

Salem City Council Meeting will also be held electronically, using the Zoom program.

If you would like to participate, please call the city offices (801-423-2770) or email (salemcity@salemcity.org) **before 5:00 p.m. on Wednesday, February 5th to request the link.**

DATE: February 5th, 2025 (City Council Chamber 30 West 100 South)

6:00 p.m. WORK SESSION

1. Public Safety 2024 Year End Report
2. Republic Service Update - Garbage and Recycling
3. Agenda Item Discussion

7:00 p.m. AGENDA – REGULAR COUNCIL MEETING

1. Volunteer Motivational/Inspirational Message
2. Invitation to Say Pledge of Allegiance
3. One Kind Act Recognition
 - a. Salem Hills High School Student – Eden Hamblin
 - b. Salem Junior High School Student – Rebekkah Robinson
 - c. Valley View Middle School Student – Bryli Hatfield & Jack Morley
 - d. Salem City Employee
4. Youth Council Report
5. SF / Salem Chamber Report
6. Public Hearing
 - a. Ordinance Amending Title 5, Chapter 1 – Personnel in General, Classified and Exempt Service and Title 2, Chapter 15 – Development Review Committee (DRC), Membership Salem City Code
7. Decision: Ordinance Amending Title 5, Chapter 1 – Personnel in General, Classified and Exempt Service and Title 2, Chapter 15 – Development Review Committee (DRC), Membership Salem City Code
8. Citizen Request: Adri Ballif – Wasatch Wonders
9. Decision: AlphaMap Agreement
10. Decision: Design and Construction Management Services for Woodland Hills Drive PRV
11. Decision: Reflections Park – Utilities BID
12. Decision: Loafer Soccer Park – Utilities BID
13. Decision: Resolution Appointing New Trustees to The Boards of Moonlight Village Public Infrastructure District NOS. 1 & 2
14. Decision: Meeting Minutes – January 22, 2025
15. Decision: Bills for Payment

In compliance with the A.D.A., individuals needing special accommodations during this meeting should notify the Salem City Office at 30 W. 100 S. or call (801)423-2770 at least three working days prior to meeting.

DIRECTORS REPORTS

16. Matt Marziale, Manager
17. Chief Brad James, Public Safety Dept.
18. Steve Cox, Building Dept.
19. Walter Bird, Attorney
20. Lisa Webster, City Planner
21. Jeffrey Nielson, Finance/Recorder
22. Adam Clements, Electrical Dept.
23. Bradey Wilde, Engineering Dept.
24. John Bowcut, Fiber Dept.
25. Jen Wright, Recreation Dept.
26. James Thomas, Public Works Dept.

COUNCIL REPORTS

27. Mayor Kurt L Christensen
 - a. Finances/Budget
 - b. City Employees
 - c. Miss Salem
 - d. UMPA Report
 - e. Public Safety
28. Councilperson Kelly Peterson
 - a. Power
 - b. Fiber
 - c. SUVPS Report
29. Councilperson Cristy Simons
 - a. Parks & Recreation
 - b. Chamber of Commerce
30. Councilperson Cynthia Deveraux Rees
 - a. Library
 - b. Solid Waste/Recycling
 - c. Youth Council
31. Councilperson Paul Taylor
 - a. Water (Primary & Secondary)
 - b. Mt Nebo & SUVMWA
32. Councilperson Tim De Graw
 - a. Sewer
 - b. Storm Drain
 - c. Roads & Trails
33. CLOSED SESSION -The Salem City Council may temporarily recess the regular meeting and convene in a closed session to discuss pending or reasonably imminent litigation; the purchase, exchange, or lease of real property or water; or to discuss the character, professional competence or physical or mental health of an individual as provided by Utah Code Annotated §52-4-205.

Please Note: If you have an item that you would like to have discussed before the City Council, please fill out a request form, which is available online at salemcity.org or at the City Office, and return it to the City Office by 5:00 p.m. the Thursday prior to the meeting you would like to attend.

