MINUTES OF THE CENTRAL WASATCH COMMISSION ("CWC") STAKEHOLDERS COUNCIL MEETING, HELD WEDNESDAY, FEBRUARY 26, 2024, AT 3:30 P.M. THE MEETING WAS CONDUCTED BOTH IN-PERSON AND VIRTUALLY VIA ZOOM. THE ANCHOR LOCATION WAS MILLCREEK CITY HALL, 1330 EAST CHAMBERS AVENUE, MILLCREEK, UTAH.

Present:	John Knoblock, Chair
	Tom Diegel, Co-Chair
	Doug Tolman
	Del Draper
	Brenden Catt
	Olivia Juarez
	Mike Marker
	Maura Hahnenberger
	Kelly Boardman
	Adam Lenkowski
	Ella Abelli-Amen
	Dan Zalles
	Patrick Morrison
	Dennis Goreham
	Sarah Bennett
	Barbara Cameron
	Ian Reddell
	John Adams
	Linda Johnson
	Danny Richardson
	Roger Borgenicht
	Mark Baer
	Kurt Hegmann
	Ed Marshall
	Morgan Mingle
	Hilary Arens
	Meaghan McKasy
	Pat Shea
Staff:	Lindsey Nielsen, Executive Director
	Samantha Kilpack, Director of Operations
	Mia McNeil, Community Engagement Coordinator

Opening

1. Chair John Knoblock will Open the Public Meeting as the Chair of the Stakeholders Council of the Central Wasatch Commission.

Chair John Knoblock called the Central Wasatch Commission ("CWC") Stakeholders Council Meeting to order at approximately 3:35 p.m. and welcomed those present. He noted that there are in-person and virtual participants. It was confirmed that there is a quorum of the Stakeholders Council.

Chair Knoblock reviewed the agenda items, which includes administrative and housekeeping items, discussions about future Committee membership and leadership, mixed breakout group sessions, Environmental Dashboard survey results discussions, and some Staff announcements.

2. Chair Knoblock will Call for a Motion to Approve the Minutes from the November 20, 2024, Stakeholders Council Meeting.

MOTION: Linda Johnson moved to APPROVE the Meeting Minutes from the November 20, 2024, Stakeholders Council Meeting. Tom Diegel seconded the motion. The motion passed with the unanimous consent of the Council.

Administrative/Housekeeping Items

1. Ground Rules, Attendance.

Executive Director, Lindsey Nielsen, reported that this portion of the Stakeholders Council Meeting will focus on administrative and housekeeping items. CWC Staff and others recently took a collaboration class through the University of Utah. A lot was learned during that course, including the importance of setting ground rules. Ms. Nielsen explained that the intention is to stick to Roberts's Rules of Order during meetings. A quorum is a majority of members and a quorum must be present for business to be conducted. Voting does not happen all that often at the Council level and the most common occurrence of a vote is the approval of Meeting Minutes from the previous meeting.

Everyone has the right to participate in the discussion before anyone may speak for a second time. Only urgent matters may interrupt a speaker. All members have equal rights, privileges, and obligations. Members have a right to know what the pending question is and to have it restated before a vote is taken. Full and free discussion of every main motion is a basic right. Ms. Nielsen reviewed the basic actions. To obtain the floor, which means having the right to speak, the individual must be the first to raise their hand and be recognized by the Chair. Speaking while another has the floor is out of order. The speaker must be recognized by the Chair of the Council or Committee.

Debate cannot begin until the Chair has stated the issue to be discussed. Before a motion is stated by the Chair, members may suggest modifications to the motion. The immediately pending question is the last question stated by the Chair. The member moving the immediately pending question is entitled to have preference to the floor. No member can speak twice on the same issue until everyone else wishing to speak has spoken once. All remarks must be directed to the body and remarks must be courteous in language. Another ground rule is to respect one another. This means listening, only one person speaking at a time, and no interruptions. It is also important to respect the group and

remember that every idea is worthy. Ms. Nielsen reminded Council Members that the Stakeholders Council Meetings are not very long and do not occur often, so points should be brief and succinct.

