

**UTAH TECH UNIVERSITY
MINUTES OF THE BOARD OF TRUSTEES MEETING**

Friday, November 15, 2024
Zions Bank Room, Holland Centennial Commons 537

MINUTES

TRUSTEES PRESENT

Tiffany Wilson, Chair
Betty Barnum
Mitch Cloward (Virtual)
Dave Elkington (Virtual)
Richard Holmes
Patricia Jones (Virtual)
Colleen Kvetko, Vice Chair
Deven Macdonald
Bella Estes

STATE BOARD REPRESENTATIVES PRESENT (VIRTUAL)

Alison Adams, General Counsel and Secretary to the State Board

UNIVERSITY REPRESENTATIVES PRESENT

Courtney White, Interim President
Caleb Ames, Interim Dean for the Library
Christine Arlotti, Executive Assistant to Administrative Affairs
Del Beatty, Vice President of Student Affairs
Ken Beazer, Executive Director of Athletics
Eli Bermudez, Dean of the College of Health Sciences
Theresa Bondad, Assistant to the President
Cheryl Caplinger, Executive Director of Strategic Partnerships
Dottie Catlin, Executive Director of Career Services
Julie Chew, Faculty Senate President
Jennifer Ciaccio, Faculty Senate President Elect
Aaron Davis, Interim Dean for College of Science, Engineering & Technology
Matt Devore, Staff Association President
Bryant Flake, Executive Director of Budget and Planning Operations
Garyn Gulbranson, Executive Director of Booth Wellness Center
Christopher Guymon, Acting Provost and Vice President of Academic Affairs
Jyl Hall, Director of Public Relations
Nancy Hauck, Associate Provost for Academic Community Engagement
Christian Hildebrandt, Assistant Vice President of Campus Life and Wellness
Brad Last, Vice President of Advancement
Stephen Lee, Dean for the College of Humanities and Social Sciences
Paul Morris, Vice President of Administrative Affairs
Natalie Nelson, Assistant Attorney General (assigned to Utah Tech)
Matt Nickodemus, Executive Director of Institutional Effectiveness
Travis Rosenberg, Executive Director of Human Resources
Brenda Sabey, Dean of the College of Education
Judy Scott, Associate Professor of Nursing
Helen Tate, Associate Provost for Academic Success/Dean of University College
Ali Threet, Assistant Vice President and Dean of Students
Henrie Walton, Interim Chief of Staff/Secretary to the Board of Trustees
Mark Walton, Chief Information Officer

GENERAL SESSION

WELCOME

At 9:57 a.m., Tiffany Wilson, Chair of the Utah Tech University (UT) Board of Trustees, called the meeting to order, welcomed everyone to the meeting, and thanked the Utah Board of Higher Education's General Counsel Alison Adams, Trustee Patricia Jones, Trustee Mitch Cloward, and Trustee Dave Elkington, for attending the meeting virtually.

INTRODUCTION OF UTAH TECH UNIVERSITY'S FIRST MASTER OF FINE ARTS STUDENTS

Dr. Jeff Jarvis, Dean of the College of Arts, invited Alex Chamberlain, Art Department Chair, and McGarren Flack, Associate Professor of Studio Art, to introduce UT's first cohort of Master of Fine Arts students to the Board of Trustees.

UTAH TECH UNIVERSITY PRESIDENTIAL SEARCH

Chair Wilson provided an update on the Presidential Search Timeline to the Board of Trustees. The search process is moving forward, and the applicant portal will reopen in a few weeks. Exact dates were posted on the website, reported Chair Wilson.

ACTION ITEMS

Approval of Minutes for September 27, 2024

Chair Wilson said the Board of Trustees had reviewed the September 27, 2024, Board of Trustees Meeting Minutes, and she called for a Motion to approve the September 27, 2024, Board of Trustees Meeting Minutes. Motion to approve the Minutes called by Bella Estes, UTSA Student Body President and Trustee. Chair Wilson asked for a Second to the Motion. Trustee Richard Holmes Seconded the Motion. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, "aye," those not in favor say, "no." Action: Motion approved unanimously.

