

**NOTICE OF REGULAR MEETING**  
**SOLID WASTE SPECIAL SERVICE DISTRICT #1**  
*DBA Canyonlands Solid Waste Authority*  
Wednesday, February 19<sup>th</sup>, 2025, 4:00 P.M.

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the new administrative building as the Anchor Location. The new administrative building is located at 2295 S. Highway 191, (gray building behind the gate on the right) Moab, UT 84532. Electronic participation is available via Zoom Meeting at:

<https://us02web.zoom.us/j/89126468324?pwd=AnnzNsgYPPJ5tHRcfog46Ujbe3cpIE.1>

Meeting ID: 891 2646 8324

Passcode 840704

The public is invited and encouraged to view this meeting, which will be streamed live on YouTube:

<https://www.youtube.com/channel/UCQvZRosmlr80RZPUW-fkJ2A> (SEARCH YOUTUBE FOR “Canyonlands Solid Waste Authority”). Meeting packets are made publicly available for download prior to commencing each publicly noticed meeting at <https://swssd1.org/board-meetings-and-financials/2024-agendas-and-minutes/>

**REGULAR MEETING - CALL TO ORDER (4:00 P.M.)**

**CITIZEN’S INPUT\***

**CLOSED SESSION To Discuss Purchase, Exchange and Lease of Real Property.**

- A. **Action Item:** Oath of Office for new Board members: Mike Duniway, AJ Throgmorton

**APPROVAL OF MEETING MINUTES**

- B. **Action Item:** Review and Approval of December 10, 2024 Public Hearing and Regular Meeting and January 15, 2025 Regular Meeting Minutes

**TREASURER/FINANCIAL**

- C. **Action Item:** Review and Approval of January 2025 Financials

**REPORTS FROM BOARD AND STAFF**

- D. Staff Reports
- a. Chris Scovill
  - b. Lily Houghton
  - c. Jessica Thacker
  - d. Nick Lundburg
- E. Board Reports

**OLD BUSINESS**

- F. **Action Item:** Elect Board Treasurer

**NEW BUSINESS**

- G. **Action Item:** Ratify Amended, 2-year Extended Warranty for Bomag 772 Landfill Compactor
- H. **Discussion Item:** April 4 Board Workshop
- I. **Discussion Item:** LSI Environmental Posi-shell product for ADC (alternative daily cover)

**FUTURE CONSIDERATIONS**

- J. Next ACB meeting is scheduled for Wednesday, March 19, 2025

**ADJOURNMENT**

- K. Meeting Adjourned

**\*NOTE:** Public comments for the meeting record can be received in one of three ways. Please email [swssd1@swssd1.org](mailto:swssd1@swssd1.org) with the subject line “SWSSD1 Public Comment” by 2:00 P.M. on Wednesday, February 19, 2025, if you would like your comments to be heard as part of the Regular Meeting. Written comments are limited to 400 words. Alternatively, members of the public may attend the meeting in person at 2295 South Highway 191, Moab, UT 84532 or may attend virtually via the Zoom weblink during the Citizen’s Input section of the Regular Meeting at 4:00 P.M. to provide verbal comments. Comments are limited to a duration of three (3) minutes in length. Members of the public can join the Zoom meeting.

Dated this 14<sup>th</sup> day of February 2025

  
Lily Houghton, Administrative Manager

# **SOLID WASTE SPECIAL SERVICE DISTRICT #1 (SWSSD1)**

## ***DBA Canyonlands Solid Waste Authority***

**Regular Meeting:** <https://www.youtube.com/watch?v=n6VWiHjrfXQ>

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the new CSWA office building as the Anchor Location. The CSWA new office building is located at 2295 Highway 191 south of the Transfer Station Office, Moab, UT 84532. Electronic participation was available via Zoom Meeting

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### **MINUTES: REGULAR MEETING AND PUBLIC HEARING OF THE SWSSD1 ADMINISTRATIVE CONTROL BOARD**

***Wednesday, December 11, 2024, 5:00 P.M.***

**Board Members Present:** Colin Topper (Chair/Moab City Council Representative), Mary McGann (Treasurer), Colin Topper (Vice-Chair/Moab City Council Representative), Diane Ackerman (Castle Valley Representative), Mike Duniway (At-Large Member), and Ashley Wareham (At-Large Member) were present. LJ Blackburn (Vice Chair) arrived at 6:03PM.

**SWSSD1 Staff Present:** Chris Scovill (District Manager), Nick Lundberg (District Accountant), Lily Houghton (Administrative Manager), and Jessica Thacker (Program Manager/District Clerk).

These minutes are presented in the order of the agenda and not necessarily in the order of discussion. The board packet is available on the district's website located here:  
<https://swssd1.org/board-meetings-and-financials/2024-agendas-and-minutes/>

#### **REGULAR MEETING – CALL TO ORDER (5:00 P.M.)**

Colin Topper called the meeting to order at 5:02PM.

#### **CITIZEN'S INPUT**

No Citizen's Input was received.

#### **TREASURER/FINANCIAL**

##### **A. ACTION ITEM: REVIEW AND APPROVE NOVEMBER 2024 FINANCIALS**

Lily Houghton provided an overall summary of expenditures for the month of November 2024 stating that payroll expenses were increased due to a 3<sup>rd</sup> payroll and increased expenditures such as two payments made to the PTIF, vehicle repair and maintenance, lease payment for medium wheel loader, and new Freightliner truck modification payment. She also stated that there were higher expenses to Elwood Staffing for temporary labor as well as a new employee loan being issued.

**MOTION:** Ashley Wareham motioned/Diane Ackerman seconded to approve the expenditures of the month of November 2024 in the amount of \$839,124.67 as

presented in the Board Packet. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, and Diane Ackerman voted yes. Motion passed 5-0.

