

Grantsville City Library Board of Trustees

Meeting Minutes

Thursday, February 6, 2025, 4:15 p.m.

Approved March 6, 2025

Trustees in Attendance:

Tara Bell, Secretary
Janet Craven
Tana Dixon
Stacy Given, Vice-Chair
Sharon Kuttler
Arlene Mair, Chair

Additional Attendees:

John Ingersoll, Director
Aiden Hopper, High School Liaison

Absent:

City Council Liaison (*Unassigned*)

A. Call to Order:

Arlene Mair called the meeting to order at 4:15 p.m.

B. Roll call of members: Attendance was recorded as indicated above.

C. Janet Craven moved to approve the January 2, 2025 meeting minutes.

Tana Dixon seconded the motion. The motion passed unanimously.

D. Public Comments: None.

E. Community Advocacy:

1. Janet asked about hearing back about nominating youth who should be recognized for their community service.

F. High School Liaison Update:

1. Aiden handed out the high school February calendar for events. He highlighted the theater improv show on February 13th and the Sweetheart dance on the 15th. Aiden emailed the posters for the events to John.
2. Teen Night is planned for February 13th - Tech Take-Apart, where teens can create art after breaking down electronics.
3. Aiden mentioned going to USU with his school and seeing a display area. He suggested how we can display crafts made by the community or Grantsville History.
4. Arlene suggested having a Prom Dresses Through the Ages display.

G. Director's Report:

1. John wanted to thank Casey for upgrading spine labels on all the biographies and adult fiction. They also removed YA titles that had not been checked out in the last three years.
2. John attended the Switchpoint Day of Service, which honored Martin Luther King Jr. He helped in the Thrift store. He also participated at the Excelsior Academy literacy night.
3. John talked about the survey, in which he asked for feedback from the patrons. Less than 40 took the survey. The patrons provided good feedback and ideas. He included survey highlights in the Strategic Plan.
4. John passed out the 2024 Overview to the city. It covered what the Library was involved in for 2024. John also provided a copy to the Mayor and city council.

H. Unfinished Business:

1. Consideration of the Strategic Plan for 2025-2030 - John distributed updated copies of a draft of the Strategic Plan. John pointed out changes he had updated, page 4 a message from him, page 5 the library facts and page 6 for the library's core values.
 - a. Sharon Kuttler moved to approve the strategic plan, Janet Craven seconded it, the motion was passed unanimously.

I. New Business:

1. Budget Proposal for FY26
 - i. John stated that he had asked for a full-time or part-time Tech Coordinator position. As well as for a page role position.
2. 2025 Community Commitment Calendar
 - ii. John passed out the above mentioned calendar for the Board to review and agree with what options we felt the Library and board would participate in 2025.

- J. The meeting was adjourned at 5:32 p.m. on a motion by Janet Craven, seconded by Sharon Kuttler.

Our next meeting is scheduled for 4:15 pm on Thursday, March 6, 2025, at the Grantsville City Library, 42 North Bowery Street, Grantsville, Utah. It will also be available through Google Meet.

Documents Distributed:

- a. Agenda for the February 6, 2025 Library Board Meeting
- b. Director's Report dated February 6, 2025
- c. Draft Minutes of the January 1, 2025 meeting
- d. Draft Strategic Plan for 2025-2030, Updated
- e. 2025 Grantsville possible community events
- f. Grantsville High School February calendar
- g. 2024 Grantsville Library report to the city

h. 2024 4th of July calendar of events