ACADEMIC AFFAIRS (Betty Barnum, Chair of the Academic Affairs Committee, and Christopher Guymon, Interim Provost and Vice President of Academic Affairs)

Chair Wilson invited Betty Barnum, Trustee and Chair of the Academic Affairs Committee, and Christopher Guymon, Interim Provost and Vice President of Academic Affairs, to present the following academic requests to the Board of Trustees.

Program Discontinuation

BAS Professional Studies

Christopher Guymon, Interim Provost and Vice President of Academic Affairs, presented the Program Discontinuation for the BAS Professional Studies for approval to the Board of Trustees. Chair Wilson called for a Motion to approve the Program Discontinuation for the BAS Professional Studies. The Motion to approve was made by Trustee Betty Barnum. Chair Wilson asked for a Second to the Motion. Motion to Second was made by Vice Chair Colleen Kvetko. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, "aye," those not in favor say, "no." Action: Motion approved unanimously.

Academic Fees

Christopher Guymon, Interim Provost and Vice President of Academic Affairs, presented the Academic Fees for approval to the Board of Trustees. Chair Wilson called for a Motion to approve the Academic Fees. Motion to approve made by Trustee Ginger Chinn. Chair Wilson asked for a Second to the Motion. Motion to Second made by Trustee Betty Barnum. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, "aye," those not in favor say, "no." Action: Motion approved unanimously.

ADMINISTRATIVE AFFAIRS (Deven Macdonald, Chair of the Investment Committee, and Paul Morris, Vice President of Administrative Affairs)

Chair Deven Macdonald briefed the Board of Trustees on UT's investment portfolio and discussed entities involved with investments.

Budget Report

Bryant Flake, Executive Director of Planning and Budget, presented the Operating Budget Report for FY2024-25 to the Board of Trustees. Chair Wilson asked for a Motion to approve the Operating Budget Report for FY2024-25. Motion to approve made by Vice Chair Colleen Kvetko. Chair Wilson asked for a Second to the Motion. Motion to Second made by Trustee Deven Macdonald. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, "aye," those not in favor say, "no." Action: Motion approved unanimously.

Discretionary Funds Report

Paul Morris, Vice President of Administrative Affairs, presented the Institutional Discretionary Funds 2023-24 Report to the Board of Trustees for approval. Vice President Morris reported that Discretionary Funds for 2023-2024 were invested in student scholarships, which totaled \$3,070,014. Chair Wilson asked for a Motion to approve the Institutional Discretionary Funds 2023-24 Report. Motion to approve made by Trustee Betty Barnum. Chair Wilson asked for a Second to the Motion. Motion to Second made by Trustee Richard Holmes. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, "aye," those not in favor say, "no." Action: Motion approved unanimously.

Auxiliary Operations Report

Paul Morris, Vice President of Administrative Affairs, presented the Auxiliary Operations 2023-24 Report to the Board of Trustees for approval. Chair Wilson asked for a Motion to approve the Auxiliary Operations 2023-24 Report. Motion to approve made by Trustee Ginger Chinn. Chair Wilson asked for a Second to the Motion. Motion to Second made by Trustee Bella Estes. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, "aye," those not in favor say, "no." Action: Motion approved unanimously.

Investment Report

Paul Morris, Vice President of Administrative Affairs, presented the July 1- July 31, 2024, July 1- August 31, 2024, and July 1- September 30, 2024, Investment Reports for approval to the Board of Trustees. VP Morris thanked the Trustee Investment Committee for their expertise and dedication in helping Utah Tech manage institutional investment funds. Chair Wilson asked for a Motion to approve the July 1- July 31, 2024, July 1- August 31, 2024, and July 1- September 30, 2024, Investment Reports. Motion to approve made by Vice Chair Colleen Kvetko. Chair Wilson asked for a Second to the Motion. Motion to Second made by Trustee Richard Holmes. Chair Wilson asked for a discussion on the Motion. Hearing none, Chair Wilson asked those in favor of the Motion say, "aye," those not in favor say, "no." Action: Motion approved unanimously.

