

***ENHANCING OUR VIBRANT COMMUNITY AND IMPROVING OUR QUALITY OF LIFE***

**MOAB CITY COUNCIL  
FEBRUARY 25, 2025  
REGULAR MEETING - 6:00 P.M.**

City Council Chambers  
217 East Center Street  
Moab, Utah 84532

**1. Regular City Council Meeting - 6:00 p.m.**

**1.1.** Call to Order and Pledge of Allegiance

**2. Public Comments (Limited to Three Minutes Per Person)**

**3. Department Update**

**3.1.** Swanny Park Playground Update

**3.2.** UDOT Main Street Pedestrian Safety Update

**4. Presentations**

**4.1.** City Street Speed Limit Adjustment Presentation

*Documents:*

*city street speed limit adjustment presentation agenda summary.pdf*

*speed\_limits\_existing2025.pdf*

*speed\_limits\_proposed2025.pdf*

**5. Consent Agenda**

**5.1.** Approval of Minutes

February 11, 2025, Regular Meeting

*Documents:*

*min-cc-2025-02-11 draft.pdf*

**5.2. Approval of Bills Against the City of Moab in the Amount of \$1,139,708.98**

*Documents:*

*02-12-25 council consent.pdf*

*02-19-25 council consent.pdf*

**6. General Business**

**6.1. Consideration of Approval of a Special Event Permit Review for the 2025 Moab Women's Festival**

*Documents:*

*council agenda item - womens fest 2025.pdf*

*womens festival 2025\_com special event application.pdf*

**7. City Manager Updates**

**8. Mayor and Council Reports**

**9. Executive (Closed) Session**

**9.1. Strategy Session to Discuss Reasonably Imminent and/or Pending Litigation**

**10. Adjournment**

***In accordance with Moab Municipal Code Section 2.04.100, one or more Council members may participate remotely.***

**Special Accommodations:**

In compliance with the Americans with Disabilities Act, individuals needing special accommodations during this meeting should notify the Recorder's Office at 217 East Center Street, Moab, Utah 84532; or phone (435) 259-5121 at least three (3) working days prior to the meeting.

Check our website for updates at: [www.moabcity.org](http://www.moabcity.org)

**Moab City Council Agenda Item**  
Meeting Date: February 25<sup>th</sup>, 2025

**Title:** City Street Speed Limit Adjustment Presentation

**Disposition:** Discussion and possible action

**Staff Presenter:** Mark Jolissaint, City Engineering Lead

**Attachment(s):**

N/A

**Recommended Motion:**

N/A

**Background/Summary:**

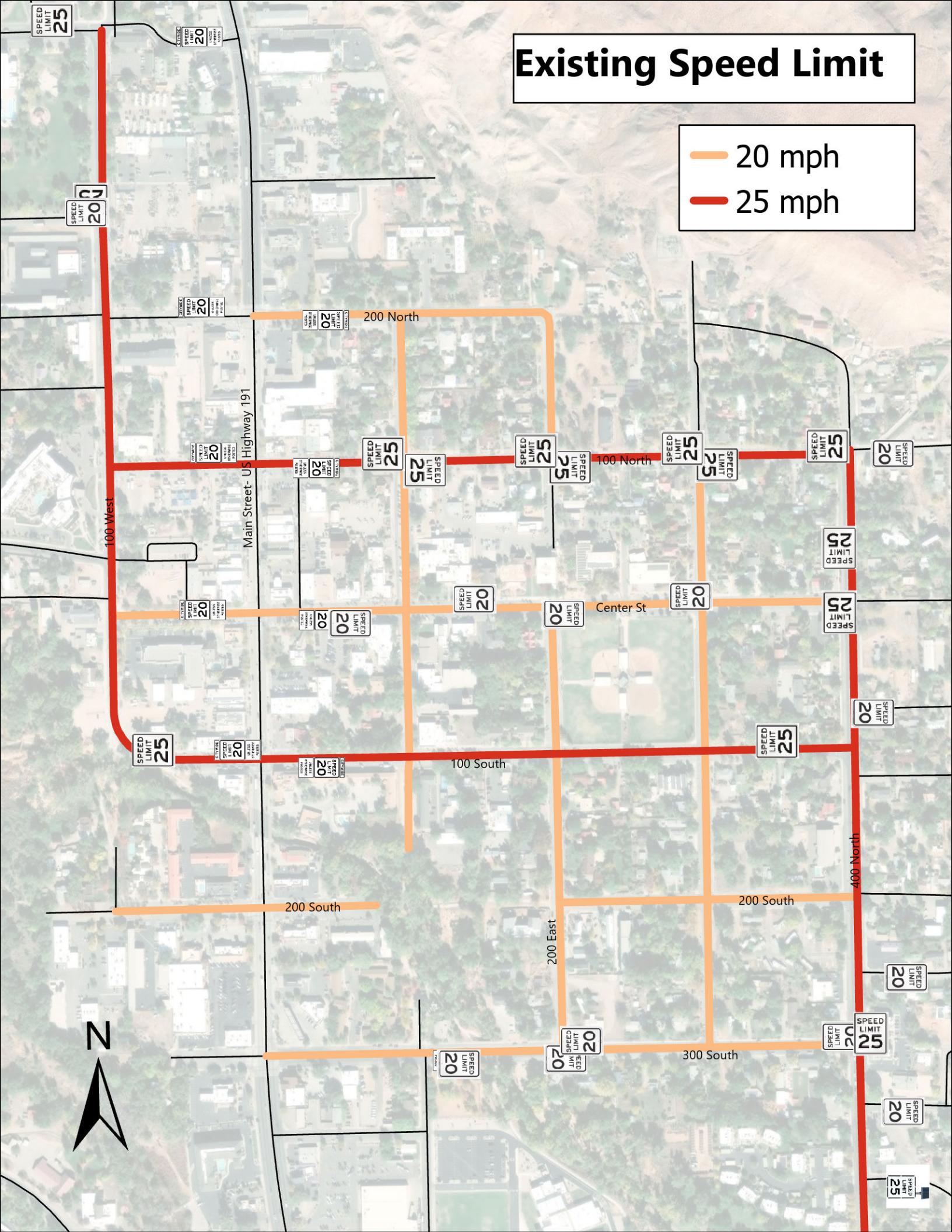
The City is nearing completion of the Downtown Dispersed Parking Project, which involves the installation of center-street median parking, bulb-outs at key intersections, and the restriping of side parking spaces. Following on these improvements, City engineering staff were tasked with evaluating speed limits in the downtown core. In order to make speed limits in the area consistent, nearby streets in the downtown core were evaluated as well.

