Administrative Control Board Meeting
For the Box Elder and Perry City Flood Control
Special Service District
Perry City Offices – 1950 S Highway 89
Tuesday January 21, 2025, 5:15 p.m.

1. Welcome & Call to Order
2. Public Comments
   (1) Please speak only once (Maximum 3 Minutes) per agenda item.
   (2) Please speak in a courteous and professional manner.
   (3) Do not speak to a specific member(s) of the Board, Staff, or Public. (Please speak to the Chairman of the Board Members as a Group)
   (4) Please present possible solutions for all problems identified; and
   (5) No decisions will be made during this meeting if the item is not specifically on the agenda.
3. Discussion/Action Items
   A. Update on Reeder Excavation/Canyon Project – Fencing/Lock Boxes
   B. Update on Piping Overflow Ditch
4. Approve Meeting Minutes
   - November 19, 2024
5. Board Member Items
6. Motion to approve Invoice Payments (Roll Call Vote)
7. Items for Next Agenda (Next regular meeting on February 18, 2025)
8. Adjournment

Certificate of Posting

The Undersigned Duly Appointed Official Hereby Certifies that a copy of the foregoing Agenda was sent to each Member of the Board and posted in Three Locations at the Perry City Offices, Dale Young Park, Perry City Park on this 3rd day of January 2025. Any individual Requiring Auxiliary Services should contact the City Offices at least 3 days in advance (435-723-6461)

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Tyra M Bischoff, Board Clerk

Box Elder and Perry Flood Control Special Service District
Perry City Offices 3005 South 1200 West
5:19 PM Tuesday, November 19, 2024

Members Present: Chairman Bryce Thurgood, Vice Chairman Kevin Pebley, Board Member Michael Harper, Board Member Taylor Clark, Board Member Paul Nelson

Others Present: Tyra Bischoff; Board Secretary, Matt Robertson, David Rogers

Members Excused: None

1. **Welcome and Call to Order**
Chairman Bryce Thurgood welcomed everyone and called to order the November 19, 2024, Box Elder and Perry Flood Control Special District meeting.

2. Presentation of the 2025 Box Elder/Perry Flood Control Special Service District Budget
An overview of the 2025 budget was provided by David Rogers, noting that the budget was similar to the previous year since the current year's project was to be completed. There were no changes from what was presented during the last meeting.

3. Public Hearing for 2025 Box Elder/Perry Flood Control Special Service District Budget
The public hearing for the 2025 budget was officially opened by Chairman Bryce Thurgood at 5:19 p.m. There were no comments. The public hearing was closed at 5:20 p.m.

4. Public Comment
None.

5. Discussion/Action Items

A. Motion to Approve Fiscal Year 2025 Box Elder/Perry Flood Control Special Service District Budget

Chairman Bryce Thurgood inquired if there were any questions regarding the budget. There were none.

MOTION: Vice Chairman Kevin Pebley made a motion to approve Fiscal Year 2025 Box Elder/Perry Flood Control Special Service District Budget as presented. Board Member Michael Harper seconded.

Roll Call: Chairman Bryce Thurgood, Yes
Vice Chairman Kevin Pebley, Yes
Board Member Paul Nelson, Yes
Board Member Taylor Clark, Yes
Board Member Michael Harper, Yes

B. Approve Meeting Schedule for Box Elder/Perry Flood Control Special Service District 2025

A discussion was held regarding the 2025 meeting schedule, which had been distributed via email in the packet. Board Member Paul Nelson said he did not get the email but acknowledged there were no unusual dates or conflicts.

MOTION: Board Member Paul Nelson made a motion to approve the meeting schedule for Box Elder/Perry Flood Control Special Service District for 2025. Board Member Taylor Clark seconded.

Roll Call: Chairman Bryce Thurgood, Yes
Vice Chairman Kevin Pebley, Yes
Board Member Paul Nelson, Yes
Board Member Taylor Clark, Yes
Board Member Michael Harper, Yes

C. Update on Reeder Excavation/Canyon Project

Matt Robertson provided updates on the debris basin project, highlighting its near completion. It was noted that measures had been taken for erosion control, including seeding and the installation of fencing. Discussions included suggestions for securing access with lock boxes.

