

**MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS
ZION MOUNTAIN LOCAL SERVICE DISTRICT**

Date: Thursday, October 10, 2024

Location: 9065 West Highway 9, Mt. Carmel, UT 84755

Board Members present: Kevin McLaws, Todd McLaws, Steve Neeleman

Board Members not in attendance: None

Others present: Annie Cozzens, Greg Hardman, Matt Cauley, Randall Rodriguez

1. **Call to Order** – Todd called the meeting to order at 5:08 pm. It started late due to the prior meeting taking longer than expected.
2. **Approval of Meeting Agenda** – Kevin motioned to approve the meeting agenda; Steve seconded. Kevin voted aye. Steeve voted aye. Todd voted aye.
3. **Legislative Action Items**
 - a. None
4. **Administrative Action Items**
 - a. **Review and approve meeting minutes for September 12, 2024.** Kevin motioned to approve meeting minutes. Steven seconded. Kevin voted aye. Steve voted aye. Todd voted aye.
 - b. **Review and approve meeting minutes for September 16, 2024.** Kevin motioned to approve meeting minutes. Steven seconded. Kevin voted aye. Steve voted aye. Todd voted aye.
 - c. **WREC Funding Request, to review and approve Garkane estimates for WREC.** Funds are not currently available to pay Garkane at this time. The funds for this are part of the WREC budget and the bond hasn't closed yet, so the source of funds isn't available. Kevin said he would call Garkane to find out what they can do to mitigate this issue. Steve motioned to approve the funding request for Garkane and it will be paid if they obtain funding from the bond closing. Kevin seconded the motion. Steve voted aye. Kevin voted aye. Todd voted aye.
 - d. **WREC Water Rights and permitting process update.** Kevin has been working with Riley on the water right dedication agreement. The State is requiring the water rights to be changed to municipal use. Most of the water rights are in irrigation or agricultural use. The board has expedited the water rights to go into municipal and the State is going to submit those into advertising for a period of time, and then the District can change the use, pending if there is a protest or not. It may take 30-45 days approximately to accomplish this. It hasn't gone into advertisement yet, but Kevin is hoping it will go out in the paper next week. No action needs to be taken on this item.
 - e. **South Central field office coordination update.** South Central is needing to provide a template on a lease to George, who will review and edit the lease. George needs to agree with South Central on the lease. Update only, no action needs to be taken.
 - f. **WREC Land donation process update.** In order to complete the WREC project, the Ranch at Zion LLC is going to have to donate the land so that the CIB can encumber the land with the bond. There is a survey with Iron Rock that George is looking at how that occurs and how the land will look in the end. It should be ready in time for the bond closing. Update only, no action needs to be taken.
5. **Administrative Non-Action Items –**
 - a. **Review Q3 Financial Statements.** HintonBurdick presented the Q3 Financial Statements to the board. There were no comments or questions from the board members.

- b. **Review 2023 and 2024 Fraud Risk Assessment** – Kevin asked for the fraud risk assessment to be mailed so they can review and sign. The 2024 fraud risk assessment was reviewed. Greg Hardman mentioned that the board doesn't have some of the policies in place that are listed in the document. Kevin asked Greg to check to see if the policies are part of the District policies and procedures.
 - c. **DC Monthly Report #12** – Monthly Report provided by CM&D
 - d. **WREC Monthly Report #11** – Monthly Report provided by CM&D
6. **Adjourn** – Kevin motioned to adjourn the meeting at 5:41 pm. Todd seconded, all voted aye. The duration of the meeting lasted 33 minutes.

Todd McLaws

Todd McLaws, Chairperson