MILLARD SCHOOL DISTRICT
DELTA, UTAH

Following are the **DRAFT** minutes of the Board of Education meeting held Friday, February 14, 2025, at the District Office, Delta, Utah.
Minutes are unofficial until approved by the Board of Education in the next Board meeting and are subject to change.

Meeting convened at 2:00 pm

Call to Order

The President of the Board called the meeting to order at 2:00 pm. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to the Utah Public Notice website and the Millard School District webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair, and the mayor of each incorporated city within Millard County, have been notified as to where the electronic notice and agenda can be found within BoardDocs, with a copy being evidenced by a true and correct copy thereof being attached thereto.
Exhibit #22.

Members in Attendance

Members in attendance:

Tiffany T. Nelson, President
Sarah A. Richins, Vice President
Ian E. Adams, Member
James W. Stephenson, Member
Diane F. George, Member
David V. Styler, Superintendent
Corey S. Holyoak, Business Administrator

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: Sarah Richins

Pledge of Allegiance: Sarah Richins

Board of Education Work Session

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

1. Review and Discuss Action Items

2. Policy Considerations

   <u>1st Reading</u>
   Policy 5180 – Evaluation and Selection of Instructional Materials
   Policy 5181 – Evaluation and Selection of Library Materials
   Policy 5182 – Evaluation and Selection of Classroom Materials
   Policy 5183 – Evaluation and Selection of Other Learning Materials Policy

   <u>4th Reading</u>
   Policy 4210 – Administrative Internships

3. Review of Proposed Fee Schedule for 25-26 School Year

4. Review of Capital Outlay Requests for 25-26 School Year

5. Legislative Update

6. Update on Building Projects

7. School Safety Update

8. DHS Auditorium Differential Increase Request – Brendan Spencer/Jared Christensen

Closed Executive Session

Closed Executive Session

Member Richins made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2024-2025 and 2025-2026 school years), as provided for in Utah Code: 52-4-205(1)(a), seconded by Member Adams, with the voting as follows:

Member Richins	Aye
Member Adams	Aye
Member Nelson	Aye
Member George	Aye
Member Stephenson	Aye

Regular Session

Member George made a motion to return the meeting to a Regular Session, seconded by Member Adams, with the voting as follows:

Member George	Aye
Member Adams	Aye
Member Nelson	Aye
Member Richins	Aye
Member Stephenson	Aye

Time

Time of the Closed Executive Session was from 2:10 pm to 2:30 pm.

Certification

I, Tiffany T. Nelson, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2024-2025 and 2025-2026 school years) as provided for in Utah Code: 52-4-205(1)(a).

_____
Tiffany T. Nelson, President

_____
Corey S. Holyoak, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meetings held January 8, 2025; January 13, 2025; January 22, 2025; January 24, 2025; and January 27, 2025, were approved, by a motion from Member Adams, seconded by Member Richins, and carried unanimously by the Members of the Board.

Board President's Report

Board President's Report

Board President, Tiffany Nelson, reported on some of the changes that have taken place since the last regular board meeting. She also commented on the progress of the building projects.

Superintendent Styler's Report

Superintendent Styler's Report

None

Business Administrator Report

BA Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval of Financial Reports

Payment of bills from check #27373 to check #27522, inclusive, and ACH #2272 through #2364 inclusive, Zions First National Bank, along with the financial reports from General Accounts.
Exhibit #23.

Substitute Teacher Requests

Substitute Teacher Requests

Aspen Blazzard – Student Teacher
Corbin Markward – Student Teacher
Duane Howlett – Sutherland
Madeline Wood – Oak City
Lexie Nieves – Meadow
Brek Kirkland – Delta

Recommended for approval.

Substitute Bus Drivers

Substitute Bus Drivers

Shantel Kesler – Fillmore
Noah Chatwin – Delta
Chris Forward – Delta
Luz Rojas Inga – Delta

Recommended for approval.

Adult High School Diplomas

Adult High School

Kolby Spencer Evans
Vernon Rex Martine
Michael Ray Gallegos

Recommended for approval.