In compliance with the A.D.A., individuals needing special accommodations during this meeting should notify the Salem City Office at 30 W. 100 S. or call (801)423-2770 at least three working days prior to meeting.

Minutes of the Salem City Council Meeting held on February 5, 2025 in the Salem City Council Chambers.

6:00PM WORK SESSION

1. PUBLIC SAFETY 2024 YEAR END REPORT

Chief Brad James presented a presentation of the Public Safety 2024 Year End Report.

2. REPUBLIC SERVICE UPDATE – GARBAGE AND RECYCLING

Marc from Republic Services presented the 2024 MSW (Municipal Solid Waste) and recycling report. As the leading waste management provider in southern Utah County, Republic Services plays a key role in maintaining efficient and sustainable waste solutions. Marc discussed strategies to enhance garbage services to accommodate the region's continued growth.

3. AGENDA ITEM DISCUSSION

Agenda item #7 – Walter Bird stated that the code needs to be amended to include the City Planner, City Manager, and the City Attorney as at will employees. Additionally, he stated we need to add the City Planner, , voting rights on the DRC.

Agenda item #9 – Lisa Webster stated that effective marketing tools are needed to attract businesses and support Salem's economic growth. Around 80% of the required data includes foot traffic, traffic counts, and demographics. After evaluating software options, AlphaMap was identified as the best and most cost-effective solution. This software will provide data-driven insights, helping businesses assess potential success in our community. Funding can come from the unreserved balance, and the software includes features for business contact information and location-based analysis. It is recommended that we proceed with purchasing an annual license for three users.

Agenda item #10 – James Thomas stated this decision is to begin the design phase for the Woodland Hills Drive/Canal Road PRV (Pressure Reduce Valve), which will allow us to integrate Central Utah's water into our system. We have asked Hansen, Allen & Luce to design two options, and we will evaluate the cost of each. One option involves bypassing our pumps and using Central Utah's pressure to feed into our pressure side, while the other will include two PRVs for the gravity-fed sections. If funding allows, this could eliminate the need for pumping, potentially keeping rates lower, as Central Utah's water will be more expensive than what we currently pay. These PRVs will be our responsibility for maintenance, as they will be located within our lift station. We plan to put the project out for bids. Central Utah will supply water at 300 psi, and the two PRVs will regulate it—one reducing it to approximately 21 psi (static pressure at that location) and the other to around 120 psi. Additionally, a six-inch blowoff will be installed, pressure-regulated to help manage excess pressure and prevent system issues.

MEETING CONVENED AT: 7:00 p.m.

CONDUCTING: Mayor Kurt L Christensen

COUNCIL PRESENT:

Mayor Kurt L Christensen
Councilperson Kelly Peterson
Councilperson Cristy Simons
Councilperson Cynthia Deveraux Rees
Councilperson Paul Taylor
Councilperson Tim De Graw

STAFF PRESENT:

Jeffrey Nielson, Finance/Recorder
Chief Brad James, Police Chief
Adam Clements, Electrical Dept.
Matt Marziale, City Manager
Steve Cox, Building Dept.
John Bowcut, Fiber Dept.
Jen Wright, Recreation Dept.
James Thomas, Public Works Dept.
Lisa Webster, Planner
Mashaylie Harrison

OTHERS PRESENT

Please See Attached Document at Bottom

1. VOLUNTEER MOTIVATIONAL/INSPIRATIONAL MESSAGE

Matt Marziale stated he would like to offer a motivational message in the form of a prayer.

2. INVITATION TO SAY PLEDGE OF ALLEGIANCE

Braxton Allred invited those who wish to participate, to stand and say the pledge of allegiance with him. He then led the pledge of allegiance for those who wanted to participate.

3. ONE KIND ACT RECOGNITION

- a. **Salem Hills High School Student** – Eden Hamblin
- b. **Salem Junior High School** – Rebekkah Robinson
- c. **Valley View Middle School Student** – Bryli Hatfield & Jack Morley
- d. **Salem City Employee** – Andrea Black

Councilperson Simons provided a brief introduction on how we recognize students in our schools with Kindness Awards, expressing her appreciation for their efforts in spreading kindness. The bios of each award recipient were then read, highlighting their acts of kindness within their schools and the community. Mayor Christensen commended the winners, stating that they exemplify the values and spirit we strive for in Salem.