## REPORTS FROM BOARD AND STAFF

### B. STAFF REPORTS

Chris Scovill provided an in-depth staff report in which he provided detailed updates on all District operations and administrative actions such as the development of an Operations Plan, current operational status of all District facilities, expressing the need for extensive cost analysis to recalculate closure and post-closure costs for the Moab and Klondike Landfills, implementation of HR procedures, and the current state of the AMCS software transition. He also remarked on efforts to address issues, expand opportunities, and increase efficiencies in regards to recycling at the Community Recycle Center. A brief discussion on the financial impacts of glass recycling ensued. Chris Scovill stated that beginning January 1<sup>st</sup>, a traffic study would be conducted at the Canyonlands Transfer Station to identify better flow of traffic patterns as well as utilize that data for the future expansion of the Transfer Station. A discussion on permitting, landfill/facility construction, and closure dates ensued.

Lily Houghton provided a staff report in which she expressed congratulations to Savannah Humphries on being named Office and Dispatch Supervisor and stated her observation of the District's growth over a year's time. She also stated that open enrollment was currently ongoing with an added employee assistance program as well as being on track for the 2025 bond payment. Lily Houghton provided a brief update on the AMCS software implementation and provided administrative goals for 2025 such as re-doing the Employee Handbook with assistance from the third-party HR program.

Jessica Thacker provided a brief staff report stating she had been performing general administrative tasks, submitted a Notice of Intent to apply for the SWIFR grant, and developing the resolutions for the public hearing.

### C. BOARD REPORTS

Board members expressed appreciation to District staff for their continued efforts. No Board reports were given.

## OLD BUSINESS

### D. *DISCUSSION ITEM/POSSIBLE ACTION ITEM*: DISCUSSION AND POTENTIAL ADOPTION OF RESOLUTION #2024-1201 TO AUTHORIZE THE DISTRICT MANAGER AS EMERGENCY SIGNER

Lily Houghton provided a brief background and summarized the purpose of the resolution.

**MOTION: Ashley Wareham motioned/Mike Duniway seconded to adopt Resolution #2024-1201 to authorize the District Manager as Emergency Signer. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, and Diane Ackerman voted yes. Motion passed 5-0.**

**E. *ACTION ITEM:* DISCUSSION AND ADOPTION OF THE 2025 OBSERVED HOLIDAY AND FACILITY CLOSURES SCHEDULE**

**MOTION: Mike Duniway motioned/Ashley Wareham seconded to adopt the proposed 2025 Observed Holiday and Facilities Closure Schedule. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, and Diane Ackerman voted yes. Motion passed 5-0.**

**F. *ACTION ITEM:* DISCUSSION AND ADOPTION OF THE 2025 SWSSD1 ADMINISTRATIVE CONTROL BOARD MEETING SCHEDULE**

**MOTION: Mike Duniway motioned/Ashley Wareham seconded to adopt the proposed 2025 SWSSD1 Administrative Control Board Meeting Schedule. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, and Diane Ackerman voted yes. Motion passed 5-0.**

**G. *ACTION ITEM:* DISCUSSION AND ADOPTION OF THE 2024 FRAUD RISK ASSESSMENT**

Lily Houghton provided a brief background on this agenda item. A brief discussion on how payroll is processed ensued.

**MOTION: Mike Duniway motioned/Ashley Wareham seconded to adopt the 2024 Fraud Risk Assessment. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, and Diane Ackerman voted yes. Motion passed 5-0.**

<b>PUBLIC HEARING (6:00PM)</b>
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**H. ADOPTION OF 2025 RESOLUTIONS**

**MOTION: Ashley Wareham motioned/Mike Duniway seconded to open the Public Hearing for public comments regarding discussion and adoptions of 2024 Resolutions. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, and Diane Ackerman voted yes. Motion passed 5-0.**

**MOTION: Mike Duniway motioned/LJ Blackburn seconded to close the Public Hearing. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 6-0.**

**A. DISCUSSION AND ADOPTION OF RESOLUTION #2024-1202 TO APPROVE THE 2025 FEE STRUCTURES FOR ALL CANYONLANDS SOLID WASTE AUTHORITY FACILITIES AND COLLECTION SERVICES**

**MOTION: Mike Duniway motioned/Ashley Wareham seconded to adopt Resolution #2024-1202 to approve the 2025 Fee Structures for all Canyonlands Solid Waste Authority Facilities and Collection Services. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 6-0.**

**B. DISCUSSION AND ADOPTION OF RESOLUTION #2024-1203 TO APPROVE A SPECIAL POPULATION DISCOUNT FOR ELIGIBLE GRAND COUNTY RESIDENTS**

Lily Houghton provided a brief background and summarized the purpose of the resolution.

**MOTION: Mike Duniway motioned/LJ Blackburn seconded to adopt Resolution #2024-1203 to approve a Special Population Discount for Eligible Grand County Residents. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, and LJ Blackburn voted yes. Diane Ackerman voted no. Motion passed 5-1.**

**C. DISCUSSION AND ADOPTION OF RESOLUTION #2024-1204 TO APPROVE THE 2025 ADMINISTRATIVE FEE SCHEDULE**

Lily Houghton provided a brief background and summarized the purpose of the resolution.

**MOTION: Ashley Wareham motioned/Diane Ackerman seconded to adopt Resolution #2024-1204 to approve the 2025 Administrative Fee Schedule. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 6-0.**

**D. DISCUSSION AND ADOPTION OF RESOLUTION #2024-1205 TO ADOPT THE BUDGET FOR CALENDAR YEAR 2025**

**MOTION: Mike Duniway motioned/LJ Blackburn seconded to adopt Resolution #2024-1205 to approve the Budget for Calendar Year 2025. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 6-0.**

## **FUTURE CONSIDERATIONS**

### **I. NEXT REGULARLY SCHEDULED MEETING OF THE ACB IS SET FOR WEDNESDAY, JANUARY 18, 2025**

## **CLOSED SESSION (IF NECESSARY)**

**MOTION: Mike Duniway motioned/Diane Ackerman seconded to go into Closed Session. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 6-0.**

**MOTION: Mike Duniway motioned/Ashley Wareham seconded to go out of Closed Session. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 6-0.**

## **ADJOURNMENT**

### **J. ADJOURNMENT**

The regular meeting and public hearing was adjourned by LJ Blackburn at 6:48PM.