D. Update on Piping Overflow Ditch – Signatures from Shirlene Peck

Considerable discussion occurred regarding the piping of an overflow ditch. Matt Robertson highlighted a request from Shirlene Peck to realign piping along future lot lines, which would increase project costs by $5,000. There was a consensus to approve the change order, contingent on Shirlene Peck (property owner) signing an agreement clarifying cost responsibilities for any future realignment. Chairman Bryce Thurgood also added that it needed to be noted for the city to also be aware of the pipe/manhole locations, so they are not covered up with asphalt in the future.

E. Regular Maintenance on Ditches – Trees at Maddox Ditch

The board reviewed the completed maintenance on Maddox Ditch trees, with acknowledgement of the satisfactory performance by the contractors involved (A Champions Tree Service).

6. Approving Meeting Minutes

- October 15, 2024

MOTION: Vice Chairman Keven Pebley made a motion to approve the minutes with no correction suggested. Board Member Michael Harper seconded.

Roll Call: Chairman Bryce Thurgood, Yes
Vice Chairman Kevin Pebley, Yes
Board Member Paul Nelson, Yes
Board Member Taylor Clark, Yes
Board Member Michael Harper, Yes

7. Board Member Items

The Board discussed paying Reeder before the next meeting since the payment has already been approved. They discussed having Bryce and Kevin come in to sign the check when the invoice is received instead of waiting until the next meeting.

8. Motion to Approve Invoice Payments (Roll Call Vote)

There was discussion about an invoice from Jared Gallegos for $300 that he said the flood control never paid him. Board Member Paul Nelson stated that it was Three Mile Creek Irrigation that got the piping from him, not the Flood Board, and that a check was paid to him. Shanna Johnson would have a record of that payment so it was discussed to verify with her that payment was made and to clarify with Mr. Gallegos regarding that payment.

- Jones and Associates – $10,185

- Champion Tree Service - $3400
- Tyra Bischoff – $99.75

MOTION: Board Member Michael Harper made a motion to approve the invoices. Board Member Paul Nelson seconded.

Roll Call: Chairman Bryce Thurgood, Yes
Vice Chairman Kevin Pebley, Yes
Board Member Paul Nelson, Yes
Board Member Taylor Clark, Yes
Board Member Michael Harper, Yes

7. Items for Next Agenda

The next regular meeting is scheduled for December 17, 2024.

- It was decided to cancel the December meeting and have the next meeting in January.
- Update on piping along Shirlene Peck property
- Update on fencing in canyon project/lock box with key

8. **Adjournment**

MOTION: Board Member Paul Nelson moved to adjourn the meeting. Board Member Mike Harper seconded.

All Board Members were in favor. The meeting ended at 6:03 p.m.

Account Statement

FIRST COMMUNITY BANK
Division of Glacier Bank
12 S Main Layton, UT 84041
801-813-1600

Member FDIC

Date 11/29/24

Primary Account XXXXXXXXXXXX4268

*********AUTO**SCH 5-DIGIT 84302 CO
75784 0.6002 AV 0.545 178 1 293
BOX ELDER COUNTY AND PERRY CITY FLOOD
1950 S HWY 89
PERRY UT 84302-4457

******************************** CHECKING ACCOUNTS ********************************

Account Title: BOX ELDER COUNTY AND PERRY CITY FLOOD CO

PREMIER BUSINESS MMDA		Number of Enclosures	1
Account Number	XXXXXXXXXXXX4268	Statement Dates	11/01/24 thru 12/01/24
Previous Balance	205,892.55	Days in the statement period	31
Deposits/Credits	.00	Average Ledger	200,086.09
1 Checks/Debits	15,000.00	Average Collected	200,086.09
Service Charge	.00	Interest Earned	364.37
Interest Paid	364.37	Annual Percentage Yield Earned	2.17%
Ending Balance	191,256.92	2024 Interest Paid	13,417.95

------------------------------- Activity in Date Order ---------------------------

Date	Description	Withdrawals	Deposits	Balance
11/20	CHECK	15,000.00-	.00	190,892.55
12/01	Interest Deposit	.00	364.37	191,256.92

---------------------------- Summary by Check Number -----------------------------

Date	Check No	Amount
11/20		15,000.00

* Denotes missing check numbers

------------------------------ Interest Rate Summary ------------------------------

