Lake Point City Council Business Meeting Minutes

Date: Wednesday, Feb 12, 2025
Place: Lake Point Fire Station 1528 Sunset Rd Lake Point, UT 84074
Time: 6:00 PM

1. **Call to Order-** 6:02 pm
2. **Prayer-** Jonathan Garrard
3. **Pledge of Allegiance-** Jamie Olson
4. **Presiding Officer-** Alexis Wheeler
5. **Attendance Roll Call-**

Lake Point Council & Staff (C=Council)	Public	Public
Alexis Wheeler (Chair)	Gino Garcia	
~~Kathleen VonHatten (Vice Chair.) absent~~	Jordan Taylor	
Jonathan Garrard (C.)	Regina Nelson	
Kirk Pearson (C.) arrived at 7:01 pm		
Ryan Zumwalt (C.)		
Jamie Olson (RCDR)		
Joel Whitehorse (Attorney) attended over the phone from 7:07 pm 9:18 pm		

6. **Legal Training**
   A. None today
7. **Staff Report-** (2:25 recording)
   A. Jamie gave the following updates
      i) (Jamie) called Josh from Hales Engineering handing our Master Transportation Plan needed a little feedback for jobs per acre for future commercial areas.
         1) The Council gave some suggestions and feedback.
      ii) Saddleback Commercial Final Plat Phase 5 has been applied for today.
      iii) There was a pre-application meeting for Commercial Business Center Plat 2.
      iv) There is a meeting Chris scheduled Thursday where Chris is talking with engineers about some traffic studies and needed to know if there was a Council Member that wanted to attend.
         1) Jonathan will attend.
      v) Please see the Fraud Assessment Amendment email
      vi) Please see the Audit Response email.
8. **Public Comment-** (29:26 recording)
   A. Motion- Jonathan to open Public Comment. Ryan 2nd
      i) Vote was unanimously approved
   B. No Public Comment
   C. Motion- Alexis to close Public Comment. Jonathan 2nd
      i) Motion passed unanimously
9. **Approve the Minutes-** (29:46 recording)
   A. 2025 01.22
      i) Motion-Jonathan to approve the minutes 01.22.2025 Alexis 2nd

1) Motion passed unanimously

10. Reports/Presentations

A. Sheriff Report (30:29 recording)

i) (Regina Nelson) gave the Council the report, and if they had any questions, please let her know.

1) (Jonathan) asked from her perspective, as crime is about the same, is there anything they can to bring it down?

(a) (Regina) people are going come through the area, and she doesn't see anything different from other surrounding areas.

B. Fire Dept Report-

i) Motion- Alexis to table. Jonathan 2nd

1) Motion passed unanimously

11. Action/Business Items

A. ArcGIS Online subscription approval (33:30 recording)

i) (Jamie) introduced what was included in the GIS services that related to the Storm Water Master Plan and other possible projects or information.

ii) (Regina Nelson) NTFD commented on possibly reaching out to Brett Beede from the county to get his take and vet the quote or if he might have suggestions to save money.

iii) (Jamie) explained the creator and viewer accounts.

iv) (Jonathan) asked about the service credits listed on the quote

1) (Jamie) did not ask about that, and so some Council Members did a little web searching.

v) (Council moved to the next item until they received a call back from Bret) (56:51 recording)

vi) (Council returned to this item)

vii) (Brett Beede) was called and felt the city would not blow through service credits, but wanted to make sure the city had an organization account that allowed collaboration with the County.

viii) (Council returned from Item 11.C to vote on this is item)

ix) Motion-Alexis Table 11.A. for further clarification on pricing options as well if it will be beneficial to us to have collaboration account and organization account. 2nd Jonathan (1:48:35 recording)

1) Passed unanimously

x) (Council went to item 11.D.)

B. Non-Zoning Code Enforcement (56:51 recording)

i) (Ryan) and Jamie have been reviewing a Code Enforcement Ordinance, and something the Council needs to think about is who do they want doing the code enforcement and who they want the hearing board to be.

ii) (Ryan and Jamie have sent some questions to Joel for a few items in the draft they have; once they get those questions answered, they will let the Council know.

iii) (Kirk arrived at the meeting 7:01 pm)

iv) (Council discussed further)

C. Right of Way Swale piping standards for Bridlewalk (1:04:20 recording)

i) (Jamie) explained that she had a citizen request to pipe a swell for a driveway in a Bridlewalk Plat. The first thing she checked was the plat for any restrictions, and in doing that, she discovered that Plat 3 and 4 both required 18-inch cement pipes for piping swales. The issue then was that that was not being done for even driveways in those plats, so where is this going wrong?