4. YOUTH COUNCIL REPORT

Lilly and Rachel from the Youth Council shared their enthusiasm for the SYC and mentioned that their next event is the Senior Night Valentine's Dinner.

5. SF/SALEM CHAMBER REPORT

Kathleen Leavitt thanked the council for attending the awards gala and shared upcoming events, including the Bills and Bagels event on March 1st, where community questions will be addressed. She also highlighted that the ambassadors host a weekly networking lunch every Wednesday, providing a space to meet and discuss various topics.

6. PUBLIC HEARING

- a. Ordinance Amending Title 5, Chapter 1 – Personnel in General, Classified and Exempt Service and Title 2, Chapter 15 – Development Review Committee (DRC), Membership Salem City Code

MOTION BY: Councilperson Taylor motioned to open the public hearing for the Ordinance Amending Title 5, Chapter 1 – Personnel in General, Classified and Exempt Service and Title 2, Chapter 15 – Development Review Committee (DRC), Membership Salem City Code.

SECONDED BY: Councilperson Peterson

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

Attorney Walter Bird explained that the city code is being amended to reflect recent changes in city staff. With the recent hiring of a city planner and the addition of a city manager last year, updates are needed to include these positions. He also noted that his role as city attorney should be added to the code, along with the city planner's voting on the DRC committee.

Mayor Christensen asked if there were any comments from the public. There were not comments.

MOTION BY: Councilperson De Graw motioned to close the public hearing for the Ordinance Amending Title 5, Chapter 1 – Personnel in General, Classified and Exempt Service and Title 2, Chapter 15 – Development Review Committee (DRC), Membership Salem City Code.

SECONDED BY: Councilperson Peterson

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

7. DECISION: Ordinance Amending Title 5, Chapter 1 – Personnel in General, Classified and Exempt Service and Title 2, Chapter 15 – Development Review Committee (DRC), Membership Salem City Code

MOTION BY: Councilperson De Graw motioned to approve the Ordinance Amending Title 5, Chapter 1 – Personnel in General, Classified and Exempt Service and Title 2, Chapter 15 – Development Review Committee (DRC), Membership Salem City Code.

SECONDED BY: Councilperson Simons

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

8. Citizen Request: Adri Ballif – Wasatch Wonders

Adri, president of Wasatch Wonders, a nonprofit animal rescue, shared her background and concerns about caring for the ducks at Salem Pond. She presented a sign proposal to be posted at the pond and noted that her organization has removed 40 ducks so far, many of which were abandoned there. Councilperson De Graw questioned the effectiveness of signage and how they determined a 90% reduction. Councilperson Simons pointed out that a process is already in place, and Matt Marziale mentioned that four or five signs are currently installed around the pond. He added the city meets with DWR twice a year to manage the duck population, and the animal control officer believes the current approach is effective. The council will work with staff on this item.

9. DECISION: AlphaMap Agreement

Lisa Webster gave a brief overview of what was discussed in the work session regarding the decision to purchase the AlphaMap Agreement. The cost of the agreement will be \$7,995 a year and will give us 3 users. The funding for this will come from the general fund unreserved fund balance.

MOTION BY: Councilperson Peterson motioned to approve the AlphaMap agreement in the amount of \$7,995..

SECONDED BY: Councilperson De Graw

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

10. DECISION: Design and Construction Management Services for Woodland Hills Drive PRV

James Thomas stated that CUWCD has completed the Spanish Fork-Santaquin Pipeline and is now building turnout structures to provide Salem City access to the new pressurized irrigation supply. To integrate this source, a PRV vault must be constructed to regulate flow

and pressure for two distinct zones. The project scope includes engineering design, bidding assistance, and construction management. The mayor inquired about the consequences of a PRV failure, and Councilperson Taylor explained that another valve is required by Central Utah and recommended a SCADA system. Bradey Wilde mentioned that this ties into another water source, and these PRVs will be out of sight. Approval is being requested for the design and construction management services for the Woodland Hills PRV project. The proposed cost for the design and construction for Hansen Allen Luce is \$74,701. James has put in the budget \$250,000 for the whole project.