UNIVERSITY ADVANCEMENT

Donation Report

Brad Last, Vice President of Advancement, presented the September 2024, Donation Report and the UT Advancement Giving-First Quarter Report for approval to the Board of Trustees. Vice President Last also thanked Colleen and Kirk Kvetko helping UT's golf teams secure a new sprinter van. Chair Wilson asked for a Motion to approve the September 2024, Donation Report and the UT Advancement Giving- First Quarter Report. Motion to approve made by Vice Chair Colleen Kvetko. Chair Wilson asked for a Second to the Motion. Motion to Second made by Trustee Ginger Chinn. Chair Wilson asked those in favor of the Motion say, "aye," those not in favor say, "no." Action: Motion approved unanimously.

Consent Calendar

Chair Wilson introduced the Consent Calendar, which was previously disseminated in the Board of Trustees' Workbook. As time permitted, Chair Wilson asked Interim President White to provide a brief summary of the President's Report. Interim President White expressed gratitude for UT's Board of Trustees, students, faculty, and staff for their dedicated work and for the wonderful things that were going on across campus.

Chair Wilson thanked Faculty Senate President Julie Chew and Staff Association President Matt Devore for their reports, and she invited UTSA President Bella Estes to provide a summary of the UTSA report. UTSA President Estes said students had organized Utah Tech Day of Service at the Children's Museum with over 900 community members in attendance, and Club engagement was up with a variety of ways for students to participate in activities across campus.

Chair Wilson asked for a Motion to approve the Consent Calendar. Motion to approve made by Trustee Ginger Chinn. Chair Wilson asked for a Second to the Motion. Motion to Second made by Trustee Bella Estes. Chair Wilson asked those in favor of the Motion say, “aye,” those not in favor say, “no.” Action: Motion approved unanimously.

After the Consent Calendar was approved unanimously, Chair Wilson introduced Utah Tech’s new marketing drone video, which was played for the Board of Trustees and those in attendance.

BOARD OF TRUSTEES COMMITTEE REPORTS

Audit Committee: Colleen Kvetko, Chair of the Audit Committee and Vice Chair of the Board of Trustees, reported that Utah Tech’s State Audit Reports were perfect, and she commended Scott Jensen, Assistant Vice President of Auxiliary and Business Services, and Michael Pinegar, Executive Director of Risk, Compliance, and Audit, for a great job on the State Audits.

Dixie Technical College: Patricia Jones, Chair of Dixie Technical Committee, was not present for this portion of the meeting, so Chair Wilson provided a brief update to the Board of Trustees.

CONCLUDING REMARKS

Chair Wilson said the Board of Trustees was deeply invested and engaged in the campus climate, and they were so proud to be associated with the University. She thanked everyone for attending the September 27, 2024, Board of Trustees meeting.

MEETING ADJOURNED

At 11:08 a.m., Chair Wilson called for a Motion to adjourn the November 15, 2024, Board of Trustees Meeting. Motion to adjourn made by Trustee Bella Estes. Motion to Second made by Trustee Ginger Chinn. Chair Wilson asked those in favor of the Motion say, “aye,” those not in favor say, “no.” Action: Motion to adjourn approved unanimously.

CALENDAR OF UPCOMING MEETINGS AND EVENTS

- Trailblazer Tree Lighting Celebration – Wednesday, December 4, 5:00 pm, Holland Teardrop
- Board of Trustees Meeting - Friday, January 24, 8:00 am – 11:30 am, Zions Bank Room
- Board of Trustees Meeting - Friday, March 7, 8:00 am – 1:30 am, Zions Bank Room
- Fire & Ice Gala – Friday, March 21, 5:30 – 8:00 pm, Burns Arena
- Strategic Plan Annual Achievement Update – Tuesday, April 1, 9:00 am – 1:00 pm, Zions Bank Room
- Board of Trustees Meeting - Friday, April 25, 8:00 am – 11:30 am, Zions Bank Room
- Commencement – Thursday, May 1, and Friday, May 2, time TBA, Burns Arena

NEXT BOARD OF TRUSTEES MEETING

Friday, January 24, 2024, 8:00 am – 11:30 am, Zions Bank Room, Holland 537

Minutes approved on January 24, 2025.