

# MINUTES



## Lakeview Academy Board of Trustees Meeting January 9, 2025 at 7:00 p.m. 527 W 400 N Saratoga Springs, Utah

### Lakeview Academy Mission:

Develop Capable, Confident, and Contributing members of society through learning experiences that foster growth, creativity, and character development.

### Lakeview Academy's Board of Trustee Role:

The purpose of the board, on behalf of the citizens of Utah, is to see to it that Lakeview Academy (1) achieves what it should according to the Lakeview Academy Charter and state laws and (2) avoids unacceptable actions and situations.

#### 1) Welcome and Roll Call

#### **BEGIN TIME: 7:10PM**

**IN PERSON ATTENDANCE:** Alan Daniels, Ashley Hintze, Lindsay Condie, Rick Veasey, Nicole Desmond and Kassy Oveson.

**ONLINE:** Tina Smith

**ABSENT:** Jones Dias, Daniel Dunn (Daniel joined at 7:45 pm)

#### **COMMUNITY MEMBERS: None**

#### 2) Pledge of Allegiance

#### 3) Board Business

##### a) UAPCS Training Opportunities

- i) Annual conference 2025: June 10-11th, Davis Convention Center, Layton

Ashley and Tina would like to go to the conference. Alan asked about when the agenda and class contents would be released. Tina said to expect it in April or May and to reach out to Debbie for more information.

##### b) UAPCS Event

- i) Charter Day on the Hill, Tuesday, Jan. 21st, 2025

Tina announced that the State Charter School Board is celebrating 25 in 2025, for the 25th year anniversary of charter schools in Utah. It will be on January 16th at the Natural History Museum 6:00-8:30 PM.

##### c) Director's Report

December only had 2 weeks of school, not a lot to report on. Students and staff did a flash mob dance in the backfield after a fire drill. Lottery is open for next school year and is on trend. This year's enrollment is still holding strong. Currently doing mid-year assessment. Results will be shared with the board in February or March.

##### d) Board Member Reports

Alan observed the fire drill and the flash mob. He completed the holiday raffle for the staff.

##### e) Committee Reports

- i) Policy Committee

Policy committee initiated. It includes Alan Daniels, another board member (Jones or Daniel), Mr. Veasey and Ashley Hintze representing the parents. The PALs and Criminal Background Check policies need to be reviewed for discrepancies. There are other policies that need to be addressed by July including the benefits policy to match the states leave policy which focuses on maternity leave.

- ii) Expansion Committee

Committee is continuing discussions about the project financing and the bonding process. Working through value engineering with the contractor and architects to get into the range for the bond. The school met the requirements for the Moody rating that we wanted for the bond. There is a meeting on January 24th with the Utah Charter School Finance Authority (UCSFA) to seek approval for continued participation in the credit enhancement. There is a possible grant from UAPCS, but we don't know the criteria for it. It is for \$2 million and has to be spent on non-building supplies, such as lights, seating, etc.

The School Safety Council grant application is due at the end of January. It might free up some money for the expansion for security items. The application asks for how much money we need and for what items and they approve it based on that.

- iii) Audit Committee

##### f) Board Study

- i) Parent Assisted Learning (PALS) Volunteer Policy

**This policy will be looked at by the policy committee.**

- ii) Criminal Background Checks and Arrests Policy

**This policy will be looked at by the policy committee.**

- g) September, October & November Financial & Accounting Reports
  - i) Financial Scoreboard
  - ii) Annual Financial Metrics
  - iii) Balance Sheet Report
  - iv) Income Statement Report
  - v) Check Register Report
  - vi) P-Card Purchase Reports
  - vii) Quarterly Program Reports
  - viii) Audit Report FY24

**The September reports were presented in November, but wrong information was on the agenda. Board asked to approve them in this meeting. The October report would have been presented in the December board meeting, but that meeting was canceled. November is the regular report for this month's meetings.**

**Everything is trending for the budgets at this time of year. We will bring a revised budget at the end of the year, especially as we get into the bonding and construction process.**

**Tina asked if there are any concerns with any specific line items that are too high at this point in the year. Nicole said that line items that are high or normal for this time of year.**

**Tina asked if any concerns were shown on the auditor's reports. The audit report shows no concerns and was discussed in the November meeting.**

**MOTION BY: Ashley Hintze moved to accept the financial reports for September, October and November.**

**Yes Vote:** Alan Daniels, Ashley Hintze, Lindsay Condie, Tina Smith

**No Vote:** None

**Abstain:** None

**MOTION PASSES**

- 4) Public Comment: The public may address any issue unrelated to items already on the agenda. Participants are asked to state their names for the official minutes and please be concise. If you cannot attend the meeting, email your comments to [bot@lakeview-academy.com](mailto:bot@lakeview-academy.com) to be included in the minutes. Please submit your comments no later than two hours prior to the start of the meeting.

**No comments**

- 5) Consent Agenda
  - a) Minutes October 9, 2024
  - b) Minutes November 20, 2024
  - c) Plan Review Agreement by Sunrise Engineering
  - d) Site Planning Application
  - e) Rezone Approval letter
  - f) Hales Engineering - Expansion Circulation Memo
  - g) Appraisal
  - h) School Land Trust Council
  - i) Additional AV Services - Babcock Design
  - j) General contractor recommendation

**No comments**

**MOTION BY: Tina Smith moved to approve the consent agenda**

**Yes Vote:** Alan Daniels, Ashley Hintze, Lindsay Condie, Tina Smith

**No Vote:** None

**Abstain:** None

**MOTION PASSES**

- 6) Action Items
  - a) General Contractor Agreement

**We had a previous motion recommending the general contractor on the consent agenda with the understanding that prior to engaging into a contract, a rework of the project scope and value engineering will need to take place in order to reach a construction budget**

that will allow the project to be financeable.

The expansion committee seeks an additional motion to continue negotiating the general contractor contract with Stout. The final contract will be presented to the board.

**MOTION BY: Lindsay Condie moved to authorize the expansion committee to initiate contract negotiations with the approved building contractor, Stout.**

**Yes Vote:** Alan Daniels, Ashley Hintze, Lindsay Condie, Tina Smith

**No Vote:** None

**Abstain:** None

**MOTION PASSES**

7) Closed Session

- a) A motion to enter a closed session per Utah Code 52-4-205 to discuss litigation matters, acquisition of real property, or authorized personnel issues (all motions, except the motion to exit the closed session, will be made in an open meeting.)
- b) Return to Open Meeting
- c) Action may be taken regarding litigation matters, acquisition of real property, or authorized personnel issues.

**MOTION BY: Ashley Hintze moves to enter a closed session per Utah Code 52-4-205 to discuss litigation matters and authorized personnel issues.**

**Yes Vote:** Alan Daniels, Ashley Hintze, Lindsay Condie, Tina Smith

**No Vote:** None

**Abstain:** None

**MOTION PASSES**

**IN PERSON ATTENDANCE:** Alan Daniels, Ashley Hintze, Daniel Dunn, Lindsay Condie

**ONLINE ATTENDANCE:** Tina Smith

**INVITED GUESS:** Rick Veasey

**Began: 7:37 PM**

**Ended 8:52 PM**

**OPEN SESSION CONTINUED AT 8:52 PM**

8) Adjourn

**MOTION BY:** Daniel Dunn moved to adjourn.

**END TIME: 8:54 PM**