

**Weber State University Charter Academy**  
**Governing Board Meeting - Minutes**

Tuesday, February 18, 2025 5:30pm - 7:00pm

Join Zoom Meeting - Meeting Number 241 889 9012

<https://weber.zoom.us/j/2418899012?pwd=19wai5DWHFONgihinUbBVjpESaDZk7.1>

**Governing Board Members**

DeeDee Mower, Associate Professor, Teacher Education, Governing Board Chair - Present  
Debbie Vaughn, Assistant Professor, Teacher Education, Vice Chair- Present  
Crystal Knippers, Director of Care About Child Care, Board Treasurer - Present  
Mandy Kirkham, Assistant Professor, Health, Physical Education and Recreation, Board Secretary - Absent  
Hailey Gillen-Hoke, Associate Professor, Communications - Present  
Mosiah Gonzalez, Assistant Professor, Child and Family Studies - Present  
Samantha Hill, Nutrition Instructor, Exercise and Nutrition Sciences - Absent  
Angela Page, DNP, Assistant Professor, College of Nursing - Present  
Marilyn Taft, Assistant Professor, Teacher Education - Absent  
Shernavaz Vakil, Professor, Teacher Education - Absent

**Invited Participants**

Melinda Lee, Head of School, WSU Charter Academy - Present  
Laura Banda, Consultant - Present  
Sheila Anderson, Early Childhood Education Faculty Program Chair - Present  
Jeneille Larsen, Director of the MSL Children's School - Present  
Cass Morgan, Interim Dean MCOE - Present  
Stephanie Hollist, University Legal Counsel  
Tanner Boyd, University Legal Counsel - Present  
Abel Mkina, WSU Accounting Services  
Teri Henke, Past Governing Board Chair

Item	Action
Welcome and Check-In by DeeDee Mower	No
<b>Review of Minutes</b> <ul style="list-style-type: none"><li>Governing Board Meeting Minutes <a href="#">01/30/2025</a></li></ul> <b>Motion to Approve the Governing Board Meeting Minutes of <a href="#">01/30/2025</a></b> M / S: Debbie Vaughn / Angela Page Vote: Aye 6 / Nay 0 <b>Motion: Pass</b>	Yes
Public Comment (Limited total of 10 minutes, 2 minutes/speaker) There was no public comment.	No
<b>Review of <a href="#">School Budget</a></b> The Governing Board reviewed the School budget <b>Motion to Approve the School Budget</b> M / S: Angela Page / Hailey Gillen-Hoke	Yes

<p>Vote: Aye 6 / Nay 0</p> <p><b>Motion: Pass</b></p>	
<p><b>Board Business</b></p> <p>The Governing Board reviewed and discussed the policies below. There was no motion to approve the policies as the updates provided by Tanner Boyd will be incorporated and the policies brought back to the Governing Board for review.</p> <ul style="list-style-type: none"> <li>• WSUCA Required Policies <ul style="list-style-type: none"> <li>o <a href="#">Electronic Board Meeting Policy and Procedures</a></li> <li>o <a href="#">Board Meeting Policy</a></li> </ul> </li> </ul>	<p>Yes</p> <p>Yes</p>
<p><b>School Administrator / Head of School Update</b></p> <ul style="list-style-type: none"> <li>• <a href="#">February Head of School Report</a></li> </ul> <p>Melinda Lee provided the February Head of School report that included updates on Mission / Vision, Calendar of events, Communication, Culture &amp; Climate, Instructional Leadership, School Safety, Enrollment, Marketing and Human Resources.</p> <p>-Marketing social media ads have begun.</p> <p>-27 Enrollment interest applications received to date.</p> <p>22 Kindergarten, 3 -1st grade and 2- 2nd graders.</p> <p>-In March Melinda will be attending a Lab School conference in the Northeast as well as visiting Lab Schools in the area.</p> <p>-The posting for primary teacher/s is in process and Melinda is working with HR.</p>	<p>No</p>
<p><b>Consent Agenda (optional) There are no items on the consent agenda.</b></p> <p>There was no consent agenda contained on the agenda.</p>	<p>Yes</p>
<p><b>Closed Session (optional) - There was no closed session held.</b></p> <ul style="list-style-type: none"> <li>• A motion to enter a closed session in accordance with Utah Code 52-4-205 for the purpose of discussion of litigation matters, acquisition of real property or authorized personnel issues.</li> <li>• Action, if any, from closed session</li> </ul> <p>There was no closed session held.</p>	<p>Yes</p> <p>Yes</p>
<p><b>Adjourn Meeting</b></p> <p><b>M / S:</b> Angela Page / Mosiah Gonzalez</p> <p>Vote: Aye 6 / Nay 0</p> <p><b>Motion: Pass - Meeting adjourned</b></p>	<p>Yes</p>