Additional ground rules were reviewed. Ms. Nielsen reported that everyone has an equal right to speak and it is important to listen to what others have to say. It is also beneficial to encourage others to contribute to the conversation. Individual perspectives are important, but the whole of the group is greater than the sum of its parts. It is appropriate to have disagreements, but this should be done with curiosity rather than judgment. Council Members are encouraged to challenge ideas rather than people and to avoid raising their voices. Disagreements are simply opportunities to learn. Ms. Nielsen encouraged Council Members to keep conversations productive, explain reasoning, keep an open mind, and avoid passing judgment. Everyone is responsible for the energy brought into the meeting. Failure to adhere to the ground rules may result in removal from the Stakeholders Council.

Chair Knoblock explained that the ground rules will ensure agenda items move forward and there is no disruption during the meetings. Ms. Nielsen noted that in the subcommittee meetings where the ground rules have been discussed, Committee Members have moved to formally adopt the rules. The Stakeholders Council has not been asked to do this, but these ground rules will be in place at every meeting moving forward. This is true for the Stakeholders Council and the different subcommittees.

Director of Operations, Samantha Kilpack, shared information about Robert's Rules of Order. In the past, the rules were handed out to new Stakeholders Council Members, but that information can be dense. The intention here is to pare it down to make it easier for everyone to understand.

2. Job Description, Scope of Work, Organizational Chart.

Ms. Kilpack reviewed the scope of work for the Stakeholders Council. She noted that there has been some uncertainty about what is expected of Council Members and what their role is compared to the CWC Staff or CWC Board. She explained that some information was sent out to Council Members for review. There is an organizational chart that outlines the role of the CWC Board, Stakeholders Council, CWC Youth Council, and CWC Staff. The purpose and scope of the Stakeholders Council is to gather information, conduct fact-finding, provide analysis, conduct feasibility studies, collaborate with broader constituencies with interests in the CWC project area, and make suggestions, recommendations, and proposals to the CWC Board, CWC Staff, and consultants. Council Members are subject matter experts in different areas. The work that is being done at this level has informed the decisions of CWC Staff and the CWC Board. She stressed the importance of the Council.

The System Committees were formed last year to mirror the Mountain Accord process. Ms. Kilpack explained that the subcommittees are tasked with promoting and providing a special focus on certain areas of interest while maintaining an understanding that the different systems interact with one another. That understanding of interconnectedness can inform the projects pursued and the decisions made. Members of the Stakeholders Council are expected to read and maintain familiarity with the Mountain Accord, which is the foundational document of the CWC. Ms. Nielsen reported that the Mountain Accord is available on the CWC website. In addition, there is an episode of the In The Wasatch podcast episode where the Mountain Accord is read to listeners. Ms. Kilpack reminded those present that there is also an In The Wasatch podcast episode dedicated to the Central Wasatch National Conservation and Recreation Area Act ("CWNCRA"). Both the Mountain Accord and CWNCRA are central to the work of the CWC and should be reviewed by Council Members.

Chair Knoblock stressed the importance of reviewing the 2003 Uinta-Wasatch-Cache National Forest Plan. Ms. Kilpack noted that while the document itself is lengthy, the section that relates specifically to the Central Wasatch is only 15 pages or so. It is possible for the Council to review that document as well. Community Engagement Coordinator, Mia McNeil, shared additional information about the In The Wasatch podcast. Anyone struggling to find the podcast or access it can reach out to her for all of the details. Ms. Nielsen reported that there is an In The Wasatch page on the CWC website as well as an icon in the upper right-hand corner. There are many ways to access the podcast.

Ms. Kilpack reported that Council Members are expected to adhere to the ground rules and attend meetings. The inability to attend a meeting should be communicated with CWC Staff ahead of time. She stressed the importance of Council Members attending Stakeholders Council Meetings, both so there can be a quorum and for robust discussions. The meeting should be spent collaborating and collectively determining action items for the Council, subcommittees, or members. The time between meetings can be used to further collaborate, communicate, and carry out the determined action items. There is a roster with contact information for all Council Members that is available in the Stakeholders Council Resource Hub, which is a shared Google Drive folder that Council Members can access.