Ordinance #2021-14 established a default speed limit of 20 MPH in areas without posted signage. Some downtown blocks are subject to the default, or *prima facie*, speed limit of 20 MPH, while others are posted as 20 or 25 MPH. The Manual on Uniform Traffic Control Devices (MUTCD) provides rules and guidance on signage, including speed limits, and recommends conducting an engineering study when adjusting speed limits, which should include an analysis of free-flowing vehicle speeds. A full study has not yet been performed, however considering the altered road geometry and likelihood for increased pedestrian activity, engineering staff recommend posting speed limits in the affected areas to enhance safety as follows:

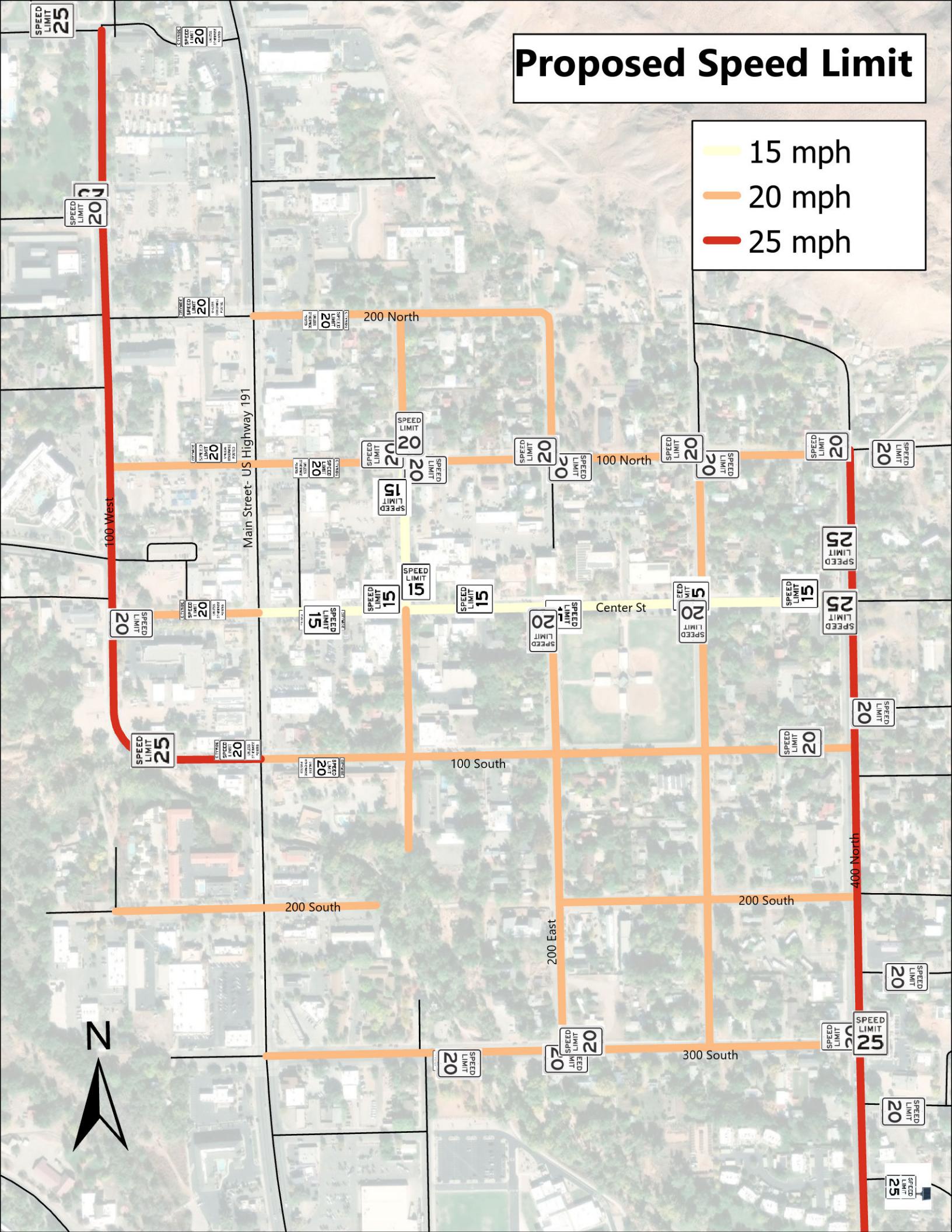
- **Areas with median parking: 15 mph.**
- **Areas without median parking: 20 mph.**

A presentation will be given to Council showing these proposed changes. Staff anticipate collecting speed and traffic volume data in the future that may inform other changes at a later date.