2024-2025 School Year Compulsory Attendance Compliance

Compulsory Attendance

Parent(s)	Child(ren)	School/Grade
Lisa Chittenden	Morgan Hare	DHS/11th Grade
Emily Phillipsen	Atreyu Phillipsen	DMS/8th Grade
Rustin Crafts	Bria Olivia Crafts	DHS/11th Grade
Maria Jacobo	Jael Vergara	DHS/12th Grade
	Johann Vergara	DHS/12th Grade
Angela Macias	Arda Lynn Maria Macias	DHS/10th Grade
Cassie Brown	Kane Brown	DSES/1st Grade
Cassandra Martinez	Clemintine Martinez-Mancinas	DNES/3rd Grade
	Lincoln Martinez-Mancinas	DNES/2nd Grade
Nicki Jenkins	Libby Johnson	DHS/9th Grade
Samantha Greathouse	Lily Anderson	DMS/8th Grade
Kalley Harris	Kash Harris	DNES/2nd Grade

Recommended for approval.

Early Graduation Requests

Early Graduation

McKenna Johnson – Junior – Delta High School
Aria Robison – Senior – Millard High School
Noah Rowell – Senior – Millard High School
Addie Ruuth – Senior – Millard High School

Recommended for approval

Personnel Items

Personnel Items

Letters of Resignation

Letters of Resignation

Candace Fowles – District Psychologist
Delainee Bliss – DHS Drill Team Coach

Recommendation for Various Positions

Recommendation for Various Positions

Alexis Smith – SPED Instructional Assistant
Brynnlee Harris – SPED Instructional Assistant
Lena Leach – DHS Part-Time Custodian
Lehi Moran – DSES Instructional Assistant
Becky Callister – Director of Secondary Programs
Sheila Sheriff – Director of Elementary/Special Education

Recommended for approval.

Spring Sports Activity Schedules

Spring Sports Schedules

Millard High School

Softball
Baseball
Track
Boys Soccer
Girls Golf

Delta High School

Baseball
Softball
Boys Tennis
Girls Golf
Track
Boys Soccer

Recommended for approval.

Utah High School Activity Association 150 Mile Contest Approval

UHSAA 150 Mile Approvals

Millard High School

Softball to St. George – March 7-8, 2025
Baseball to Salt Lake City – April 3, 2025
Track to St. George – March 7-8, 2025
Track to St. George – March 21-22, 2025
Track to Hurricane – April 4-5, 2025
Boys Soccer to St. George – March 7-8, 2025

Delta High School

Softball to St. George – March 14-15, 2025
Boys Tennis to St. George – March 7-8, 2025
Track to St. George – March 21-22, 2025
Baseball to Grand County – March 7, 2025

Recommended for approval.

Amended 24-25 School Land Trust Plans

Amended School Land Trust Plans

Delta North Elementary School Amended Land Trust Plan for 2024-25

Principal Carolee Ferris provided an amendment to Delta North Elementary School's Land Trust Plan for the 2024-25 school year. The amendment included plans to spend the rest of the school's carryover from prior years.

Fillmore Elementary School Amended Land Trust Plan for 2024-25

Principal Sheila Sheriff provided an amendment to Fillmore Elementary School's Land Trust Plan for the 2024-25 school year. The amendment included plans to spend the rest of the school's carryover from prior years.

EskDale High School Amended Land Trust Plan for 2024-25

Head Teacher Sharon Conrad provided an amendment to EskDale High School's Land Trust Plan for the 2024-25 school year. The amendment included plans to spend the rest of the school's carryover from prior years.

Recommended for approval.

Member Stephenson made a motion to approve and accept the Consent Items, as listed above, seconded by Member Adams, and carried unanimously by the Members of the Board.

Honoring Excellence

Honoring Excellence

Jamie Barrus – Nurse – Delta Natalie Ralphs – Nurse – Fillmore

Millard School District Special Education Teachers

The Millard School District school nurses and special education teachers were recognized for their outstanding work in serving the students in Millard County. They were each presented with a gift as a token of appreciation from the School Board.

Public Hearing Regarding 2025-26 School Fees

Public Hearing – School Fees

Board President Tiffany Nelson opened the Public Hearing on the 2025-26 Board Approved School Fees.