Date	Rate
10/31	2.150000%

to ving act

CHECKING WITHDRAWAL

PRINT NAME Kevin Pebley

DATE 11-20-24

SIGNATURE Kevin Pebley

AMOUNT fifteen thousand dollars and no/— DOLLARS

ACCOUNT NUMBER

4125 0004268

AMOUNT OF WITHDRAWAL

15,000.00

⑆500⑆⑈000⑆⑆

Check 0 Amount $15,000.00 Date 11/20/2024

FIRST COMMUNITY BANK
Division of Glacier Bank
12 S Main Layton, UT 84041
801-813-1600

*********AUTO**SCH 5-DIGIT 84302 CO
15817 0.6002 AV 0.545 55 1 154
BOX ELDER COUNTY AND PERRY CITY FLOOD
1950 S HWY 89
PERRY UT 84302-4457

******************************** CHECKING ACCOUNTS ********************************

Account Title: BOX ELDER COUNTY AND PERRY CITY FLOOD CO

PUBLIC FUNDS CHECKING		Number of Enclosures	8
Account Number	XXXXXXXXXXXX1187	Statement Dates	10/29/24 thru 11/28/24
Previous Balance	320,473.71	Days in the statement period	31
1 Deposits/Credits	15,000.00	Average Ledger	72,216.92
7 Checks/Debits	324,588.17	Average Collected	72,216.92
Service Charge	.00	Interest Earned	.92
Interest Paid	.92	Annual Percentage Yield Earned	0.02%
Ending Balance	10,886.46	2024 Interest Paid	5.43

------------------------------ Activity in Date Order ------------------------------

Date	Description		Withdrawals	Deposits	Balance
10/30	CHECK	531	91.98-	.00	320,381.73
10/30	CHECK	532	580.00-	.00	319,801.73
10/31	CHECK	530	5,061.75-	.00	314,739.98
11/04	CHECK	529	305,169.69-	.00	9,570.29
11/20	DDA Regular Deposit		.00	15,000.00	24,570.29
11/21	CHECK	534	99.75-	.00	24,470.54
11/25	CHECK	533	3,400.00-	.00	21,070.54
11/27	CHECK	535	10,185.00-	.00	10,885.54
11/28	Interest Deposit		.00	.92	10,886.46

---------------------------- Summary by Check Number ----------------------------

Date	Check No	Amount	Date	Check No	Amount
11/04	529	305,169.69	11/25	533	3,400.00
10/31	530	5,061.75	11/21	534	99.75
10/30	531	91.98	11/27	535	10,185.00
10/30	532	580.00			

* Denotes missing check numbers

------------------------------ Interest Rate Summary ------------------------------

Date	Rate
10/28	0.015000%

CHECKING DEPOSIT

SIGN HERE FOR RECEIPT OF CASH

Date 11-20-24

Name Kevin Pebley / Perry Flood

DEPOSITS MAY NOT BE AVAILABLE FOR IMMEDIATE WITHDRAWAL

ACCOUNT NUMBER 744531187

CASH ✓ INCLUDING COIN 15,000.00

CHECKS

SUB TOTAL

LESS CASH RECEIVED

NET DEPOSIT 15,000.00

⑆500⑈001⑆

Amount $15,000.00 Date 11/20/2024

BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE
3005 SOUTH 1200 WEST
PERRY, UT 84302-4229

529

AM 1498

DATE Oct 15th 2024

PAY TO THE ORDER OF Reeder Exc. LLC $305,169.69

three hundred five thousand one hundred sixty nine 69/100 DOLLARS

FIRST COMMUNITY BANK

FOR Est 1 inv date 9/26/24

Kevin E. Pebley

⑈000529⑈ ⑆124300754⑆ 00744531187⑈

Check 529 Amount $305,169.69 Date 11/4/2024

BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE
3005 SOUTH 1200 WEST
PERRY, UT 84302-4229

530

DATE 10-15-24

PAY TO THE ORDER OF Jones + Associates $5061.75

five thousand sixty one 75/100 DOLLARS

FIRST COMMUNITY BANK

FOR # 22411-aug-24

Kevin E. Pebley

⑈000530⑈ ⑆124300754⑆ 00744531187⑈

Check 530 Amount $5,061.75 Date 10/31/2024

BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE
3005 SOUTH 1200 WEST
PERRY, UT 84302-4229