# Existing Speed Limit



# Proposed Speed Limit



**MOAB CITY COUNCIL MINUTES--DRAFT**  
**REGULAR MEETING**  
**February 11, 2025**

***Regular Meeting Attendance and Call to Order:***

Moab City Council held its Regular Meeting on the above date in Council Chambers. Archived audio is at [www.utah.gov/pmn](http://www.utah.gov/pmn) and video is at [www.youtube.com/watch?v=Sl1x3xt5BeI](https://www.youtube.com/watch?v=Sl1x3xt5BeI). Mayor Joette Langianese called the meeting to order at 6:00 p.m. Michael Black led the Pledge of Allegiance. Councilmembers Luke Wojciechowski, Jason Taylor, Kaitlin Myers, Colin Topper and Tawny Knuteson-Boyd attended. Also in attendance were City Manager Michael Black, Recorder Sommar Johnson, Sustainability and Strategic Initiatives Director Alexi Lamm, Utilities Director Obe Tejada, Police Chief Lex Bell, Assistant Police Chief James Blanton, Jr., VISTA Sydney Maller, Attorney Lisa Watts Baskin and one member of the public.

***Public Comments:*** None.

***Transit Update:*** Sustainability and Strategic Initiatives Director Lamm stated she was reporting in lieu of a transit coordinator. She provided an overview of the year's statistics and improvements to the Moab Area Transit program. She said bike racks were added to the fleet vehicles and hours were adjusted. Discussion ensued about the fixed route, peak and non-peak hours, and the overall service area. Added signage and advertising were requested by Council. Future hotspot funding was discussed, as well as transitioning to electric or hybrid vehicles, and collaborating with downtown business owners.

***Consent Agenda:***

Councilmember Knuteson-Boyd moved to approve the consent agenda, as follows: approval of minutes for the January 28, 2025, Regular Meeting and approval of bills against the City of Moab in the amount of \$420,550.29. Councilmember Topper seconded the motion. The motion passed 5-0 with Councilmembers Taylor, Myers, Knuteson-Boyd, Topper and Wojciechowski voting aye.

***General Business:***

***Water Reclamation Facility Drum Screen Basket Procurement—Approved***

***Presentation:*** Utilities Director Tejada briefly described the need to replace a broken piece of equipment at the Wastewater Reclamation Facility.

***Motion and Vote:*** Councilmember Topper moved to approve a sole source procurement with Huber Technology for \$96,916.89 for a drum screen basket for the Water Reclamation Facility. Councilmember Wojciechowski seconded the motion. The motion passed 5-0 with Councilmembers Taylor, Knuteson-Boyd, Topper, Myers and Wojciechowski voting aye.

***Rocky Mountain Power Utility Franchise and General Utility Easement—Approved***

***Presentation and Discussion:*** Strategic Initiatives and Sustainability Director Lamm presented a contract renewal with Rocky Mountain Power. Discussion with Council involved streetlamps, power poles with third party telecom equipment installations, and franchise agreements. City Manager Black said he intended to review all the City's franchise agreements.

***Motion and Vote:*** Councilmember Taylor moved to approve **Ordinance 2025-03**: electric utility franchise and general utility easement agreement between Rocky Mountain Power and the City of Moab. Councilmember Topper seconded the motion. The motion passed unanimously.

***Zoning Map Amendment—Tabled***

***Discussion:*** Mayor Langianese announced the applicant requested tabling the proposed ordinance. Councilmember Wojciechowski discussed outcomes of the previous evening's Planning Commission meeting regarding the C-2 and C-3 zones, and impacts on local businesses. He urged action on a larger scale and said piecemeal or individual requests burden staff. He spoke about the most common issues preventing downtown growth and change. City Manager Black stated there were many nonconforming businesses, and said most communities have mechanisms for growth within existing properties.

Discussion ensued regarding the expected zoning code update. Councilmember Myers said that, because the property in question was used by Four Corners Behavioral Health for so many years, it was viewed as more of a civic use than commercial. She spoke about potential uses within the zone. She said the criteria for any new use could trigger concerns involving redevelopment. She concluded by stating she hoped to work out the issues in the code revision.

**Motion and Vote:** Councilmember Wojciechowski moved to table consideration of proposed **Ordinance 2025-02**, an ordinance approving the zoning map amendment for the parcel located at 198 E Center Street, Moab, UT 84532 (parcel# 01-0B13-0016) from C-2 Commercial – Residential Zone, to C-3 Central Commercial Zone. Councilmember Myers seconded the motion. The motion to table passed 5-0 with Councilmembers Taylor, Knuteson-Boyd, Topper, Myers and Wojciechowski voting aye.

***Letter Regarding Water and Wastewater at Arches National Park—Approved***

**Motion and Vote:** Councilmember Taylor moved to approve a statement from the City of Moab regarding the continued joint evaluation of the Arches National Park water and wastewater project by the National Park Service, Southeast Utah Group. Councilmember Myers seconded the motion. The motion passed unanimously.

**City Manager Updates:** City Manager Black reported on the expected upcoming code amendment schedule. He also mentioned the status of impacts on the City regarding the Trump Administration pause on federal financial assistance grants. He mentioned progress on the budget process and end-of-year budget projections, as well as recent staff hiring, and detailed a meeting with the Utah Department of Transportation (UDOT). That meeting, he said, involved proposed Main Street improvements, speed limit changes, and a traffic signal at Aggie Boulevard. Mayor Langianese commented that UDOT appears to appreciate the participation of the City.

***Mayor and Council Reports:***

Councilmember Taylor reported he attended a Travel Council meeting and noted an upcoming Chamber of Commerce retreat.

Councilmember Wojciechowski reported he attended two recent meetings of the Planning Commission. He expressed kudos to Community Development Director Shurtleff. He expressed concern on behalf of the Planning Commission regarding the need for zoning code amendments.