Respectfully submitted to the Board,

*Jessica Thacker*

Jessica Thacker

*District Clerk, Solid Waste Special Service District #1 (d/b/a Canyonlands Solid Waste Authority)*

# **SOLID WASTE SPECIAL SERVICE DISTRICT #1 (SWSSD1)**

## ***DBA Canyonlands Solid Waste Authority***

**Regular Meeting:** <https://www.youtube.com/watch?v=bdWkLU5pW8o>

Consistent with provisions of the Utah Open and Public Meetings Act, Utah Code Ann. §54-2-207(4), the Administrative Control Board of the Solid Waste District has decided to hold hybrid meetings with the new CSWA office building as the Anchor Location. The CSWA new office building is located at 2295 Highway 191 south of the Transfer Station Office, Moab, UT 84532. Electronic participation was available via Zoom Meeting

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### **MINUTES: REGULAR MEETING OF THE SWSSD1 ADMINISTRATIVE CONTROL BOARD**

***Wednesday, January 15, 2025, 4:00 P.M.***

**Board Members Present:** Colin Topper (/Moab City Council Representative), LJ Blackburn (Vice-Chair), Mary McGann (Treasurer), Diane Ackerman (Castle Valley Representative), Mike Duniway (At-Large Member), and Ashley Wareham (At-Large Member) were present.

**SWSSD1 Staff Present:** Chris Scovill (District Manager), Nick Lundberg (District Accountant), Lily Houghton (Administrative Manager), and Jessica Thacker (Program Manager/District Clerk).

**Others Present:** AJ Throgmorton (Board Member Candidate)

These minutes are presented in the order of the agenda and not necessarily in the order of discussion. The board packet is available on the district's website located here:  
<https://swssd1.org/board-meetings-and-financials/2025-agendas-and-minutes/>

<b>REGULAR MEETING – CALL TO ORDER (4:00 P.M.)</b>
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Colin Topper called the meeting to order.

<b>CITIZEN'S INPUT</b>
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No Citizen's Input was received.

**A. ACTION ITEM: INTERVIEW NEW BOARD CANDIDATE**

Board Member candidate, AJ Throgmorton, was interviewed by the Administrative Control Board Members to determine his suitability and applicable experience.

**B. POSSIBLE ACTION ITEM: VOTE TO RECOMMEND A CANDIDATE TO THE COUNTY COMMISSION TO FILL THE VACANCY ON SOLID WASTE'S ADMINISTRATIVE CONTROL BOARD**

**MOTION:** Mary McGann motioned/Ashley Wareham seconded to recommend AJ Throgmorton to the Grand County Commission in becoming a Board Member.

**Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 6-0.**

#### **APPROVAL OF MEETING MINUTES**

**C. ACTION ITEM: REVIEW AND APPROVAL OF NOVEMBER 20, 2024  
REGULAR MEETING MINUTES**

**MOTION: Diane Ackerman motioned/LJ Blackburn seconded to approve the November 20, 2024 meeting minutes as presented in the Board Packet. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 6-0.**

#### **TREASURER/FINANCIAL**

**D. ACTION ITEM: REVIEW AND APPROVE DECEMBER 2024 FINANCIALS**

Lily Houghton provided an overall summary of expenditures for the month of December 2024 stating that payroll expenses were lower than November 2024 and that overall payroll expenses have been lower due to the District being understaffed. However, payroll expenses do not capture the additional labor costs associated with temporary hires through Elwood Staffing. She stated operational expenses were \$132,862.10 with a specific note that several engineering invoices were not received until December resulting in higher engineering expenses. Ashley Wareham requested clarification regarding the engineering invoices and the total amount that has been paid to the engineer as of December 2024. A discussion on fleet maintenance costs and core recovery efforts ensued.

**MOTION: Mary McGann motioned/Ashley Wareham seconded to approve the expenditures of the month of November 2024 in the amount of \$486,080.65 as presented in the Board Packet. Colin Topper, Mary McGann, Mike Duniway, Ashley Wareham, LJ Blackburn, and Diane Ackerman voted yes. Motion passed 6-0.**

#### **REPORTS FROM BOARD AND STAFF**

**E. STAFF REPORTS**

Chris Scovill provided a staff report by providing an update on the AMCS software implementation stating that it continues to remain an issue and that he would continue forward with the procurement process for other billing software. He expressed appreciation to Ashley Wareham and Colin Topper for their efforts to understand District operations. Chris Scovill provided updates on operations stated that the new rental truck had arrived and that the rental company would be demonstrating a “Complete Fleet” on the 21st to further review available collection truck rentals.



Lily Houghton provided a staff report with an update regarding the PTIF payment stating that it was on-track for the bond payment that will be made in May. She stated that billing issues appeared to be improving slowly, and the District would be considering closing the NMI and CardConnect programs for cost savings as well. Lily Houghton stated that interviews had been conducted for operators and CDL drivers with the goal of bringing on more staff. She stated that she had performed an audit on District staff I-9s and that she had been able to reconcile bank accounts within a timely manner.

Jessica Thacker provided a staff report indicating that the District had been awarded the UDSA Compost Grant for an in-vessel composter and small-scale food waste collection and diversion pilot program. She expressed appreciation to the City of Moab, Moab Grown, and USU Moab Extension for their assistance in the development of the grant materials as well as appreciation to Chris Scovill for assisting in the pre-award submission process. A detailed discussion on the pilot compost program and considerations ensued. Jessica Thacker also provided programmatic updates such as the ongoing Christmas Tree Reclamation Program and the Re-Use Artists Program with the MARC. She also stated that with Chris Scovill's assistance, she was able to successfully submit to the EPA's SWIFR Grant for a Materials Management and Diversion Facility. A discussion on the reasoning behind the SWIFR Grant's request ensued.

