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## Timberline Special Service District Administrative Control Board - Board Report

Subject: Membership in Utah Association of Special Districts  
Author: Logan Jones  
Date: Feb 25, 2025  
Type of Item: Consideration of Approval

### Recommendation

It is recommended that the Timberline Special Service District (TSSD) apply for membership with the Utah Association of Special Districts (UASD) to gain access to training, legislative advocacy, and operational resources that will support the district's future efforts to create operations and procedures manuals, bylaws and personnel policies.

### Analysis

The UASD provides services tailored to the needs of special service districts in Utah. Membership benefits include:

- **Access to Resources:** Membership includes access to a resource library, model policies, best practices, newsletters, and legal guidance. These tools will be beneficial as TSSD continues to refine its policies and procedures.
- **Legislative Advocacy:** UASD actively represents Utah's special districts at the state legislature, tracking relevant legislation, providing policy analysis, and advocating on behalf of its members. Membership will allow TSSD to stay informed and engaged in policy discussions that could impact our operations.
- **Training and Compliance Support:** UASD offers specialized training on topics such as the Open Meetings Law, Government Records Access and Management Act (GRAMA), and ethics regulations. These resources will help ensure that TSSD board members and staff understand legal requirements and best practices.

Joining UASD will help the TSSD create needed policies as well as help us be proactively informed and engaged in legislative and regulatory matters.

### Funding

The annual membership fee for UASD is \$466. This expense could be covered from contingency fees but should have a decided expense line in future budgets under "memberships".

### Exhibits

NA