Councilmember Knuteson-Boyd said she has upcoming meetings with the housing authority and the health care special services district.

Councilmember Topper said he met with the director of the solid waste district, and noted his participation in the Request for Proposals for the non-motorized management plan. He said he watched the Planning Commission meeting and extended kudos to Community Development Director Shurtleff. He mentioned an upcoming TrailMix cleanup day.

Councilmember Myers said she attended a recent meeting of the Colorado Association of Ski Towns, at which housing and geothermal energy were discussed. She said the public utilities commission was still considering the renewable energy communities' program. She also reported on an upcoming meeting of the housing task force. She deferred her report of the legislative session to the Mayor.

Mayor Langianese reported she had been at the capitol participating in the legislative session. She spoke about meetings with local representatives and others involved with key legislation that may affect Moab, including a housing bill and a bill that would affect funding for the local care center and emergency medical services. She said legislative surprises were likely in the coming weeks.

***Executive (Closed) Session:***

Councilmember Myers moved to enter a strategy session to discuss reasonably imminent and/or pending litigation and to discuss the purchase, exchange, or lease of real property. Councilmember Taylor seconded the motion. The motion passed unanimously. Mayor Langianese convened the closed session at 7:18 p.m. Councilmember Wojciechowski moved to end the closed session. Councilmember Topper seconded the motion. The motion passed unanimously. Mayor Langianese ended the session at 7:42 p.m.

**Adjournment:** Councilmember Wojciechowski moved to adjourn the meeting. Councilmember Knuteson-Boyd seconded the motion. The motion passed unanimously. The Mayor adjourned the meeting at 7:42 p.m.

APPROVED: \_\_\_\_\_  
Joette Langianese, Mayor

ATTEST: \_\_\_\_\_  
Sommar Johnson, City Recorder

DRAFT

**MOAB CITY CORPORATION**  
**Disbursement Listing**  
**MACU Checking - 02/06/2025 to 02/12/2025**

Payee Name	Reference Number	Payment Date	Payment Amount	Void Date	Void Amount	Source
UTAH LOCAL GOVERNMENTS TRUST	20250212	02/12/2025	\$8,324.34			Purchasing
AARON P. WISE ATTORNEY AT LAW	277315	02/12/2025	\$3,000.00			Purchasing
AD-VERTISER	277316	02/12/2025	\$684.00			Purchasing
AMAZON CAPITAL SERVICES	277317	02/12/2025	\$1,507.06			Purchasing
ASSOC. OF PUBLIC TREASURERS OF	277318	02/12/2025	\$898.00			Purchasing
BEH BROTHERS CONSTRUCTION, LL	277319	02/12/2025	\$5,000.00			Purchasing
CANYONLANDS AUTO & MINING SUP	277320	02/12/2025	\$701.97			Purchasing
CHEMTECH-FORD INC.	277321	02/12/2025	\$289.00			Purchasing
CIVICPLUS	277322	02/12/2025	\$93.39			Purchasing
COLORADO ASSOCIATION OF SKI TO	277323	02/12/2025	\$125.00			Purchasing
Contreras, Aljandro	277324	02/12/2025	\$138.00			Purchasing
DESERT WEST OFFICE SUPPLY	277325	02/12/2025	\$5.47			Purchasing
Ellison, Barry	277326	02/12/2025	\$246.00			Purchasing
ENDRESS & HAUSER INC	277327	02/12/2025	\$686.52			Purchasing
Gay, William	277328	02/12/2025	\$138.00			Purchasing
GRAINGER	277329	02/12/2025	\$234.12			Purchasing
GRAND COUNTY	277330	02/12/2025	\$33,000.00			Purchasing
GRAND TIRE PROS	277331	02/12/2025	\$3,957.98			Purchasing
HANK WILLIAMS INC.	277332	02/12/2025	\$153,063.10			Purchasing
J-U-B ENGINEERS INC.	277333	02/12/2025	\$4,455.02			Purchasing
LINCOLN-HILL PARTNERS	277334	02/12/2025	\$30,000.00			Purchasing
METRO NATIONAL TITLE	277335	02/12/2025	\$200.00			Purchasing
MIRIAM GRAHAM	277336	02/12/2025	\$160.00			Purchasing
MOAB HEAT N COOL LLC	277337	02/12/2025	\$33.50			Purchasing
MOAB ICE	277338	02/12/2025	\$60.00			Purchasing
MOAB MAILING CENTER	277339	02/12/2025	\$33.14			Purchasing
MOAB SUN NEWS	277340	02/12/2025	\$375.00			Purchasing
OFFICE EQUIPMENT CO.	277341	02/12/2025	\$145.00			Purchasing
PACKARD WHOLESALE	277342	02/12/2025	\$306.77			Purchasing
PETERSON PLUMBING SUPPLY	277343	02/12/2025	\$87.04			Purchasing
PITNEY BOWES - INK	277344	02/12/2025	\$178.42			Purchasing
PITNEY BOWES INC - PURCHASE PO	277345	02/12/2025	\$1,000.00			Purchasing
PROVELOCITY	277346	02/12/2025	\$3,050.00			Purchasing
REVCOR LEASING COMPANY	277347	02/12/2025	\$2,611.49			Purchasing
RIVER CANYON WIRELESS	277348	02/12/2025	\$84.99			Purchasing
RIVERSIDE PLUMBING & HEATING	277349	02/12/2025	\$29.95			Purchasing
RURAL WATER ASSOCIATION OF UTA	277350	02/12/2025	\$1,295.00			Purchasing
SMITH HARTVIGSEN PLLC	277351	02/12/2025	\$15,486.50			Purchasing
THE PAINT CENTER	277352	02/12/2025	\$19.80			Purchasing
TURNER LUMBER OF MOAB	277353	02/12/2025	\$11.59			Purchasing
USABLUEBOOK	277354	02/12/2025	\$135.71			Purchasing
WALKER DRUG	277355	02/12/2025	\$27.98			Purchasing
WALKER'S TRUE VALUE HARDWARE	277356	02/12/2025	\$62.99			Purchasing
WASH-IT EXPRESS	277357	02/12/2025	\$367.97			Purchasing
ZUNICH BROS. MECHANICAL LLC	277358	02/12/2025	\$882.00			Purchasing
			<b>\$273,191.81</b>		<b>\$0.00</b>	

