TENTATIVE MINUTES FOR FEBRUARY 12, 2025 – NOT APPROVED BY THE BOARD

The February 12, 2025 meeting of the Board of Education, held at the Ferron Elementary, 45 N 100 W, Ferron, UT, was called to order at 6:45 pm by President Royd Hatt. Members Kenzi Guymon, Todd Huntington, James Winn, and Neal Peacock were also present. Superintendent James Shank and Business Administrator Jackie Allred were also in attendance along with student member Maleeya Mecham.

WORK SESSION:

A1. Emery Water Conservancy District regarding repeater site on Elmo property: Monroe Magnuson addressed the board with a possible water repeater to be installed at the Elmo school district property. This repeater would allow the water district to more reliably connect to their water meters and provide usage numbers for users and collect data for the area. The water conservancy will take all liability and install fencing at the site. The repeater will run on solar power. This system is being installed throughout the county. An MOU will be presented at the next board meeting for an action item.

REGULAR SESSION:

B1/B2: President Hatt welcomed all in attendance and led all attendees in the Pledge of Allegiance.

PRESENTATIONS:

C1: Westland Construction: Trent Huntsman, Westland Superintendent, reported the continued progress in Phase 3 which consists of the classrooms that connect the Spartan Center to the Auditorium. The masonry crew was doubled this week to make the final push. Trusses will start in two weeks on the south area with the rest of the masonry finishing about two weeks after that. The trusses, decking, roofing, carpet, ceramic tile, and lights are already on site and will be ready to install after the trusses and decking are finished. Overall schedule will have masonry finishing mid-March with the substantial finish date as July 24th.

PUBLIC HEARING

D1: School Fees for 2025-26: Jarett Gilbert and Steven Gordon, Secondary principals, and Supervisor Doug Mecham presented the proposed changes for school fees. Major changes will be an increase in participation fees to offset the cost of official increases, student spirit pack fees (items that stay with the student), and acknowledge hotel cost increases. Schools are conscious of keeping fees down for all programs. Jake Atwood, EHS athletic director, reported that participation fee increase is for official costs – EHS spent $40K last year with increasing rates anticipated next year. The Cheer camp increase and safety clinic represents the increases in that event.

A motion was made by Kenzi Guymon to move to an open meeting for Public Comment and was seconded by James Winn. All approved. No Public comments were made.

A motion from James Winn to close the open meeting and reconvene to regular session was made and seconded by Neal Peacock. Voting was non-opposed.

BOARD ACTION ITEMS

E1: A motion was made from Royd Hatt for the Consent Agenda items: a) January warrants, b) Monthly financial reports, c) Minutes for the January 15th meeting and d) Names for New Hire approvals with a second by James Winn. All members approved the consent agenda.

Sara Mansfield	Music Accompanist, 3 hours	San Rafael Middle

E2: Spring Extra-Curricular Activity Schedules: The board was provided the upcoming schedules for the secondary school Spring regional activities. Kenzi Guymon mentioned that the baseball schedule was clarified to have one over-night tournament. Neal Peacock made the motion to approve the schedules with a second from Todd Huntington. All voted in favor.

E3: Furniture purchase for EHS Phase 3 addition: A proposal from Edutek was presented by Jackie Allred for the Phase 3 furniture purchase which consists of 14 rooms and hallway furniture. The items are consistent with the Phase 2 purchase and, if approved, would be scheduled to be delivered mid-July. Breezie McElprang and Brittany Julian, secretaries at EHS, have been very helpful in this process. Motion to approve the purchase was made by Kenzi Guymon with a second by James Winn and all in favor.

E4: Roofing Capital Project for Huntington Elementary and Cottonwood Elementary URM: Based on the Small District Capital Grant funding received in FY24 for this project, the district has worked with architects, engineer, and roofing state contract manager to receive 5 bids for these projects. The proposed awards are to Conwest Inc for the Huntington roof in the amount of $1,719,978 which includes a full roof replacement. The Cottonwood Elementary award is proposed for American Roofing at $512,970. These projects will tie the masonry walls into the roof structure to address the vulnerability of the structure in a seismic event. The motion to approve the bids was made by James Winn with Kenzi Guymon as a second. All members voted aye.