Nick Lundberg provided a brief staff report stating that the 2025 budget had been submitted to the state and into Quickbooks as well as developing and submitting other required financial transparency reports. He stated that the tentative dates for the annual audit had been scheduled (June 3-5, 2025). Nick Lundberg reinforced the critical effort of PTIF set-aside for the upcoming bond payment in May. A brief discussion on the financial considerations such as accounting codes and dedicated bank account for the compost grant ensued.

## **F. BOARD REPORTS**

Several Board Members expressed appreciation to District staff for their efforts on the grant development and submission. Mary McGann suggested scheduling training throughout the year to begin succession planning and training for the Treasurer position. Diane Ackerman stated she had read the solid waste management plan on the District website and called for a workshop to develop a document that illustrates the finances, operations, and overall data of District facilities and services. Mike Duniway requested the final pilot compost grant submission be distributed to the Board Members. Colid Topper stated that the City is still receiving calls regarding trash and recycling services but indicated they were declining in volume.

<b>FUTURE CONSIDERATIONS</b>
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## **G. *DISCUSSION/ACTION ITEM:* EXTENDED WARRANTY FOR BOMAG COMPACTOR**

Chris Scovill stated that the original warranty for the Bomag compactor is nearly up and that the manufacturers have the option to extend the warranty (valued at approximately

\$50,000) to extend with another transferable 4-year, 500-hours service term. He stated that it is difficult to get the Bomag serviced with the current and if the warranty is not extended, there will be a significant cost increase to purchase a new warranty once the current lapses. Chris Scovill indicated some concern about which option, extended warranty or new warranty, is a more viable option. A brief discussion on the financial implications of each option ensued.

**MOTION: Mary McGann motioned/LJ Blackburn seconded to approve the purchase of the extended warranty for the Bomag compactor not to exceed \$60,000. Colin Topper, Mary McGann, Mike Duniway, LJ Blackburn, and Diane Ackerman voted yes. Ashley Wareham voted no. Motion passed 5-1.**

#### **H. DISCUSSION/ ACTION ITEM: SWSSD BOARD WORKSHOP**

Chris Scovill stated that since there are several new Board members, he felt it would be beneficial to schedule a workshop to educate, update materials, and establish future goals.

#### **I. NEXT REGULARLY SCHEDULED MEETING OF THE ACB IS SET FOR WEDNESDAY, FEBRUARY 19, 2025**

<b>ADJOURNMENT</b>
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#### **J. ADJOURNMENT**

The regular meeting was adjourned by Colin Topper at 5:40PM.

Respectfully submitted to the Board,

*Jessica Thacker*

Jessica Thacker

*District Clerk, Solid Waste Special Service District #1 (d/b/a Canyonlands Solid Waste Authority)*

## **Canyonlands Solid Waste Service District**

### **Agenda Item B Summary 2.19.25 Meeting**

Presenter: Lily Houghton

#### **Need or issue before the Board:**

Approval of Expenditure for the Month of January

#### **Background:**

January expenses were slightly lower than December. Two payments to the PTIF fund, total \$300,000 sent in January.

Payroll expenses were \$179,797.68.

- 1/10/25 payroll: \$89,988.32 – this payroll covered 2 holidays not worked
- 1/24/25 payroll: \$81,865.15
- Temporary labor expenses: \$25,444.54
- Total with temp labor: \$205,242.22
- Overtime was much lower in January than December: \$2.8K v 10.8K

Operations paid in January were \$154,290.74

Operations expenses incurred in January:

- Fuel expenses \$13,484.84
- Total R&M: 23,189.05
- Insurance expenses: \$7,771.90
- Temp labor: \$18,075.33
- Rentals: \$11,475 (\$2.5K MLF rental, \$8,975 rear load rental)

**Attachments:** January 2025 Expenditure Report

#### **Recommendation:**

Motion to approve the expenditures of the month of January 2025 in the amount of \$634,088.42

