

Delta City, Utah

City Council Review of Electronic & Payroll Disbursements

Disbursement To	Purpose	Amount
City Personnel @ October 15, 2014	Mid-Month Payroll	24,384.04
Electronic Federal Tax Payment System	Mid-Month Payroll Tax	7,933.20
AFLAC Insurance Company	Premiums Paid by Employee Withholding	440.37
American Express	Merchant Fees	-
Bank of America Merchant Services	Utility Payment Merchant Fees	-
Global Payments, Direct, Inc.	Airport Fuel Sales Merchant Fees	-
Liberty National Insurance Company	Premiums Paid by Employee Withholding	-
Modern Payment Systems	Direct Deposit Fees	-
Orion Payment Systems	Court Payments Merchant Fees	-
Utah Department of Workforce Services	Unemployment Insurance Premiums	519.02
Utah Retirement Systems	Contributions, 401(k) Deferrals & Loans	13,775.81
Washington National Insurance Company	Premiums Paid by Employee Withholding	-
World Fuel Services, Inc./Ascent Aviation	Aviation Fuel Purchase Drafts	20,675.85
Xpress Bill Pay, LLC	Service Fees	286.20
Zions Bank	Various Banking Fees	3.55
City Council Approval Date:	10/2/2014	\$ 68,018.04

Delta City, Utah
City Council's Accounts Payable Overview Since Last Meeting

Disbursement Date	Check Range	Amount
Wednesday, October 01, 2014	48880 to 48893	21,109.43
	to	
City Council Approval Date:	10/16/14	Total \$ 21,109.43



DELTA CITY COUNCIL
REGULAR CITY COUNCIL MEETING
Thursday, October 02, 2014
Delta City Building Council Chambers
76 North 200 West
Delta, Utah

PRESENT

Mayor Gayle Bunker
Council Member Steven Pratt
Council Member John Niles
Council Member Betty Jo Western
Council Member Kiley Chase

ABSENT

Council Member Robert Banks
Public Works Director Alan Riding

ALSO PRESENT

City Recorder Greg Schafer
City Employee Dent Kirkland
City Attorney Todd Anderson
City Employee Scott Ross
City Employee Stetson Henrie
Bryant Anderson, Commercial Business Radio, LLC
Howard Western, Sound Unlimited

Mayor Bunker called the meeting to order at 7:00 p.m. He stated that notice of the time, place and the agenda of the meeting had been posted at the City Building, on the Utah Public Notice website, the Delta City website, and had been provided to the Millard County Chronicle-Progress and to each member of the City Council at least two days prior to the meeting.

Opening remarks were provided by Council Member Betty Jo Western, following which Mayor Bunker led those in attendance in the Pledge of Allegiance.

MINUTES

The minutes of the regular City Council meeting held September 18, 2014 were presented for approval. Following a discussion, Council Member John Niles MOTIONED to adopt the minutes of the regular meeting held September 18, 2014 as presented. The motion was SECONDED by

36 Council Member Steven Pratt. Mayor Bunker asked if there were any questions or comments
37 regarding the motion. There being none, he called for a vote. The motion passed with Council
38 Member Kiley Chase, Council Member Steven Pratt, Council Member John Niles and Council
39 Member Betty Jo Western voting in favor, and Council Member Robert Banks being absent.

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41 **ACCOUNTS PAYABLE**

42 The Council reviewed the accounts payables and the electronic transactions for the period
43 ending October 2, 2014 in the amount of \$91,496.87, copies of which had been provided to
44 them at least two days prior to the meeting. Following a discussion Council Member Kiley Chase
45 MOVED to approve the accounts payables and electronic transactions for October 2, 2014 in
46 the amount of \$91,496.87 as presented. The motion was SECONDED by Council Steven Pratt.
47 Mayor Bunker asked if there were any questions or comments regarding the motion. There
48 being none, he called for a vote. The motion passed with Council Member Kiley Chase, Council
49 Member Steven Pratt, Council Member John Niles and Council Member Betty Jo Western voting
50 in favor, and Council Member Robert Banks being absent.

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52 **PUBLIC COMMENT PERIOD**

53 There were no comments from the public.

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55 **Business**

56 Transfer of H&R Block Ownership for Business License

57 Delta City Recorder Greg Schafer presented for approval the transfer of a Business License for
58 H&R Block to new owners HRB Tax Group, Inc. with David Farr as manager. Council Member
59 Kiley Chase MOVED to approve the transfer of Business License to HRB Tax Group, Inc. with
60 David Farr as manager. Council Member Betty Jo Western SECONDED the motion. Mayor
61 Bunker asked if there were any questions or comments regarding the motion. There being
62 none, he called for a vote. The motion passed with Council Member Kiley Chase, Council
63 Member Steven Pratt, Council Member John Niles and Council Member Betty Jo Western voting
64 in favor, and Council Member Robert Banks being absent.