E5: Roofing Capital Project for Cleveland Elementary: Using the same roofing state contracting manager services as in Item E4, the district received 5 bids to replace the roof at Cleveland Elementary by American Roofing for $369,701. This project will prevent the many leaks that have been occurring in the recent years. A motion to approve was made by James Winn and with a second from Kenzi Guymon. All members approved.

E6: Flooring capital projects: There were 4 proposals received under Utah State contracts received for each of the 2025 flooring projects. The recommendation was made for the following projects:

- Canyon View Bathroom Tile: Wall 2 Wall $79,559.02
- Canyon View LVT: Re:Source Utah $55,030
- Cottonwood Storage LVT: Re:Source Utah $3,953.66
- San Rafael Carpet: Wall 2 Wall $112,358.10
- Emery High Spartan Center Walk Off Carpet: Re:Source Utah $6,934.07

The motion to approve was made by Todd Huntington. James Winn seconded the motion. All other members were in favor.

E7: Policies for Second Reading: Kenzi Guymon and James Winn are members of the policy committee that have reviewed these policies initially as part of the USBE changes from the Legislative 2024 session. There were 15 policies presented as final reading:

- BFA – School Closures and Boundary Changes – New
- CBJ – Contractor Oversight – New
- ECAF – Video Surveillance – Revised
- FHA – Safe Schools – New
- FHC – Notification from Juvenile Courts – New
- GBGCA – Nursing Mothers in the Workplace – Revised

- GCCAD – Military Leave - New
- GCF – Employment Licensure – New
- GCT – Special Programs: Student Internships – New
- JLCEB – Concussion and Head Injury – Revised
- JLF – Child Sexual Abuse and Human Trafficking Prevention Education (Personnel) – New
- JLFA – Child Sexual Abuse and Human Trafficking Prevention Education (Parents) – New
- KCBC – School Community Councils – Revised
- KE – Public Complaints – Revised
- KFA – Conduct on School Premises – New

James Winn motioned to approve these policies as a group. Motion was seconded by Kenzi Guymon. All members voted unanimously to approve.

E8: Policies for First Reading: These policies are made public for a comment period and are scheduled to be reviewed as a second reading in the subsequent board meeting. The policies are available on the district website as Draft Policies.

- DFE – Highly Needed Educator Salary Supplement – New
- GCO – Certified Employee Evaluation – Revised
- JLDBA – Youth Suicide Prevention – Revised
- CEBA– Classroom Doors - New
- BEDB – Agenda Format – Revised
- EBBD – Water Safety Systems - Revised
- GBGA – Staff Health & Safety - Revised
- JICKA – Emergency Safety Interventions - Revised
- JLDBAA – Parental Notification Related to Student Safety - Revised
- DKAB – Hiring Preference of Veterans and Veterans' Spouses - New
- DFA – Educator Induction, Mentoring, and Professional Learning – New
- DFD – Teacher Leader – New
- GCE – Parents Rights to Academic Accommodations
- JQB – Fee Schedule

Supt Shank commented that the committee is unanimous with the recommendations. Policy DFE will renew annually with the board for the content areas that qualify for the salary supplement. Policy CEBA is an outcome of the safety assessments which were completed earlier this year and on recommendations of the district school safety committee. James Winn made the motion to approve these policies as first reading with Kenzi Guymon motioning as a second. All approved.