# Solid Waste Special Service District #1 Expenditure Detail by Account

January 2025

Type	Date	Num	Name	Memo	Amount	Balance
<b>1100 · OPERATING ACCOUNTS</b>						
<b>1101-3 · MACU - Operations Checking</b>						
Bill Pmt -Check	01/24/2025	1674	A & E Electric, Inc. - V1001	run power to HHW shed, fix outlets	-4,500.00	-4,500.00
Bill Pmt -Check	01/10/2025	1655	Atlas Scale Co., Inc.	INV 4378, truck scale	-470.00	-4,970.00
Bill Pmt -Check	01/24/2025	1675	AWebStudio	website updates	-455.00	-5,425.00
Bill Pmt -Check	01/24/2025	1676	Bishop Lifting	2 invoices, cable latches and sheave for 200	-970.72	-6,395.72
Bill Pmt -Check	01/10/2025	1656	Canyonlands Copy Center	INV 39514, landfill tickets	-380.00	-6,775.72
Bill Pmt -Check	01/24/2025	1677	Canyonlands Copy Center	4 invs, printing/Dec mailing	-1,001.47	-7,777.19
Bill Pmt -Check	01/24/2025	ACH	Cari Chacon	1/10 and 1/17 cleaning	-420.00	-8,197.19
Bill Pmt -Check	01/10/2025	ACH	Cat Financial - 938M	938 Small wheel loader monthly payment	-3,634.69	-11,831.88
Bill Pmt -Check	01/24/2025	1678	Curt's Custom Welding	Repair 18YD, repair customer encolsure	-3,190.00	-15,021.88
Bill Pmt -Check	01/24/2025	1679	Desert West Office Supply	4 invoices, office supplies	-110.24	-15,132.12
Bill Pmt -Check	01/10/2025	1657	Elwood Staffing Services 2146	Elwood Staffing, 2 invoices, temp labor	-12,425.23	-27,557.35
Bill Pmt -Check	01/24/2025	1680	Elwood Staffing Services 2146	3375731, temp labor	-5,650.10	-33,207.45
Bill Pmt -Check	01/10/2025	ACH	Emery Telcom 2120AP	Account No. 3458100, 1/1/25 - 1/31/25 Svc	-582.73	-33,790.18
Bill Pmt -Check	01/13/2025	ACH	Enbridge 0421860000 Ofc	acct 0421860000, service 11/17 - 12/16	-60.58	-33,850.76
Bill Pmt -Check	01/13/2025	ACH	Enbridge 2524170000 Shop	acct 2524170000, service 11/17 - 12/16	-12.49	-33,863.25
Bill Pmt -Check	01/13/2025	ACH	Enbridge 5523721573 TNS	Acct#5523721573 11/17 - 12/16	-520.85	-34,384.10
Bill Pmt -Check	01/13/2025	ACH	Enbridge 8288403095 CRC	Acct 8288403095, 11/17 - 12/16	-191.73	-34,575.83
Bill Pmt -Check	01/10/2025	1658	GJ Computer Center, Inc.	INV 1429, January monthly service fee	-865.00	-35,440.83
Bill Pmt -Check	01/10/2025	ACH	GWSSA	December service	-108.04	-35,548.87
Bill Pmt -Check	01/24/2025	ACH	HDR Engineering Inc.	3 invoices, landfill engineering	-5,138.75	-40,687.62
Bill Pmt -Check	01/24/2025	1681	Inland Truck Parts & Service Co	8 invs, 1 credit, misc parts	-3,920.63	-44,608.25
Bill Pmt -Check	01/24/2025	1682	Kenworth	7 invoices, 1 credit, misc parts	-7,777.66	-52,385.91
Bill Pmt -Check	01/24/2025	1683	Kimball Midwest	nut bolt solvent restock	-147.54	-52,533.45
Bill Pmt -Check	01/10/2025	1659	McCandless Truck Center	2 invs, 1 credit, garbage truck parts	-1,781.79	-54,315.24
Bill Pmt -Check	01/24/2025	1684	McCandless Truck Center	6 invs, misc truck parts	-1,964.31	-56,279.55
Bill Pmt -Check	01/10/2025	1660	Moab Auto Parts (Car Quest)	2 invs, parts	-499.27	-56,778.82
Bill Pmt -Check	01/24/2025	1685	Moab Auto Parts (Car Quest)	8 invs, 1 credit, misc parts	-717.66	-57,496.48
Bill Pmt -Check	01/10/2025	1661	Moab Recreation & Aquatic Center	staff annual memberships 2025	-1,358.50	-58,854.98
Bill Pmt -Check	01/24/2025	1686	Occupational Health Care Int	DOT drug test	-370.00	-59,224.98

# Solid Waste Special Service District #1 Expenditure Detail by Account

January 2025

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	01/10/2025	1662	Packard Wholesale & Distributing	3024147, food club water	-416.45	-59,641.43
Bill Pmt -Check	01/24/2025	1687	Packard Wholesale & Distributing	2 invoices, sugar, soap/trash bags	-162.76	-59,804.19
Bill Pmt -Check	01/10/2025	ACH	Peak Wireless Services	INV 19841, monthly radio service	-580.00	-60,384.19
Bill Pmt -Check	01/10/2025	1663	Peterbilt	INV 254598GJ	-21.44	-60,405.63
Bill Pmt -Check	01/10/2025	ACH	Quality HVAC Moab	INV 8259, 15 recoveries	-425.00	-60,830.63
Bill Pmt -Check	01/10/2025	ACH	RelaDyne West LLC	4 invs, diesel/dyed diesel	-4,191.91	-65,022.54
Bill Pmt -Check	01/24/2025	ACH	RelaDyne West LLC	4 invoices, diesel - fleet fuel	-8,695.07	-73,717.61
Bill Pmt -Check	01/03/2025	ACH	Revco (Les Olson) Leasing	Inv#257846 Jan 25 Lease PMT Sharp MX-4071	-300.05	-74,017.66
Bill Pmt -Check	01/10/2025	ACH	Revco (Les Olson) Leasing	Inv#238926 Jan Lease PMT Sharp BP70C31	-136.70	-74,154.36
Bill Pmt -Check	01/24/2025	ACH	Revco (Les Olson) Leasing	Inv#263518 Feb 25 Lease PMT Sharp MX-4071 Di	-300.05	-74,454.41
Check	01/29/2025	ACH	Revco (Les Olson) Leasing	EA1505958_meter readings BP70C31	-123.31	-74,577.72
Bill Pmt -Check	01/24/2025	ACH	Rhinehart Oil Co, LLC	109570CT and 111950CT, fleet fuel	-415.73	-74,993.45
Bill Pmt -Check	01/10/2025	1664	Rick's Glass, Inc.	25036, FM2412-2707, rear window for 404	-390.00	-75,383.45
Bill Pmt -Check	01/10/2025	ACH	Rocky Mountain Power 3816	Monthly service 11/14 - 12/17 service	-1,334.92	-76,718.37
Bill Pmt -Check	01/24/2025	ACH	Schafer	PCINV158167, recycle poly carts	-4,483.00	-81,201.37
Bill Pmt -Check	01/24/2025	1688	Sensource	61666, DM2412-2701, vehicle counters	-1,599.27	-82,800.64
Bill Pmt -Check	01/10/2025	1665	SJR Media	on air job advertising - missed Aug 24 inv	-375.00	-83,175.64
Bill Pmt -Check	01/10/2025	1666	Standard Plumbing Supply Co	spray paint, light switch, straps	-42.05	-83,217.69
Bill Pmt -Check	01/24/2025	1689	Standard Plumbing Supply Co	3 invs, misc items	-167.03	-83,384.72
Bill Pmt -Check	01/24/2025	1690	StateFire DC Specialties LLC	TNS annual fire extinguisher service/inspection	-731.00	-84,115.72
Bill Pmt -Check	01/14/2025	ACH	Stearns Bank	Jan25, fianacing for 2013 and 2015 freighliner	-1,716.27	-85,831.99
Bill Pmt -Check	01/07/2025	ACH	T Mobile	9997207369-9, tablets for garbage AMCS	-239.72	-86,071.71
Bill Pmt -Check	01/10/2025	1667	Tic Tac Tow	24-7727, FM 2412-2703, two 205 to TNS	-337.50	-86,409.21
Bill Pmt -Check	01/10/2025	1668	UniFirst	UniFirst, 2 invoices, coveralls mats wipers	-208.33	-86,617.54
Bill Pmt -Check	01/24/2025	1691	UniFirst	UniFirst, 2 invoices, mats/wipers/coveralls	-261.82	-86,879.36
Check	01/08/2025	ACH	US Postmaster	December billing - AMCS	-692.09	-87,571.45
Check	01/09/2025	ACH	US Postmaster	yearly permit fee, bulk mailer	-350.00	-87,921.45
Bill Pmt -Check	01/10/2025	1669	Utah Interactive	INV 5714966, DMV/MVR records annual sub	-130.00	-88,051.45
Bill Pmt -Check	01/10/2025	ACH	Utah Local Governments Trust	3 invoices, January WC + bond invoices	-4,195.87	-92,247.32
Bill Pmt -Check	01/07/2025	ACH	Verizon Wireless	372356356-00001	-289.36	-92,536.68
Bill Pmt -Check	01/24/2025	1692	Walker's True Value Hdwe., Inc.	2 invoices, misc	-251.66	-92,788.34