Council Members are asked to come to meetings prepared to discuss the agenda items. In addition, Council Members are asked to review the agenda, previous Meeting Minutes, and all materials sent out ahead of the meeting. Ms. Kilpack thanked Council Members for their preparation ahead of the current meeting. She stressed the importance of coming to meetings prepared, as it ensures the time is used well. As for outreach and communication, Council Members can reach out to the constituencies outlined in the scope of work. She shared a table that shows other entities there can be outreach to as well. However, there are some entities Council Members are asked not to reach out to, including the media. She clarified that the CWC Board and CWC Staff are tasked with representing the CWC to the media. Additionally, it is not appropriate for the Stakeholders Council to reach out to Legislators on behalf of the CWC. That being said, as private citizens, it is possible to reach out to Legislators and reference the CWC work. If there is ever uncertainty about conducting outreach, it is possible to ask a member of CWC Staff for clarity beforehand.

3. <u>Making Recommendations to the CWC Board and Stakeholders Council.</u>

It was noted that recommendations can be voted on by the Stakeholders Council and forwarded to the CWC Board. Recommendations from the subcommittees must be voted on by the Council.

4. <u>Accessing Meeting Materials.</u>

Ms. Kilpack shared instructions that outline how to access meeting agendas and Meeting Minutes. There are also instructions that outline how to access the shared Google Drive folder for the Stakeholders Council. If there is difficulty accessing the necessary materials, CWC Staff can assist.

5. <u>Conflict Disclosure, Open, and Public Meetings Acknowledgement.</u>

A question was asked about hybrid meetings. Ms. Kilpack acknowledged that hybrid meetings can be a challenge, but past Breakout Sessions have seen online participants form their own breakout groups. That has worked fairly well. If there are suggestions about how to better facilitate meetings with both in-person and virtual participants, those can be shared with CWC Staff. She pointed out that later in the meeting, the Breakout Sessions will be focused on the different System Committees.

Ms. Kilpack stated that she will reach out to Council Members if she is missing conflict disclosure and other housekeeping forms. She has already sent out some reminder emails. Chair Knoblock asked if there are forms that need to be completed related to the open and public meetings. Ms. Kilpack confirmed that she will provide forms to any Council Members who have not completed them. She explained that there is a conflict disclosure where Council Members can disclose potential conflicts of interest as well as a form that acknowledges the Utah Open and Public Meetings Act.

Committee Membership and Leadership

1. Stakeholders May Request to Join System Committees:

a. Millcreek Canyon Committee.

i. Any Volunteers?

Chair Knoblock explained that this portion of the Stakeholders Council Meeting is where Council Members can ask to join one of the subcommittees. Del Draper shared information about the Millcreek Canyon Committee. He noted that the Committee has previously discussed transportation in the canyon, a shuttle, and the Federal Lands Access Program ("FLAP") grant-related work. His suggestion is to have one person from each of the System Committees participate in the Millcreek Canyon Committee. It would be useful to have different perspectives during Millcreek Canyon Committee Meetings. Chair Knoblock reviewed the current membership and noted that there are already members from each of the System Committees. However, it is possible to bring more of that systems approach to future discussions. Tom Diegel pointed out that a lot of the current Millcreek Canyon Committee Members have been there for a long time, but there are many new Stakeholders Council Members. He thought it would be beneficial to have some of the newer voices added.

b. Environment System Committee.

i. Doug Tolman.

It was noted that Doug Tolman would like to join the Environment System Committee.

c. Transportation System Committee.

i. Ian Reddell, Doug Tolman.

Ian Reddell and Doug Tolman would like to join the Transportation System Committee.

d. Recreation System Committee.

i. Kim Doyle.

It was noted that Kim Dyle would like to join the Recreation System Committee.

e. Economy System Committee.

i. Kim Doyle.

It was noted that Kim Doyle would like to join the Economy System Committee.

2. Appointment of Committee Chairs and Co-Chairs.

Chair Knoblock asked if any changes need to be made to the Chair and Co-Chair positions. Ms. Nielsen reported that Committee leadership terms will come to an end in March. This is the meeting where leadership for each will be determined. New leadership has been found for the most part, but anyone else who is interested in leading a Committee can express a desire to do so.