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66 Purchase of Sound System for Community Center

67 Mayor Bunker brought before the Council for their approval the purchase of a sound system for
68 the Community Center. Mr. Bunker stated that regarding the purchase of a sound system and
69 also a camera security system for the Delta City Offices and Parks, he had spoken to Delta City
70 Staff, Bryant Anderson and Howard Western, as well as Council Members to get their opinion.
71 Mr. Bunker said that according to the Delta City purchasing contract if local vendors were
72 desired, it was allowed if they could provide a warranty exceeding one years' period of time.
73 Mr. Bunker proposed that Bryant Anderson with Commercial Business Radio (for the security
74 surveillance system) and Howard Western with Sound Unlimited (for the sound system) be
75 given the opportunity to provide the equipment and services. Mayor Bunker reported that
76 Sound Unlimited submitted a bid for high quality equipment and labor with a three year

77 warranty for the amount of \$19,303.84. Mayor Bunker asked the Council if they had any
78 questions. Council Member Steven Pratt stated that he had invited Sound Unlimited and
79 Commercial Business Radio to the meeting with the purpose of information as the bids are
80 evaluated. Mr. Pratt read and reviewed the Delta City Purchasing Policy out loud. Mr. Pratt
81 surmised that perhaps other local vendors should be given the same opportunity for bid. Mayor
82 Bunker responded to Mr. Pratt's comments. Council Member Kiley Chase also voiced his
83 concern regarding the use of multiple vendors. Mayor Bunker stated that he had been
84 concerned on having engineers draw up specs and the additional cost it would involve to get
85 multiple proposals when he felt the suggested bids were cost efficient and pliable. Mayor
86 Bunker indicated that he had contacted the members previously with the proposal with no
87 objection until the present moment at Council Meeting. Bryant Anderson with Commercial
88 Business Radio discussed the proposal with the Council assuring them that he felt that the
89 Mayor was simply trying take two local vendors and have each do one project to make the
90 matter most cost effective as getting multiple specs could be rather exorbitant. Council
91 Member Chase construed that his concern was the fact that the purchase policy was not being
92 entirely followed. Mr. Chase feared that in the future a vendor might come back to the city
93 requesting a reason why the project was given to a vendor with links to the council instead of
94 giving other vendors the opportunity to bid. Mayor Bunker responded to this with assuring that
95 it had nothing to do with a vendor's link to Council. Mayor Bunker asked if the Council knew of
96 any other local vendors that could bid on these projects. Mr. Bunker stated that he didn't see
97 where the problem was if the two local vendors available were approved. Mayor Bunker also
98 said that if the Council desired proposals that compare apples to apples regardless of the extra
99 expense, that he would do so. Council Member Kiley Chase asked City Attorney Todd Anderson
100 if he felt that the purchasing policy was being followed. Mr. Anderson clarified that if he had in
101 writing from the two proposed vendors that they were alright with the Mayor's proposal of
102 each taking a different bidden project. Council Member Betty Jo Western advised that she was
103 affiliated with Sound Unlimited, and she appreciates the comments of her fellow Council
104 Members. Council Member Western stated that she does want to follow the policy, but she
105 suggests that perhaps it is the system that is needed that needs to be considered. Mr. Chase
106 indicated that he agreed with Attorney Anderson that if the two vendors would put in writing
107 an agreement that showed that both vendors had been considered, it would be sufficient.
108 Council Member Pratt suggested that specifications would be a good consideration in the
109 purchases. There was a discussion with the vendors present and Council regarding the
110 proposed purchases and the purchasing policy. Attorney Anderson informed that they could
111 (option A) go with the Mayor's proposal with the vendors indicated if the vendors were good
112 with this, or (option B) request proposals from both parties. The timeframe for proposals was
113 discussed with the vendors and Council regarding their professional services. Council Member
114 Betty Jo Western asked where the surveillance systems were going to be installed, stating that
115 if the vendors were going to waive the right to bid, they deserved to know more specifically
116 what the job entailed. Mayor replied that panic buttons, and cameras at the City Building, the
117 Airport, Community building and the park would be considered. One of the vendors had a
118 question regarding the full scope and dollar amount of the projects, so the Council determined
119 that perhaps more information about the projects was needed. Mayor Bunker stated that at

120 this point he felt the agenda item needed to be tabled. Council Member John Niles MOVED the
121 agenda item regarding the purchase of a sound system for the Community Center be TABLED.
122 The motion was SECONDED by Council Member Kiley Chase. Mayor Bunker asked if there were
123 any questions or comments regarding the motion. There being none, he called for a vote. The
124 motion passed with Council Member Kiley Chase, Council Member Steven Pratt, Council
125 Member John Niles and Council Member Betty Jo Western voting in favor, and Council Member
126 Robert Banks being absent.