531

DATE 10-15-24

PAY TO THE ORDER OF Tyra Biscoff $91.98

ninety one and 98/100 DOLLARS

FIRST COMMUNITY BANK

FOR # 023

Kevin E. Pebley

⑈000531⑈ ⑆124300754⑆ 00744531187⑈

Check 531 Amount $91.98 Date 10/30/2024

BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE
3005 SOUTH 1200 WEST
PERRY, UT 84302-4229

532

DATE 10-15-24

PAY TO THE ORDER OF Davis + Bott $580.00

five hundred eighty and 00/100 DOLLARS

FIRST COMMUNITY BANK

FOR # 114712

Kevin E. Pebley

⑈000532⑈ ⑆124300754⑆ 00744531187⑈

Check 532 Amount $580.00 Date 10/30/2024

BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE
3005 SOUTH 1200 WEST
PERRY, UT 84302-4229

533

DATE 11-19-24

PAY TO THE ORDER OF Champion Tree Service $3400.00

Thirty four hundred and 00/100 DOLLARS

FIRST COMMUNITY BANK

FOR Inv. 11-13-24

Kevin E. Pebley

⑈000533⑈ ⑆124300754⑆ 00744531187⑈

Check 533 Amount $3,400.00 Date 11/25/2024

BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE
3005 SOUTH 1200 WEST
PERRY, UT 84302-4229

534

DATE 11-19-24

PAY TO THE ORDER OF Tyra Bischoff $99.75

ninety nine and 75/100 DOLLARS

FIRST COMMUNITY BANK

FOR # 24

Kevin E. Pebley

⑈000534⑈ ⑆124300754⑆ 00744531187⑈

Check 534 Amount $99.75 Date 11/21/2024

BOX ELDER & PERRY CITY FLOOD CONTROL & DRAINAGE
3005 SOUTH 1200 WEST
PERRY, UT 84302-4229

535

DATE 11-19-24

PAY TO THE ORDER OF Jones + Associates $10,185.00

Ten thousand one hundred eighty five DOLLARS

FIRST COMMUNITY BANK

FOR # 22481

Kevin E. Pebley

⑈000535⑈ ⑆124300754⑆ 00744531187⑈

Check 535 Amount $10,185.00 Date 11/27/2024

Mathias Canyon Debris Basin Improvements

Contractor: Reeder Excavating LLC
PO BOX 241
Tremonton, UT 84337

Original Contract: $458,064.16
***Revised Contract:** $480,668.46

Notice to Proceed: 8/5/2024
Substantial Completion: 11/30/2024
***Revised Substantial Completion:** 1/29/2025
Final Completion: 12/30/2024
***Revised Final Completion:** 2/28/2025

PAY REQUEST SUMMARY

Estimate #: 2
Invoice Date: 12/6/2024

Total Work Completed & Materials Stored to Date: $445,124.30
Less 5% Retainage: $22,256.22
Less Previous Payments: $305,169.69
Amount Due This Request: $117,698.40

Work Completed to Date: 93%
Time Used to Date: 69%

Signed by:
A6E0A3DA7030401...
Contractor: Reeder Excavating LLC

Signed by:
Matthew L. Robertson
6517B2CD74B74BF...
District Engineer: Jones & Associates

Account Number

*APPROVED CHANGES TO DATE			(additional days)	PREVIOUS PAYMENTS		
CO #1:	$	22,604.30	60	Pay Request #1	$	305,169.69
CO #2:	$	-		Pay Request #2	$	-
CO #3:	$	-		Pay Request #3	$	-
CO #4:	$	-		Pay Request #4	$	-
CO #5:	$	-		Pay Request #5	$	-
Recon CO:	$	-		Pay Request #6	$	-
Total Changes:	$	22,604.30	60 days	Total Payments:	$	305,169.69

By signing, the Contractor certifies, to the best of its knowledge, the following: (1) All previous progress payments received from Owner on account of Work done under Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Pay Requests; (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Pay Request, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as coverd by a bond acceptable to Owner indemnifying Owner against any such Liens, security interests, or encumbrances); and (3) All Work covered by this Pay Request is in accordance with the Contract Documents and is not defective.

