

**MINUTES OF THE WASATCH COUNTY COUNCIL
ACTING AS
THE GOVERNING BOARD OF THE JORDANELLE
SPECIAL SERVICE DISTRICT
FEBRUARY 11, 2025**

PRESENT: Board Chair Mark Nelson
Board Member Erik Rowland
Board Member Colleen Bonner
Board Member Kendall Crittenden
Board Member Luke Searle
Board Member Colleen Bonner
Board Member Karl McMillan

STAFF: Max Covey, The general manager
Wade Webster, Keetley Water Treatment Plant Manager
David Fuller, Project Coordinator
Theresa Baronek, District Treasurer
Kierstan Smith, CPA
Doug Scow, Water Rights Manager
Dana Kohler, Administrative Assistant
Chance Morris, Distribution/Collections Manager
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The Board Chair Mark Nelson called the meeting to order on Tuesday, February 11, 2025, the time is 4:50 p.m. All the Board Members of the Governing Board of the Jordanelle Special Service District are present. The record should indicate that the Governing Board of the Jordanelle Special Service District are meeting in the Wasatch County Council Chambers in the Wasatch County Administration Building located at 25 North Main, Heber City, Utah 84032. Board Chair Mark Nelson then called the first agenda item.

REGULAR SESSION

APPROVAL OF THE MINUTES FOR JANUARY 14, 2025

Board Member Spencer Park made a motion to approve the minutes for January 14, 2025, as they are written. Board Member Karl McMillan seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Colleen Bonner**

**AYE: Board Member Kendall Crittenden
AYE: Board Member Luke Searle
AYE: Board Member Karl McMillan**

NAY: None.

ABSTAIN: Board Chair Mark Nelson (absent)

WARRANT LIST APPROVAL

Board Member Karl McMillan made a motion to approve the warrant list in the amount of \$1,438,137.32. Board Member Kendall Crittenden seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Colleen Bonner
AYE: Board Member Kendall Crittenden
AYE: Board Member Luke Searle
AYE: Board Member Spencer Park**

NAY: None.

DISTRICT NO FAULT POLICY ADOPTION, RESOLUTION #2025-01.

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that this matter is the same as was presented in the other Special Service Districts and just needs a motion to ratify the Resolution #2025-01.

Board Member Spencer Park made a motion that we approve Resolution #2025-01 the District No Fault Policy Adoption. Board Member Colleen Bonner seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Colleen Bonner
AYE: Board Member Kendall Crittenden
AYE: Board Member Luke Searle
AYE: Board Member Spencer Park
AYE: Board Member Spencer Park**

NAY: None.

MEDICAL LEAVE BANK POLICY ADOPTION RESOLUTION #2025-02.

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that we have found the need to create and adopt a policy that will allow employees to voluntarily donate leave time to a medical leave pool this pool would allow employees experiencing medical issues to request an award from the bank after their hours have been exhausted. We would ask that you make a motion to approve the Resolution 2025-02 adopting the Medical Leave Bank Policy. There is a need for this right now.

Board Member Spencer Park made a motion to approve Resolution #2025-02 the medical leave bank policy. Board Member Kendall Crittenden seconded the motion, and the motion carries with the following vote:

**AYE: Board Chair Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Colleen Bonner
AYE: Board Member Kendall Crittenden
AYE: Board Member Luke Searle
AYE: Board Member Karl McMillan
AYE: Board Member Spencer Park**

NAY: None.

GENERAL MANAGER'S REPORT

Max Covey, the General Manager, addressed the Governing Board of the Jordanelle Special Service District and indicated that he has nothing to report, it is just as it was last month.

OTHER BUSINESS

Max Covey, the General Manager, and the Governing Board of the Jordanelle Special Service District both indicated that they have no other business.

CLOSED SESSION

Max Covey, the General Manager, indicated that we have no need for a closed session this evening.

ADJOURNMENT

Board Member Luke Searle made a motion to adjourn. Board Member Karl McMillan seconded the motion, and the motion carries with the following vote:

AYE: Board Chair Mark Nelson
AYE: Board Member Erik Rowland
AYE: Board Member Colleen Bonner
AYE: Board Member Kendall Crittenden
AYE: Board Member Luke Searle
AYE: Board Member Karl McMillan
AYE: Board Member Spencer Park

NAY: None.

Meeting adjourned at 5:05 p.m.

MARK NELSON/CHAIRMAN