**MOAB CITY CORPORATION**  
**Disbursement Listing**  
**MACU Checking - 02/13/2025 to 02/19/2025**

Payee Name	Reference Number	Payment Date	Payment Amount	Void Date	Void Amount	Source
A & E ELECTRIC INC	277359	02/19/2025	\$188.50			Purchasing
AMAZON CAPITAL SERVICES	277360	02/19/2025	\$3,248.51			Purchasing
BLUE STAKES OF UTAH 811	277361	02/19/2025	\$148.78			Purchasing
CANYONLANDS ADVERTISING	277362	02/19/2025	\$350.00			Purchasing
CANYONLANDS AUTO & MINING SUP	277363	02/19/2025	\$382.91			Purchasing
CHEMTECH-FORD INC.	277364	02/19/2025	\$114.00			Purchasing
CIVICPLUS	277365	02/19/2025	\$2,483.45			Purchasing
CUSTOMER REFUNDS	277366	02/19/2025	\$55.00			Purchasing
CUSTOMER REFUNDS	277367	02/19/2025	\$15.00			Purchasing
CUSTOMER REFUNDS	277368	02/19/2025	\$82.50			Purchasing
DESERT WEST OFFICE SUPPLY	277369	02/19/2025	\$180.48			Purchasing
Flanders, Tyren	277370	02/19/2025	\$270.00			Purchasing
GRAND COUNTY SOLID WASTE SSD	277371	02/19/2025	\$3,571.00			Purchasing
GRAND TIRE PROS	277372	02/19/2025	\$51.50			Purchasing
HANSEN ALLEN & LUCE INC	277373	02/19/2025	\$15,386.25			Purchasing
INTERMOUNTAIN FARMERS ASSOCIA	277374	02/19/2025	\$3,839.36			Purchasing
JOHNSTONE SUPPLY	277375	02/19/2025	\$355.78			Purchasing
KILGORE COMPANIES LLC	277376	02/19/2025	\$788,487.37			Purchasing
KNOWLES HOME FURNISHINGS	277377	02/19/2025	\$659.99			Purchasing
Metzner, Samantha	277378	02/19/2025	\$864.69			Purchasing
MILL CREEK ANIMAL HOSPITAL	277379	02/19/2025	\$135.00			Purchasing
MOAB AUTO PARTS INC.	277380	02/19/2025	\$187.50			Purchasing
MOAB CYCLERY	277381	02/19/2025	\$11,409.84			Purchasing
MOAB FAMILY CHIROPRACTIC	277382	02/19/2025	\$135.00			Purchasing
MOAB MAILING CENTER	277383	02/19/2025	\$19.01			Purchasing
MONARCH POWERSPORTS	277384	02/19/2025	\$26,034.00			Purchasing
MOTOROLA SOLUTIONS CREDIT COM	277385	02/19/2025	\$2,609.51			Purchasing
NUSO LLC	277386	02/19/2025	\$255.94			Purchasing
O'Hern, Kevin	277387	02/19/2025	\$84.00			Purchasing
PACKARD WHOLESALE	277388	02/19/2025	\$675.66			Purchasing
PROFESSIONAL DOCUMENT SOLUTI	277389	02/19/2025	\$31.01			Purchasing
ROCKY MOUNTAIN POWER	277390	02/19/2025	\$26.17			Purchasing
SKYLER CURRIE	277391	02/19/2025	\$695.00			Purchasing
SOUTHEASTERN UTAH DISTRICT HE	277392	02/19/2025	\$335.00			Purchasing
STANDARD PLUMBING SUPPLY CO.	277393	02/19/2025	\$112.71			Purchasing
TURNER LUMBER OF MOAB	277394	02/19/2025	\$99.47			Purchasing
ULINE	277395	02/19/2025	\$177.93			Purchasing
VILLAGE MARKET	277396	02/19/2025	\$40.45			Purchasing
W.E.T. INC.	277397	02/19/2025	\$625.00			Purchasing
WALKER DRUG	277398	02/19/2025	\$34.45			Purchasing
WALKER'S TRUE VALUE HARDWARE	277399	02/19/2025	\$953.48			Purchasing
WESTERN IMPLEMENT CO INC	277400	02/19/2025	\$167.45			Purchasing
WESTERN SLOPE IRON	277401	02/19/2025	\$854.52			Purchasing
Lee, Tyrell	277402	02/19/2025	\$84.00			Purchasing
			<b>\$866,517.17</b>			<b>\$0.00</b>

## **Moab City Council Agenda Item**

**Meeting Date:** February 25, 2025

**Title:** Request for Approval of a new Level II Special Event Permit for the 2025 Moab Women's Festival

**Staff Presenter:** Kelley McInerney

**Attachments:** Special Event Application

### **Event Information**

**Name:** Moab Women's Festival

**Type of Event:** Festival with food, music, vendors, awards

**Organization:** Moab Women's Festival

**Location:** Aarchway Inn

**Dates:** Saturday and Sunday, September 13-14, 2025

(set up on the evening of the 12th)

**Times:** Tentatively 2 -10 p.m.

**Estimated Attendance:** 500

**Options:** Motion to approve, deny, or modify

### **Background/Summary:**

The Moab Women's Festival was held in 2024 as a single day, level I event with limited attendance and is looking to expand this year with Council's approval.

