

## **BROOK VIEW INFRASTRUCTURE FINANCING DISTRICT**

### **INITIAL MEETING**

March 10, 2025 at 2 p.m.

MEETING LOCATION: 2273 N 2825 W, Plain City, UT 84404

*This meeting is open to the public and may be joined using the following information:*

LINK: [Join the meeting now](#)

MEETING ID: 251 314 406 544

DIAL IN: 720-721-3140

PHONE CONFERENCE ID: 150 736 102#

<b>Trustees</b>	<b>Terms</b>
David Laloli	Term from November 18, 2024 to 6 years from appointment
Scott Martini	Term from November 18, 2024 to 4 years from appointment
Beverly Martini	Term from November 18, 2024 to 6 years from appointment
Vacant	Term from November 18, 2024 to 4 years from appointment
Vacant	Term from November 18, 2024 to 6 years from appointment

### **NOTICE OF INITIAL MEETING AND AGENDA**

1. Call to Order/Declaration of Quorum
2. Preliminary Action Items
  - a. Election of District Chair
  - b. Election of District Treasurer/Vice Chair
  - c. Election of District Clerk/Secretary
  - d. Election of Recording Secretary
  - e. Consider Approval of Agenda
3. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes.
4. Action Items
  - a. Engagement Letters
    - i. Approval of Engagement Letter with FIER Law Group for Legal Services
    - ii. Approval of Special Bond Fee Disclosure Letter with FIER Law Group

- iii. Approval of Engagement Letter with Pinnacle Consulting Group, Inc. for District Management & Administration and Accounting Services
- iv. Approval of Engagement Letter with Pinnacle Consulting Group, Inc. for SAA Administrator Services
- v. Ratification of Proposal for Engineering Services with The Connexion Group, LLC
- vi. Approval of Engagement Letter with D.A. Davidson & Co. as Underwriter
- vii. Approval of Engagement Letter with Gilmore & Bell, PC as Bond Counsel

b. Resolutions

- i. Adoption of Resolution Adopting a Conflicts of Interest Policy
- ii. Adoption of Resolution Adopting Rules of Order and Procedure
- iii. Adoption of a Resolution Adopting Written Procedures Governing Electronic Meetings
- iv. Adoption of a Resolution Adopting a Public Records Policy
- v. Adoption of Annual Administrative Resolution (2025)

c. Approval of Written Certification to State Auditor

d. Tentative Budgets

- i. Adoption of Tentative Operating and Capital Budget for 2025 and Set Public Hearing Date to take Public Comment on Same
- e. Authorize Trustees to obtain public surety bonds, as required, through the Utah Local Governments Trust in the amount of \$5,000 for the District Treasurer and \$1,000 each for the District Chair and District Clerk

5. Administrative Non-Action Items

- a. Board Training – Open and Public Meetings Act
- b. Training required by state auditor for New Board Members:  
<https://training.auditor.utah.gov>

6. Adjourn

**Brook View Infrastructure Financing District**  
**December 31, 2024 Actual**  
**2025 Tentative Budget**  
**GENERAL FUND**

	2024 Budget	2025 Tentative Budget
<b>Revenues</b>		
Developer Advances	\$ -	\$ 54,500
<b>Total Revenues</b>	<b>\$ -</b>	<b>\$ 54,500</b>
<b>Expenditures</b>		
Accounting and Finance	\$ -	\$ 15,500
Administration	-	15,500
Insurance	-	3,500
Legal	-	15,000
Contingency	-	5,000
<b>Total Expenditures</b>	<b>\$ -</b>	<b>\$ 54,500</b>
<b>Revenues Over/(Under) Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Beginning Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL EXPENDITURES REQUIRING APPROPRIATION</b>		<b>\$ 54,500</b>