REPORTS:

F1: Principal Report: Ferron Elementary principal, Heather Behling, highlighted the academics areas which are forefront of focus for staff. The school recently completed mid-year bench marks focusing on reading and math – they have seen growth in proficiency for both programs with the 5th grade at 100% proficiency in math. The staff has a data review every 6 weeks setting small goals to review procedures. They also focus on the overall well-being of the students and give exposure to experiences and activities that help students to become confident and independent as individuals. These range from basketball assemblies to operas with their regular programs of a robotics group, stem club, student council (which included the entire 5th grade an opportunity to be leaders), pe program, and the art program. PTO and community council contribute incredibly to the school. The Annual Etiquette dinner is February 13th with all students dressing up and having lunch in a formal atmosphere. The entire faculty and staff contribute to the success of the school. The new safety bill is a concern with finding Guardians. The school is always concerned with the whole need of the student. Attendance is still frustrating, but the school focuses on keeping relationships with the family.

F2: **Superintendent Report:** Dr. James Shank gave a report on the following items:

1) Kim Rasmussen at Cottonwood Elementary was recognized as teacher of the month through the ABJ apples program.
2) Legislative Update:
   a. HB267 Public Sector Labor Union Amendments affects the collective bargaining and association membership.
   b. SB37 – Min basic tax amendment where local school boards will establish tax rates, but the funds will be deposited into the state and is not necessarily spent on education.
   c. HB396 Small School District Scale of Operations attempts to simplify the funding formula for Necessarily Small Schools which will affect our district significantly.
   d. HB381 Civics Education Amendments proposes additional .5 credit for graduation
   e. UFA – proposes an additional $40M to this scholarship program that has little oversight.
3) Portrait of a Graduate: The profiles were identified and committees will start to form rubrics. Four leaders are committed for those profiles with a goal to be finished at school year end.
4) Calendar Committee: A challenge with the calendar is how early school is starting. The date of Memorial Day is the driver on school calendars and dictates the start date. Other topics are the holidays and breaks inside the year which are essential for staff and students to regroup. A two-year calendar was proposed for the next approval process.

F3: **Business report:** Jackie Allred reported on the ongoing capital projects with the EHS auditorium starting and also concrete projects going out soon. Wayne Maxfield and Wayne Roberts also explained the capital changes that are being made to Huntington Elementary this summer with hallway changes and infrastructure. High school interns are very helpful on summer projects.

F4: **Board Committee reports**: Maleeya Mecham presented student board member representative changes to the current policy which included responsibilities and being a voice for the students. A Student Advisory Council of 6 students was suggested to be created from EHS and GRHS with one rep from each school to attend board meeting as student members. Kenzi Guymon attended community councils, reality town at CV, and will attend the etiquette dinner at Ferron this week. James Winn attended his community councils, USBA board meeting last week and reviewed conference plans. Spring regional meeting for Emery will be on March 20th. A GRAMA lawsuit is also being addressed by USBA. Mr. Winn has been assigned on the legislative committee again this year. Royd Hatt attended community councils, leadership meeting, and will attend a board training this month. Neal Peacock attended community councils and the district PD Day which focused on safety. Yvonne Jensen was recognized for organizing this event. Mr. Peacock also helped with the district Spelling Bee.

PUBLIC COMMENTS (G): Julie Johansen requested a follow up from last meeting's discussion on the EHS construction program. It was reported that the CRA meeting has not met this month yet. Doug Mecham is working with USUe as well.

CLOSED MEETING (H): At 9:00 pm., a motion was made by James Winn and seconded by Todd Huntington to move to a closed meeting for the purpose to discuss the strategy for collective bargaining and staffing. Member voting on this motion was as follows:

- Royd Hatt Aye
- James Winn Aye
- McKenzi Guymon Aye
- Todd Huntington Aye
- Neal Peacock Aye

The closed meeting was held in the media center at the Ferron Elementary on Wednesday, February 12, 2025, beginning at 9:10 pm. All Board members were present for the closed meeting. The closed meeting finished at 10:20 pm. James Winn motioned to convene closed session and return to open session with a second by Todd Huntington and all approving.

ADJOURNMENT (I): Royd Hatt motioned and to adjourn with a second by Todd Huntington. The motion passed unanimously and the meeting adjourned at 10:20 pm.