

MINUTES OF REGULAR MEETING OF
THE BOARD OF DIRECTORS OF THE
WPR ROAD AND FIRE DISTRICT (THE “DISTRICT”)
HELD
JANUARY 28, 2025

A regular meeting of the Board of Directors of the WPR Road and Fire District (referred to hereafter as the “Board”) was convened on Tuesday, January 28, 2025, at 5:15 p.m., at 36 S. State St., Ste. 500, Salt Lake City, UT 84111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees in attendance were:

Ed Schultz

Jenny Robinson

Also, In Attendance Were:

Josh Miller, CliftonLarsonAllen LLP (“CLA”)

Carley Herrick, Nathan Bell, Matt Musil, Suzanne Bennett and Evan Tufts; Wasatch Peaks Ranch

D. Brent Rose; Clyde Snow & Sessions, P.C.

ADMINISTRATIVE MATTERS

Call to Order:

The meeting was called to order at 5:20 p.m. by Trustee Robinson, who recited the following:

“As a Trustee of the Board of Trustees of the WPR Road and Fire District, I hereby call this regular meeting of the Board to order at 5:20 P.M. on January 28, 2025, at 36 S. State St., Ste. 500, Salt Lake City, UT 84111. In compliance with the requirements of Utah’s Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.

Trustee Robinson made a motion to excuse the absence of Trustee Derck. Trustee Schultz seconded the motion. The motion passed unanimously.

Public Comment:

None.

Minutes from December 10, 2024 Special Meeting:

Following discussion, Trustee Schultz made a motion to approve the minutes from the December 10, 2024 special meeting. Trustee Robinson seconded the motion. The motion

passed unanimously.

FINANCIAL MATTERS

Payment of Claims:

This matter was not discussed.

December 31, 2024 Unaudited Financial Statements:

Mr. Tufts provided an update for the Board regarding the financial statements. No action was taken.

Agreed Upon Procedures Report for the Year Ending June 30, 2023:

Following discussion, Trustee Schultz made a motion to ratify acceptance of the Agreed Upon Procedures Report for the year ending June 30, 2023. Trustee Robinson seconded the motion. The motion passed unanimously.

Proposal from Hinton Burdick to Perform Audit for Fiscal Year ending June 30, 2024:

Following discussion, Trustee Schultz made a motion to approve the proposal from Hinton Burdick to perform audit for fiscal year ending June 30, 2024. Trustee Robinson seconded the motion. The motion passed unanimously.

MANAGER'S MATTERS

Equipment Ordering:

Plow Trucks: 30% deposit required by January 31 deadline.

Pick-Up Trucks: 90-day lead time for delivery.

BOSS Equipment: Anticipated 15% price increase in May.

Mr. Tufts discussed the need to adjust the budget and purchase equipment in order to bring snow removal and road maintenance in-house. He outlined costs and timing to do so. No action was taken.

District Facilities:

Infrastructure: Offices, shop, salt storage, and brine facilities.

Site Plan: Development and review ongoing.

Mr. Tufts discussed the proposed facilities to be built behind the fire station and retrofitting existing buildings to accommodate new businesses with the Board. No action was taken.

Heavy Equipment:**Current Status: Grader, excavator, backhoe, loader, and skid steer on hold through Wheeler Cat with a May delivery.**

Mr. Tufts explained the need to purchase heavy equipment and the potential cost savings and efficiency improvements to the Board. No action was taken.

Website Enhancements to Meet Operational and Communication Needs:

Mr. Tufts discussed the need to update and improve the District website with the Board. No action was taken.

OPERATIONAL MATTERS**Road Resurfacing (Summer 2025):****Bidding: Planning underway for project bids. Peakview****Techniques: Slurry coat vs. sealing coat methods discussion.****Operations Timing: Decision between night operations vs. day operations under consideration.**

Mr. Tufts discussed the proposed road resurfacing project, bid process, techniques and timing with the Board. No action was taken.

LEGAL MATTERS

None.

TRUSTEES' MATTERS

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, Trustee Robinson adjourned the meeting at 5:37 p.m.

Respectfully submitted,

By *Gary Derck*

District Chair

Attest:

By Carley Herrick

District Clerk

WPR R&F District - Meeting Minutes - January 28, 2025

Final Audit Report

2025-02-24

Created:	2025-02-24
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"WPR R&F District - Meeting Minutes - January 28, 2025" History

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