

Ary Faraji

From: Rachel Anderson <randerson@fabianvancott.com> on behalf of Rachel Anderson
Sent: Friday, January 3, 2025 10:54 AM
To: Rachel Anderson
Subject: Fw: UASD - Compliance Action Needed
Attachments: Conflict of Interest and Financial Disclosure Form.docx

Dear Fabian VanCott clients,

I'm reaching out to all of my clients about this new disclosure requirement you may have heard about, and which LeGrand Bitter from UASD just e-mailed about below. Legislation from the 2024 session, H.B. 80, requires board members from all special districts and special service districts with an annual budget of greater than \$10 Million to fill out a Financial Disclosure Report answering very specific questions. Here are some important details:

- The forms must be filled out by January 31
- The forms must be posted on the District website
- The link to the forms must be shared with the Lieutenant Governor's Office
- If a board member is already required to fill out a form in their capacity as city/county councilmember, they don't need to fill out a separate form for the District they also serve on, but they must provide the District with a copy of the form they filled out for the City/County.

To aid in the compliance of this requirement, I have prepared an easily fillable form, attached to this e-mail, which can be used by your board members. Please read through the e-mail chain below as well as the instructions page on the attached form to get further details. If you have questions, please don't hesitate to reach out to me for assistance.

Thank you and I hope you all had a great New Year's holiday!

Rachel S. Anderson

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From: LeGrand Bitter <uasdmail@yahoo.com@icontactmail6.com>

Sent: Friday, January 3, 2025 10:28 AM

To: Rachel Anderson <randerson@fabianvancott.com>

Subject: UASD - Compliance Action Needed



Good Morning:

The Office of the Lt. Governor (the Office) has issued the following notice as a reminder of notices required by HB80 (2024 session). Please carefully review the following email from the Office.

Contact information for Madi Topik with the Office is provided below to answer any questions.

LeGrand

LeGrand Bitter
Executive Director
Utah Association of Special Districts
(801) 614-0405 Office
(801) 725-1312 Cell

Hello,

We are sending this email to remind you of some of the new Conflict of Interest and Campaign Financial Disclosure requirements that were passed in HB80 earlier this year. In addition to office holders filing conflicts of interests (this is not new), each county, municipality, school district, and special service district (with an operating budget of \$10M or more), will need to post these disclosures on their own official website within two days of the report being filed.

Additionally, each entity named above must provide a link to the page where those disclosures will be posted. These reports must be submitted between January 1st and January 31st and need to stay on the website until the office holder is no longer in office. To help accomplish this, we recommend the aforementioned page meet the following criteria and must be submitted to us as soon as possible.

1. A static page on your official website that does not change. For example www.mycity.gov/disclosures
2. This page can be a landing page with links to years, candidates, office holders, or other types of disclosures such as campaign finance reports
3. Immediately provide the LGO with an updated link should it change

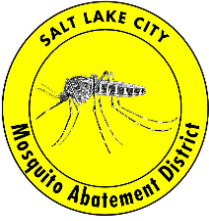
Financial Disclosures for Municipalities and Counties

In addition to Conflict of Interests, Campaign Finance Reports must be also filed with you and posted on your respective websites. These reports do not need to be sent to us, but each of you must provide us with a link to a page on your website where the public can find these disclosures. The same page can be used for both types of disclosures.

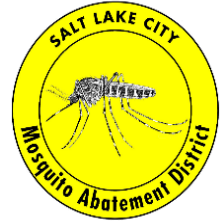
In accordance with Utah State Code, all violations will be reported to the Attorney General. Please let us know if you have any questions.

Best,

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Salt Lake City Mosquito Abatement District



2024 / 2025 Budgets
(19 December 2024)

| GENERAL FUND BUDGET | | | | |
|--|----------------------------------|----------------------------------|-----------------------------------|-----------------------------------|
| | 2024 GF Adopted (Jun 2024) | 2024 GF Amended (Dec 2024) | 2025 GF Proposed (Jun 2024) | 2025 GF Proposed (Dec 2024) |
| Revenues | | | | |
| 3810 Previous Year Fund Balance | 0 | 0 | 1,407,857 | 1,468,457 |
| 3110 Property Tax | 6,819,257 | 6,819,257 | 7,029,062 | 7,029,062 |
| 3115 Fee in Lieu | 260,000 | 260,000 | 260,000 | 260,000 |
| 3610 Interest Earnings | 367,000 | 340,000 | 367,000 | 360,000 |
| 3640 Sale of Fixed Assets | 25,000 | 58,000 | 5,000 | 5,000 |
| 3650 Prison Abatement Services | 300,000 | 300,000 | 300,000 | 300,000 |
| 3690 Miscellaneous Revenue | 1,000 | 25,000 | 1,000 | 1,000 |
| 3691 RDA SLC | 253,000 | 253,000 | 253,000 | 253,000 |
| 3693 RDA Adjustment (Book Entry Only) | 2,000,000 | 2,000,000 | 2,000,000 | 2,000,000 |
| 3695 Grants | 109,000 | 109,000 | 100,000 | 100,000 |
| 3696 Grant: CDC/CSU/RaHP VEC | 280,000 | 173,000 | 197,500 | 197,500 |
| 3811 Transfer from CPF | 0 | 0 | 0 | 0 |
| Total Anticipated Revenues | 10,414,257 | 10,337,257 | 11,920,419 | 11,974,019 |
| | | | | |
| Disbursements | | | | |
| Administration | 4,841,800 | 4,858,800 | 4,917,729 | 5,313,650 |
| Shop & Equip. Maintenance | 913,600 | 759,000 | 685,500 | 834,545 |
| Spraying | 1,251,000 | 1,251,000 | 1,401,000 | 1,400,000 |
| Contribution to Fund Balance | 1,407,857 | 1,468,457 | 1,616,190 | 1,125,824 |
| Transfer to Capital Projects Fund | 2,000,000 | 2,000,000 | 3,300,000 | 3,300,000 |
| Total Anticipated Disbursements | 10,414,257 | 10,337,257 | 11,920,419 | 11,974,019 |