Maura Hahnenberger has agreed to Chair the Millcreek Canyon Committee and Sally Kaiser will be the Co-Chair. Patrick Morrison has agreed to Chair the Recreation System Committee with Dennis Goreham as Co-Chair. Danny Richardson will be the Chair of the Transportation System Committee and Kurt Hegmann will be the Co-Chair. Kelly Boardman will be the Chair of the Environment System Committee with Dan Zalles as the Co-Chair. John Adams has agreed to Chair the Economy System Committee, but a Co-Chair is still needed to serve on that particular System Committee.

3. Appointment of Youth Council Liaisons.

Ms. Kilpack asked if anyone is interested in being a liaison between the Stakeholders Council and the CWC Youth Council. The liaison would inform both groups about the work being done and assist the CWC Youth Council with their projects when necessary. Ms. Boardman is a current liaison, but there are some scheduling issues, and Hilary Lambert will be leaving the Stakeholders Council. Ms. Nielsen praised the CWC Youth Council Members for their passion and all of their efforts so far.

Mixed Breakout Groups

1. Discussion Prompt.

a. Keeping the Mountain Accord in Mind, What are the Three Goals the Stakeholders Council and/or Its Committees Could Achieve in the Next Six Months?

b. How Can/Should the Two Committees in this Group Work Together to Achieve these Goals?

Chair Knoblock reported that there will be a Breakout Session held during the Stakeholders Council Meeting. He read the discussion prompt questions, which relate to goals that can be achieved in the next six months and how the subcommittees can work together to achieve those goals. Chair Knoblock stressed the importance of the subcommittees working together and moving the Mountain Accord forward. The idea is to brainstorm achievable goals the Stakeholders Council can focus on.

Ms. Kilpack explained that the Transportation System Committee Members and Economy System Committee Members will form one group for the Breakout Session. The Recreation System Committee Members and Environment System Committee Members will form another group. After

a certain amount of time, there will be a switch. Each group will have the opportunity to speak to one another. Everyone who is on the Millcreek Canyon Committee is on at least one other System Committee, with the exception of Mr. Draper. As a result, he will be grouped with the Environment System Committee. Those who serve on the Millcreek Canyon Committee are asked to bring that into the Breakout Session. There will be approximately 12 minutes allotted for each discussion.

The two remaining online participants, Meaghan McKasy and Morgan Mingle discussed the questions. Ms. McKasy serves on the Environment System Committee and is a Millcreek citizen, though she does not currently serve on the Millcreek Canyon Committee. Ms. Mingle stated that she is the Director of Sustainable Tourism in Park City, but is not currently serving on a subcommittee. She is uncertain about the perspective she is supposed to be bringing to this Breakout Session.

The online participants discussed potential goals and how to achieve those goals. Ms. McKasy referenced the Environmental Dashboard survey and the data that has been collected through the Environment System Committee process. There were approximately 40 responses received and the Committee decided the survey would remain open to receive additional responses. The last time she checked, there were over 80 responses received. Something feasible in the next six months would be to address some of the survey feedback. She is curious about the outcome of the Environmental Dashboard Storyboarding Workshop. However, the survey data indicates a desire for more visuals. There are manageable changes that could be made to the Environmental Dashboard in the next six months. Ms. Mingle stated that she is in the process of building a dashboard for Park City. Discussions were had about that process and how that will fit in with their strategic plan. That might be something to consider with the Environmental Dashboard and how the information is presented.

Ms. Mingle discussed regionality. She pointed out that a potential action item could be building a plan to address regionality. Ms. McKasy liked that suggestion and thought it made sense as an action item. The online participants shared comments about the Central Wasatch Symposium and the work of the System Committees. Ms. Mingle thought there should be Working Groups for specific projects.

Mixed Breakout Group Reports

1. Committee Chairs will Share Opportunities for Collaboration with Other Committees Based on their Discussions.

Following the Breakout Session, a report was shared from each of the System Committees. Ms. Nielsen asked the Chair of each System Committee to share highlights from the discussions with the other System Committee Members. Ms. Hahnenberger reported that the Environment System Committee and the Economy System Committee talked about the CWNCRA and what can be done to move that forward. Chair Knoblock noted that it might be possible to identify all of the individuals that need to be in support of the CWNCRA in order for it to be moved ahead. Ms. Hahnenberger noted that there were also discussions about private lands and what can be done to acquire them. The Environment System Committee is hopeful that the other System Committees can assist with building out the Human Element of the Environmental Dashboard. It is possible for everyone to work together.