# Solid Waste Special Service District #1 Expenditure Detail by Account

January 2025

Type	Date	Num	Name	Memo	Amount	Balance
Bill Pmt -Check	01/10/2025	1670	Waste Management	IAC6204813, Nov single stream	-378.02	-93,166.36
Bill Pmt -Check	01/24/2025	1693	Waste Management	IAC6315170, Dec single stream	-108.63	-93,274.99
Bill Pmt -Check	01/24/2025	1694	WF Communications	INV#251411, S&H radio warranty	-22.00	-93,296.99
Bill Pmt -Check	01/24/2025	1695	Wheeler Cat	7 invoices, 2 credits, equipment rental, parts	-3,749.12	-97,046.11
Bill Pmt -Check	01/10/2025	1673	Zions Bank	Bomag loan - final payment	-54,151.67	-151,197.78
Bill Pmt -Check	01/10/2025	1671	Zunich Bros Mechanical	December portapotty service	-557.00	-151,754.78
General Journal	01/31/2025	CC_1.31.25		CC payment allocated to staff cards	-2,061.10	-153,815.88
Total 1101-3 · MACU - Operations Checking					-153,815.88	-153,815.88
<b>1101-1 · MACU Payroll Checking</b>						
Check	01/01/2025	ACH	NMI	gateway services	-14.01	-14.01
Check	01/02/2025	ACH	AMCS Pay	Merchant Bankcard	-5,276.42	-5,290.43
Check	01/02/2025	ACH	AMCS Pay	bankcard withdrawl	-351.05	-5,641.48
Bill Pmt -Check	01/10/2025	1309	PEHP Flex	1/10 staff contributions	-208.34	-5,849.82
Bill Pmt -Check	01/10/2025	1310	PEHP Long-Term Disability	agency: 1291, PP 12/22/24 - 1/4/25	-340.61	-6,190.43
Bill Pmt -Check	01/10/2025	ACH	Health Equity	HSA monthly Admin Fees ID #mqcnqa6 Jan25	-58.80	-6,249.23
Check	01/10/2025	ACH	Utah Retirement Systems	1/10/25 payday ppend date 1/4/25	-12,579.24	-18,828.47
Check	01/10/2025	ACH	Health Equity	HSA Jan 10 Payday contributions	-3,510.63	-22,339.10
General Journal	01/10/2025		1/10 Payroll	OPERATING ACCOUNTS:MACU Checking	-72,701.96	-95,041.06
General Journal	01/10/2025		1/10 Payroll	Third Party ACH	-647.54	-95,688.60
General Journal	01/14/2025		1/14 Special payroll	OPERATING ACCOUNTS:MACU Checking	-284.05	-95,972.65
Check	01/22/2025	ACH	AMCS Pay	refund, double charge	-1,224.00	-97,196.65
Bill Pmt -Check	01/24/2025	1311	PEHP Flex	1/24 staff contributions	-416.67	-97,613.32
Bill Pmt -Check	01/24/2025	1312	PEHP Life Insurance	Inv#0124131305 Life Premium Coverage 1/1/25 - 1	-402.97	-98,016.29
Bill Pmt -Check	01/24/2025	1313	PEHP Long-Term Disability	agency: 1291, 1/5/25 - 1/18/25	-317.23	-98,333.52
Check	01/24/2025	ACH	Utah Retirement Systems	1/24/25, PP 1/5 - 1/18	-11,739.27	-110,072.79
Check	01/24/2025	ACH	Health Equity	HSA Jan 24 Payday contributions	-3,410.63	-113,483.42
General Journal	01/24/2025		1/24 Payroll	OPERATING ACCOUNTS:MACU Checking	-64,646.79	-178,130.21
General Journal	01/24/2025		1/24 Payroll	Third Party ACH	-647.54	-178,777.75
Check	01/30/2025	ACH	Mountain America Credit Union	chargeback	-70.00	-178,847.75
Check	01/31/2025	ACH	AMCS Pay	January 2025 CC processing fees	-949.93	-179,797.68
Total 1101-1 · MACU Payroll Checking					-179,797.68	-179,797.68

# Solid Waste Special Service District #1 Expenditure Detail by Account

January 2025

Type	Date	Num	Name	Memo	Amount	Balance
<b>1101 · Zions Bank Checking</b>						
Check	01/31/2025		Zions Bank	Service Charge	-15.00	-15.00
Transfer	01/31/2025		CC payment	Funds Transfer	-459.86	-474.86
Total 1101 · Zions Bank Checking					-474.86	-474.86
Total 1100 · OPERATING ACCOUNTS					-334,088.42	-334,088.42
<b>TOTAL</b>					<b>-334,088.42</b>	<b>-334,088.42</b>