Salt Lake City Mosquito Abatement District

Conflict of Interest Disclosure Form

Information and Instructions

*This form was prepared in compliance with the Utah Public Officers' and Employees' Ethics Act, Utah Code Ann. § 67-16-16, which requires "special public officers" to prepare a written conflict of interest disclosure statement and submit it to the governing body of the district **no sooner than January 1 and no later than January 31** of each year during which the special public officer holds elected or appointed office. This form requires a response to each item of information described in Utah Code Ann. § 20A-11-1604(6). This requirement only applies to districts with an annual budget of \$10 Million or greater.*

"Special public officers" include members of a board of trustees of a special district or members of an administrative control board of a special service district.

This disclosure form shall be posted on the district's website within ten days of submission, and the Lieutenant Governor of Utah will be provided with a link to the electronic posting.

Note that it is unlawful for a special public officer to fail to comply with these requirements. Special public officers who fail to comply are guilty of a class B misdemeanor, and the district is required to report violations to the attorney general. Additionally, the district must impose a civil fine of \$100 against special public officers who violate these requirements.

The district shall notify special public officers of a failure to comply within 5 days after the district determines that a violation has occurred and shall direct the officer to submit a report or an amended report to correct the problem within seven days.

For a special public officer who is also a state legislator, a member of a legislative body of a county or municipality, or who is otherwise required to make a written disclosure under another provision of law, you are not required to submit a second conflict of interest disclosure form, but you must provide a link to the disclosure statement posted on such relevant agency's website.

For more detailed information on these requirements, please refer to Utah Code Ann. § 67-16-16.

Salt Lake City Mosquito Abatement District

Conflict of Interest Disclosure Form

This form uses tables. Please add as many additional rows as necessary for each item.

| | |
|------------------------------|--|
| Date This Form was Completed | |
| Name of Officeholder | |

Section 1: Employment

You must disclose all current employers as well as any employers during the preceding year.

| Current Employer | Address | Occupation/Job Title |
|------------------|---------|----------------------|
| | | |

| Non-current Employers from Preceding Year | Address | Occupation/Job Title |
|---|---------|----------------------|
| | | |

Section 2: Entities in which you are an owner or officer

You must disclose all current entities as well as any entities during the preceding year.

| Name of Entity (Current) | Type of business or activity conducted by the entity | Your position in the entity |
|--------------------------|--|-----------------------------|
| | | |

| Non-current Entities from preceding year | Type of business or activity conducted by the entity | Your position in the entity |
|--|--|-----------------------------|
| | | |

Section 3: Income Sources

You must disclose each individual or entity from whom you have received \$5,000 or more in income currently and during the preceding year.

If you provide goods or services to multiple customers or clients as part of a business or a licensed profession, you are only required to provide this information in relation to the entity or practice through which the regulated officeholder provides the goods or services and you are not required to provide the information in relation to individual customers or clients.

| Name of Individual or Entity | Type of business or activity conducted by the individual or entity |
|------------------------------|--|
| | |

Salt Lake City Mosquito Abatement District

Conflict of Interest Disclosure Form

Section 4: Investments

You must disclose each entity in which you hold any stocks or bonds having a fair market value of \$5,000 or more as of the date of disclosure or during the preceding year but excluding funds that are managed by a third party, including blind trusts, managed investment accounts, and mutual funds.

| Name of Entity (Current) | Type of business or activity conducted by the entity |
|--------------------------|--|
| | |

| Non-current Entities from Preceding Year | Type of business or activity conducted by the entity |
|--|--|
| | |

Section 5: Leadership Roles

You must disclose each entity in which you currently serve, or served in the preceding year, in a paid leadership capacity or in a paid or unpaid position on a board of directors. Do not include entities that you already included in Sections 2, 3 or 4.

| Name of Entity (Current) | Type of business or activity conducted by the entity | Your position in the entity |
|--------------------------|--|-----------------------------|
| | | |

| Non-current Entities from Preceding Year | Type of business or activity conducted by the entity | Your position in the entity |
|--|--|-----------------------------|
| | | |

Section 6: Real Property (Optional)

You may disclose a real property that you hold an ownership or other financial interest that you believe may constitute a conflict of interest.

| Property Details | Type of Interest Held |
|------------------|-----------------------|
| | |

Section 7: Spouse

You must disclose the name of your spouse as well as all current employers as well as any employers during the preceding year.

| Name of Spouse | |
|----------------|--|
|----------------|--|

Salt Lake City Mosquito Abatement District Conflict of Interest Disclosure Form

| Current Employer of Spouse | Address | Occupation/Job Title |
|----------------------------|---------|----------------------|
| | | |

| Non-current Employers of Spouse from Preceding Year | Address | Occupation/Job Title |
|---|---------|----------------------|
| | | |

Section 8: Other Adult Household Members

You must disclose the name of any adult in your household who is not related by blood or marriage as well as all current employers and occupations. Please copy and paste these tables if you need to disclose more than one individual.

| Name of Individual | |
|--------------------|--|
|--------------------|--|

| Current Employer of Individual | Address | Occupation/Job Title |
|--------------------------------|---------|----------------------|
| | | |

Section 9: Additional Disclosures (Optional)

You may disclose any other matter or interest that you believe may constitute a conflict of interest.

| Description | |
|-------------|--|
|-------------|--|

I certify that I believe this form to be true and accurate to the best of my knowledge.

Signature of Special Public Officer