ii) (Jamie) reached out to their building official, and after some research, it was found that the county was not aware of that plat restriction, and they had been going off the Plat Construction Drawings, which allowed for the plastic corrugated pipe.

iii) (Jamie) has brought this to the Council for them to decide how they want her to proceed with these conflicting rules.

iv) (Jamie called Joel, attorney, to join the meeting 7:07 pm)

v) Council and Joel discussed what they could legally do
vi) (Council moved back to Item 11.A. now that they had Brett Beede on the phone)
vii) (Council returned from item 11.A) (1:35:37 recording)
viii) (Ryan) recommended they follow the city ordinance because the way it is written allows for the city engineer to match what is already there and do what is best for each situation.
ix) (Jordan Taylor) explained the verbiage on piping swales was copied from a Vistas/Saddleback Plat, and it was a mistake, and the intent was what was in the construction drawings.
x) (Council, staff, and Jordan) discussed pipe sizes and how to move forward.
xi) Motion- Ryan on the piping standards for bridal walk Swale Ordinance and allow our engineer to evaluate the reduction back to the size built if needed. 2nd Alexis (1:46:20 recording)
    1) Motion passed unanimously
xii) (Council moved back to 11.A.)

D. Amendments to the Financial Administration, Purchasing, Procurement, and Property Management Ordinance (11:49:10 recording)
    i) (Jamie) explained the purpose of this amendment was to add more detail from state code, rather than just adopting state code. The state code references other types of entities, and adding more details helps those working on procurement to know how to do their job. Most of what is in here is copied straight from state code.
    ii) (Jamie) took the Council through the suggested edits and additions. The following are a few topics that were discussed more in detail
        1) Listing state code as a reference throughout the ordinance
        2) Council as the evaluation committee (02:01:00 recording)
        3) Sealed Bids
        4) Amendment Request for Proposal (2:17:10 recording)
        5) Negotiating terms
        6) Request for Qualification (2:28:10 recording)
        7) Small purchases
        8) Review of a few edits Joel was working on in the meeting (2:48:00 recording)
        9) Purchasing and Policies
        10) Appeal Authority (3:03:30 recording)
        11) Contract Extension
    iii) Motion-Kirk that we look at the cleaned-up version in a future meeting. Alexis 2nd
        1) Roll Call Vote-[Jonathan-Yea] [Ryan-Yea] [Alexis-Yea] [Kathleen-Absent] [Kirk-Yea]
            (a) Motion passed unanimously

12. Attorney Clarification
A. none

13. Council Updates (3:18:21 recording)
A. Alexis Wheeler
    i) no updates
B. Kathleen VonHatten
    i) absent
C. Jonathan Garrard
    i) no updates
D. Ryan Zumwalt
    i) Asked a timeline for when the Council wanted him to look at Police Services
        1) Possibly at the beginning of May
    ii) Asked Jamie if the business information we have might help the "jobs per acre" calculations the Master Transportation Plan is working on.
        1) Jamie doesn't think it would be accurate
    iii) Asked if the Council still wanted him to look into pricing for flashing speed limit signs cost

1) Yes, the Council is good with grabbing prices.

E. Kirk Pearson

i) (Kirk) asked for an update on the Planning and Zoning vacancy that is coming up.

1) (Alexis) is working on that, and she will have a person picked and appointed for the 2nd meeting in March.

ii) (Kirk) asked if the next phase Chris works on will be through Lake Point and not the County asked about the open space requirements and where those are and the correct calculations.

1) This will be worked on.

14. Other **Public Comment**

A. Motion- Alexis to open Public Comment. Jonathan 2nd

i) Motion passed unanimously

B. No public comment

C. Motion- Alexis to close Public Comment. Jonathan 2nd

i) Motion passed unanimously

15. Closed Session-

A. Not needed

16. Adjournment-9:32 pm

Note- The minutes may include a summary of what was discussed and are not intended to be verbatim. All public meetings have an audio recording, time stamps are included in the minutes to help the public find where certain topics were discussed. Please see the audio recording of this meeting for a full audio record of the meeting.

Note- Additional information concerning meetings including agendas, minutes, recordings, written/typed public comment, other distributed materials, ordinances, resolutions, public notices, and how to sign up for notifications on the Public Notification Website, can be found at https://lakepoint.gov under Departments-Recorder.

PASSED AND APPROVED but the Council this 26 day of Feb, 2025

Alexis Wheeler

Chair

ATTEST:

Jamie Olson

Jamie Olson, City Recorder