Mathias Canyon Debris Basin Improvements

Reeder Excavating LLC

Estimate #: 2
Invoice Date: 12/6/2024
Date Prepared: 12/6/2024

ITEM NO.	LINE ITEM DESCRIPTION	Qty	Unit	UNIT PRICE	CURRENT UNITS OR % COMPLETE	TO DATE UNITS OR % COMPLETE	CURRENT BILLING	TOTAL BILLED TO DATE
1	Mobilization	1	ls	$ 25,000.00	ls	1 ls		$ 25,000.00
2	UPDES storm water compliance (over One Acre)	1	ls	$ 4,000.00	ls	1 ls		$ 4,000.00
3	Clear and grub site (approx. 1.7 ac)	1	ls	$ 24,125.00	ls	1 ls		$ 24,125.00
4	Site Excavation - including construction of embankment (approx. 12,650 cy cut, 10,344 cy fill)	1	ls	$ 208,725.00	0.35 ls	1.00 ls	$ 73,053.75	$ 208,725.00
5	Remove excess material (approx. 2,300 cy)	1	ls	$ 23,000.00	(0.5) ls	1 ls	$ (11,500.00)	$ 11,500.00
6	Untreated base course (UTBC)	300	ton	$ 27.00	ton	300 ton		$ 8,100.00
7	Widen and grade existing access road (1,700 lf)	1	ls	$ 2,500.00	ls	1 ls		$ 2,500.00
8	Divert water during construction	1	ls	$ 4,000.00	ls	1 ls		$ 4,000.00
9	Remove existing manhole	3	ea	$ 500.00	ea	3 ea		$ 1,500.00
10	Remove existing 24” pipe	150	lf	$ 15.00	lf	150 lf		$ 2,250.00
11	Remove existing concrete diversion structure	1	ea	$ 4,500.00	ea	1 ea		$ 4,500.00
12	Furnish and install 24” RCP CL-III culvert through embankment	91	lf	$ 55.00	lf	91 lf		$ 5,005.00
13	Furnish and install 24” RCP CL-III to Mathias Creek and to Evans Canyon	198	lf	$ 55.00	lf	198 lf		$ 10,890.00
14	Furnish and install concrete anchor wall on 24” RCP	2	ea	$ 1,000.00	ea	2 ea		$ 2,000.00
15	Furnish and install inlet structure including rip-rap	1	ea	$ 19,500.00	ea	1 ea		$ 19,500.00
16	Furnish and install control structure including rip-rap	1	ea	$ 28,000.00	ea	1 ea		$ 28,000.00
17	Furnish and install flared end section including rip-rap	1	ea	$ 1,750.00	1 ea	1 ea	$ 1,750.00	$ 1,750.00
18	New 5’ diameter manhole	1	ea	$ 6,943.00	1 ea	2 ea	$ 6,943.00	$ 13,886.00
19	Connect existing pipe to new manhole	1	ea	$ 500.00	ea	1 ea		$ 500.00
20	Furnish and install reinforce geotextile fabric for spillway (Mirafi TM145 HPTRM or approved equal, including anchor pins per manufacturer's recommendations)	176	sy	$ 27.00	176 sy	176 sy	$ 4,752.00	$ 4,752.00
21	Construct new rip-rap stream channel cross section	125	lf	$ 50.00	lf	125 lf		$ 6,250.00
22	Furnish and install erosion control mat	3,450	sy	$ 4.00	4,950 sy	4,950 sy	$ 19,800.00	$ 19,800.00
23	Re-seed with native seed mix (Utah Seed “Cabin Mix” or approved equal)	5,900	sy	$ 1.10	5,900 sy	5,900 sy	$ 6,490.00	$ 6,490.00
A1	Mobilization	1	ls	$ 4,250.00	ls	ls		
A2	UPDES storm water compliance (under one acre)	1	ls	$ 2,350.00	ls	ls		
A3	Furnish and install 18" RCP CL-III	480	lf	$ 50.00	lf	96 lf		$ 4,800.00
A4	New 4' diameter manhole	4	ea	$ 3,500.00	ea	1 ea		$ 2,697.00
A5	Connect existing pipe to new manhole	2	ea	$ 550.00	ea	ea		
	~ CHANGE ORDERS ~							
101	Haul dirt from Evans Canyon to Mathias Canyon to finish berm construction	1	ls	$ 13,365.50	1 ls	1 ls	$ 13,365.50	$ 13,365.50
102	Install sand drain filter and perforated outlet pipe	1	ls	$ 5,543.00	1 ls	1 ls	$ 5,543.00	$ 5,543.00
103	Install new fence around control structure	1	ls	$ 3,695.80	1 ls	1 ls	$ 3,695.80	$ 3,695.80
						TOTAL VALUE OF WORK COMPLETED	**$ 123,893.05**	**$ 445,124.30**
							THIS ESTIMATE	TO DATE