Superintendent Styler gave a presentation and explanation of the proposed Board Approved School Fees for the 2025-26 school year.

The meeting was then opened for public comment. No public comment was offered.

The Board will hold another public hearing regarding these fees in its March meeting.

Action Items

Action Items

Policy Approvals

Approval of Policies

None

Request for Building Fee Waiver for 4-H Sewing Camp

Building Fee Waiver

4-H Sewing Camp
Delta High School Classroom
June 12-14, 2025

Member Stephenson made a motion to approve the building fee waiver, seconded by Member Adams, and carried unanimously by the Members of the Board.

Summer School Salary Schedule

Summer School Salary Schedule

Instructional Assistants – 18 days, for 5 hours per day – Pay capped at Lane 1, Step 3 on the Classified Salary Schedule.

Teachers – 19 days, for 5 hours per day – Pay capped at Lane 1, Step 6 on the Professional Salary Schedule.

Member Stephenson made a motion to approve the Millard School District Summer School program, as outlined above, seconded by Member Adams, and carried unanimously by the Members of the Board.

Acceptance of Retiring Employees

Retiring Employees

Betty Jo Western	Cary Edwards	Connie Johnson
David Styler	Dean Gardner	Delna Bliss
Edward Lyman	George Richardson	Jacquelyn Shiner
Jane Losee	Jodi Nielson	Karen Wardle
Lynne Harris	Lynnette Hanson	McKay Shields
Merrie Jo Smith	Nikki Bliss	Randy Memmott
Sharyn Aguiar		

Member Richins made a motion to accept this year's retiring employees, eligible for the District's retirement incentive, seconded by Member George, and carried unanimously by the Members of the Board.

EskDale/Garrison 2025-26 DRAFT School Calendar

EHS/GES School Calendar

Millard School District

285 East 450 North ❖ Delta, Utah 84624 Phone: (435) 864-1000 Fax: (435) 864-5684

Millard School District

EskDale, Garrison, & Baker
2025-2026

Draft

August 11, 2025	Teacher Work Day	Monday
August 12, 2025	Teacher Work Day	Tuesday
August 13, 2025	School Starts	Wednesday
September 1, 2025	Labor Day (No School)	Monday
October 29, 2025	PCCR (parent/teacher conferences)	Wednesday
October 30-31, 2025	Fall Break & Nevada Day (observed)	Thurs/Fri
November 11, 2025	Veteran's Day (No School)	Tuesday
November 26-28, 2025	Thanksgiving Break	Wed/Thurs/Friday
December 22, 2025	Half Day Before Christmas Break	Monday
January 2, 2026	Teacher Professional Development Day	Friday
January 5, 2026	School Reconvenes	Monday
January 19, 2026	Martin Luther King Day (No School)	Monday
February 13, 2026	PCCR (parent/teacher conferences)	Friday
February 16, 2026	Washington and Lincoln Day (No School)	Monday
Mar 30- Apr 3, 2026	Spring Break	Mon-Fri
May 21, 2026	Graduation Day for EHS	Thursday
May 21, 2026	Half Day for Students	Thursday
May 22, 2026	Teacher Work Day	Friday
May 25, 2026	Memorial Day	Monday

*** Subject to change

	Teachers	Students		Teachers	Students
Summer days	3	-			
August	15	13	January	20	19
September	21	21	February	19	19
October	21	21	March	20	20
November	16	16	April	19	19
December	16	16	May	16	15

Total Days	
Teachers	186
Students	179

October 15, 2025	1st Term Ends	Wednesday	45 Days
December 22, 2025	2nd Term Ends	Monday	42 Days
March 10, 2026	3rd Term Ends	Tuesday	45 Days
May 21, 2026	4th Term Ends	Thursday	47 Days

Member Richins made a motion to approve the proposed EskDale/Garrison School Calendar, seconded by Member Adams, and carried unanimously by the Members of the Board.

FMS Land Trust & TSSP

Fillmore Middle School Land Trust and Teacher and Student Success Plan for 2025-26

Principal Jeremy Teeples presented Fillmore Middle School's Land Trust Plan, as well as its Teacher and Student Success Plan for the 2025-26 school year, to the Members of the Board.

