

MINUTES OF THE TOWN COUNCIL
MEETING
OF THE TOWN OF CLARKSTON

January 7, 2025
7:00 P.M.

Town Council Meeting held at the Clarkston Town Hall, 50 South Main, Clarkston, UT

Attendance: Mayor N. Craig Hidalgo

Councilmembers: McCall Stephensen, Shaun Kurek
Adam Hanover,

Town Clerk: Kristi Hidalgo

Public Attendance: Jared Petersen, Launi Petersen

1. CALL TO ORDER

Mayor Hidalgo called the Clarkston Town Council to order at 7:00 p.m.

Mayor Hidalgo asked for a motion to amend the meeting agenda to include the following:

- A Councilmember Interview
- Swearing in a Newly Appointed Councilmember

Councilmember A. Hanover motioned to amend the agenda to include the aforementioned items.

Councilmember M. Stephensen seconded the motion.

All in favor "Aye." Motion carried.

Councilmember Mike Kelly led the Pledge of Allegiance and offered Reverence to begin the meeting.

Mayor Hidalgo addressed the minutes of the Clarkston Town Council Meeting held December 3, 2024.

Councilmember A. Hanover motioned for the Clarkston Town Council to approve and adopt the minutes of December 3, 2024. Councilmember M. Stephensen seconded the motion. All in favor "Aye."

Motion carried.

2. BUSINESS

Councilmember Candidate Interviews – Mayor Hidalgo stated that Jared Petersen had turned in an application for the vacant Councilmember seat. Mr. Petersen meets all the following Eligibility and Residency Requirements:

- 1) Candidates must be a United States citizen at time of filing for candidacy.
- 2) Candidates must be at least 18 years of age at the time of the appointment.
- 3) Candidates must be a legal resident of the municipality for 12 consecutive months immediately preceding the date of appointment.
- 4) Candidate must be a registered voter of the municipality.

Mayor Hidalgo asked Mr. Petersen to tell the Council why he decided to put his name in as a Councilmember. Mr. Petersen stated that no one else had, so he decided to try and help out. Mr. Petersen said that he has never been on the Town Council and definitely feels like a fish out of water but just decided to try and help out. Mayor Hidalgo replied that all of the Council have been in that boat. Mr.

Petersen stated that summertime is hard for him. Beginning in March he is very busy with his business and will do his best to make it to all of the meetings. Councilmember A. Hanover wondered what the term of the appointed Councilmember would be. Mayor Hidalgo said that it would be a one-year term from January 1, 2025 – January 1, 2026. An appointed position can only be in place until the next Municipal Election, which will be this year. If Mr. Petersen would like to run for a Council seat, he would need to file a Declaration of Candidacy to do so. The Declaration of Candidacy period is June 2 - June 9, 2025. Mr. Petersen concluded that he was here to be a voice for the people and do what is best for the town. Councilmember A. Hanover stated that it sounds like we all want the same thing. Mayor Hidalgo asked for a motion to appoint Jared Petersen as a Clarkston Town Councilmember. Councilmember A. Hanover made the motion to appoint Jared Petersen as a Clarkston Town Councilmember. Councilmember M. Stephensen seconded the motion.

Roll Call Vote:

Mayor Hidalgo	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Stephensen	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember A. Hanover	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent
Councilmember M. Kelly	<u>X</u> Aye	<u> </u> No	<u> </u> Abstain	<u> </u> Absent

Swearing in Newly Appointed Councilmember – Town Clerk Kristi Hidalgo administered the Oath of Office to Councilmember Jared Petersen.

Mayor Hidalgo welcomed Councilmember Petersen to the Council and thanked him for accepting the opportunity to serve the community of Clarkston.

Minor Subdivision Ordinance Amendments Recommended by the Planning Commission- Mayor Hidalgo turned the time over to Councilmember A. Hanover to discuss the proposed amendments to the Minor Subdivision Ordinance. Councilmember A. Hanover stated that the Planning Commission recommends the following changes to the Clarkston Town Minor Subdivision Ordinance:

11-9-4 ~~REQUIRED CONDITIONS AND IMPROVEMENTS~~: CONDITIONS FOR APPROVAL OF A MINOR SUBDIVISION:

~~The following requirements shall be imposed as a condition of approval of a minor subdivision:~~ In order to approve a minor subdivision, the following conditions must be met:

- A. ~~Not more than three (3) parcels shall be created in the minor subdivision.~~ The minor subdivision must not result in the creation of more than three (3) parcels, including the parent parcel.
- B. ~~The area to be subdivided should be immediately adjacent to existing streets and utilities, and there shall be no dedication of any land for street rights of way or other public purposes required by the needs of the subdivision or planned for in the Town's General Plan or transportation plan or the applicant's proposal.~~ must have frontage on existing, improved streets and be immediately adjacent to existing utilities. No minor subdivision shall be approved if it requires the dedication of land for street rights-of-way or other public purposes along any edge of the subdivided lots, including streets identified in the Clarkston Town Master Plan.