“Moab Women’s Festival stands as a vibrant testament to the invaluable contributions of women in music, art, and business both within our local community and beyond”

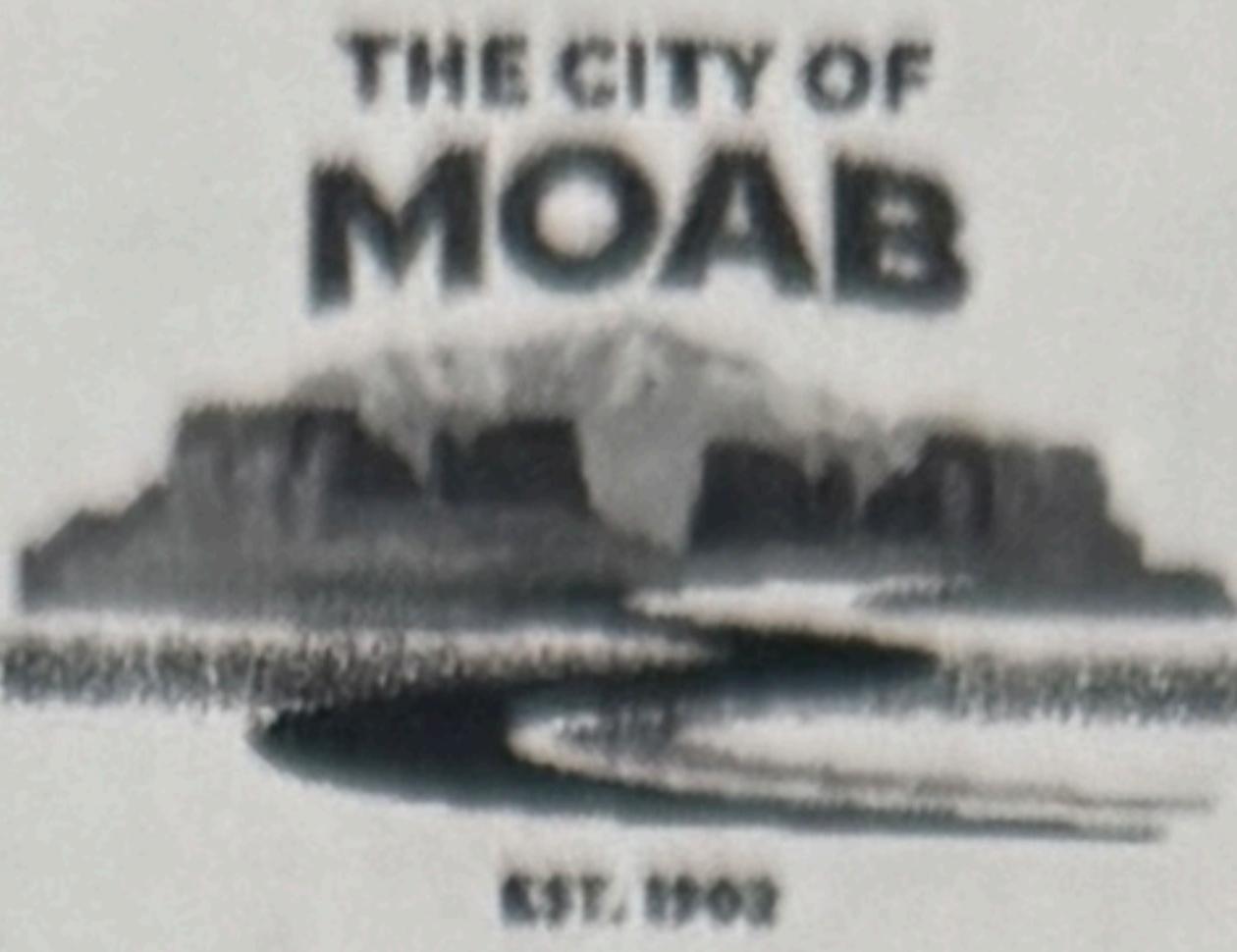
They have provided a tentative schedule for the event to be held on Saturday and Sunday, September 13-14 in the outside yard of the Archway Inn.

The event is ticketed entry and will be a fenced in beer garden, attendees under 21 are permitted.

No requests from Parks, Streets, PD; the event is not held on City Property or requesting street closure.

Last year's event was successful, and the event coordinator did not receive any complaints. It was held at the Aarchway Inn on Saturday, September 14 from 11 a.m. to 4 p.m. In 2024 they received DABC Permits, submitted their vendor list, property owner authorization, and other required documentation as needed.

City of Moab Special Events  
217 E Center Street  
Moab, UT 84532



Email: events@moabcity.org  
Phone: 435-259-6272

## SPECIAL EVENT PERMIT APPLICATION

<b>TYPE OF ACTIVITY</b> <i>check all that apply:</i>							
<input type="checkbox"/> Film Production	<input type="checkbox"/> Parade	<input type="checkbox"/> Sporting	<input type="checkbox"/> 5K	<input type="checkbox"/> Training Event	<input checked="" type="checkbox"/> Festival		
<input type="checkbox"/> Outdoors Sales	<input type="checkbox"/> Fun Run	<input type="checkbox"/> Dance	<input type="checkbox"/> 10K	<input type="checkbox"/> Block Party	<input type="checkbox"/> Religious		
<input type="checkbox"/> Other			<input type="checkbox"/> Other				

