

MINUTES

Washington County Flood Control Authority
Executive Committee
Washington County Administration Building
111 E Tabernacle, St. George, UT 84770
November 19, 2024

PRESENT

Executive Committee

Jimmie Hughes, St. George City Council
Michele Randall, St. George City Mayor-Via Zoom
Natalie Larsen, St George City Council
Craig Coats, Washington City Council
Ben Shakespeare Santa Clara City Council
Alicia Carlton –St George City
Troy Belliston-Washington City
Jay Sandberg-Washington City

Other

Camille Hastings, Washington County
Paul Mogle, Washington City Engineer
Steve Meismer, Virgin River Program
Rick Rosenberg, Rosenberg Associates
Todd Edwards-Washington County

Welcome:

Jimmy Hughes called the meeting to order at 5:05 pm and welcomed everyone in attendance. It was determined that a quorum was present for voting on action items.

ACTION ITEMS

A. Approval of Minutes: October 1, 2024

MOTION: Motion by Councilman Craig Coats to Approve the October 1, 2024 minutes. Motion seconded by Councilman Troy Belliston carried by a unanimous vote.

B. Open Meeting Training.

Alicia Carlton-St. George City Attorney presented the State Auditor's Open and Public Meeting training videos.

C. Fraud Risk Assessment

Camille Hastings informed the board the fraud risk is completed every year. The score for this board is very low risk.

D. Approval of an Agreement with ACE not to exceed \$20,000 to complete native vegetation harvesting and replanting in November-December 2024.

Rick Rosenberg shared that this previous agreement has \$20,000 remaining in the budget. ACE crews have been scheduled to come in December. It is a mitigation work started last year. This agreement will utilize the remaining funds available in the budget.

MOTION: Motion by Craig Coats to Approve an Agreement with ACE not to exceed \$20,000 to complete native vegetation harvesting and replanting in November-December. Motion seconded by Troy Belliston and carried by a unanimous vote.

E. Approval of a letter supporting the proposed FEMA Building Resilient Infrastructure and Communities Grant (BRIC) for the Washington City Virgin River Erosion Protection Project and Committing to fund 25% of the project cost as shown in the proposed 2025 budget.

Rick Rosenberg updated the board this letter is part of the grant application. The board would vote to authorize Jimmy Hughes to sign on behalf of the board.

MOTION: Motion by Ben Shakespeare to Approve a letter supporting the proposed FEMA Building Resilient Infrastructure and Communities Grant (BRIC) for the Washington City Virgin River Erosion Protection Project and Committing to Fund 25% of the project cost as shown in the proposed 2025 Budget. Motion seconded by Craig Coats and carried by a unanimous vote.

F. Approval of a New Professional Services agreement with Rosenberg Associates for preparation of the 2024 FEMA Grant Applications and Exhibits for Virgin River and Millcreek Erosion Protection Improvement in the amount of \$75,000.

Rick Rosenberg informed the board this is the contract for Rosenberg Associates to prepare the FEMA Applications and Exhibits.

MOTION: Motion by Craig Coats to Approve a New Professional Services agreement with Rosenberg Associates for preparation of the 2024 FEMA Grant Application and Exhibits for Virgin River and Millcreek Erosion Protection Improvement in the amount of \$75,000. Motion seconded by Ben Shakespeare and carried by a unanimous vote.

G. Approval of a New Blanket Professional Services agreement with Rosenberg Associates for General Engineering Services to replace the existing agreement that expired in September 2024.

Rick Rosenberg explained the agreement expired September 2024. This is a two year contract not to exceed \$25,000. Each work order is not to exceed \$5,000.

MOTION: Motion by Natalie Larsen to Approve a New Blanket Professional Services agreement with Rosenberg Associates for General Engineering Services to replace the existing agreement that expired in September 2024. Motion seconded by Craig Coats and carried by a unanimous vote.

H. Approval of a New Blanket Professional Services agreement with Bowen, Collins & Associates for General Engineering Services to replace the existing agreement that expires in September 2024.

Rick Rosenberg explained the agreement expired September 2024. This is a two year contract not to exceed \$25,000. Each work order is not to exceed \$5,000.

MOTION: Motion by Craig Coats to Approve a New Blanket Professional Services Agreement with Bowen, Collins & Associates for General Engineering Services to replace the existing agreement that expired in September 2024. Motion seconded by Natalie Larsen and carried by a unanimous vote.

I. 2024 Budget Adjustment Public Hearing.

Having no one come forward during the public hearing the public comment session was closed.

MOTION: Motion by Mayor Randall to Approve the 2024 Budget Ammendments. Motion seconded by Natalie Larsen and carried by a unanimous vote.

J. 2025 Budget Approval Public Hearing.

Having no one come forward during the public hearing the public comment session was closed.

MOTION: Motion by Craig Coats to approve the 2025 Budget as outlined. Motion seconded by Ben Shakespeare and carried by a unanimous vote.

DISCUSSION ITEMS

A. Financial Update November 2024

Camille Hastings explained the financials are on track and have no major changes.

B. Other Business

Meetings are tentatively scheduled as the first Tuesday of every month for 2025.

MOTION: Motion by Ben Shakespeare to Adjourn. Motion seconded by Troy Belliston and carried by a unanimous vote.

Adjourned: 05:39 PM

Minutes prepared by: Jayanne Lewis