**MACU subtotal Payroll** **-\$179,797.68**

**MACU Subtotal Operations** **-\$153,815.88**

MACU TOTALS **-\$333,613.56**

Zions TOTAL -474.86

**Payroll Grand Total** **-\$179,797.68**

**Operations Grand Total** **-\$154,290.74**

**Expenditures Grand Total** **-\$334,088.42**

Fund Transfers to PTIF \$300,000.00

**Total Expenditures and Transfer** **-\$634,088.42**

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Accrual Basis

# Solid Waste Special Service District #1

## Profit & Loss

### January 2025

	Jan 25	Dec 24
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>4014 · RECYCLING REVENUE</b>		
<b>4036 · U-Waste</b>		
4033.1 · Bulbs-Household	11.00	0.00
4033.2 · Bulbs-4' Fluorescent	0.00	66.00
4036.1 · Batteries	27.00	122.00
<b>Total 4036 · U-Waste</b>	38.00	188.00
4030 · In-Bound OCC	15.00	0.00
4027 · E-Waste Collection	367.00	670.00
4015 · Cardboard	0.00	970.40
<b>Total 4014 · RECYCLING REVENUE</b>	420.00	1,828.40
<b>4010 · LANDFILL FEE REVENUE</b>		
4011 · Moab Landfill Fees	11,735.00	18,910.75
4012 · Klondike Landfill Fees	0.00	1,077.00
<b>Total 4010 · LANDFILL FEE REVENUE</b>	11,735.00	19,987.75
<b>4139 · ADMINISTRATIVE REVENUE</b>		
4149 · Donated / Contributed Revenue	0.00	24.35
<b>Total 4139 · ADMINISTRATIVE REVENUE</b>	0.00	24.35
<b>Total Income</b>	12,155.00	21,840.50
<b>Gross Profit</b>	12,155.00	21,840.50
<b>Expense</b>		
<b>7800 · 3rd Party Disposal &amp; Reclamation</b>		
7883 · Waste Disposal (E-Waste/HHW)	165.60	1,765.98
7882 · MRF Tip Fees - 3rd Party	-56.97	211.44
7881 · EWaste/HHW Tip Fees - 3rd Party	1,497.00	0.00
<b>Total 7800 · 3rd Party Disposal &amp; Reclamation</b>	1,605.63	1,977.42
<b>7400 · DUES/SUBSCRIPTIONS/TRAVEL/TRAIN</b>		
7442 · Travel Expenses	0.00	389.46
7410 · Subscriptions & Memberships	4,032.50	0.00
<b>Total 7400 · DUES/SUBSCRIPTIONS/TRAVEL/TRAIN</b>	4,032.50	389.46
<b>7350 · INTEREST/CHARGES/FINANCIAL FEES</b>		
7351 · Bank Charges / Fees	7,029.77	5,839.34
<b>Total 7350 · INTEREST/CHARGES/FINANCIAL FEES</b>	7,029.77	5,839.34



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Accrual Basis

**Solid Waste Special Service District #1**  
**Profit & Loss**  
**January 2025**

	Jan 25	Dec 24
<b>7300 · INSURANCE/BONDS</b>		
7305 · Automotive / Vehicle Insurance	1,830.03	1,830.03
7310 · Bond Expense	68.19	68.22
7315 · Property Insurance	965.48	965.48
7320 · General Liability Insurance	1,530.64	1,530.64
7330 · Worker's Comp Insurance	3,377.56	3,377.56
<b>Total 7300 · INSURANCE/BONDS</b>	7,771.90	7,771.93
<b>7250 · UTILITIES</b>		
7251 · Communications (Phone/Internet)	577.08	569.07
7252 · Electricity	1,418.85	1,334.92
7253 · Gas/Propane	1,007.86	785.65
7254 · Port a Potties	620.00	557.00
7256 · Water/Sewer	108.04	222.33
<b>Total 7250 · UTILITIES</b>	3,731.83	3,468.97
<b>7230 · PROFESSIONAL SERVICES</b>		
7231 · Audit/Financial Consulting	32.50	0.00
7232 · Information Technology	1,823.81	2,845.15
7233 · Engineer/Specialized Consulting	902.50	2,412.50
7235 · Survey	0.00	4,199.27
7237 · PES / Drug/Alcohol / Background	370.00	103.00
7238 · Temp / Contract Labor	25,444.54	24,427.97
7245 · Payroll Mngmt Svcs	1,319.96	837.60
7246 · Cleaning Service	420.00	840.00
7248 · Towing Service	0.00	337.50
<b>Total 7230 · PROFESSIONAL SERVICES</b>	30,313.31	36,002.99
<b>7200 · REPAIRS &amp; MAINTENANCE</b>		
7227 · 3rd Party Repairs to Cust. Prop	1,440.00	0.00
7205 · Buildings R&M	163.27	4,669.02
7215 · Equipment R&M	1,353.02	1,067.90
7216 · Fleet Vehicle R&M	0.00	220.76
7218 · Container R&M	2,700.00	11,921.00
7219 · Trucking R&M	8,613.57	24,139.00
7220 · General Facilities R&M	3,462.49	550.00
7225 · Equipment R&M -3rd Party	5,456.70	6,479.42
7226 · Trucking R & M - 3rd party	0.00	578.95
<b>Total 7200 · REPAIRS &amp; MAINTENANCE</b>	23,189.05	49,626.05