*Please print or type*

**EVENT NAME:** Moab Women's Festival

**Primary Location of Event:** Archway Inn

**Secondary Location of Event:**

**Name of Organization:** Moab Women's Festival

**Date (s) of Event:** Sept. 13 - 14

**Start Date:** Sept 13 **Start Time:** 2pm

### EVENT DETAILS

<b>Event Location 1/Day 1</b>	<b>Date(s):</b> 9/13	<b>Start time:</b> 2pm	<b>End time:</b> 10 pm
<b>Set-up</b>	<b>Date(s):</b> 9/12	<b>Start time:</b> 12pm	<b>End time:</b> 5pm
<b>Clean-up</b>	<b>Date(s):</b>	<b>Start time:</b>	<b>End time:</b>
<b>Location 2/Day 2</b>	<b>Date(s):</b> 9/14	<b>Start time:</b>	<b>End time:</b>
<b>Set-up</b>	<b>Date(s):</b>	<b>Start time:</b>	<b>End time:</b>
<b>Clean-up</b>	<b>Date(s):</b> 9/14	<b>Start time:</b> 9:30 pm	<b>End time:</b> 11 pm

**Is this a recurring event?** Yes

If yes, provide details

**Is this an Annual Event?** Yes

If yes; same date and place?

yes, for now

### PARTICIPANTS

**Number of participants expected:**  
(include total and per day)

**Number of Volunteers/Event Staff:**

~ 50

Open to the Public

Private Group/Party

*If event is open to the public, is it:*  Entrance Fee/Ticketed Event?

Fee for Participants/  
Racers/Runners Only

## APPLICANT INFORMATION

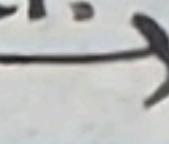
Name: TOM SICOLA

Address: 2981 JUNIPER DR.

Email: toni@tonisicola.com

OR toni@moabwomensfestival.com

Phone: (832) 722-5513

Cell/Other: 

Mailing Address (if different): Same

Event Website (optional): moabwomensfestival.com

Alternate Contact for Event: TERESA HERD

Email: teresa@moabwomensfestival.com

Phone: (617) 875-3126

**VENDORS/FOOD/ALCOHOL** check all that applyVendors/Merchants Are Vendors Merchants Selling Products or Services?  Yes  NoIf yes, Temporary Sales Tax Numbers may be required from State Special Event Tax  
Division. Please contact 801-297-6303, specialevent@utah.gov**Is Food available at the event?**  Yes  No

Is the food (please check all that apply)

 Given away  Catered by restaurants/Vendors  Prepared onsite

All food vendors must have a valid food permit from the Southeast Utah Health Department. A Temporary Food Establishment Permit is required for all food vendors, events are subject to Health Department inspections. Food vendors operating without a permit may be subject to closure and eviction from the event.

Events which have Food available must contact the SE Utah Health Dept., for permit &amp; approval 435-259-5602.

**Will Alcoholic Beverages be available at the event?**  Yes  
 No

If yes, please see Attachment C. Additional approval may be required.

**TENTS/STAGES/STRUCTURES** (include details on site map) Tents/Pop-up CanopiesHow many Tents/Pop-up Canopies will be used for the event? ~35Dimensions of Tents/Pop-up Canopies: 10 x 10

Events may be subject to possible site inspection by City of Moab Building Department and/or Moab Valley Fire Department.

**Temporary Stage****Dimensions:****Description of Tents/Canopies/Stage, etc.:** Stage is permanent**SITE SETUP/SOUND** check all that apply (please include details on sitemap) Fencing/Scaffolding

(must obtain privately)

 Barricades

(must obtain privately)

 Portable Sanitary Units

(must obtain privately)

 Music if yes, check all that apply

Acoustic

 Amplified PA/Audio System

Type/Description:

Fireworks / Fire Performances / Open Flame

Requires approval from Moab Valley Fire Dept. (435) 259-5557

Propane/Gas On site

Requires approval from Moab Valley Fire Dept. (435) 259-5557

 Trash/Recycle Bin coordination On Site

Canyonlands Solid Waste Authority (435) 259-6314

**ROAD & SIDEWALK USE** please include details on site map Will Roads & Sidewalks Be Used?  Yes\*  No  
 Are you requesting Road Closures?  Yes\*  No

\*An Encroachment Permit is required for Road Closures and Sidewalk Use. To obtain the permit, please contact Moab City Public Works Dept., 435-259-7485.

<input type="checkbox"/> Road Use and Closure*	Location:	
<input type="checkbox"/> Sidewalk Use	Location:	<u>N/A</u>
<input type="checkbox"/> Parade*	Location:	<input type="checkbox"/> Will stay on sidewalks and follow pedestrian laws Number of Floats:

Permit fee is based on attendance as followed: Due upon receipt of invoice

(Other fees may apply if additional services or requested)

 Level I: \$466.00 for attendance under 200/day  
 Level II: \$820.00 for attendance over 200/dayTotal: \$ 820.00

By submitting a signed application, the applicant certifies that falsifying any information on this application constitutes cause for rejection or revocation of the Permit.

Print Applicant's Name  
TONI SICOLAApplicants Signature  
toni2/5/25  
Date

Moab women's festival stands as a vibrant testament to the invaluable contributions of women in music, art, and business both within our local community and beyond. The celebration underscores the essential truth that behind the success in vibrancy of every great town, there are countless women whose efforts, creativity and leadership have been pivotal. By shining a spotlight on the achievements and talents of women, our festival, not only honors those who have shaped the cultural and economic landscape of Moab, but also inspires future generations to pursue their passions and make their own mark.

This festival is more than just an event; it's a movement towards recognizing and appreciating the role of women and fostering community and innovation, proving that their contributions are not just significant but foundational to society's progress. The festival will include musical performances, artisans, food, and drink trucks, as well as business demonstrations from local businesses.