MOTION BY: Councilperson Taylor motioned to approve Hansen Allen and Luce to do the Design and Construction Management Services for Woodland Hills Drive PRV, in the amount of \$74,701.

SECONDED BY: Councilperson Rees

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

11. DECISION: REFLECTIONS PARK – UTILITIES BID

Matt Marziale stated that our teams have made significant strides in the development of Reflections Park, with key steps now completed. The roadway and storm drain infrastructure are fully in place, and fencing is currently underway. We are now focusing on connecting utilities—sewer, water, and pressurized irrigation—into Center Street. Due to the considerable depth required for these utilities, we’ve decided to put this portion of the project out to bid. Three contractors were directly contacted, while the bid was also made available publicly. Although utilities are planned for both Reflections Park and Loafer Soccer Park, neither location currently has utilities in the necessary positions. The bid has been revised with a reduction in cost, and we are requesting approval for Wilson Excavation, at \$26,767.20. The costs for these utilities at Reflections Park will be covered by impact fees.

MOTION BY: Councilperson Simons motioned to accept the Reflections Park Utility Bid at \$26,767.20.

SECONDED BY: Councilperson Taylor

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

12. DECISION: LOAFER SOCCER PARK – UTILITIES BID

Matt Marziale stated the second bid is for the sewer line at Loafer Soccer Park, which currently runs through a resident's yard. James Thomas and Matt Marziale discussed that while the price is slightly higher, it would likely be a better option for the resident to relocate the line out of their property. The funding for this project will come from the sale of the property at Loafer. This new line will connect to Salem Canal Road and will also service the

West Restrooms at the Soccer Complex. Matt Marziale asked council to move forward with the JCW & Sons bid at \$31,002.

MOTION BY: Councilperson Rees motioned to accept the Loafer Soccer Park Utility Bid at \$31,002.

SECONDED BY: Councilperson Peterson

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

13. DECISION: RESOLUTION APPOINTING NEW TRUSTEES TO THE BOARDS OF MOONLIGHT VILLAGE PUBLIC INFRASTRUCTURE DISTRICT NOS. 1 & 2

Betsy Fowler-Russon, an attorney with WBA, presented a resolution to appoint new trustees to the boards of Moonlight Village Public Infrastructure Districts One and Two. The vacancies were created by the departure of trustees Mike Skovill and Dean Ingram. The proposed replacements are Shane Wilson from American Fork and Ryan Sparks from Mill Creek.

MOTION BY: Councilperson Peterson made a motion to approve the Resolution Appointing New Trustees to the Boards of Moonlight Village Public Infrastructure District NOS. 1 & 2.

SECONDED BY: Councilperson Simons

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

14. DECISION: MEETING MINUTES – JANUARY 22, 2025

MOTION BY: Councilperson Rees motioned to accept the minutes of January 22, 2025.

SECONDED BY: Councilperson Taylor

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

15. DECISION: BILLS FOR PAYMENT

Mayor Christensen asked for a motion to pay the bills in the sum of \$4,248,240

MOTION BY: Councilperson Simons motion to pay the bills in the sum of \$4,248,240.

SECONDED BY: Councilperson Peterson

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

16. MATT MARZIALE, MANAGER

Matt Marziale presented on the city's interchange project to the transportation committee at the Capitol, with the support of local representatives Doug Welton and Jeff Burton. Doug Welton, temporarily stepped down from his role on the board to support the presentation, which was well-received. Although no funding was promised, the project is in a strong position for future funding. Key questions from the committee were addressed, including support from MAG, Utah County, and UDOT. The city expects to learn more about the funding outcome at the end of the legislative session.