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128 Approval of Pickups for Public Works Department

129 Public Works Assistant Director Dent Kirkland presented for approval the purchase of two
130 pickup trucks for the Public Works Department. Mr. Kirkland stated that the trucks that needed
131 replacement were '97s and '98s. Mr. Kirkland reported that he had gone to both dealerships to
132 get prices. Mr. Kirkland presented the proposals for the trucks to the Council with government
133 rates quoted. Mr. Kirkland proposed after bids from both dealers to get one truck from each
134 dealership corresponding the low bids on each. There was a discussion from the Council and
135 Mr. Kirkland regarding the proposals. Mr. Kirkland explained the discounted price and
136 advantages warranty wise buying new. Council Member Steven Pratt stated that if the City
137 didn't have so many employees, they would not need more trucks and also asked if the vehicles
138 had been budgeted. It was confirmed that they had been budgeted. Council Member John Niles
139 MOVED to approve the purchase of one diesel pickup truck from Sahara Motors and one pickup
140 from Droubay Chevrolet as detailed in earlier conversation. Council Member Kiley Chase
141 SECONDED the motion. Mayor Bunker asked if there were any questions or comments
142 regarding the motion. There being none, he called for a vote. The motion passed with Council
143 Member Kiley Chase, Council Member John Niles and Council Member Betty Jo Western voting
144 in favor, Council Member Steven Pratt voting nay and Council Member Robert Banks being
145 absent.

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147 Public Works Update

148 Public Works Assistant Director Dent Kirkland updated the Council on Public Works projects.
149 Mr. Kirkland reported a problem with a sewer pressure line that becomes plugged and why he
150 speculated it happened. Mr. Kirkland suggested that the line be upgraded sometime in the near
151 future. There was a discussion regarding the sewer pressure line and its usage. Mr. Kirkland
152 summarized some of the odd projects that the Public Works had been laboring with including
153 replacing fire hydrants, patching asphalt, meter readings. Mr. Kirkland reported on the mini
154 excavator, explaining that it had not been delivered by Bobcat as was agreed upon. During a call
155 regarding another matter, CAT expressed interest by claiming to match or beat the quote that
156 had been approved by Bobcat, offering a demo machine that could be delivered immediately.
157 Being frustrated with the wait, and being able to get a better price, after speaking with Public
158 Works Director and the Mayor, it was determined to take CAT's bid. Mr. Kirkland indicated that
159 Bobcat had been notified of the change.

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161 OTHER BUSINESS

162 City Recorder Greg Schafer presented the financials submitted to Auditor Todd Hold. Mr.
163 Schafer asked if anyone had any questions or comments on the documents. Mr. Schafer also
164 reported on the Utah Municipal Clerks Conference that he and Deputy Recorder Barbara Clark
165 attended and thanked them for the opportunity to go. Council Member Betty Jo Western stated
166 that she had recently attended a Community First meeting. Mrs. Western indicated that the
167 Unplugged program with the badges was successful with the library giving out the most badges.
168 Mrs. Western reported that the left over brag tags could be exchanged for the upcoming year.
169 Mrs. Western described some of the problems that were encountered with this program. The
170 consensus, Mrs. Western relayed, was that they want to continue with the program with a few
171 changes.

172 Mayor Bunker asked if there were any comment, questions, or other items to be discussed.
173 There being none, Council Member Betty Jo Western MOVED to adjourn the regular City
174 Council meeting. Council Member Steven Pratt SECONDED the motion. The motion passed with
175 Council Member Kiley Chase, Council Member Steven Pratt, Council Member John Niles and
176 Council Member Betty Jo Western voting in favor, and Council Member Robert Banks being
177 absent.

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179 Mayor Bunker declared the meeting adjourned at 8:20 p.m.

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GAYLE K. BUNKER, Mayor

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Minutes Approved:

GREGORY JAY SCHAFFER, MMC City Recorder