These plans are supported and recommended by the Fillmore Middle School Community Council and are on file at the school.

Member Adams made a motion to approve and accept the plans presented, seconded by Member George, and carried unanimously by the Members of the Board.

MHS Land Trust & TSSP

Millard High School Land Trust and Teacher and Student Success Plan for 2025-26

Principal Derrick Dearden presented Millard High School's Land Trust Plan, as well as its Teacher and Student Success Plan for the 2025-26 school year, to the Members of the Board.

These plans are supported and recommended by the Millard High School Community Council and are on file at the school.

Member Stephenson made a motion to approve and accept the plans presented, seconded by Member Adams, and carried unanimously by the Members of the Board.

Maternity Leave Request

Employee Request for Extended Maternity Leave

Mrs. Whitney Durrant has requested approval of the Policy 4240 approved 15 days of maternity leave, beginning May 1, 2025. In addition, she is requesting two sick days, with a doctor's note, to get through the remaining days in the school year.

Member Stephenson made a motion to approve the request, seconded by Member George, and carried unanimously by the Members of the Board.

Communications for Board Members

Communications for Board Members

Thank You

Thank You:

School Newsletters

School Newsletters:

Delta North Elementary School's "Bulldog Bulletin" – February 2025
Delta North Elementary School's Spanish Bulletin – February 2025
Delta South Elementary School's "Bunny Bulletin" – February 2025
Delta Middle School's February 2025 Newsletter
Fillmore Elementary School's "Chipmunk Chat" – February 2025
Fillmore Middle School's February 2025 Newsletter

Public Comment

Public Comment

Jody Lawhorn, the Millard Education Association president, thanked the Board Members for the work they do to help the schools. She expressed the concern from the UEA related to measures being taken during this year's legislative session.

Board Member Comments

Board Member Comments

Member Stephenson expressed an interest, despite pending legislation, to continue working with our teachers association. He mentioned that he has been impressed

with the professional staff at the school district. He stated that he feels like the District is in good hands and is heading in the right direction. He expressed that we are fortunate with everything we have here.

Member Adams started off by expressing his love and appreciation for the teachers in the District. He congratulated Coach Spendlove on his receipt of the Gold Star Coach award for his efforts in coaching girls soccer and the swim team. He also congratulated Millard High wrestling on their stellar performance at state, winning their 4th straight state championship.

Member George mentioned that she's been able to visit most of the schools in the District and expressed how amazed she has been with everything going on. She mentioned that she really likes to see the kids happy and wanting to be at school. She pointed out to Principal Dearden and Principal Teeples, who were present at the meeting, how impressed she was with their schools.

Member Richins also enjoyed her visits to the various schools. She expressed appreciation to Principal Dearden and Principal Teeples for presenting their 2025-26 Land Trust and Teacher and Student Success Plans. She congratulated the winter sports teams that are wrapping up for the season and expressed her appreciation for the nurses and the special education teachers. She offered congratulations to those employees who are retiring and wished them all well.

Member Nelson echoed the previous comments. She also congratulated the winter sports teams. She was grateful we were able to honor the school nurses and special education teachers. She mentioned her excitement at finishing the process of hiring the new superintendent and directors. She thanked Corey for helping navigate that process, and she thanked Superintendent Styler for his work in keeping up on all of the legislative session updates.

Superintendent Styler thanked everyone at the district office for everything they have been doing in the past several weeks. He expressed his love for all those he has the opportunity to work with. He congratulated the schools for all the good things they have going on.

Corey Holyoak expressed his gratitude for the position he is in and for the opportunity to be part of this community. He also expressed appreciation to the Board Members and to all the employees of the District.

Next Meeting

The next regularly scheduled meeting of the Millard School District Board of Education will be held on Thursday, March 13, 2025, at 2:00 pm, with a public hearing at 4:00 pm, at the District Office, 285 East 450 North, Delta, Utah.

Meeting Adjourned

Meeting adjourned at 4:10 pm.

Attest:

Signed:_____ Signed:_____

President Business Administrator