JONES & ASSOCIATES *Consulting Engineers*

JONES & ASSOCIATES CONSULTING ENGINEERS

Jones & Associates
6080 Fashion Point Dr
South Ogden, UT 84403-4851
(801) 476-9767

PERRY FLOOD CONTROL DISTRICT
ATTN: Tyra Bischoff - Secretary
3005 South 1200 West
Perry, UT 84302

Date: October 31, 2024

Invoice number: 22544

Professional Engineering Services rendered during the month of October, 2024 for work on the following projects:

ENGINEERING CONSULTATIONS

Evans & Mathias Canyons Debris Basins Design & Permitting

Emily A. Thomas, (Project Manager)		0.50 hrs.
Matthew L. Robertson, P.E. (Senior Engineer II)		31.00 hrs.
Matthew S. Rigby, (Staff Engineer III)		11.25 hrs.
Taylor J. Trahan, (Land Surveyor)		4.00 hrs.
GPS Survey Equipment @ $65.00/hrs	*$*	*178.75*
Subtotal	$	6,398.50
SUBTOTAL ENGINEERING CONSULTATIONS	**$**	**6,398.50**
INVOICE TOTAL	**$**	**6,398.50**

Perry Flood Control District Notes (October 31, 2024)

The following notes summarize the Engineering Services provided by Jones & Associates for the month of October 2024

Date	Employee Type	Employee	Billed Units/Hours	Billed Amount	Notes
27 Perry Flood Control District			46.75	6,219.75	
000 Miscellaneous DONATED TIME					
10/31/24	Land Surveyor	Taylor Trahan			*For the Evans and Mathias Project* On-site to complete the drone aerial photos but has issues with my phone connecting to the drone that I had to leave the site without completing the drone.
300 Storm Drain Evans & Mathias Canyons Debris Basins Design & Permitting			46.75	6,219.75	
10/31/24	Senior Engineer II	Matthew Robertson	1.00	149.00	Review of photos and began work on pay requests
10/29/24	Senior Engineer II	Matthew Robertson	2.00	298.00	Email from Zach with Perry and responded to message from company inquiring about the project, reviewed and downloaded drone images from Reeder, followed up on the status of the first pay request. Follow up with staff on the additional survey and redesign of the storm drain on the Peck's property.
10/28/24	Senior Engineer II	Matthew Robertson	2.00	298.00	Review of pay request and change orders and discussion with Bucky on the extra blanket needed and follow up on the storm drain piping,
10/28/24	Land Surveyor	Taylor Trahan	4.00	372.00	On-site topo survey of the new drainage ditch to gather information for the new alignment.
10/25/24	Senior Engineer II	Matthew Robertson	3.00	447.00	Email to board and debris basin walk through with Reeder and coordination with Taylor on survey for piping realignment
10/25/24	Staff Engineer III	Matthew Rigby	2.75	288.75	Site walkthrough with Bucky Reeder and Matt Robertson
10/24/24	Senior Engineer II	Matthew Robertson	1.50	223.50	Follow up with Mike Jensen and sent concept plan for the piping realignment. Coordination with Bucky and Matt on the finishing of the debris basin and meeting on-site to review.
10/23/24	Senior Engineer II	Matthew Robertson	0.50	74.50	Phone call with Shirlene about the proposed piping change on her property.
10/23/24	Staff Engineer III	Matthew Rigby	2.00	210.00	Drive to site, site inspection.
10/22/24	Senior Engineer II	Matthew Robertson	2.00	298.00	Called Mike Jensen about piping on Peck property. Put together concept drawing of the storm drain realignment
10/21/24	Senior Engineer II	Matthew Robertson	1.00	149.00	Sent project description to Tyra to use in the Perry newsletter. Review of pipe alignment through Peck's property.
10/18/24	Senior Engineer II	Matthew Robertson	4.00	596.00	Called and spoke with Shirlene Peck. Review of SD alignment in her property and impacts to potential subdivision development. Went to her office and reviewed the plans and agreements. Stopped by the project site and spoke with Bucky about the fill being moved to Evans and about the schedule for the staking of the SD and spillway. Review of SD elevations and existing elevations.

