

WALLSBURG TOWN COUNCIL MEETING AGENDA

January 2, 2025 – Directly Following Public Hearing

1. Call to Order 7:13pm

a. Pledge of Allegiance - Completed

b. Prayer – Scott Larsen

c. Roll Call – Scott Larsen, Celeni Richins, Terri Eisel, Mary Piscitelli, Alisha O’Driscoll, Trevor Pulham, Troy Ostler, Steve Jaques, Amanda Carlile, Bud Carlile, Justin Carlile, Doyle Graham, Tammy Graham, Sam Hicken, Erin Hicken.

2. Consent Calendar: Be it hereby moved that the following consent calendar items stand approved:

a. Agenda of the January 2, 2025 Town Council Meeting

b. Minutes of the December 4, 2024 Town Council Meeting

3. Approve Budget

a. December Budget and check register

b. December Budget and check register questions

Mary Piscitelli asked about the M&I Water charge on the check register. Alisha O’Driscoll said she did not know, but it is an annual fee. Doyle Graham clarified that it is the water rights for the well. Terri Eisel asked about the technical and professional services line on the budget and mentioned that it is over. Celeni Richins and Alisha O’Driscoll commented that the budget will need to be amended to account for that and that it is for legal services. Scott Larsen commented that it’s nice on the general sales tax that we are way over. Celeni Richins commented that we may need to amend the budget as well when the clerk pay rate increase goes into effect next month.

Motion: Terri Eisel moves to approve the December budget and check register

Second: Mary Piscitelli

Vote: Unanimous

2. Public Comment (5 minutes): This is the public’s opportunity to comment on items that are NOT on the agenda.

Please come up to the table, state your name and address before making a comment, and speak loudly to assure comments are recorded properly. If you have specific questions or comments regarding items that ARE on the agenda, please contact the Wallsburg Town Council or Clerk after the meeting has adjourned.

Doyle Graham asked about the fire hydrants that have been retired. Alisha O’Driscoll will follow up with Troy Thompson to make sure those get removed and also make sure the new locations are given to the fire district.

3. Agenda Items:

a. Subdivision Code Update – Action Item

- i. Vote to accept recommendation from Planning Commission to adopt Subdivision Code changes or continue discussion to future meetings.

Planning Commission voted to send their recommendation to the Town Council to adopt the Subdivision Code changes. Called for comments/questions. Scott Larsen commented that he is grateful they helped get that taken care of. Celeni Richins agreed and called for further comments or a motion.

Motion: Terri Eisel moves to accept recommendation from Planning Commission to adopt the Subdivision Code amendments as presented. **Second:** Scott Larsen **Vote:** Unanimous

b. Main Canyon Road Project, Park Trail Grant Projects Updates – Information and Discussion Only

- i. Troy Ostler will discuss status of Main Canyon Road Phase II and Park Trail Grant projects.

In the process of closing out the park project with UDOT this week. Comments that it is being enjoyed and used every day. Several comments that it is a great project and very beneficial. Troy Ostler will share the final number in about 30 days for the Wasatch County TAP board.

Main Canyon Road Project is ready to advertise. Found out that the project is under funded as it is budgeted. Working with local manager to get additional funding. They indicated that we should get the extra \$474,000 that we need to advertise the project as designed. 93% federal funding (\$441,910) (\$32,090) match between Wasatch County and the Town (Less than \$20,000 of the addition). Overall the local match \$115,767 and \$80,000 is Town and \$30,000 County (roughly). This project will finish the road from the church up to where it started three years ago. Repairs the next couple hundred feet that has broken up. Come through Town with upgraded signing. Down on the south corner will be a catch basin to catch runoff water

and put it in the ditch. Up the hill to the next 90 curve there will be another catch basin by Reed Ford's house. Continuing up by Terri Eisel's there will be a gutter to move it across into the ditch. From there as we rebuild the road, we will pulverize the asphalt, mix with cement and overlay it. Widen the road and chip seal and paint the entire road from the church to the end. Originally we got \$1.236 million and with inflation the last three years, the cost has increased about 33%. What will happen is the application will be submitted next Friday and at the end of February they will meet with the Joint Highway committee to make the presentation. They will make their recommendation the first of April and that's when the money will be approved. Advertise in May, contractor in June, Project completed by September of this year.

Scott Larsen asked if we can start before the money is approved. Troy Ostler confirmed they cannot. We will continue getting everything ready to advertise and ready to roll when the time comes first of February. Scott Larsen asked about the top part of Main Canyon Road that is technically in Wasatch County and it will be paid by Wasatch County? Troy Ostler confirmed he has been working with the county to pay their match. Somewhere between \$40-\$60 thousand dollars of the \$115,000. The Town match should be closer to \$65,000.

c. Waterway, Roadway, Right of Way Issues – Information and Discussion Only

i. Discuss waterway ditch issues, solutions for proper drainage.

