

Pinion Forest Special Service District Meeting Held Monday February 10, 2025 at the Pinon Forest Special Service District Building, 28260 West Koch Road, Duchesne, UT 84021

1. Meeting called to order at 5:00 p.m.

2. Present – PFSSD Chair Melissa Hughes, Duchesne County Commissioner Greg Miles, PFSSD Vice-Chair Connie Sweat, PFSSD Board Member Corey Biesinger, PFSSD Water Operator Clyde Watkins, Jones and DeMille Representatives Jeff Baker as well as PFSSD Secretary Theresa Welborn.

Absent –

3. Read and Approve the January 13, 2025 PFSSD Budget Hearing Meeting Minutes – PFSSD Vice Chair Connie Sweat motions to approve minutes as presented. PFSSD Board Member Corey Biesinger seconds the motion. The motion passed with no opposing votes.

4. Engineering Comments - Chlorination/Filtration System Update Jones and DeMille representative Jeff Baker updated the board with the valve installation to be completed on 2/11/2025. Dorsett will be on site on 2/12/2025. All outstanding items should be completed by the end of the month.

5. Water Operator Report

PFSSD Water Operator Clyde Watkins stated the monthly water samples have passed testing.

6. Secretary Report –

a) **Status of Accounts** –

PFSSD Secretary Theresa Welborn stated the balance of the checking and savings accounts.

b) **Presentation of Bills/Reimbursements** –

PFSSD Secretary Theresa Welborn presented the following expenses:

- Moon Lake Electric - \$390.38
- Duchesne City Water - \$10.00
- Streamline - \$70.00
- Tri County - \$20.00
- Clyde Watkins - \$981.81
- Strata - \$206.90
- USAD - \$84.00

- Connie Sweat – Board Meeting \$50.00
- Theresa Welborn – Secretary Wages \$540.00
- Corey Biesinger - \$130.00

PFSSD Vice Chair Connie Sweat motions to pay the bills and the review of the financials as presented. Duchesne County Commissioner Greg Miles seconds the motion. The motion passed with no opposing votes.

7. Old Business - None was had

8. New Business – PFSSD Vice Chair Connie Sweat arranged for the First Ward young men’s group to take care of the dead and fallen trees as a service community project.

9. Adjourn Meeting –

PFSSD Board Member Corey Biesinger motions to adjourn the meeting, Duchesne County Commissioner Greg Miles seconds the motion. The motion passed with no opposing votes. Meeting adjourns at 6:08.

Read and approved this on the 10th day of March 2025.

Melissa Hughes

Chair

Connie Sweat

Vice-Chair

Minutes of the meeting prepared by PFSSD Secretary Theresa Welborn