

MINUTES OF SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF THE
WASATCH PEAKS RANCH ROAD AND FIRE DISTRICT (THE “DISTRICT”)
HELD
DECEMBER 10, 2024

A special meeting of the Board of Directors of the Wasatch Peaks Ranch Road and Fire District (referred to hereafter as the “Board”) was convened on Tuesday, December 10, 2024, at 5:15 p.m., at 36 S. State St., Ste. 500, Salt Lake City, UT 84111 and via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees in attendance were:

Gary Derck

Ed Schultz

Jenny Robinson

Also, In Attendance Were:

Josh Miller and Shelby Clymer, CliftonLarsonAllen LLP (“CLA”)

Carley Herrick, Nathan Bell and Evan Tufts; Wasatch Peaks Ranch

D. Brent Rose; Clyde Snow & Sessions, P.C.

ADMINISTRATIVE MATTERS

Call to Order:

The meeting was called to order at 5:19 p.m. by Trustee Derck, who recited the following:

“As a Trustee of the Board of Trustees of the WPR Road and Fire District, I hereby call this special meeting of the Board to order at 5:19 P.M. on December 10, 2024, at 36 S. State St., Ste. 500, Salt Lake City, UT 84111. In compliance with the requirements of Utah’s Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.

Public Comment:

None.

Oath of Office:

Following discussion, Trustee Derck administered the Oath of Office to Jenny Robinson.

Election of Officers and Clerk:

It was noted that the Board elected the officers and clerk at the September 24, 2024 meeting. No action was taken.

Minutes from September 24, 2024 Regular Meeting:

Following discussion, Trustee Schultz made a motion to approve the minutes from the September 24, 2024 regular meeting. Trustee Robinson seconded the motion. The motion passed unanimously.

FINANCIAL MATTERS

Payment of Claims:

Ms. Clymer reviewed the claims with the Board. Following review, Trustee Robinson made a motion to approve the payment of claims in the amount of \$25,694.65. Trustee Derck seconded the motion. The motion passed unanimously.

September 30, 2024 Unaudited Financial Statements:

Trustee Derck deferred action to allow the Chair and Treasurer more time to review the financial statements.

MANAGER'S MATTERS

CliftonLarsonAllen LLP Statement of Work for Management Services:

Following review and discussion, Trustee Robinson made a motion to approve the CLA Statement of Work for Management Services for 2025. Trustee Derck seconded the motion. The motion passed unanimously.

OPERATIONAL MATTERS

Mr. Bell discussed readiness for the storm wall season. Discussion ensued regarding the pro form, operations and maintenance manual and road maintenance.

LEGAL MATTERS

Infrastructure Acquisition Resolution:

Attorney Herrick reviewed the resolution with the Board. Following review and discussion, Trustee Derck made a motion to adopt the Infrastructure Acquisition Resolution. Trustee Schultz seconded the motion. The motion passed unanimously.

TRUSTEES' MATTERS

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, Trustee Derck adjourned the meeting at 5:26 p.m.

Respectfully submitted,

By *Gary Derck*

District Chair

Attest:

By *Carley Herrick*

District Clerk

Minutes 12-10-2024

Final Audit Report

2025-02-11

Created:	2025-02-11
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