17. CHIEF BRAD JAMES, PUBLIC SAFETY DEPT.

Chief Brad James didn't have anything to add to tonight's meeting.

18. STEVE COX, BUILDING DEPT.

Steve Cox stated during the Home Builders Association meeting, they discussed impact fees, with some cities considering tiered impact fees. There are ongoing issues with ADUs at both state and city levels. Additionally, new regulations may be introduced to require more compliance and certification for building officials, which would favor cities with established staff. Matt noted that this bill, House Bill 58, is highly likely to pass. Since the beginning of February, 23 new home plans have been submitted.

19. WALTER BIRD, ATTORNEY

Walter Bird stated that we are compliant with our modern income housing for 2024.

20. LISA WEBSTER, CITY PLANNER

Lisa Webster reported we conducted our firm interviews with our general plan, and we were very successful with that.

21. JEFFREY NIELSON, FINANCE/RECORDER

Jeff Nielson stated, impact fees are a significant concern right now. We are required to submit an impact fee schedule to the state, but the state auditor recently made changes, requiring the report to be broken down by development, the percentage of interest, and the portion of the project funded by impact fees. As a result, his submission, along with those from other cities, was rejected due to these new requirements. We now need to redo our impact fee report to comply with the updated guidelines. The state is becoming increasingly strict about how impact fees are handled.

22. ADAM CLEMENTS, ELECTRICAL DEPT.

Adam Clements stated as we move into the spring season, UMPA is running their exchange program. Last year, we received \$15,000, and this year we have \$17,000. The question was raised about how best to apply these funds. It would be a great opportunity to use some of the money to replace streetlights. Councilperson De Graw suggested that updating the lights would be a good investment. Additionally, it might be worth reaching out to the fire department to see if they could use any of the funds for their needs.

23. BRADEY WILDE, ENGINEERING DEPT.

Bradey Wilde didn't have anything to add to tonight's meeting.

24. JOHN BOWCUT, FIBER DEPT.

John Bowcut stated the fiber department successfully connected their first customer in the Viridian area, with an additional 2,200 connections expected soon.

25. JEN WRIGHT, RECREATION DEPT.

Jen Wright gave an update on the daylight savings bill; it was reported that the bill has passed the House. Jen noted that if this bill passes, it could significantly impact recreation and playtime due to the increased lighting needs for sports. Councilperson De Graw suggested that we should write a letter to our state representatives to express our opposing this bill and how this change will affect us.

26. JAMES THOMAS, PUBLIC WORKS DEPT.

James Thomas stated, the Maple Well is currently two-thirds of the way pumped, with 80 gallons per minute flowing out. We should be able to get the camera in place soon. The Viridian Farms tank is currently online, and the installation of the altitude valve is scheduled for next week. Matt Marziale mentioned that the sewer ERUs are being worked through with developers, and approximately 1,800 of those will be available. As for the 90 ERUs, we are getting close to finalizing and will soon be issuing letters outlining the terms and payment deadlines.

COUNCIL REPORTS

27. MAYOR KURT L CHRISTENSEN

Mayor Christensen expressed gratitude to everyone for attending the retreat, noting that the Gala was a wonderful event. However, Mayor Christensen also requested that Miss Salem be invited to the Gala in the future.

28. COUNCILPERSON KELLY PETERSON

Councilperson Peterson stated that we were in the process of transferring ownership of the SUVPS from the federal government to us, however this has been put on hold temporarily to allow for a review, due to the transition of administration within the government.

29. COUNCILPERSON CRISTY SIMONS

Next Friday, we have the Salem Elementary Award for Kindness event. A reminder that we need to arrange for the council to be at the legislature. Doug Welton and Jeff Burton are collaborating to find a suitable day for this.

30. COUNCILPERSON CYNTHIA DEVERAUX REES

Councilperson Rees mentioned that the Senior's Valentines Dinner is on the 12th.

31. COUNCILPERSON PAUL TAYLOR

Councilperson Taylor expressed his appreciation for the staff and praised the success of the retreat. He also expressed his enthusiasm for next year's retreat.