Mr. Adams reviewed some of the discussions the Economy System Committee had. He noted that the Transportation System Committee will share some of the action items that were proposed. There was a mention of the Federal staffing shortages and the impacts that will have. Sarah Bennett shared a summary of the Recreation System Committee discussions. During the Environment System

Committee conversation, the discussion was largely focused on the Environmental Dashboard. It is something that can be used for planning. The Recreation System Committee has been talking about the Tri-Canyon Trails Master Plan. Given what is happening with the cutbacks, there is some uncertainty about what the timeline for that will look like. The System Committees talked about the way cutbacks will impact some of the goals and plans that are in place. In the discussion with the Transportation System Committee, it was noted that there is a need for more restrooms and for restrooms to be open during the winter season. Year-round functionality is important as is more consistent snow plowing. Better signage is needed, as a lot of the existing signage is confusing and unclear. Additionally, there were discussions about how to integrate trailheads with transportation.

Chair Knoblock asked what the actionable goals are based on the Recreation System Committee discussions. Ms. Bennett explained that the intention is to put some recommendations together for the CWC Board to consider as far as what needs to be done to make the trailheads more functional. The U.S. Forest Service has stated previously that there is no money available to ensure all of the trailheads are ADA compliant, but that is something the Utah Department of Transportation ("UDOT") should have the capacity to do. It is possible to invite a UDOT representative to a meeting so there can be discussions about a path forward. There is a desire to bring transportation to trailheads.

Mr. Diegel reported that in past years, the Legislature has allocated funding to improve transportation in the canyons. He believes a possible action item is to better understand what is happening with the money that has been allocated. This could involve a discussion with lobbyist, Casey Hill. Another potential action item relates to the Millcreek Canyon shuttle. The parking areas still need to be formalized as does the funding for an update to the previously conducted Fehr & Peers study. Mr. Diegel noted that summer transit is another important item to focus on. He stressed the need for a better relationship with UDOT, Forest Service, Wasatch Front Regional Council ("WFRC"), and Utah Transit Authority ("UTA"). He suggested that there be discussions with them at future meetings.

The online participants summarized their discussion. Ms. Mingle explained that the conversation had to do with updates to the Environmental Dashboard to reflect some of the survey feedback. There is a desire to integrate more of the Human Element into the Environmental Dashboard. It was suggested that there be a plan developed to add more visuals. The online participants also talked about adding case studies, stories, or other additional context to the data. The intention is to bring the Environmental Dashboard to life and make sure it is being interpreted in a way that is true to what the data reflects. In addition, there was support to develop a plan for the integration of regionality. There are geographic connections between the Wasatch Back and Wasatch Front. When it comes to the economy, there is a lot of give and take there. It is all part of a larger system, so developing procedures that focus on the way regionality is thought about in the CWC work would be ideal. The online participants also talked about developing a structure for project-based Working Groups.

Environmental Dashboard Survey Results

1. The Environment System Committee will Present the Results of their Environmental Dashboard Survey.

Ms. Boardman shared information about the Environmental Dashboard survey. A lot of time was spent making sure that the questions were appropriate before the survey was conducted. Ms. McKasy was instrumental in the development of the survey. At the last Environment System Committee

Meeting, it was determined that the survey would remain open in order to receive additional responses from a broader audience. She asked that Stakeholders Council Members share the survey.

Council Members discussed the Environmental Dashboard and the survey. It was noted that the survey tried to determine what respondents wanted to see more of on the Environmental Dashboard. Based on the feedback from the Environmental Dashboard Storyboarding Workshop, it seems there is a desire to make what is currently available easier to navigate and simpler to use. There is a lot of data there, so the intention is to ensure the Environmental Dashboard is as usable as possible.

Staff Announcements

1. Stakeholders Council Membership Updates.

Ms. Nielsen reported that a Stakeholders Council Member, Hilary Lambert, has resigned from the Stakeholders Council. There is a vacancy and CWC Staff will be looking to fill that vacancy shortly.

2. Environmental Dashboard Storyboarding Workshop on February 24, 2025.

The Environmental Dashboard Storyboarding Workshop took place on February 24, 2025. Ms. Nielsen reported that the developers of the Environmental Dashboard will consider what was heard at the Environmental Dashboard Storyboarding Workshop as well as the survey results. The intention is to incorporate some of the feedback and make improvements to the Environmental Dashboard.