Date	Employee Type	Employee	Billed Units/Hours	Billed Amount	Notes
10/17/24	Senior Engineer II	Matthew Robertson	1.00	149.00	Review of piping on Peck's property and emails with Bucky about staking
10/16/24	Senior Engineer II	Matthew Robertson	1.00	149.00	Coordination with Bucky about using the material by Evans to finish the dike and wasting grubbings on-site
10/15/24	Senior Engineer II	Matthew Robertson	3.50	521.50	Downloaded pics to the folder, review of plans, put together email summarizing the progress of the project and sent to the board. Went to the board meeting and discussed the project and the proposed change order to bring extra material to the site from Evans. Spoke with Bucky about the proposed price. Conversations with Shirlene Peck about the piping and the agreements.
10/15/24	Staff Engineer III	Matthew Rigby	1.00	105.00	Review seed submittal and send approval to Bucky Reeder.
10/14/24	Senior Engineer II	Matthew Robertson	3.00	447.00	Visited the site and reviewed the grading and need for more material with Bucky. Followed up with him on the material to use.
10/14/24	Staff Engineer III	Matthew Rigby	3.00	315.00	Site inspection and meeting with Bucky Reeder and Matt Robertson.
10/14/24	Project Manager	Emily Thomas	0.50	47.50	Compiled all rcvd and executed documents to date into final pdf, sent copy to Contractor and District for their records
10/11/24	Senior Engineer II	Matthew Robertson	2.00	298.00	Sent final signed PR to Tyra and Bryce. Review of email from Tyra about an invoice from Gallegos. Spoke with Rigby about the seed submittal and progress of the work and need to get agreements with Shirlene signed. Spoke with Bucky about running out of material on the site and the proposal to bring over material from Evans. Asked him to determine cost before our board meeting next week.
10/10/24	Senior Engineer II	Matthew Robertson	1.00	149.00	Follow up with construction issues, seed submittal, and pay request completion.
10/09/24	Senior Engineer II	Matthew Robertson	1.00	149.00	Review of material weight tickets and follow up with Emily on the pay request and signed the final document.
10/08/24	Staff Engineer III	Matthew Rigby	0.50	52.50	Update inspection log for site inspection on 10/7
10/08/24	Senior Engineer II	Matthew Robertson	0.50	74.50	Emails with Tyra regarding an update for the city. Looked at latest progress of work and pics.
10/07/24	Staff Engineer III	Matthew Rigby	2.00	210.00	Drive to site, general site inspection., upload site photos.
10/02/24	Senior Engineer II	Matthew Robertson	1.00	149.00	Follow up with Bucky on the weight tickets for the roadbase and about the schedule for the work and the piping down lower.
			46.75	6,219.75	

JONES & ASSOCIATES
CONSULTING ENGINEERS

Jones & Associates
6080 Fashion Point Dr
South Ogden, UT 84403-4851
(801) 476-9767

PERRY FLOOD CONTROL DISTRICT
ATTN: Tyra Bischoff - Secretary
3005 South 1200 West
Perry, UT 84302

Date: November 30, 2024

Invoice number: 22608

Professional Engineering Services rendered during the month of November, 2024 for work on the following projects:

ENGINEERING CONSULTATIONS

Evans & Mathias Canyons Debris Basins Design & Permitting

Brett M. Jones, P.E. (Principal Engineer)		0.50	hrs.
Emily A. Thomas, (Project Manager)		0.25	hrs.
Matthew L. Robertson, P.E. (Senior Engineer II)		11.50	hrs.
Matthew S. Rigby, (Staff Engineer III)		5.25	hrs.
Taylor J. Trahan, (Land Surveyor)		3.00	hrs.
GPS Survey Equipment @ $65.00/hrs	*$*	*97.50*	
Subtotal	$	2,746.00	
SUBTOTAL ENGINEERING CONSULTATIONS	**$**	**2,746.00**	
INVOICE TOTAL	**$**	**2,746.00**	