Alisha O'Driscoll asked Scott Larsen for an update on the Application Process. Scott Larsen said they did not have a meeting in December and rescheduled it for January. Their meeting will be next week and we will know more on that. Scott Larsen did not get prices on culverts. Terri Eisel commented that Nancy O'Toole has come back with several funding options on creating a storm water master plan and will have more information after their meeting in January.

4. Department Reports

a. To discuss continued agenda items, assignments

i. Buildings (Scott Larsen) Alisha O'Driscoll explained the Rocky Mountain Power WattSmart lighting pricing sheets and breakdown information for the LED incentive program (Interior: \$6,700 total cost with incentives covering 59% \$3,967.50 and the Town cost \$2,732.50) (Exterior: \$5,240 total cost with incentives covering 10% \$542.07 and the Town cost \$4,697.93). They will come for the work meeting with more information and to answer questions before the Town Council makes an official decision at the February meeting to move forward or not. Several comments that the money is there in the budget. *Fiber Internet Update: UBB sent information to Town Council via email about getting the grant for funding the Wallsburg fiber project. They have been applying for BEAD funding to do half of Wallsburg that will be done this summer and some sort of Utah Agricultural funds to get the rest of Wallsburg which will be in 2026. Looking good as far as all of that goes.

ii. Roads (Scott Larsen) Nothing to add. Celeni Richins asked if there would be a benefit to fill the potholes. Scott Larsen said he didn't know if it would be worth it. Mary Piscitelli commented that it will be at least 6 months until they are addressed. Celeni Richins commented that if we want to get on the schedule we need to let public works know. Scott Larsen confirmed. Celeni Richins commented that it is Terry Ekker with Public Works.

iii. Cemetery (Mary Piscitelli) Mary will work with Alisha O'Driscoll to get the cemetery map updated for the Website. We had 17 burials this year, so that's about average. Will be taking the flag down because of the weather and the solar light isn't working well without sunshine. Will be put back up in the spring. Everything is looking good up there. The Christmas Eve luminaries were amazing. Will double check that all of those got cleaned up.

iii. Park (Terri Eisel) Terri Eisel has received a complaint about dead fish, she will compare notes and come back with more details. Alisha Odriscoll commented that was from the leak and the DWR investigated it and cleared it. Terri Eisel indicated that this was received after that incident and she will look further into it. Will discuss more at the work meeting with Troy Thompson.

iv. Water (Troy Thompson) Troy Thompson is excused from this meeting, Alisha O'Driscoll read a text from him with an update: "Status on the water system. BD Bush has got the permit to cross main creek at the Carlsons. They will be done and pulling out Monday or Tuesday. The rest is on Sunrise Engineering. SCADA at the well and the new tank still need to be completed and functional. They are having trouble getting power to the new PRV below Alisha O'Driscoll's house." Scott Larsen asked about the leak. Alisha O'Driscoll commented that was resolved, it was due to a bad weld and as far as she has heard it was fixed quickly and has not been an issue since those couple of days.

v. Mayor (Celeni Richins) nothing to add.

vi. Clerk (Alisha O'Driscoll) Engineering procurement deadline is tomorrow at 5pm. Bid opening

scheduled for Monday at 4:30pm, normal noticing requirements- open and public meeting. Gordy Jepperson winter leave may not happen- if it does, he will be gone February and come back March. Rocky Mountain Power will take down Christmas lights on main street next week, Christmas Tree will be taken down this weekend. Fireworks show was awesome, Town has been asked to help contribute monetarily next year, will get more details on the cost and what that entails. Utah Broadband and WattSmart will come to work meeting. Conflict Of Interest Policy Forms need to be filled out and uploaded to website by January 11th, just missing Troy Thompson's- will follow up with him this week.

a. Call for Agenda items for January Town Council Work Meeting (Expected January 16, 2025)

Rocky Mountain Power WattSmart. UBB. Water Project Questions: Dead Fish. Stormwater Master Plan Plan. Cemetery Road Vacation Discussion. CDBG Project Discussion.

b. Call for Agenda items for February Town Council Meeting (Expected February 6, 2025)

Vote on WattSmart Project. Water Update. Fiber Update. Stormwater Update. CDBG Update.

5. Adjourn Regular Meeting

Motion: Scott Larsen **Second:** Terri Eisel **Vote:** Unanimous

Time: 8:04PM

CLOSED SESSION to discuss personnel

Call to Order

Roll Call: Scott Larsen, Celeni Richins, Terri Eisel, Mary Piscitelli, Alisha ODriscoll

Adjourn Closed Session

Time: 8:34PM