1. Improved Streets: For the purposes of this ordinance, frontage must be on improved existing paved streets in public rights of way, built per town specifications which excludes dirt roads and all other unimproved roadways.

C. The minor subdivision ~~shall~~ must conform to the general character of the surrounding area according to the Clarkston Town Master Plan for roads, water, and town development. These plans are generally updated every 5 (five) years. New lot lines ~~shall~~ must ~~conform to the~~ align with the Clarkston Town Master Plan for roads, water, and town development and the general pattern of existing lot lines.

11-9-6 RESTRICTION ON FURTHER SUBDIVISION WITHOUT PLAT:

Real property that has been subdivided as a minor subdivision under this Section, both the parent parcel and the parcel which was subdivided from the parent parcel, may not be further subdivided pursuant to a minor subdivision for ~~two~~ four years from the submission of the original application for minor subdivision. Any further subdivision of any property that has been subdivided pursuant to a minor subdivision must be completed in accordance with this Title, and all property that was part of the minor subdivision must be included in, and be made part of, the plat and application for any subsequent subdivision.

The Council discussed and determined to change the recommendation in 11-9-6 RESTRICTION ON FURTHER SUBDIVISION WITHOUT A PLAT from four years to three years. All other recommendations were approved.

Ordinance 25-01 "An Ordinance Amending Title 11 Chapter 9 Section 4: Conditions For Approval Of A Minor Subdivision And Title 11 Chapter 9 Section 6: Restriction On Further Subdivision Without Plat" - Mayor Hidalgo asked if there was any further discussion by the Council prior to passing the ordinance. There was none. Mayor Hidalgo read the ordinance and asked for a motion to adopt Ordinance 25-01. Councilmember M. Stephensen motioned for the Council to approve and adopt Ordinance 25-01. Councilmember M. Kelly seconded the motion

Roll Call Vote:

Mayor Hidalgo	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember M. Stephensen	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember A. Hanover	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember M. Kelly	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember J. Petersen	<u>X</u>	Aye	___	No	___	Abstain	___	Absent

Resolution 25-01 "A Resolution Establishing A Time And A Place For Holding Regular Council Meetings" - Mayor Hidalgo asked if there was any discussion by the Council prior to passing the Resolution. There was no discussion. Mayor Hidalgo read the Resolution and asked for a motion to adopt Ordinance 25-01. Councilmember M. Kelly motioned for the Council to approve and adopt Ordinance 25-01. Councilmember A. Hanover seconded the motion.

Roll Call Vote:

Mayor Hidalgo	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember M. Stephensen	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember A. Hanover	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember M. Kelly	<u>X</u>	Aye	___	No	___	Abstain	___	Absent
Councilmember J. Petersen	<u>X</u>	Aye	___	No	___	Abstain	___	Absent

Mayor Hidalgo – Delegation of Councilmember Responsibilities – Mayor Hidalgo assigned the Council their new responsibilities for the upcoming year. See Exhibit A Mayor Hidalgo asked for a motion to approve the Clarkston Town 2025 Responsibility Matrix. Councilmember A. Hanover motioned for the Council to approve and adopt the Clarkston Town 2025 Responsibility Matrix. Councilmember M. Kelly seconded the motion. All in Favor “Aye.” Motion carried.

Business License Application – Stephen Moreland – Stephen Moreland was not present at the meeting. Mayor Hidalgo stated that the name of the business is CMS. Mayor Hidalgo stated that it is a handyman business, and he will be working off-site, so parking is not an issue. Councilmember A. Hanover motioned to approve the business license. Councilmember M. Kelly seconded the motion. All in Favor “Aye”. Motion carried.

Dog Clinic – Mayor Hidalgo reported that the Annual Dog Clinic has been scheduled for February 1, 2025 from 10:00-Noon in the Roads Building. The Council needs to be there to help with the dogs.

3. DEPARTMENTS

Mayor Hidalgo – 2025 Election Cycle – Mayor Hidalgo reminded the Council that there will be a Municipal Election held this year to elect the following:

Mayor – 4 Year Term (Jan. 1, 2026 – Jan.1, 2030)
(2) Town Councilmember Seats - 4 Year Term (Jan 1, 2026 – Jan. 1, 2030)
(2) Town Councilmember Seats - 2 Year Term (Jan 1, 2026 – Jan. 1, 2028)

Mayor Hidalgo stated that the Clarkston Town 2025 Municipal Election will be a complete change out of the Town Council. The Declaration of Candidacy period is June 2 – June 9. Mayor Hidalgo said that he would like to draft a letter to send out to Clarkston Citizens regarding the upcoming Municipal Election. He asked the Council if they would each provide him with a paragraph on what they see as the value in serving on the Council to incorporate in the letter. Mayor Hidalgo said he would like to alleviate some of the fears and apprehension that folks in town feel about serving on the Town Council and encourage people to step up and serve the community. Mayor Hidalgo would like the Council to send him their entries by the end of January so he can have the letter ready to send out with the February water statements.