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Accrual Basis

# Solid Waste Special Service District #1

## Profit & Loss

### January 2025

	Jan 25	Dec 24
<b>7150 · PETROLEUM, OIL, LUBRICANTS</b>		
7152 · Fuel (Diesel or Gas)	13,484.84	20,390.11
7153 · Grease, Lubricant, Oil	0.00	194.97
<b>Total 7150 · PETROLEUM, OIL, LUBRICANTS</b>	13,484.84	20,585.08
<b>7140 · FREIGHT</b>		
7143 · Freight - Misc.	1,700.00	0.00
<b>Total 7140 · FREIGHT</b>	1,700.00	0.00
<b>7100 · GENERAL OPERATING</b>		
7102 · Permits/Licensing/State Fees	250.00	1,862.00
7101 · Advertising/Public Notices	0.00	1,040.00
7103 · Postage/Post Office	1,682.86	1,225.06
7104 · Printing	1,233.81	1,145.20
7105 · Signs	782.45	0.00
7110 · Supplies		
7111 · General	2,315.17	1,590.74
7112 · Office	444.77	936.15
7114 · Welding Supplies & Tank Rental	0.00	174.05
7115 · Tools	1,361.72	0.00
7116 · PPE & Uniforms	715.46	915.15
7117 · Safety Supplies	1,912.71	0.00
<b>Total 7110 · Supplies</b>	6,749.83	3,616.09
7125 · Rentals	11,475.00	2,500.00
7126 · In-Kind / Donated Service	-109.00	0.00
7127 · Bad Debt Expense	0.00	71.00
<b>Total 7100 · GENERAL OPERATING</b>	22,064.95	11,459.35
<b>7070 · LEAVE POOL</b>		
7078 · Sick Leave - Reserve	0.00	254.39
7076 · Vac Leave - Reserve	0.00	-33,041.45
<b>Total 7070 · LEAVE POOL</b>	0.00	-32,787.06
<b>7060 · PAYROLL BENEFITS</b>		
7069-1 · Flexible Spending Account Expen	625.01	0.00
7069 · Gym Memberships	1,358.50	600.00
7061 · Health/Den/Vis/Life Insurance	42,173.74	47,475.66
7062 · URS Retirement Expense	17,260.47	19,629.84
7063 · Health/Den/Vis/Life Reimbursemt	-10,619.63	-9,784.86
7064 · 401K Company Expense	4,011.06	4,262.99
7066 · Health Savings Account Expense	6,980.06	6,306.82
<b>Total 7060 · PAYROLL BENEFITS</b>	61,789.21	68,490.45

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Accrual Basis

**Solid Waste Special Service District #1**  
**Profit & Loss**  
**January 2025**

	Jan 25	Dec 24
<b>7050 · PAYROLL TAXES</b>		
7051 · OASDI Taxes	8,084.96	12,450.21
7052 · Medicare Taxes	1,890.83	2,911.76
7053 · UT SUI Taxes	521.61	253.35
<b>Total 7050 · PAYROLL TAXES</b>	10,497.40	15,615.32
<b>7000 · PAYROLL</b>		
7010 · Regular		
7011 · Exempt	28,252.81	43,597.77
7012 · Non-Exempt FT	109,478.11	146,275.01
7014 · Overtime	2,856.91	10,830.80
7016 · Bonus, Gift	0.00	9,355.77
<b>Total 7010 · Regular</b>	140,587.83	210,059.35
<b>Total 7000 · PAYROLL</b>	140,587.83	210,059.35
<b>Total Expense</b>	327,798.22	398,498.65
<b>Net Ordinary Income</b>	-315,643.22	-376,658.15
<b>Other Income/Expense</b>		
Other Income		
4114 · Misc Other Revenue	0.00	1,276.00
4144 · PTIF Interest Revenue	7,413.79	7,041.88
4145 · GC TRT Tax Revenue	112,500.00	0.00
4146 · Bank Account Interest Revenue	249.28	257.64
4161 · Trust Account Interest Revenue	1.55	20.95
4141 · GC Mineral Lease Revenue		
4150 · UDOF Mineral lease	0.00	1,662.51
4152 · DWS Mineral Lease	0.00	33,143.35
<b>Total 4141 · GC Mineral Lease Revenue</b>	0.00	34,805.86
<b>Total Other Income</b>	120,164.62	43,402.33
<b>Other Expense</b>		
6370 · Sales Tax Paid	0.00	19.70
9300 · Amortization Expense		
9369 · Amort Exp-ROUA	400.35	400.35
9379 · Amort Exp-SBITA	717.00	717.00
9361 · Amort Exp-NonCompete-MWS Moab	166.67	166.67
<b>Total 9300 · Amortization Expense</b>	1,284.02	1,284.02

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Accrual Basis

**Solid Waste Special Service District #1**  
**Profit & Loss**  
**January 2025**

	Jan 25	Dec 24
<b>9400 · Depreciation</b>		
9420 · Depreciation-Buildings	6,734.59	6,734.70
9430 · Depreciation-Autos, Trucks, Trlrs	21,618.93	21,618.94
9440 · Depreciation-Containers	13,022.45	12,985.09
9450 · Depreciation-Equipment	22,034.15	21,783.47
9460 · Depreciation-Furniture&Fixtures	207.93	207.93
9470 · Depreciation-Computer Systems	273.45	273.37
9481 · Depreciation-Klondike LF	1,795.26	1,795.26
9482 · Depreciation-Moab LF	979.64	979.64
9483 · Depreciation-Transfer Station	2,131.66	2,131.66
9484 · Depreciation-Recyclery	111.90	111.90
<b>Total 9400 · Depreciation</b>	<b>68,909.96</b>	<b>68,621.96</b>
<b>9500 · Interest Expense</b>		
9511 · Int Exp - FRHTLR Chassis	589.36	604.08
9510 · Int Exp - Cat Wheel LoaderS	1,385.03	1,396.35
9569 · Int Exp - ROUA	36.63	37.86
9506 · Int Exp - Cat Tractor	2,103.15	2,103.15
9509 · Int Exp - Cat Wheel LoaderM	803.82	803.82
9507 · Int Exp - Bomag Compactor	0.00	180.35
9508 · Int Exp - Cat Motor Grader	192.09	192.09
9521 · Int Exp - Gen Rev Bond 2021	22,402.17	22,402.15
<b>Total 9500 · Interest Expense</b>	<b>27,512.25</b>	<b>27,719.85</b>
<b>Total Other Expense</b>	<b>97,706.23</b>	<b>97,645.53</b>
<b>Net Other Income</b>	<b>22,458.39</b>	<b>-54,243.20</b>
<b>Net Income</b>	<b>-293,184.83</b>	<b>-430,901.35</b>