Minutes of the Regular Meeting of the Board of Trustees

UPPER COUNTRY WATER IMPROVEMENT DISTRICT

Altamont, Utah

January 16th, 2025

The Board of Directors of Upper Country Water Improvement District convened a Regular Meeting of the Board on January 16th, 2025, at 7:00 p.m., at the Upper Country Water Improvement District's Office, 4132 North 15675 West, Altamont, Utah 84001. The meeting was open to the public.

ATTENDANCE

Directors in attendance were:

Derek Herrera	Chairman
Clyde Watkins	Vice Chairman
Charles Miles	Treasurer
Jimmy Brotherson	Director

Director Donald Miles was absent, whose absence was excused.
Director Curtis Miles was absent, whose absence was excused.

Also in attendance were:

Kirk Christensen and Chasity Mckinnon, Upper Country Water Improvement District

Jimmy Brotherson gave the invocation.

ADMINISTRATIVE MATTERS

Call to Order

The meeting was called to order at 7:04 p.m.

Quorum, Location of Meeting Posting of Meeting Notice

A quorum was confirmed, and the meeting and location were approved and noticed as required.

Public Comment

There was no public comment presented at this time.

CONSENT AGENDA

Minutes from December 11th, 2024, Regular Meeting of the Board.

The Board reviewed the minutes from December 11th, 2024, Regular Meeting of the Board. Upon motion made by Director Charles Miles, seconded by Director Brotherson, and, upon vote, unanimously carried, the Board approved the meeting minutes as presented.

FINANCIAL MATTERS

Review of November 2024 Financials

Ms. McKinnon provided an overview of the November 2024 financial statements, noting that there was a new connection purchased in November, which, compared to the previous November, was higher by $5,800. Ms. McKinnon also reported no out-of-routine expenses for the month of November 2024.

Upon motion made by Director Watkins, seconded by Director Brotherson, and, upon vote, unanimously carried, the Board accepted the Financials for the November 2024 period.

Review of the December 2024 Financials

Ms. McKinnon provided an overview of the December 2024 financial statements, noting that the water usage revenue had increased by $2,000 compared to the previous December. Ms. McKinnon also reported that expenses, compared to the previous December, had increased by $17,200; factors in the increase were three payrolls in December and inventory replacement purchases from various suppliers.

Upon motion made by Director Christensen, seconded by Director Charles Miles, and, upon vote, unanimously carried, the Board accepted the Financials for the December 2024 period.

December 31st, 2024 (4th Quarter, 2024) Unaudited Financial Statements Review

Ms. McKinnon reviewed the unaudited financial statement of December 31st, 2024 (4th Quarter). Following discussion, *upon motion made by Director Watkins, seconded by Director Christensen, and, upon vote, unanimously carried, the Board accepted the December 31st, 2024 (4th Quarter) Unaudited Financial Statements.*

SYSTEM ISSUES:

System Update:

Mr. Christensen reported that with the cold weather set in, the freeze-ups have begun with residents within the district, and there was a leak in Talmage that has been fixed. Mr. Christensen also updated the Board that Johnson Water had requested their water to be on hold until they had finished conducting tests on their new pumps. There was further discussion with the Board.

NEW BUSINESS:

Code of Ethics Policy Review

Ms. McKinnon recorded signatures from each board member, stating that they did review the copies provided of the Code of Ethics that was given before the start of the meeting.

Open and Public Meetings Act Training

This item has been deferred.

Dry Gulch Irrigation – Proxy Authorization

Upon motion made by Director Charles Miles, seconded by Director Brotherson, and, upon vote, unanimously carried, the Board gave authorization for Kirk Christensen and Director Clyde Watkins to vote by Proxy at the upcoming meeting at Dry Gulch Irrigation Company to Kirk Christensen and Director Clyde Watkins.

RWAU 2025 Conference Attendance:

Ms. McKinnon provided information to board members interested in attending the 2025 RWAU Conference held in St. George, Utah. Ms. McKinnon did ask for those interested to have confirmations back by January 31st, 2025.

OTHER BUSINESS:

A quorum was confirmed for the February 20th, 2025, Regular Meeting.

2025 RWAU Conference held in St. George, Utah. February 24th – 28th, 2025.

ADJOURNMENT

There being no further business to come before the Board at this time, upon a motion made by Director Brotherson, seconded by Director Watkins, and upon vote, unanimously carried, the meeting was adjourned at 7:32 p.m.

Read and approved the 20th day of February 2025.

Derek Herrera
Board Chairman

Charles Miles
Treasurer

Minutes of the meeting prepared by Chasity McKinnon