

CLEARFIELD COMMUNITY DEVELOPMENT AND RENEWAL AGENCY
MEETING MINUTES
7:00 PM POLICY SESSION
May 14, 2024

City Building
55 South State Street
Clearfield City, Utah

PRESIDING: Chair Tim Roper

PRESENT: Director Karece Thompson, Director Tim Roper, Director Mark Shepherd, Director Dakota Wurth, Director Megan Ratchford

ABSENT: Director Nike Peterson

STAFF PRESENT: City Manager JJ Allen, Assistant City Manager Summer Palmer, City Attorney Stuart Williams, Attendee Rich Knapp, Deputy Recorder Chersty Titensor, City Recorder Nancy Dean, CBDG Coordinator Allison Barnes

Chairman Tim Roper called the meeting to order at 8:06 p.m.

APPROVAL OF MINUTES

January 23, 2024 – policy session

Director Thompson moved to approve the minutes from January 23, 2024 policy session, seconded by Director Ratchford.

RESULT: **Passed [5 TO 0]**

YES: Director Thompson, Director Shepherd, Director Wurth, Director Ratchford, Director Roper

NO: None

ABSENT: Director Peterson

PUBLIC HEARING TO RECEIVE PUBLIC COMMENT ON THE FISCAL YEAR 2025
TENTATIVE BUDGET

Rich Knapp, Finance Director, presented the Tentative Budget for the CDRA.

Chair Roper opened the public hearing at 8:08 pm

There were no public comments.

Director Thompson moved to close the public hearing at 8:08 p.m., seconded by Director Shepherd.

RESULT: **Passed [4 TO 0]**

YES: Director Thompson, Director Shepherd, Director Wurth, Director Ratchford

NO: None
ABSENT: Director Peterson

**ADOPTION OF THE TENTATIVE BUDGET FOR FISCAL YEAR 2025 AND SET A
PUBLIC HEARING FOR JUNE 25, 2024 TO RECEIVE PUBLIC INPUT ON THE
BUDGET**

Director Ratchford moved to approve the adoption of the CDRA tentative budget for fiscal year 2025 and set a public hearing on the budget for June 25, 2024 at 7:00 p.m., seconded by Director Thompson.

RESULT: Passed [4 TO 0]
YES: Director Thompson, Director Shepherd, Director Wurth, Director Ratchford
NO: None
ABSENT: Director Peterson

Director Wurth moved to adjourn at 8:09 p.m., seconded by Director Thompson.

RESULT: Passed [4 TO 0]
YES: Director Thompson, Director Shepherd, Director Wurth, Director Ratchford
NO: None
ABSENT: Director Peterson

**APPROVED AND ADOPTED
This 25th day of February 2025**

/s/ Tim Roper, Chair

ATTEST:

/s/ Nancy R. Dean, City Recorder

I hereby certify that the forgoing represents a true, accurate, and complete record of the Clearfield City CDRA meeting held Tuesday, May 14, 2024.

/s/ Nancy R. Dean, City Recorder