After the tremendous success of last year's event, we have decided to expand our endeavors into two days, highlighting even more talent in our amazing community and beyond.

We intend to bring in more top-tier talent as well as additional programming above and beyond what we offered last year. Although we are still in the planning stages of exactly what that will look like, this is our tentative timeline.

<b>Day 1 9/13/25</b>		
opening remarks	2:00 PM	2:20 PM
non-music	2:20 PM	2:50 PM
<b>music</b>	3:00 PM	4:00 PM
non-profit moment	4:15 PM	4:35 PM
non-music	4:35 PM	5:05 PM
<b>music</b>	5:20 PM	6:20 PM
non-music	6:20 PM	6:50 PM
<b>music</b>	7:00 PM	8:00 PM
non-music	8:00 PM	8:30 PM
<b>music</b>	8:45 PM	10:00 PM
<b>Day 2 9/14/25</b>		
opening remarks	2:00 PM	2:20 PM
non-music	2:20 PM	2:50 PM
<b>music</b>	3:00 PM	4:00 PM
non-profit moment	4:15 PM	4:35 PM

non-music	4:35 PM	5:05 PM
<b>music</b>	5:20 PM	6:20 PM
non-music	6:20 PM	6:50 PM
<b>music</b>	7:00 PM	8:00 PM
TrailblazeHER Award	8:00 PM	8:30 PM
<b>music</b>	8:45 PM	10:00 PM

## City of Moab Special Event Application: Attachment C

### Security Plan Acknowledgment

Please provide a list of event organizers, security personnel, or volunteers that can be contacted if there is an event emergency.

Primary Contact Name: TONI SICOLA

Title/Role: PRODUCER | COFOUNDER | OWNER

Phone Number: (830)722-5513

Email: toni@tonisicola.com or toni@moabwomensfestival.com

List any Secondary Contacts below:

Contact Name: TERESA HERD

Title/Role: PRODUCER | COFOUNDER | OWNER

Phone Number: (617) 875-3126

Email: tcherd@gmail.com or teresa@moabwomensfestival.com

Contact Name: \_\_\_\_\_

Role: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Role: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Name: \_\_\_\_\_

Role: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Do you have an Emergency Action Plan?

Yes

No

What is your plan for communicating emergency situations or potential evacuation procedures or other incidents? We have a PA system that reaches all attendees.

We will have a medic onsite in case of emergencies. There's also a fire lane at one side of the festival's border. If an emergency vehicle needed access, it would easily be able to reach the festival.  
How will you communicate to your patrons and how will you communicate to EMS/PD/etc.?

Our team will all have personal cell phones, and lead members will have walkie talkies.

**Event Map/Floorplan must include at minimum the following:** Entry/Exits, Separation Elements (fencing, walls, etc.), ID Check Station\*, Sales and Serving Stations\*, Security Points, Locations of Restrooms including ADA, Locations of water and food, First Aid

\*These are required if your event is serving alcohol. see attached (same as last year)

## Beer Garden Control Measures

(This section is only required if your event is serving alcohol.)

Minors Allowed

21+ Only

Food Available:

Yes  No

Non-alcoholic beverages available for sale:  Yes  No

Admission Fee:  Yes  No

Is alcohol included with admission:  Yes  No

Proof of Age:  Non-transferrable wristband  Handstamp

Number of Entry/Exits: 1

Estimated Event Attendance: 500

Number of Security Personnel: 60

(Per state regulation, there must be a minimum of 1 security person for every 50 people estimated to be in the consumption area at one time. Security may include officers, hired security, organization staff members, security volunteers.)

We acknowledge that we are required to have all the following elements in accordance with Utah State Law

JB Initials

- a) Event Properly Secured: The event must be properly secured and completely delineated by some type of physical structure (fencing, walls, gates, etc) Please label accordingly on the event floorplan/map.
- b) ID Station: The ID check station or stations must be separate from alcohol sales locations.
- c) Training for those checking IDs: Any person assigned to check proof of age shall be over the age of 21 and have completed the alcohol server training seminar within the last three (3) years.
- d) Training for Servers: At each location where alcoholic beverages are sold and dispensed, at least one person who has completed the alcohol server-training seminar shall be present.

By clicking this box, I agree to submit a copy of the permit for the event from the Utah State Department of Alcohol Beverage Services once it is approved.

Please note that Moab City Staff and/or City Council Members may make conditions for approval regarding safety and security measures for an event if they see fit.





WHERE LUXURY MEETS ADVENTURE

**To whom it may concern,**

**Toni Sicola has our permission to use the Park and Pavilion area of The Aarchway Inn on September 12<sup>th</sup>, 13<sup>th</sup> and 14<sup>th</sup> 2025 for her Women's Day event.**

**Thank You,**

*Brittni Adams*

**Brittni Adams**

**Director of Sales and Marketing**

**Aarchway Inn**

**SPECIAL BUSINESS EVENT LIST OF VENDORS  
(MUST BE SUBMITTED TO THE CITY OF MOAB PRIOR TO THE EVENT)**

5.09.030 Sales Tax Collection.

Unless exempted by state law, each special business event licensee shall be responsible for obtaining a state sales tax license. A. Unless exempted by state law, each special business event licensee shall be responsible for obtaining a state sales tax license. B. Unless exempted by state law, each special business event licensee shall be responsible for obtaining a state sales tax license. C. Unless exempted by state law, each special business event licensee shall be responsible for obtaining a state sales tax license. D. Unless exempted by state law, each special business event licensee shall be responsible for obtaining a state sales tax license.

NAME OF EVENT: MoAb WOMEN'S FESTIVAL

DATE(S) OF EVENT: 9/13-9/14