

RECORD OF PROCEEDINGS

MINUTES OF A REGULAR MEETING OF
THE BOARD OF TRUSTEES OF THE
WASATCH PEAKS RANCH UTILITY DISTRICT (THE “DISTRICT”)
HELD
AUGUST 22, 2023

A regular meeting of the Board of Trustees of the Wasatch Peaks Ranch Utility District (referred to hereafter as the “Board”) was convened on Tuesday, August 22, 2023, at 5:30 p.m., at Bar W Lodge, 4175 N. Morgan Valley Drive, Morgan, Utah 84050. This District Board meeting was also held via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees In Attendance Were:

Vance Bostock, Chair (via Microsoft Teams)
Ed Schultz, Vice Chair
Gary Derck, Secretary

Also, In Attendance Were:

Josh Miller and Shelby Clymer, CliftonLarsonAllen LLP (“CLA”) (via Microsoft Teams)
Mitchell Lee, District Clerk
D. Brent Rose, Clyde Snow & Sessions, P.C.
Jenny Robinson and Nate Bell, WPR Development Company

ADMINISTRATIVE MATTERS

Call to Order and Agenda: The meeting was called to order at 5:37 p.m. by Trustee Bostock.

Quorum, Location of Meeting, and Posting of Meeting Notice: The Board confirmed a quorum, the location of the meeting and the posting of the meeting notice.

The Board entered into a discussion regarding the location of the District's Board meeting. It was determined to conduct the meeting at the above-stated date, time and location, which is within 20 miles of the District. It was further noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the District's boundaries have been received. This meeting was conducted via Microsoft Teams and encouraged public participation via Microsoft Teams. The Board further noted that notice providing the time, date and video link information was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries.

Public Comment: The Chair noted that there was no one from the public in attendance or participating electronically.

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2024 Board Meeting Schedule: Following discussion, Trustee Derck made a motion to hold Board meetings on the third Tuesday of each month at 5:30 p.m. in 2024. Trustee Schultz seconded the motion. The motion passed unanimously. It was noted that the determined schedule will be noticed on the District's website and submitted to the District's newspaper for publication.

FINANCIAL MATTERS

Unaudited Financial Statements as of June 30, 2023: Ms. Clymer reviewed the unaudited financial statements as of June 30, 2023 with the Board. Following review, Trustee Derck made a motion to accept the Unaudited Financial Statements as of June 30, 2023, as presented. Trustee Schultz seconded the motion. The motion passed unanimously.

Claims: Ms. Clymer reviewed the claims with the Board. Attorney Rose noted that statute requires the Board to approve claims on a quarterly basis. Following review and discussion, Trustee Derck made a motion to approve and ratify the claims in the amount of \$25,507.15, as presented. Trustee Schultz seconded the motion. The motion passed unanimously.

MANAGER MATTERS

None.

OPERATIONAL MATTERS

Interlocal Agreement Providing for Joint Consulting Engineering Services by and between the District and the WPR Road and Fire District: Attorney Rose reviewed the agreement with the Board, noting that amendments may be needed in the future and that the current agreement with the District's engineer reflects the same provisions as this agreement. Following review and discussion, Trustee Derck made a motion to approve the Interlocal Agreement Providing for Joint Consulting Engineering Services by and between the District and the WPR Road and Fire District, as presented. Trustee Schultz seconded the motion. The motion passed unanimously.

Resolution No. 2023-08-01 Authorizing the Execution of the Interlocal Agreement Providing for Joint Consulting Engineering Services: Following review, Trustee Derck made a motion to approve Resolution No. 2023-08-01 Authorizing the Execution of the Interlocal Agreement Providing for Joint Consulting Engineering Services, as presented. Trustee Schultz seconded the motion. The motion passed unanimously.

Resolution No. 2023-08-02 Requiring the Execution of Public Infrastructure Annexation Consent Forms as a Condition to Issuance of Will-Serve Letters Required for Lot Owner Building Permit Applications: Following review, Trustee Derck made a motion to approve Resolution No. 2023-08-02 Requiring the Execution of Public Infrastructure Annexation Consent Forms as a Condition to Issuance of Will-Serve Letters Required for

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Lot Owner Building Permit Applications, as presented. Trustee Schultz seconded the motion. The motion passed unanimously.

Residential Sewer and Water Inspections: The Board discussed residential sewer and water inspections, noting that the inspection's results align with the existing specifications. The main alteration will be made to the water meter pit inspections to prevent water loss. It was noted that Rules and Regulations for these inspections have been drafted by Attorney Rose and are being reviewed. No action was taken.

Will-Serve Letters and Addressed Entities: The Board discussed Will-Serve Letters and addressed entities, noting that past letters have been corrected and reissued. Following discussion, Trustee Derck made a motion to approve the Will-Serve Letters. Trustee Schultz seconded the motion. The motion passed unanimously.

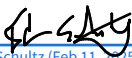
LEGAL MATTERS None.

TRUSTEE MATTERS None.

OTHER BUSINESS None.

ADJOURNMENT There being no further business to come before the Board at this time, Trustee made a motion to adjourn the meeting. Trustee seconded the motion. The motion passed unanimously.

Respectfully submitted,

By 
Ed Schultz (Feb 11, 2025 06:19 MST)
District Trustee