32. COUNCILPERSON TIM DE GRAW

Councilperson De Graw didn't have anything to add to tonight's meeting.

33. CLOSED SESSION

Mayor Christensen asked for a motion to go into closed session to discuss pending or reasonably imminent litigation.

MOTION BY: Councilperson Simons motioned to go into closed session.

SECONDED BY: Councilperson De Graw

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

ADJOURN CITY COUNCIL MEETING

MOTION BY: Councilperson De Graw motioned to adjourn the council meeting.

SECONDED BY: Councilperson Peterson

VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

MEETING ADJOURNED AT: 8:22 P.M.

Jeffrey Nielson, City Recorder

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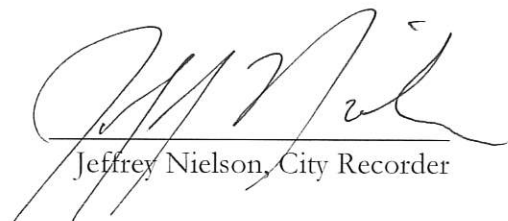
ADJOURN CITY COUNCIL MEETING

MOTION BY: Councilperson De Graw motioned to adjourn the council meeting.

SECONDED BY: Councilperson Peterson

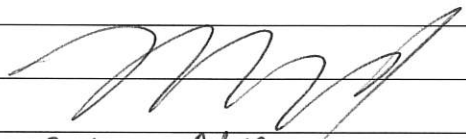
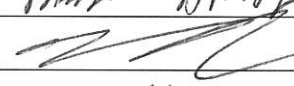
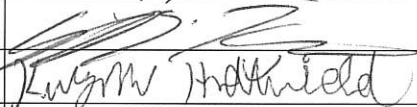
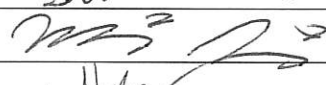
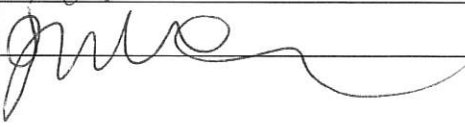
VOTE: Councilperson Peterson; Aye, Councilperson Simons; Aye, Councilperson Rees; Aye, Councilperson Taylor; Aye, Councilperson De Graw; Aye (5 Ayes)

MEETING ADJOURNED AT: 8:22 P.M.



Jeffrey Nielson, City Recorder

Salem City Attendance Record
For City Council held on February 5, 2025

	Please Print Name	Please Sign Name
1		
2	MARK SKERWOOD	
3		
4	Braxton Allred	Braxton Allred
5	Shawn Allred	
6	Leah Hatfield	Leah Hatfield
7	Scott Hatfield	
8	KYSON Hatfield	Kyson Hatfield
9	Bryli Hatfield	Bryli Hatfield
10	Betty Hatfield	Betty Hatfield
11	Craig Hatfield	
12	Cecil Henningson	Cecil Henningson
13	Ashley Henningson	Ashley Henningson
14	Carrie Peterson	Carrie Peterson
15	Nachel Turner	Nachel Turner
16	Lilla Magallon	Lilla Magallon
17	Liz Peterson	Liz Peterson
18	Kristel Peterson	Kristel Peterson
19	Adri Ballif	Adri Ballif
20	Kell Bank	Kell Bank
21	Michael Ballif	Michael Ballif
22	Sadore Ballif	Sadore Ballif
23	Eden Hamblin	Eden Hamblin
24	Shinnia Simmons	Shinnia Simmons
25	Mallori King	
26	Miloh Garver	Miloh Garver
27	IDA NJO KIDIA	IDA NJO KIDIA
28	Colby Gammon	Colby Gammon
29	Aubrey Gammon	Aubrey Gammon
30	Kathleen Leavitt	

Salem City Attendance Record
For City Council held on February 5, 2025

	Please Print Name	Please Sign Name
31	Karen Boothe	Karen Boothe
32	Christy Lince	Christy Lince
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