Admin	
July 7, 2024 #1028	250	Roger Brian Admin	
July 7, 2024 #1029	250	Joe Hiskey Admin	
July 7, 2024 #1030	250	Felicia Snow Admin	
July 7, 2024 #1031	250	Colleen Allen Admin	
July 11, 2024 #1032	VOID	Hambicki (changed ck#)	
July 17, 2024 #1033	1900	Hambicki purple bins	
Aug 5, 2024 #1034	VOID	Mason Mach auditors request	
Aug 8, 2024 #1035	50,000.00	Wayne Co reimb Mason Machine tractor	
Aug 12, 2024 #1036	VOID	Tennis Court	
Aug 14, 2024 #1037	2200	RRPM Torrey DUP repair	
Aug 14, 2024 #1038	16,132.00	Tennis Courts	
Sept 19, 2024 #1039	20,000	Dispatch	
Total Cks for 2024	\$167,299		