Surplus Sale – Mayor Hidalgo reported that there are some surplus items that people have demonstrated some interest in. Mayor Hidalgo stated that the snow grader is in need of repairs again. Mayor Hidalgo feels that it is more cost-effective for the Town to hire CDC Construction to provide this service as needed, than it would be to buy a new grader or even keep on repairing that 40+ year old grader. Mayor Hidalgo said he would like to surplus the grader and an old generator that the Town has. The surplus sale would be done by a sealed bid process. Councilmember J. Petersen sought clarification that what

Mayor Hidalgo was proposing was that the Town does not replace or repair the grader but hire it out as needed. Mayor Hidalgo confirmed that was correct. Councilmember J. Petersen stated that he had strong feelings that we need our own grader, something to replace it or fix it. Otherwise, the people on 300 South are going to be stuck for two or three days until someone gets here. Mayor Hidalgo replied that Claire Cole from CDC Construction has committed to be out here the minute we need him, and he has been and has done it for the last couple years. Councilmember J. Petersen said that he still had strong feelings against it. He feels that the grader needs to be replaced or fixed. The Town needs to have its own grader. Mayor Hidalgo said that we also need to have an operator, and we don't have anyone that can operate a grader. Councilmember J. Petersen stated that he could operate it. Mayor Hidalgo wondered what he is going to do when he is at his full-time job, driving the school bus. He said he could fit it in between his morning and afternoon runs. Councilmember J. Petersen divulged that he did have experience plowing snow. He said that he did snow removal for Clarkston Town for two years and plowed for the State of Utah and ran their grader for a winter and their snowplows and other equipment. Mayor Hidalgo stated that the Town has put \$15,000+ into that grader the last few years and every time it is used it breaks down again. There comes a point where it isn't worth fixing again. To replace the grader would cost over \$170,000 so what's the real return on our investment when it costs us \$1,500 to hire it out. Councilmember J. Petersen repeated that he feels that the Town needs both a snowplow and a grader of their own. Councilmember J. Petersen said that was one of the biggest reasons for wanting to be on the Town Council was to make sure the Town doesn't go without a grader. It must be replaced or repaired. Councilmember J. Petersen said that he feels strong enough about it that he may be out of here as quickly as he came on. Mayor Hidalgo stated that the Town has a budget that must be adhered to. If there isn't money for it and there is no return on investment, it's not reasonable. Councilmember J. Petersen wondered if he could contact some people and get a quote on repairing the grader. Mayor Hidalgo told him to go ahead and do it.

Councilmember M. Stephensen – December Warrant List – Councilmember M. Stephensen presented the Warrant List for December 2024. Councilmember A. Hanover motioned for the Clarkston Town Council to approve the Warrant List as read. Councilmember M. Kelly seconded the motion. All in favor “Aye.” Motion carried.

Youth Council – Councilmember M. Stephensen stated that the Youth Council would be holding a planning meeting on Saturday January 11, 2025. Councilmember M. Stephensen reported that some members of the youth council would be participating in the Annual Youth Council Conference at Utah State University in March. Youth Councilmembers who have had 80% attendance are the ones that get to go to the conference. Councilmember M. Stephensen said that they are still accepting applications for new Youth Councilmembers.

Pickleball Court Project – Councilmember M. Stephensen reported that the Pickleball Court Project is moving forward. The court colors will be light blue, tan and gray. It is anticipated that construction should begin the first week of June.

Councilmember A. Hanover - Had nothing further to report on his departments.

Councilmember M. Kelly – Cemetery Department – Councilmember M. Kelly reported that Deputy Clerk Holly Jones had the new Cemetery Rules and Regulations Handbook published.

4. RELEVANT BUSINESS

Old Town Hall Clean Out Date – The Council discussed and determined to clean out the old town hall on Saturday January 11, 2025 at 10:00 am.

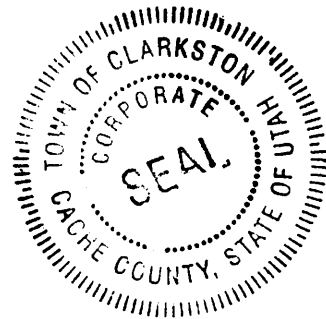
Town Council and Employee Holiday Social – The Town Council and Employee Holiday Social will be held January 21, 2025 at 7:00 pm in the north side of the Community Center.

Backhoe – Mayor Hidalgo reported that he had been talking with Century Equipment in regard to leasing a backhoe. Mayor Hidalgo said that he would be doing a feasibility study to see if it would be advantageous for the town to lease a backhoe for burials and snow removal at the cemetery. The cemetery averages 20 burials per year. The backhoe would also be used for snow removal around fire hydrants and street corners.

Next Meeting – The next Town Council Meeting will be held on Tuesday February 4, 2025 at 7:00 pm.

5. ADJOURN

There being no further business to come before the Council, Councilmember A. Hanover motioned that the Clarkston Town Council Meeting be adjourned. Councilmember J. Petersen seconded the motion. All members present voted “Aye.” Motion carried. The meeting was adjourned at 7:57 p.m.



Kristi Hidalgo
Clarkston Town Clerk