

MINUTES
Jepson Canyon Public Infrastructure District No. 1
Board of Trustees
Special Meeting

HELD MAY 17, 2024, AT SNOW JENSEN & REECE, P.C., 912 W. 1600 S., SUITE B-200, ST.
GEORGE, UTAH 84770
AT 11:10 A.M.

MEMBERS PRESENT: David Calder in person, Hank Isaksen, (via Phone) David Hutchison (zoom)
ALSO PRESENT: Michael Jensen (zoom), Jennifer Gowans
EXCUSED: Kent Ohlsen

A. Call to Order

The meeting convened at 11:16 am.

B. Public Comment

There are no members of the public present to comment.

C. Consent Items

1. **Approve the minutes of Board meeting held on December 7th, 2023.**
2. **Approve outstanding payment applications and requisition requests made since last meeting.**

David Calder motions to approve the consent items, the meeting minutes from December 7th, 2023, and the requisitions paid in the first quarter.

Hank Isaksen seconds the motion.

David Calder: Aye

Hank Isaksen: Aye

D. Action Items

1. **Consider accepting the first Quarter Financial Statements as outlined by CLA.**

David Hutchison takes the board through the first quarter financial statements.

David Calder moves to accept the financial statements for quarter 1 of 2024.

Hank Isaksen seconds the motion.

David Calder: Aye

Hank Isaksen: Aye

2. **Consider acceptance and approval of the 2022 Report from the Audit Committee.**

Michael Jensen takes the board through the audit report for 2022.

David Calder moves to accept the 2022 Audit Report from the Audit Committee.

Hank Isaksen seconds the motion.

David Calder: Aye

Hank Isaksen: Aye

3. **Consider accepting the revised Reimbursement Agreement with the updated Payment Application & Requisition Form.**

Michael Jensen explains to the board the changes made in the Requisition and Reimbursement forms. Then offers to bring this back to the board in the next meeting.

David Calder agrees to review the new Reimbursement Agreement & updated forms with the other members of the board and address the changes at the next board meeting.

E. **Administrative Non-Action Items**

F. **Other Items From Board Members**

1. Discussion for Board members on any further PID business.

G. **Adjourn**

David Calder moves to adjourn.

Kent Ohlsen seconds the motion.

David Calder: Aye

Kent Ohlsen: Aye



Kent Ohlsen, District Clerk

Approval Date: 07/12/2024

SIGNATURE CERTIFICATE



REFERENCE NUMBER
9E54C55B-6181-4F9A-89E6-257B1ECA23B8

TRANSACTION DETAILS	DOCUMENT DETAILS
Reference Number 9E54C55B-6181-4F9A-89E6-257B1ECA23B8	Document Name JCPID 2024 05 17 DRAFT Minutes
Transaction Type Signature Request	Filename JCPID_2024_05_17_DRAFT_Minutes_4appvl.docx
Sent At 07/10/2024 15:53 MST	Pages 2 pages
Executed At 07/12/2024 17:30 MST	Content Type application/vnd.openxmlformats-officedocument.wordprocessingml.document
Identity Method email	File Size 36.3 KB
Distribution Method email	Original Checksum fcdb42538240faaff5fe1eb5f29557207b622fc5515b24c3063dc5a08b2455d4
Signed Checksum df3219866cbeda9de2d38452c25a70f0a5c260552802dd16e51c566c0f692ba0	
Signer Sequencing Disabled	
Document Passcode Disabled	

SIGNERS

SIGNER	E-SIGNATURE	EVENTS
Name Kent Ohlsen	Status signed	Viewed At 07/12/2024 17:28 MST
Email keohlsen@gmail.com	Multi-factor Digital Fingerprint Checksum 5b898bc780a90b92b9004365a488c6d638bf76ec0b805dbbb2500080776a40a7	Identity Authenticated At 07/12/2024 17:30 MST
Components 2	IP Address 24.52.2.202	Signed At 07/12/2024 17:30 MST
	Device Mobile Safari via iOS	
	Typed Signature 	
	Signature Reference ID 5180E39E	

AUDITS

TIMESTAMP	AUDIT
07/10/2024 15:53 MST	Jennifer Gowans (jgowans@snowjensen.com) created document 'JCPID_2024_05_17_DRAFT_Minutes_4appvl.docx' on Chrome via Windows from 208.117.120.90.
07/10/2024 15:53 MST	Kent Ohlsen (keohlsen@gmail.com) was emailed a link to sign.
07/12/2024 17:28 MST	Kent Ohlsen (keohlsen@gmail.com) viewed the document on Mobile Safari via iOS from 24.52.2.202.
07/12/2024 17:30 MST	Kent Ohlsen (keohlsen@gmail.com) authenticated via email on Mobile Safari via iOS from 24.52.2.202.
07/12/2024 17:30 MST	Kent Ohlsen (keohlsen@gmail.com) signed the document on Mobile Safari via iOS from 24.52.2.202.