

ANGELL SPRINGS SPECIAL SERVICE DISTRICT

January Meeting Minutes- ZOOM Recorded
January 11, 2025 9:00 a.m @ Springs Bldg

Call to Order: Karen called the meeting to order at 9:00 am

Roll Call:

Present: Chairman- Karen Blenkinship, Vice Chairman-Greg Maranto, Water & IT- Tony Hundal, Clerk- Jean Wojtyla, Treasurer-Kenton Arbon, Water Master-Shawn Bain, CCC Administrator- Martin Mathis

Vote on December 14th Meeting Minutes

Kent made a motion to approve the minutes from November 16th, 2024. Greg seconded it. Board Voted: Greg-Yes, Tony-Yes, -Karen-Yes, Kenton- Yes Motion Carried.

Old Business Action Items: from 12/14/24 **Action Items** **Completed Items** **Future Priority**

We had no attendees for the Public Hearing on 12/14/24 and since the entire board was not present on 12/14/24 so we rescheduled the Budget meeting for Jan 11, 2025

New Business Items:

1. Karen requested a motion to open our rescheduled Budget Meeting. Jean made a motion to open the rescheduled Budget meeting. Kent seconded it. Board Voted: Jean- Yes, Kent- Yes, Tony- Yes, Greg- Yes, Karen- Yes Motion carried.

2. Kent opened discussion for action required to approve the budget for fiscal year 2025. A budget worksheet for the entire board was provided to the board to review as they went through the categories deciding whether to increase or decrease the funds that were in 2024's budget.

- Kent received guidance from our State Auditor Caleb Rees on Jan 6th. He said we can do our operational budget now and add a separate capital one once we know what our exact grant dollars will be provided to us soon in 2025.
- Jean opened operational category discussion proposing additional codes when current categories were too broad. The board was open to this action which had been discussed briefly in previous meetings to help us define what is required in the State of UT grant applications.

3. Kent- Reviewed all the proposed values for operational codes and additions made to our worksheets.

4. Karen requested a motion to approve our 2025 Operational Budget. Kent made a motion to approve our 2025 Operational Budget. Greg seconded it. Board Voted: Karen- Yes, Greg- Yes, Jean- Yes, Kent- Yes, Tony- Yes Motion carried.

5. Karen requested a motion to close this portion of the meeting. Jean made a motion to close this budget portion of our meeting. Kent seconded it. Board Voted: Karen- Yes, Greg- Yes, Jean- Yes, Kent- Yes, Tony- Yes Motion carried

1. Karen - Discussed the proposed dates for our next scheduled board meetings in 2025. We want to change our Saturday morning schedule to Wed. evenings at 6 pm. It allows us all more weekend freedom. The attached schedule was made public on our website.

2. Shawn- Asked Karen if it was smart to postpone any more bid proposals requests on our pond renovation until we speak with our current engineers once the grant work begins. ****Pond Renovation bids to be delayed until we get more clarity on our last phase renovation of our 5 yr plan improvements.**

3. Karen requested a motion to Adjourn the meeting. Greg made a motion to adjourn the meeting. Jean seconded it. Board Voted: Karen- Yes, Greg- Yes, Jean- Yes, Kent- Yes, Tony- Yes Motion carried.

4. The meeting adjourned at 10:06 a.m

Angell Springs Special Service District

State Budget Report

51 Water - 01/01/2025 to 01/15/2025

8.33% of the fiscal year has expired

	2023 Actual	2024 Final Budget	2025 Approved Budget
Income or Expense			
Income From Operations:			
Operating income			
5140 Water sales (Metered Water Revenue) - includes overage	104,511	85,000	85,000
5310 Hook up fees (Connection Fees)	9,500	3,000	0.00
5410 Late fees & Penaltys (Other INCOME)	1,475	1,350	1,350
5440 Rental income	4,800	4,800	4,800
5490 Other operating income- see "Late fees & Penaltys"	1,812	0.00	0.00
5510 Grant income <i>Need to add for 2025</i>	77,322	0.00	0.00
5520 Impact fee (Connection Fees) <i>None</i>	9,335	0.00	0.00
5980 Appropriated Net Position	0.00	20,000	20,000
Total Operating income	208,755	114,150	111,150
Operating expense			
6210 Dues & subscriptions-ER Text/Spectrum/GoDaddy	810	1,000	870
6230 Continuing education (Course Fees only)	380	500	1,000
6231 Training Expenses (Lodging/Food & Day fees)	5,036	3,000	3,000
6232 Travel (Mileage* .70)	13	200	600
6240 Office supplies (Materials & Supplies)	330	350	500
6241 Postage and delivery (Materials & Supplies)	335	450	450
6260 Small tools & Equip (Tool Shed Supplies)	4,663	5,000	3,000
6270 Landscaping and groundskeeping	7,400	3,000	1,430
6280 Utilities (Power)	972	1,100	1,500
6281 Telephone (Infowest)	359	600	500
6310 Professional services-(Lawyer)	1,473	1,500	2,000
6312 Accounting-(Pelorus & Auditor)	2,360	3,000	3,000
6420 Water testing expense (Laboratory)	4,144	2,250	2,000
6450 Repairs & maintenance- (Require Labor)	132,723	32,450	26,000
6451 Supplies (Repair & Maint. Materials w/o Labor)	2,255	3,000	3,000
6461 Contract labor - Water Board Clerk	4,200	4,200	4,200
6462 Contract labor - Water Board Treasurer	4,900	4,550	4,550
6463 Contract labor - Water Master	12,996	13,000	14,000
6464 Contract labor-IT/Asst. Water Master	7,738	8,000	3,000
6465 Contract labor - Cross Connect Admin.	0.00	0.00	5,500
6467 Contractual Serv(Control Systems & SCADA)	0.00	0.00	4,000
6470 Rent expense - equipment	0.00	1,000	1,000
6510 Insurance	5,125	6,000	6,000
6611 Bank charges	4	0.00	50
6690 Depreciation expense	0.00	20,000	20,000
Total Operating expense	198,214	114,150	111,150
Total Income From Operations:	10,540	0.00	0.00
Non-Operating Items:			
Non-operating income			
5610 Interest & Dividend income	237	0.00	0.00
Total Non-operating income	237	0.00	0.00
Total Non-Operating Items:	237	0.00	0.00
Total Income or Expense	10,778	0.00	0.00

*Chlorine + well
grant
income
here*