

# RECORD OF PROCEEDINGS

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MINUTES OF A REGULAR MEETING OF  
THE BOARD OF TRUSTEES OF THE  
WASATCH PEAKS RANCH ROAD AND FIRE DISTRICT (THE  
“DISTRICT”)  
HELD  
AUGUST 22, 2023

A regular meeting of the Board of Trustees of the Wasatch Peaks Ranch Road and Fire District (referred to hereafter as the “Board”) was convened on Tuesday, August 22, 2023, at 5:00 p.m., at Bar W Lodge, 4175 N. Morgan Valley Drive, Morgan, Utah 84050. This District Board meeting was also held via Microsoft Teams. The meeting was open to the public.

## ATTENDANCE

### Trustees In Attendance Were:

Vance Bostock, Chair (via Microsoft Teams)  
Ed Schultz, Vice Chair  
Gary Derck, Secretary

### Also, In Attendance Were:

Josh Miller and Shelby Clymer, CliftonLarsonAllen LLP (“CLA”) (via Microsoft Teams)  
Mitchell Lee, District Clerk  
D. Brent Rose, Clyde Snow & Sessions, P.C.  
Jenny Robinson and Nate Bell, WPR Development Company

## ADMINISTRATIVE MATTERS

**Call to Order and Agenda:** The meeting was called to order at 5:00 p.m. by Trustee Bostock.

**Quorum, Location of Meeting, and Posting of Meeting Notice:** The Board confirmed a quorum, the location of the meeting and the posting of the meeting notice.

The Board entered into a discussion regarding the location of the District's Board meeting. It was determined to conduct the meeting at the above-stated date, time and location, which is within 20 miles of the District. It was further noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the District's boundaries have been received. This meeting was conducted via Microsoft Teams and encouraged public participation via Microsoft Teams. The Board further noted that notice providing the time, date and video link information was duly posted and that no objections, or any requests that the means of hosting the meeting be changed by taxpaying electors within the District's boundaries.

**Public Comment:** The Chair noted that there was no one from the public in

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attendance or participating electronically.

**2024 Board Meeting Schedule:** Following discussion, Trustee Schultz made a motion to hold Board meetings on the third Tuesday of each month at 5:00 p.m. in 2024. Trustee Derck seconded the motion. The motion passed unanimously. It was noted that the determined schedule will be noticed on the District's website and submitted to the District's newspaper for publication.

### FINANCIAL MATTERS

**Unaudited Financial Statements as of June 30, 2023:** Ms. Clymer reviewed the unaudited financial statements as of June 30, 2023 with the Board. Following review, Trustee Derck made a motion to accept the Unaudited Financial Statements as of June 30, 2023, as presented. Trustee Schultz seconded the motion. The motion passed unanimously.

**Claims:** Ms. Clymer reviewed the claims with the Board. Following review, Trustee Derck made a motion to approve and ratify the claims in the amount of \$14,401.08, as presented. Trustee Schultz seconded the motion. The motion passed unanimously.

### MANAGER MATTERS

None.

### OPERATIONAL MATTERS

**Interlocal Agreement Providing for Joint Consulting Engineering Services by and between the District and the WPR Utility District:** Attorney Rose reviewed the agreement with the Board, noting that amendments may be needed in the future. Following review and discussion, Trustee Derck made a motion to approve the Interlocal Agreement Providing for Joint Consulting Engineering Services by and between the District and the WPR Utility District, as presented. Trustee Schultz seconded the motion. The motion passed unanimously.

**Resolution No. 2023-08-01 Authorizing the Execution of the Interlocal Agreement Providing for Joint Consulting Engineering Services:** Attorney Rose reviewed the resolution with the Board. Following review, Trustee Derck made a motion to approve Resolution No. 2023-08-01 Authorizing the Execution of the Interlocal Agreement Providing for Joint Consulting Engineering Services, as presented. Trustee Schultz seconded the motion. The motion passed unanimously.

**Residential Sewer and Water Inspections:** The Board discussed residential sewer and water inspections, noting that driveway aprons and culverts will need to be inspected. Attorney Rose noted the option for a license agreement for these inspections. No action was taken.

**Will-Serve Letters and Addressed Entities:** This item was not discussed.

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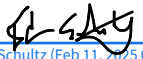
LEGAL MATTERS       None.

TRUSTEE MATTERS    None.

OTHER BUSINESS      None.

ADJOURNMENT        There being no further business to come before the Board at this time, Trustee Schultz made a motion to adjourn the meeting at 5:27 p.m. Trustee Derck seconded the motion. The motion passed unanimously.

Respectfully submitted,

By   
Ed Schultz (Feb 11, 2025 06:20 MST)

District Chair

Attest:

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District Clerk