MIDWAY SANITATION DISTRICT
REGULAR MEETING MINUTES

Midway Sanitation District

Monday, January 13, 2025, 3:00 p.m.
Midway Sanitation District Offices
75 North 100 West, Midway, Utah

Minutes of the Midway Sanitation District Board of Trustees Regular Meeting held Monday, January 13, 2025, at 3:00 p.m. Notice of the meeting and agenda was posted at the Midway Sanitation District Offices Building, Ridley's Express, 7-Eleven and the Midway City Post Office. A copy was sent to each of the Trustees and posted on the Utah Meeting Public Notice Web Site.

Call to Order, Opening Remarks or Invocation

Roll Call:
Clair Provost, Chairman (via phone) Don Huggard, Trustee
Celeste Johnson, Mayor, Vice-Chairwoman (arrived at 3:30pm)
Wes Johnson, District Engineer Eric Mecham, Public Works
Becky Wood, Manager

Others In Attendance:
John Money, Kastle Court Development

General Consent Calendar

- **a.** Agenda for the January 13, 2025, Regular Meeting
- **b.** Minutes of the November 25, 2024 Regular Meeting
- **c.** Warrants and Financials

Note: Copies of items a, b and c are contained in the supplemental file.

Motion: *Clair Provost made a motion to approve the agenda, minutes, warrants and financials with the changes discussed. Don Huggard seconded the motion that carried with all members voting aye.*

Operators Report: The board discussed grease trap and issues. There was also a discussion on sending Eric Mecham to the RWAU Conference. The board determined that the manager look up the policy on continuing education and certification testing.

Kastle Court Development, Final Approval (John Money) – Wes Johnson discussed granting Final Approval for a 7-lot Subdivision to be known as Kastle Court Subdivision, Located at approx. 800 North Pine Canyon Road, noting that a change had been made from connecting the main sewer onto the East side and instead will be connected to the West side on Pine Canyon Road as previously discussed by the board. Don Huggard noted that the agenda item for Kastle Court should be changed to seeking final approval, not preliminary as stated.

***Motion:** Celeste Johnson made a motion to grant final approval to the Kastle Court Development. Don Huggard seconded the motion that carried with all members voting aye.*

Organization of the Board and Set the 2025 Meeting Schedule:
***Motion:** Clair Provost made a motion for the board to organize with Don Huggard as Chairman and as the appointed board member to the HVSSD board as representative of MSD. Celeste Johnson seconded the motion that carried with all members voting aye.*
Celeste Johnson also made a motion for the board to organize with Clair Provost as Vice-Chair, Celeste Johnson as Trustee and to set/keep the Midway Sanitation District Board meeting on the second Monday of each month to be held at 3:00pm in the downstairs conference room. Don Huggard seconded the motion that carried with all members voting aye.

Celeste Johnson asked the manager to put together a calendar of items that needed to be accomplished this year in order to complete all projects and bring it to the February board meeting.

Reconvene as District Audit Committee:

***Motion:** Don Huggard made a motion to Reconvene as District Audit Committee. Celeste Johnson seconded the motion that carried with all members voting aye.*

Approve Fraud Risk Assessment Report for 2024: The board discussed the 2024 Fraud Risk Assessment, the points received adding up to a "Low" Risk Assessment and what could be done to score a better assessment.

Motion: *Celeste Johnson made a motion to Approve and Certify the 2024 Annual Fraud Risk Assessment Report as presented. Don Huggard seconded the motion that carried with all members voting aye.*

Reconvene as District Board Regular Meeting:
Motion: *Clair Provost made a motion to Reconvene as Midway Sanitation District Board. Celeste Johnson seconded the motion that carried with all members voting aye.*

Accept the 2024 Impact Fee Report:
***Motion:** Celeste Johnson made a motion to accept and certify the 2024 Impact Fee Report and* any Additional Capital Improvement Impact Fee Eligible Expenditures. *Clair Provost seconded the motion that carried with all members voting aye.*

HVSSD Agreement Update – The board reviewed & discussed the proposed Heber Valley Special Service District Agreement with comments received from the MSD Attorney. Celeste Johnson noted that capital facility plans need to be updated and we all need to be cognizant of what gets approved going forward and be sure that the systems in place can handle the growth.

MSD/JSSD Agreement Update – The board reviewed & discussed the Jordanelle Special Service District Memo and Proposed Agreement Changes. More clarification is needed and will be discussed with JSSD. Term of the updated agreement should be limited to no more than 15-20 years.

Engineering Report: Wes Johnson updated the board on current projects, infiltration discussions with HVSSD and SCADA system progress.

Manager Report: Becky Wood reviewed 2024 accomplishments.

Trustee Reports: There were no Trustee Reports at this time.

Adjourn:
Celeste Johnson made a motion to adjourn the meeting at 5:21p.m. that carried with all members voting aye.

Don Huggard

Don Huggard, Chairman

Becky Wood

Becky Wood, District Clerk