3. Youth Council Announcements.

Ms. McNeil noted that there are not a lot of CWC Youth Council updates to share at this time. The Council met in January and will meet next month. The separate subcommittees have also met.

4. Short-Term Project Proposals are Being Evaluated and Finalists will be Contacted Mid-March. The Short-Term Projects Committee will Meet to Award Funding in April.

Ms. Nielsen reported that the Short-Term Projects proposals are currently being evaluated. The finalists will be contacted in mid-March. The funding meeting will take place in April. During that meeting, the Short-Term Projects Committee will make funding recommendations to the CWC Board. She noted that the Short-Term Projects Committee includes Mayor Monica Zoltanski, Mayor Mike Weichers, Mayor Roger Bourke, and Annalee Munsey. A question was asked about whether there is Stakeholders Council representation on the Short-Term Projects Committee, which was denied.

5. Next CWC Board Meeting is March 3, 2025.

The next CWC Board Meeting will take place on March 3, 2025.

6. Thank You to Millcreek for Continuing to Host our Meetings.

Ms. Nielsen thanked Millcreek for continuing to host the CWC meetings.

Stakeholders Open Comment

It was noted that there is a desire to discuss staffing changes at the Federal level. During the Breakout Session, the Environment System Committee spoke about the need to establish a specific set of concerns related to funding and staffing changes that will impact the Forest Service and other agencies. Having an agreed-upon set of concerns would ensure that informed decisions are made. There is a desire to mitigate the impacts as much as possible. Chair Knoblock asked about the proper procedure for something like that. He wanted to know which System Committee would be most applicable. Ms. Nielsen believes this should be discussed at one of the System Committee Meetings. It could be the Environment System Committee or the Recreation System Committee. She encouraged Committee Members to have those discussions. The next Stakeholder Council Meeting is scheduled to take place in May 2025. There is time to have discussions ahead of that meeting.

Ms. Bennett thought it would be worthwhile to have each System Committee identify its main concerns. Ms. Nielsen recommended that the System Committees that are interested in focusing on this issue do so at their next meeting. This is something that can be added to future meeting agendas. It is possible to have conversations in between meetings as well. It was noted that whatever is created by the individual System Committees can be combined to create a more finalized draft. That draft can be reviewed by the Stakeholders Council at the meeting in May. Chair Knoblock suggested the shared Google Drive folder. A new document or spreadsheet can be created to brainstorm ideas.

Patrick Shea hopes it will be possible to have a structured conversation about the gondola at the next Stakeholders Council Meeting. He believes having a structure in place will ensure the conversation remains civil. Mr. Adams shared a potential action item for the Stakeholders Council to consider, which is a canyon-related trust. He noted that there are unintended consequences that are pushed onto others. The idea is that businesses and recreation users of the canyons will contribute in some way to a trust that is then used to support the various needs in the canyons. Millcreek Canyon has a toll in place, so that is an example of a certain amount of related funds being used to support the canyon. He offered to write a one-page document that provides additional details about this proposal.

Chair Knoblock shared comments about the baseline conditions study. There is a need to determine details such as parking spot counts, vehicle counts, bus service counts, and so on. On the recreation side, it is possible to build on what the Utah State University study did for trail use as well as resort ski use versus backcountry ski use and so on. There are additional groups that can be represented. Once this work moves forward, it will then be possible to determine whether there are data gaps that need to be filled. If there are, the Stakeholders Council can make a budget request to the CWC Board.

Closing

1. Chair Knoblock will Call for a Motion to Adjourn the Stakeholders' Council Meeting.

MOTION: Tom Diegel moved to ADJOURN the Stakeholders Council Meeting. _____ seconded the motion. The motion passed with the unanimous consent of the Council.

The Central Wasatch Commission Stakeholders Council Meeting adjourned at 5:35 p.m.

I hereby certify that the foregoing represents a true, accurate, and complete record of the Central Wasatch Commission Stakeholders Council Meeting held on Wednesday, February 26, 2025.

Teri Forbes

Teri Forbes
T Forbes Group
Minutes Secretary

Minutes Approved: _____