Perry Flood Control District Notes (November 30, 2024)

The following notes summarize the Engineering Services provided by Jones & Associates for the month of November 2024

Date	Employee Type	Employee	Billed Units/Hours	Billed Amount	Notes
27 Perry Flood Control District			20.50	2,648.50	
300 Storm Drain Evans & Mathias Canyons Debris Basins Design & Permitting			20.50	2,648.50	
11/27/24	Senior Engineer II	Matthew Robertson	2.00	298.00	Spoke with Shirlene Peck about the piping of the ditch and the adjustment to the alignment and the agreements. Edited the agreements and spoke to Emily to have her send them to Shirlene via DocuSign.
11/27/24	Project Manager	Emily Thomas	0.25	23.75	Coordination and sending of docusign for Shirlene Peck Agreements
11/25/24	Senior Engineer II	Matthew Robertson	2.00	298.00	Revised the agreements for Shirlene Peck and sent them in an email with the plans.
11/21/24	Land Surveyor	Taylor Trahan	3.00	279.00	On-site to take aerial drone images of the finished basin. Uploaded the images onto the server
11/19/24	Senior Engineer II	Matthew Robertson	3.00	447.00	Made design changes to storm drain piping below the canal and coordinated plan update with Matt Rigby. Review of pictures and questions about fencing from Bucky and spoke on the phone with him. Went to the board meeting and discussed status of work, budget, and piping of ditch with the board.
11/19/24	Staff Engineer III	Matthew Rigby	2.75	288.75	Address Mathias Creek piping comments from Matt Robertson. Re-publish and send back to Matt.
11/11/24	Staff Engineer III	Matthew Rigby	2.50	262.50	Redraw storm drain alignment and send to Matt Robertson.
11/11/24	Senior Engineer II	Matthew Robertson	1.50	223.50	Review of pay requests and costs. Looked at survey data and potential realignment of piping on Peck's property.
11/07/24	Senior Engineer II	Matthew Robertson	2.00	298.00	Coordination with Taylor on the drone images of the debris basin. Downloaded the images from Bucky to the folder. Spoke with Bucky and with Bryce about the fencing on the site. Also spoke with Bryce about the realignment of the piping on the Peck property and followed up with Rigby on the design of the piping realignment.
11/01/24	Senior Engineer II	Matthew Robertson	1.00	149.00	Looked at the CAD file to see the additional survey and what it would take to redesign the piping of the Mathias Ditch on the Peck's property. Called and left a message with Shirlene.
11/01/24	Principal Engineer	Brett Jones	0.50	81.00	Work with project engineer and Shirlene Peck on ditch piping options and agreements.
			20.50	2,648.50	

Davis & Bott
Certified Public Accountants, L.C.

50 West Forest St, Suite 101
P.O. Box 369
Brigham City, UT 84302
(435) 723-5224

36 West 100 North
Tremonton, UT 84337
(435) 257-7898

Box Elder County Perry Flood Control
C/O Tyra Bischoff
1950 S Highway 89
Perry, UT 84302

Date:	11/30/2024
Invoice Number:	201469
Client Number:	187417.

Accounting Services Rendered Through 11/30/2024:

- September and October write up.
- Budget Preparation.

Invoice Total: $475.00

Just a reminder; balances paid by December 31st will be deductible on your 2024 tax return.

Pay Now

Thank you for your business!

A FINANCE CHARGE OF 1.5% PER MONTH WILL BE CHARGED ON ANY ACCOUNT BALANCE NOT PAID WITHIN 30 DAYS OF STATEMENT.

INVOICE

Tyra Bischoff

DATE: JANUARY 17, 2025

Box Elder and Perry City Flood Control
Invoice #025

FOR: FLOOD CONTROL MINUTES & MISC. SERVICES

DATE	DESCRIPTION	HOURS	LINE TOTAL
11/19/2024	Meeting	1.5	
01/3/2025	Minutes/Agenda	1.5	
1/17/2025	Packet/Emails	.25	
	TOTAL	3.25 hours	X 28.50
		SUBTOTAL	92.63
		SALES TAX	0
		TOTAL	92.63

THANK YOU